



City of Medical Lake
124 S. Lefevre Street – City Council Chambers
Planning Commission Meeting & Public Hearings
July 23, 2026, Minutes

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is available on the City of Medical Lake's YouTube channel where meetings are livestreamed.

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

- a) Commissioner Veliz called the meeting to order at 5:30pm, led the Pledge of Allegiance, and conducted roll call.
- i) Commissioner Altheide was absent, approved at the last meeting. All others present in person.

2) AGENDA APPROVAL

- a) Motion to approve made by Commissioner Mark, seconded by Commissioner Twohig, carried 4-0.

3) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS - none

4) APPROVAL OF MINUTES – June 25, 2026

- a) Motion to approve made by Commissioner Twohig, seconded by Commissioner Mark, carried 4-0.

5) STAFF REPORTS

- a) Elisa Rodriguez, Senior Planner – reviewed the process “behind the scenes” for the periodic update. The state mandates it every 10 years and provides noncompetitive grant money to do so. The city has received the grant money. Gave 60-day intent to adopt to the Department of Commerce for the Comprehensive Plan. Received some commentary back with new regulations. Not very impactful but some changes made. Reviewed said changes. SRTC and STA have reviewed and approved the transportation related parts of the plan. Reviewed council update – Transportation Master plan adopted, specialized housing adopted after extra meeting, transportation amendments approved. Subdivision amendments – changing the maintenance bond from 110% to 150% is allowed, will go to council as 150%.

6) SCHEDULED ITEMS - none

7) PUBLIC HEARINGS

- a) Periodic Update: Comprehensive Plan
 - i) Commissioner Veliz opened the hearing at 5:42pm and read rules of procedure for the hearing.
 - ii) Mrs. Rodriguez reviewed the briefing sheet. Waiting for comments back from Department of Commerce. Only received partial at this point. Suggests continuing this hearing to allow time to receive the final comments from Commerce and try to get more comments from the public. Reviewed staff report and approval criteria. Summarized the plan – noted that it is a complete rewrite. Mandated to review every ten years, will review annually. Reviewed current changes. Asked for any feedback or changes commission would like.
 - iii) Call for public comment. None.
 - iv) Commission input – Commissioner Twohig appreciates the chart from Mr. Weathers. Commissioner Veliz – appreciates the work. No issues.
 - v) Motion to continue the hearing to the August meeting made by Commissioner Twohig, seconded by Commissioner Rowe, carried 4-0.
- b) Periodic Update: MLMC amendments regarding Impact Fees
 - i) Commissioner Veliz opened the hearing at 5:56pm.
 - ii) Mrs. Rodriguez reviewed briefing sheet. Her focus has been on the Comprehensive Plan update therefore she is asking to continue this hearing to the August meeting.
 - iii) Motion to continue the hearing to the August meeting made by Commissioner Mark, seconded by Commissioner Rowe, carried 4-0.

8) COMMISSION MEMBERS' COMMENTS OR CONCERNS

- a) Commissioner Mark asked where she could find information on the city's noise regulations. Commented on areas of noise within the city. Mrs. Rodriguez will find the specific code and check with the Code Enforcement Officer to see if this is something that is on his radar. Will report back at next meeting. Commissioner Rowe thanked Mrs. Rodriguez for her hard work, noting that the proposed changes are easy to read. Commissioner Twohig noted that the Bluewaters Bluegrass Festival is two weeks out. There is a great lineup, the most talent ever at one of the festivals. Noted that the city offers great support for the event. Commissioner Twohig also requested approval to be absent from the August meeting. Motion to approve absence made by Commissioner Mark, seconded by Commissioner Rowe, carried 4-0.

9) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS – none.

10) CONCLUSION

- a) Motion to conclude meeting at 6:02pm made by Commissioner Rowe, seconded by Commissioner Mark, carried 4-0.

Roxanne Wright

Roxanne Wright, Administrative Clerk

August 27, 2026

Date