



**City of Medical Lake**  
124 S. Lefevre Street – City Council Chambers  
**Planning Commission Meeting & Public Hearing**  
March 26, 2026, Minutes

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is available on the City of Medical Lake's YouTube channel where meetings are livestreamed.**

**1) CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

- a) Commissioner Veliz called the meeting to order at 5:30pm, led the Pledge of Allegiance, and conducted roll call. Commissioner Mark was present on Zoom. Commissioners Veliz, Altheide, Rowe, and Twohig were present in person.

**2) ADDITIONS TO AGENDA**

- a) Motion to approve agenda as is made by Commissioner Twohig, seconded by Commissioner Rowe, carried 5-0.

**3) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- a) none

**4) APPROVAL OF MINUTES – February 26, 2026**

- a) Motion to approve made by Commissioner Twohig, seconded by Commissioner Altheide, carried 5-0.

**5) STAFF REPORTS**

- a) Elisa Rodriguez, Senior Planner – reviewed updated Periodic Update schedule. Code Enforcement Ordinance approved at last City Council meeting. Street Vacations Ordinance first read at the next Council meeting. Reviewed upcoming meetings, hearings, and workshops.

**6) SCHEDULED ITEMS**

- a) Meeting Date Changes for April, November, and December
- i) Move all to third Thursday of the month. April meeting to April 16, 2026, November to November 19, 2026, and December to December 17, 2026.
    1. Motion to approve all date changes made by Commissioner Twohig, seconded by Commissioner Mark, carried 5-0.
  - ii) Commissioner Mark asked to move October's meeting as well due to planned absences of Commissioners Twohig, Veliz, and Mark on the regularly scheduled meeting, October 22, 2026.
    1. Motion to move October 2026 meeting to October 15, 2026, made by Commissioner Mark, seconded by Commissioner Altheide, carried 5-0.
- b) Periodic Update: MLMC amendments regarding Specialized Housing
- i) Interim housing and shelters will be primary focus. Not mandate of the state but if not addressed at all, will become mandate. Working to get definitions and language prepared for what the city can do within this category.
    1. Next conversation on this topic will be at a Public Hearing on April 16, 2026.

**7) PUBLIC HEARING**

- a) Periodic Update: MLMC amendments regarding Zoning – continued from February meeting
- i) Commissioner Veliz opened the public hearing at 5:49pm.
  - ii) Ms. Rodriguez reviewed the briefing sheet, language changes and definitions.
  - iii) Discussion regarding conditional use versus allowed use. Change will be made back to conditional use in footnote.
  - iv) Ms. Rodriguez noted that because proposed language has not been numbered yet, citations cannot be added.
  - v) Commissioner Twohig asked if the Commission approves, will it be conditional on the changes being made. Yes, changes will be made prior to going to City Council.
  - vi) Commissioner Veliz asked for public comment. None given

vii) Commissioner Veliz closed the hearing at 6:32pm.

viii) Motion to approve as amended including staff additions discussed tonight and move forward to City Council made by Commissioner Twohig, seconded by Commissioner Altheide, carried 5-0.

b) Periodic Update: MLMC amendments regarding Affordable Housing

i) Commissioner Veliz opened the public hearing at 6:33pm

ii) Ms. Rodriguez reviewed the briefing sheet and proposed amendments.

iii) Commissioner Veliz asked for public comment. None given.

iv) Commissioner Veliz closed the public hearing at 6:42pm.

v) Motion to move forward to City Council with recommendation of approval made by Commissioner Twohig, seconded by Commissioner Rowe, carried 5-0.

**8) COMMISSION MEMBERS' COMMENTS OR CONCERNS**

a) Commissioner Twohig asked Ms. Rodriguez if she has received any feedback on any of the amendments so far. Ms. Rodriguez stated that unfortunately no feedback has been received from the community.

b) Commissioners thanked Ms. Rodriguez for her work on the amendments and making it easier to read and understand.

c) Commissioner Rowe informed the Commission that he may not be able to attend the April 16, 2026, meeting due to having eye surgery.

**9) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS – None.**

**10) CONCLUSION**

a) Motion to conclude at 6:45pm made by Commissioner Altheide, seconded by Commissioner Twohig, carried 5-0.

---

Roxanne Wright, Administrative Clerk

Date