

CITY OF MEDICAL LAKE
City Council Regular Meeting & Public Hearing

6:30 PM
April 7, 2026

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting can be accessed through the city's website www.medical-lake.org.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard (via Zoom)
Lorin Ray-Abbott
Lance Speirs
Heath Wilbur
Don Kennedy
Ted Olson
Tony Harbolt

Administration & Staff

Terri Cooper, Mayor
Sonny Weathers, City Administrator
Thomas Rohrer, Legal Counsel
Glen Horton, Parks & Recreation Director
Elisa Rodriguez, Senior Planner
Koss Ronholt, Finance Director
Roxanne Wright, Administrative Clerk

REGULAR SESSION – 6:30 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Cooper called the meeting to order at 6:30pm. Members of Scout Troop 342 led the Pledge of Allegiance, and Mayor Cooper conducted roll call. Councilmember Pritchard was present on Zoom; all others were present in person.

2. AGENDA APPROVAL

- A. 1. Remove Item 6C Service Agreement for Kitchen Management. 2. Allied Service Agreement for item 6E received late. Hard copies provided to council. 3. Item 7Ai correction made to first page of minutes, add Koss Ronholt to Administration & Staff list. New first page provided to council. 4. Item 7Aii add claims page missing from packet, provided to council. 5. Item 8A replacement page 12 of the Zoning ordinance provided to council. 6. Item 10A Resolution 26-803 corrected dollar amount, new hard copy provided to council. *All additions added to public record on file at City Hall.*
- i. Motion to approve agenda as amended made by Councilmember Speirs, seconded by Councilmember Kennedy, carried 7-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. Hank Bynaker - Airway Heights resident – gave support and spoke on the benefits of the APA. (aquifer protection area). Would like council to put it on the ballot and let the voters decide.
- B. Julia McCue - West Plains area resident – spoke on PFAS and APA, in favor of APA. Encourages council to approve.
- C. Terri Horn - Cheney resident – gave comments on APA, shared about high-risk drainage areas. In favor of APA but wanted council to know what some areas are already being charged in taxes by the county.
- D. Andie Mark, Medical Lake resident – thanked Mr. Bynaker for support of APA. Shared that she does not want Medical Lake to be the only city in the area to vote no. Believes residents should have the opportunity to vote.

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS

- A. Recognition of Planning Commission Service – Judy Mayulianos
 - i. Mayor Cooper called up Ms. Mayulianos and Senior Planner, Elisa Rodriguez. Ms. Rodriguez spoke a few words in honor of Ms. Mayulianos’ commitment to the community. Mayor Cooper presented Ms. Mayulianos with a certificate and thanked her for her services to her community.
- B. Day of Prayer Proclamation
 - i. Mayor Cooper read the proclamation (see attached) recognizing the National Day of Prayer on May 7, 2026, and declaring it a Day of Prayer for Medical Lake.

5. REPORTS

- A. Committee Reports/Council Comments
 - i. Councilmember Chad Pritchard – none.
 - ii. Councilmember Ray-Abbott – none.
 - iii. Councilmember Speirs – Council of Governance (Spokane County Commissioners) met last Wednesday to discuss safe and healthy task force ballot initiative. STA meeting discussed Connect 2035 plan and the sunset clause in sales tax. Must be renewed by 2029. Going to DC for American Transportation Association and will meet with Federal Transit Authority.
 - iv. Councilmember Wilbur – none.
 - v. Councilmember Kennedy – Finance Committee met and reviewed claims and warrants, no issues. SRTC April meeting cancelled.
 - vi. Councilmember Olson – thanked Boy Scouts for leading pledge.
 - vii. Councilmember Harbolt – had to call crime check over the weekend for an issue and within twenty minutes two deputies arrived. Happy with results.
- B. Mayor Cooper – reviewed trip to DC; asking for federal money for HVAC/infrastructure updates at City Hall. Presented State of the City address at West Plains Chamber of Commerce meeting. Multiple Broadlinc board and committee meetings. Will join Department of Commerce director in a fly-over of Elk area. Spoke on Comprehensive Plan update and Spokane County Elected Officials Advisory Board. Thanked Ms. Rodriguez for her work on the periodic update. Periodic Update Steering Committee met and offered valuable input. Updated on Spokane homelessness discussions, new PATH center, and Spokane Justice Board. Spokane County jail agreed at request of law enforcement to stop catch and release practice. Instead, will keep offenders and offer alternatives to prosecution as well as treatment options. Spokane Clean Air – budget retreat, fiscal year starts in July – lost significant amount of funding.
- C. City Administrator & City Staff
 - i. Sonny Weathers, City Administrator
 - 1. Thanked Boy Scouts for coming and leading the Pledge of Allegiance. Implementing social media content calendar, more than 85,000 views and reached approximately 25,000 people. Implementing Communications Plan. Updated on DC trip and city hall renovations needed. Goal is to get to committee then through committee and to appropriations. Kiwanis egg hunt past weekend – about 300 kids. Restoration Advisory Board (RAB) (FAFB) meeting regarding mitigation efforts.
 - ii. Koss Ronholt, Finance Director – Grant Status Report
 - 1. Reviewed status report from packet. Mayor Cooper – Medical Lake received \$11.5 million in grants since 2022.

6. WORKSHOP DISCUSSION

- A. Concerns Relating to Kratom

- i. Mayor Cooper led discussion and reviewed information provided in packet. Proposed ordinance would permanently prohibit the sale of Kratom in Medical Lake. Watched video from state toxicologist.
 - ii. Open for council discussion. Mayor Cooper shared that the state government could not come to consensus. Now left up to local communities to regulate. Council in agreement to move forward with an ordinance to ban which will be drafted by legal counsel.
- B. Procurement Policy 14.110 Update
 - i. Mr. Ronholt reviewed briefing sheet and policy. Open for discussion. Sent to audit team and they noted it is compliant. Council in agreement to bring forward as a resolution.
- C. Service Agreement for Kitchen Management – removed
- D. STA Small Cities MOU
 - i. Mayor Cooper spoke with small city mayors on STA board, they want to ensure each city has proper and active representation to work with the selected representative, currently Medical Lake Councilmember Speirs. Representative selection alternates cities each year. Council in agreement to move forward as a resolution.
- E. Service Agreement with Allied Universal
 - i. Glen Horton, Parks & Recreation Director – explained that the company is currently changing name from Phoenix to Allied. Highlighted difference in contract from last year. Requested quote for them to fill spots during events rather than extra duty SCSO officers since they are often not filled. Council in agreement to bring forward as a resolution.
- F. Periodic Update: MLMC Amendments relating to Specialized Housing
 - i. Elisa Rodriguez, Senior Planner – reviewed briefing sheet. Explained that there is a limit to the number of regulations that can be implemented, but there are some that should be put into place. Asking legal counsel if MOUs can be utilized rather than writing regulations for every possible type of application. Council discussion. Will bring back as an additional workshop with a draft ordinance.

7. ACTION ITEMS

- A. Consent Agenda
 - i. Approve **March 17, 2026**, minutes.
 - 1. Replace first page – corrected to include Koss Ronholt in staff listing. Motion to approve as amended made by Councilmember Kennedy, seconded by Councilmember Olson, carried 7-0.
 - ii. Approve **April 7, 2026**, Claim Warrants numbered **53577** through **53626** in the amount of **\$211,108.39**.
 - 1. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Speirs, carried 7-0.

8. PUBLIC HEARING

- A. Periodic Update: Ordinance 1144 Zoning Ordinance
 - i. Mayor Cooper opened the public hearing at 8pm.
 - ii. Legal counsel read the ordinance into the record.
 - iii. Ms. Rodriguez shared schedule for this amendment. Reviewed briefing sheet and reviewed staff report and proposed changes to current zoning ordinance.
 - iv. Ms. Rodriguez gave presentations. See attached.
 - v. Council discussion.
 - vi. Mayor Cooper called for public testimony. None.
 - vii. Mayor Cooper closed hearing at 8:25pm.

viii. First Read Ordinance 1144 Periodic Update: concerning Zoning

1. Motion to approve first read made by Councilmember Kennedy, seconded by Councilmember Speirs, carried 7-0.

9. EXECUTIVE SESSION – None.

10. RESOLUTIONS

- A. 26-803 IT Service Agreement Amendment – Executech
 - i. Mr. Ronholt reviewed briefing sheet and agreement. Updated Resolution was provided to council.
 - ii. Motion to approve made by Councilmember Speirs, seconded by Councilmember Wilbur, carried 7-0.
- B. 26-805 Inclusion of Municipal Boundaries in the West Plains APA
 - i. Mr. Weathers reviewed.
 - ii. Motion to approve made by Councilmember Harbolt, seconded by Councilmember Pritchard, carried 7-0.

11. ORDINANCES

- A. Second Read Ordinance 1142 concerning Street Vacations
 - i. Legal counsel read the ordinance into the record.
 - ii. Ms. Rodriguez reviewed briefing sheet.
 - iii. Motion to approve second read made by Councilmember Speirs, seconded by Councilmember Harbolt, carried 7-0.
- B. Second Read Ordinance 1143 NFC Northwest, LLC Franchise Agreement
 - i. Legal counsel read the ordinance into the record.
 - ii. Mr. Weathers reviewed, noting no changes from first read.
 - iii. Motion to approve second read made by Councilmember Speirs, seconded by Councilmember Wilbur, carried 7-0.

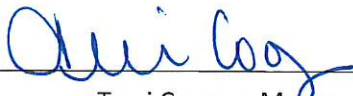
12. EMERGENCY ORDINANCES – none

13. UPCOMING AGENDA ITEMS – none

14. INTERESTED CITIZENS - none

15. CONCLUSION

- A. Motion to conclude at 8:39pm made by Councilmember Pritchard, seconded by Councilmember Ray-Abbott, carried 7-0.



Terri Cooper, Mayor



Koss Ronholt, Finance Director/City Clerk

4/21/26

Date