

**CITY OF MEDICAL LAKE
City Council Regular Meeting**

6:30 PM
September 15, 2026

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting can be accessed through the city's website www.medical-lake.org.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard
Lorin Ray-Abbott
Heath Wilbur
Ted Olson
Tony Harbolt

Administration & Staff

Terri Cooper, Mayor
Sonny Weathers, City Administrator
Thomas Rohrer, City Attorney (via Zoom)
Elisa Rodriguez, Senior Planner
Steve Cooper, WWTP Director
Koss Ronholt, Finance Director
Roxanne Wright, Administrative Clerk

REGULAR SESSION – 6:30 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Cooper called the meeting to order at 6:31pm, led the Pledge of Allegiance and conducted roll call.
 - i. Councilmember Speirs had a work emergency and requested an absence. Motion to approve made by Councilmember Harbolt, seconded by Councilmember Wilbur, carried 5-0.
 - ii. Councilmember Kennedy is on vacation and requested an absence. Mayor Cooper stated that the absence was approved at the last meeting. Will review previous minutes to confirm.
 - iii. All other council members were present in person.

2. AGENDA APPROVAL

- A. Add Resolution 26-835. Supporting documents were in the agenda packet, the Resolution itself was not. Motion to approve agenda as amended made by Councilmember Olson, seconded by Councilmember Ray-Abbott, carried 5-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS - none

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS – none

5. REPORTS

- A. Public Safety
 - i. FD3 Deputy Chief Dennstaedt – had about 100 wildfires over the summer, which is about average, caught a lot of the fires while they were small. Sixty-eight total calls for Medical Lake last month with seventeen from Eastern State Hospital. Fire Prevention Week begins October 4th. They will have a booth at the October 3rd Farmers Market. Chief Rohrbach will give a presentation on the EMS levy at the next council meeting.
 - ii. SCSO provided written report, given to council. Councilmember Olson reported that there was nothing out of the ordinary in the report that the Safety Committee reviewed.

B. Committee Reports/Council Comments

- i. Councilmember Pritchard – attended the Regional Council of Governance meeting. The final Linger at the Lake concert and Craft Beer Fest were a big success. Working with conservation district on tree planting program.
- ii. Councilmember Ray-Abbott – Finance Committee – reviewed packet and all was in order.
- iii. Councilmember Wilbur – none
- iv. Councilmember Olson – Safety Committee – gave road maintenance update, FEMA generator installs all done, tested, fully operational. WWTP generator, one remaining switch to connect, then complete. Will run full plant.
- v. Councilmember Harbolt – General Government Committee – Budget Retreat 10/14 12-4pm at Silver Lake Bible Camp. Upcoming agenda items include fireworks code amendment workshop in January, Legislative priorities 2027, utility rate study and fire EMS presentation on 10/6. Library HVAC replacement will begin soon if approved tonight. WWTP reclaim water repair successfully completed. UV disinfection process underway. Troubleshooting solar panel issue.

C. Mayor Cooper – spoke at Council of Governments, all cities within Spokane County met with county commissioners. Gave presentation on fire recovery. Innovia received a grant of \$8 million for fire recovery, \$10,000 each to total loss victims. Update from homeless group coalition. Legislative priorities, Emily Shay update soon. Olympia travel opportunities if council interested. There are twenty-four new representatives from our region. Met with West Plains Chamber of Commerce today, four new business members from Medical Lake are joining.

D. City Administrator & City Staff

- i. Sonny Weathers, City Administrator – Craft Beer for a Cause and final LATL concert was big success. Dollars for Scholars raised a little over \$700 with the craft beer festival. Discussion about tree planting clinic from the Spokane Conservation District (Cool Canopy program). Trees will be planted at Peper Park. Once a citizen goes through the clinic, they are eligible for a free tree. Re*Imagine Medical Lake will hold their 10-year anniversary event on September 26th at St. Anne's. Planning Commission meeting on September 24th at 5:30pm. The RIML anniversary event will raise funds to continue program.

6. WORKSHOP DISCUSSION

A. Periodic Update: MLMC Amendments concerning Critical Areas

- i. Elisa Rodriguez, Senior Planner – this is the 3rd meeting in 6 step process. Reviewed process so far and the proposed new language. October 6th will be a public hearing. Discussion. Councilmember Wilbur noted his appreciation for the consistency in the language.

B. Periodic Update: Zoning Map

- i. Ms. Rodriguez reviewed the need for new zoning map and adoption process. Zoning map is a reference only in the Comprehensive Plan. This would be official. Reviewed current zones and proposed changes.

C. Draft 2027 Legislative Priorities

- i. Mr. Weathers gave a presentation, see attached.

D. Draft Job Descriptions

- i. Mr. Weathers explained that the descriptions are designed to better define responsibilities and provide upward mobility. Leads are working lead positions, not supervisory. Reviewed each description: Streets Lead, Streets Technician, WWTP Laboratory Lead, WWTP Plant Operations Lead, and Communications Coordinator.

7. ACTION ITEMS

A. Consent Agenda

- i. Approve **September 1, 2026**, minutes.

1. Motion to approve made by Councilmember Olson, seconded by Councilmember Harbolt, carried 4-0-1 with Councilmember Ray-Abbott abstaining due to being absent at that meeting.
 - ii. Approve **September 15, 2026**, Claim Warrants numbered **54083** and **54084**, and **54093** through **54139** in the amount of **\$253,754.36** and Payroll Claim Warrants numbered **54085** through **54092** and Payroll Payable Warrants numbered **30396** through **30406** in the amount of **\$197,118.35**.
 1. Motion to approve made by Councilmember Wilbur, seconded by Councilmember Ray-Abbott, carried 5-0.

8. PUBLIC HEARINGS – None.

9. EXECUTIVE SESSION – None.

10. RESOLUTIONS

- A. 26-833 Backup Generator Grant Agreement Amendment
 - i. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Harbolt, carried 5-0.
- B. 26-834 Service Agreement with CDA Heating and Cooling for Library HVAC
 - i. Mr. Weathers reviewed.
 1. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Harbolt, carried 5-0.
- C. 26-835 Service Agreement with Go Green for ADA Access of Fox Hollow Trail at Tara
 - i. Mr. Weathers reviewed.
 1. Motion to approve made by Councilmember Olson, seconded by Councilmember Ray-Abbott, carried 5-0.

11. ORDINANCES

- A. Second Read of Ordinance 1150 Adopting the Comprehensive Plan
 - i. Legal counsel read into record.
 - ii. Ms. Rodriguez reviewed. No changes since first read.
 - iii. Motion to approve made by Councilmember Wilbur, seconded by Councilmember Olson, carried 5-0.

12. EMERGENCY ORDINANCES – none

13. UPCOMING AGENDA ITEMS - none

14. INTERESTED CITIZENS - none

15. CONCLUSION

- A. Motion to conclude at 8:21pm made by Councilmember Pritchard, seconded by Councilmember Ray-Abbott, carried 5-0.



Terri Cooper, Mayor



Koss Ronholt, Finance Director/City Clerk

10/6/2026

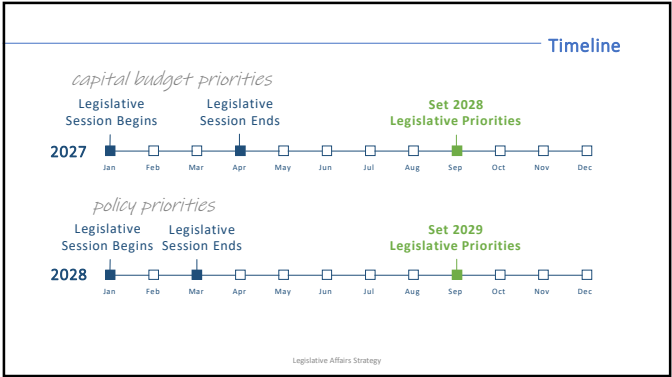
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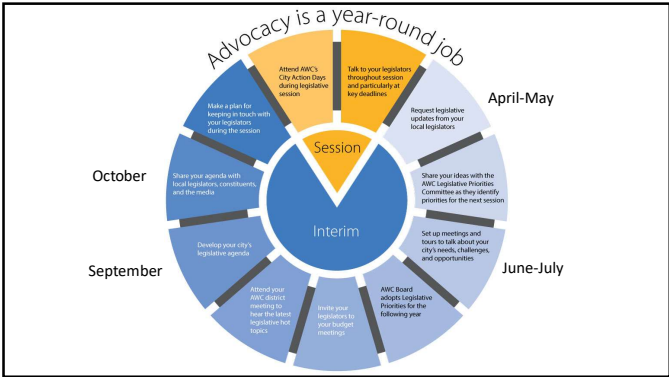
Legislative Affairs Strategy

Proactively influencing policy and legislative development at all levels and preparing stakeholders to be credible, informed, and articulate spokespersons for the City of Medical Lake.

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CONNECT WITH YOUR LOCAL ELECTED REPRESENTATIVES

Make a big impact by providing your input to local decision and policy makers

City

Medical Lake City Council

Terri Cooper, Mayor
Heath Wilbur, City Council Position #1
Ted Olson, City Council Position #2
Don Kennedy, City Council Position #3
Tony Harbott, City Council Position #4
Lance Speirs, City Council Position #5
Lorin Ray-Abbott, City Council Position #6
Chad Pritchard, City Council Position #7

County

Spokane County Commissioners

Chris Jordan, County Commissioner District #1
Amber Waldref, County Commissioner District #2
Josh Kerns, County Commissioner District #3
Mary Brooks*, County Commissioner District #4
Al French, County Commissioner District #5

State

Washington State 6th Legislative District

Senator Jeff Holy
Representative Jenny Graham*
Representative Mike Volz*

Federal

5th US Congressional District from Washington

Representative Michael Baumgartner
Senator Patty Murray
Senator Maria Cantwell

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