

# SEPA<sup>1</sup> Environmental Checklist

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## Purpose of checklist

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization, or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

## Instructions for applicants

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. **You may use “not applicable” or “does not apply” only when you can explain why it does not apply and not when the answer is unknown.** You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to **all parts of your proposal**, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

## Instructions for lead agencies

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

## Use of checklist for nonproject proposals

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B, plus the Supplemental Sheet for Nonproject Actions (Part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in “Part B: Environmental Elements” that do not contribute meaningfully to the analysis of the proposal.

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<sup>1</sup> <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/Checklist-guidance>

## A. Background

[Find help answering background questions<sup>2</sup>](#)

**1. Name of proposed project, if applicable:**

Interim, emergency, and affordable housing

**2. Name of applicant:**

City of Medical Lake

**3. Address and phone number of applicant and contact person:**

Elisa Rodriguez, City Planner  
124 S Lefevere Street  
Medical Lake, WA 99022  
509-565-5019  
erodriguez@medical-lake.org

**4. Date checklist prepared:**

3/24/2026

**5. Agency requesting checklist:**

City of Medical Lake

**6. Proposed timing of schedule (including phasing, if applicable):**

This is the sixth of 10 amendments to the Medical Lake Municipal Code in conjunction with the update of the Comprehensive Plan, all part of the Periodic Update mandated by the Washington Growth Management Act.

**7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.**

See question #6.

**8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.**

No known information.

**9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.**

No known applications.

**10. List any government approvals or permits that will be needed for your proposal, if known.**

These amendments will require the approval of the Medical Lake City Council in the form of an ordinance.

**11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you**

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<sup>2</sup> <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklistguidance/SEPA-Checklist-Section-A-Background>

**to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)**

The proposal is to amend the municipal code to add provisions for: (1) permanent supportive housing, transitional housing, emergency housing, emergency shelters in conformance with RCW 35.21.915; (2) outdoor encampments, temporary small houses on-site, indoor overnight shelters, or vehicle resident safe parking hosted by a religious organization in conformance with RCW 35.21.915; and (3) Affordable Housing Development that is proposed on real property owned or controlled by a religious organization in conformance with RCW 36.70A.545.

**12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.**

This proposal is a non-project action that applies to the entirety of the City of Medical Lake.

## **B.Environmental Elements**

The proposal is a non-project action. See Section D. Supplemental sheet for non-project actions.

## **C.Signature**

[Find help about who should sign](#)<sup>3</sup>

**The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.**

 Recoverable Signature

**X** Elisa Rodriguez

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Signed by: 0c50e617-2fde-4108-80e4-d2e2381ee76f

**Type name of signee:** Elisa Rodriguez

**Position and agency/organization:** Senior Planner

**Date submitted:** 3/24/2026

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<sup>3</sup> <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-C-Signature>

## D. Supplemental sheet for nonproject actions

[Find help for the nonproject actions worksheet<sup>4</sup>](#)

**Do not** use this section for project actions.

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

**1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?**

The proposal is to amend the municipal code to address interim, emergency, and affordable housing. It is unlikely that these uses will increase the discharge to water, emissions to air, production, storage, or release of toxic or hazardous substances, or the production of noise.

- **Proposed measures to avoid or reduce such increases are:**

None.

**2. How would the proposal be likely to affect plants, animals, fish, or marine life?**

The proposal is to amend the municipal code to address interim, emergency, and affordable housing. It is unlikely these uses will have an effect on plants, animals, fish, or marine life directly. In addition, the critical area ordinance will continue to protect these entities.

- **Proposed measures to protect or conserve plants, animals, fish, or marine life are:**

None.

**3. How would the proposal be likely to deplete energy or natural resources?**

The proposal is to amend the municipal code to address interim, emergency, and affordable housing. These changes are not likely to deplete energy or natural resources.

- **Proposed measures to protect or conserve energy and natural resources are:**

None.

**4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?**

The proposal is to amend the municipal code to address interim, emergency, and affordable housing. Environmentally sensitive areas will still be protected by the critical areas ordinance and the Shoreline Master Program.

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<sup>4</sup> <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-d-non-project-actions>

- **Proposed measures to protect such resources or to avoid or reduce impacts are:**

None.

**5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?**

The proposal is to amend the municipal code to address interim, emergency, and affordable housing. These proposed uses will be required to complete a memorandum of understanding with the City to ensure public safety and welfare is addressed. Shorelines are still protected by the Shoreline Master Program. Interim, emergency, and affordable housing are compatible with the existing comprehensive plan and help to carry out the upcoming updates to the comprehensive plan.

- **Proposed measures to avoid or reduce shoreline and land use impacts are:**

None.

**6. How would the proposal be likely to increase demands on transportation or public services and utilities?**

The proposal is to amend the municipal code to address interim, emergency, and affordable housing. Interim, emergency, and affordable housing are likely to have an impact on public services and transit.

- **Proposed measures to reduce or respond to such demand(s) are:**

The proposal includes the requirement to complete a memorandum of understanding with the City to address at a minimum, public safety and welfare, access to services, and impacts to public transit.

**7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.**

The proposal is to amend the municipal code to address interim, emergency, and affordable housing. The proposal does not conflict with local, state, and federal laws, including those for the protection of the environment. These amendments are being proposed to come into conformance with RCW 35.21.915, RCW 35.21.915, and RCW 36.70A.545.