

**CITY OF MEDICAL LAKE
City Council Regular Meeting**

6:30 PM
January 20, 2026

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting can be accessed through the city's website www.medical-lake.org.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard
Lorin Ray-Abbott
Lance Speirs
Don Kennedy
Heath Wilbur
Ted Olson
Tony Harbolt

Administration & Staff

Sonny Weathers, City Administrator (via Zoom)
Thomas Rohrer, Legal Counsel
Koss Ronholt, Finance Director
Scott Duncan, Public Works Director
Colton Raczykowski, Administrative Clerk

REGULAR SESSION – 6:30 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Pro Tem Kennedy called the meeting to order at 6:30 PM, led the Pledge of Allegiance, and conducted roll call. All council members were present in person.

2. AGENDA APPROVAL

- A. Add STA Moving Forward and Connect 2035 Presentation to section 4A.
i. Motion to approve as amended by Councilmember Speirs, seconded by Councilmember Olson, carried 6-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS- None

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS

- A. STA Moving Forward and Connect 2035

5. REPORTS

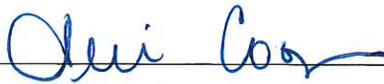
- A. Public Safety
i. FD3 Chief Rohrbach - increase in call volume for 2025. Attributed this to the fact that there are more people living in the area now. Agreement reached for regional call center services with the City of Spokane and Spokane County.
ii. SCSO Undersheriff Lundgren - Reported on call volume for 2025 as a total of 1730 total calls. This number is trending downward apart from simple assaults seeing a slight increase. 24%

- A. Policy 14.106 Cash Management Update
 - i. Mr. Ronholt reviewed the proposal to amend cash handling procedures. During the audit, no issues were identified, however there was a recommendation to include language clarifying expectations for timeliness of deposits.
 - B. Draft Senior Planner Job Description
 - i. Mr. Weathers explained that the change in title reflects the work and education being done by Ms. Rodriguez currently. Addressed comments by resident Tammy Roberson and her suggestion that the city pay for an AICP certification for Ms. Rodriguez. Mr. Weathers explained that the certification is not necessary even by APA standards due to Ms. Rodriguez's years of planning experience. Ms. Rodriguez is a member of the Washington chapter of the American Planning Association and attends their annual conference to stay on top of changes in the industry. This is a change in title only and comes with no increase in wages. Will help memorialize the work that Ms. Rodriguez has been doing for the city and more appropriately reflect her professional expertise in the community and amongst her peers.
- 7. EXECUTIVE SESSION – None.**
- 8. PUBLIC HEARING – None.**
- 9. ACTION ITEMS**
- A. Consent Agenda
 - i. Approve **January 6, 2026**, minutes.
 - 1. Motion to approve made by Councilmember Olson, seconded by Councilmember Speirs, carried 7-0.
 - ii. Approve **January 20, 2026**, Payroll Claim Warrants numbered **53332** through **53339** and Payroll Payable Warrants numbered **30311** through **30319** in the amount of **\$178,883.43** and Claim Warrants numbered **53340** through **53392** in the amount of **\$644,763.96**.
 - 1. Motion to approve made by Councilmember Speirs, seconded by Councilmember Olson, carried 7-0.
- 10. RESOLUTIONS**
- A. 26-787 Service Agreement with Four Lakes Water District
 - i. Mr. Ronholt reviewed.
 - 1. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 7-0.
 - B. 26-788 SCRAPS Interlocal Agreement
 - i. Mr. Weathers reviewed.
 - 1. Motion to approve made by Councilmember Speirs, seconded by Councilmember Wilbur, carried 7-0.
 - C. 26-789 City Council Policies & Procedures Amendment
 - i. Mr. Weathers reviewed.
 - 1. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Harbolt, carried 7-0.
- 11. ORDINANCES – None.**
- 12. EMERGENCY ORDINANCES – None.**
- 13. UPCOMING AGENDA ITEMS – None.**
- 14. INTERESTED CITIZENS**

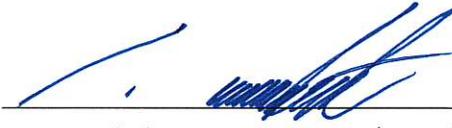
- A. Mayor Pro Tem Kennedy acknowledged comments received from resident Tammy Roberson. *The full comments are part of the official record on file at City Hall and can be requested in person or by sending an e-mail to records@medical-lake.org.*

15. CONCLUSION

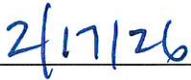
- A. Motion to conclude at 7:52pm made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 7-0.



Terri Cooper, Mayor



Koss Ronholt, Finance Director/City Clerk



Date



STA Moving Forward and Connect 2035

Medical Lake City Council
1-20-26



How a great city moves.™

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Agenda

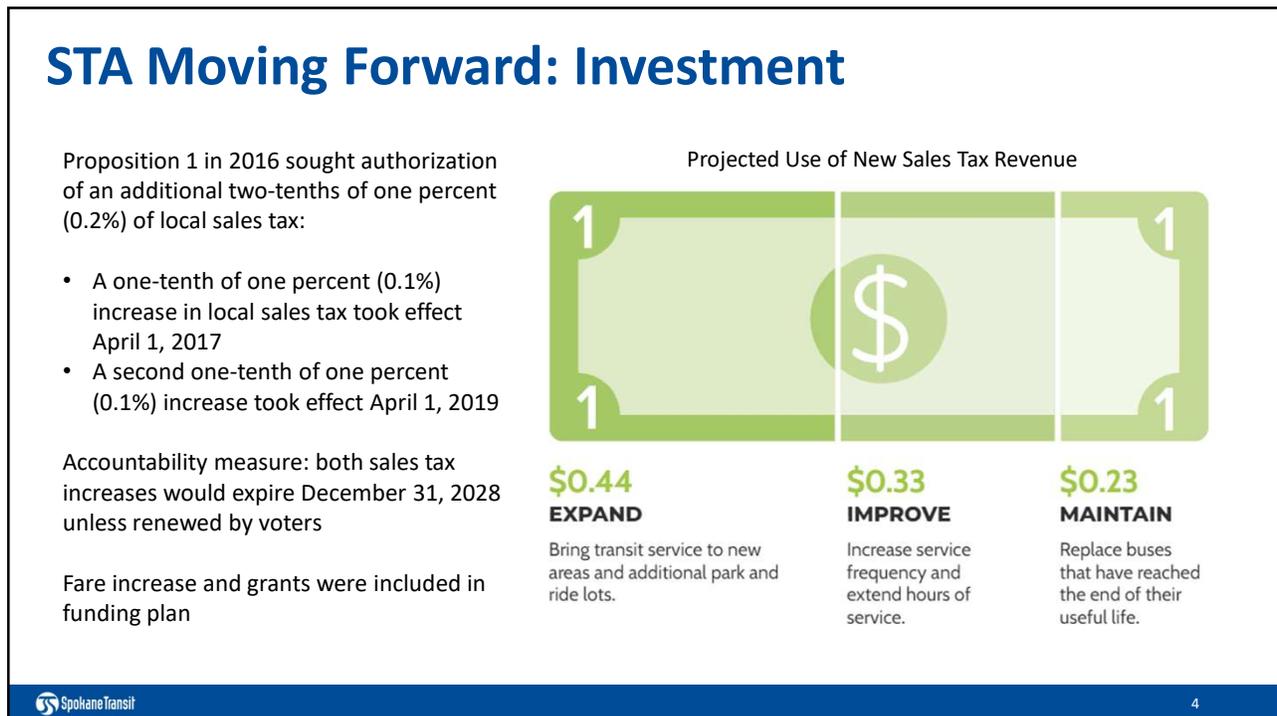
- STA Moving Forward Recap
- Connect 2035 Initiatives
- Impact of Investments



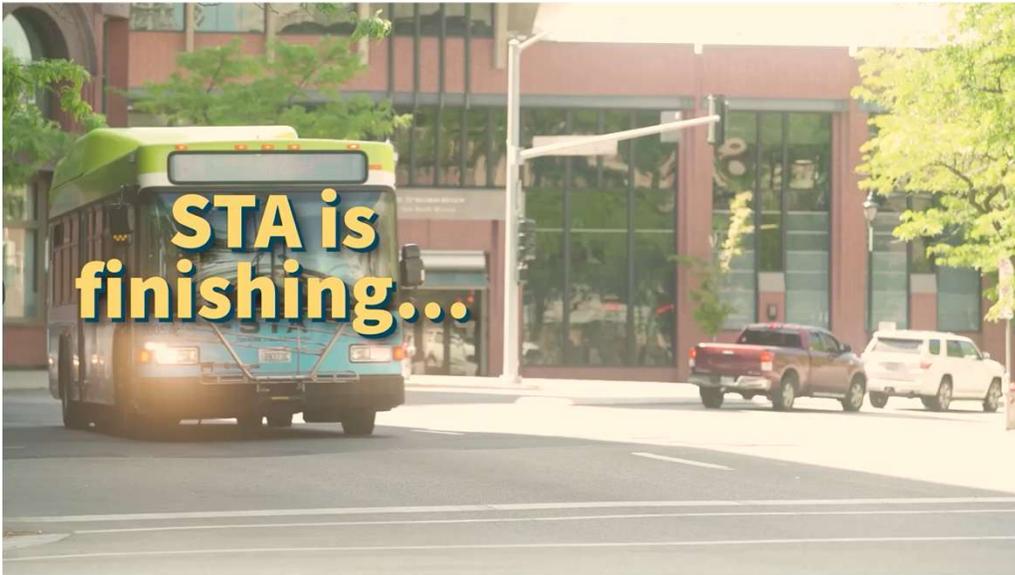
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Increased Service Hours



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More and Better Bus Service to Connect Everyone to Opportunity



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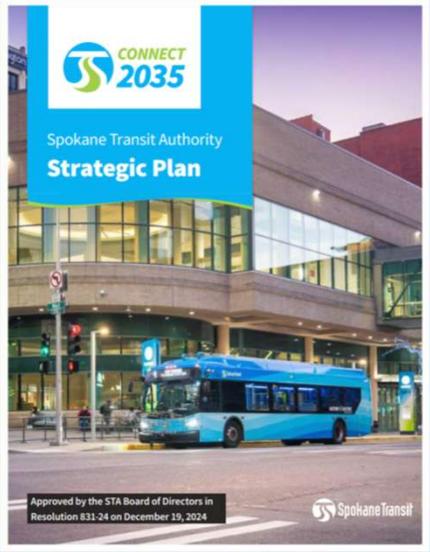
Medical Lake: More Bus Service to Connect Everyone to Opportunity



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Connect 2035



How a great city moves.™

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Connect 2035 – Goals

-  **Goal 1 – Elevate the customer experience**
-  **Goal 2 – Lead and collaborate with community partners to enhance the quality of life in our region**
-  **Goal 3 – Strengthen our capacity to anticipate and respond to the demands of the region**



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Update routes to better connect to new employment centers

Employment Center

Continue our transition to a zero-emission bus fleet

Pilot a reduced fare program for low-income riders

Create a safety ambassador program

STA Plaza

Launch mobility-on-demand pilots to serve new areas

Invest in our operators by upgrading break rooms and on route amenities

Work with municipal partners to further Transit-Oriented Development

Expand our network of High Performance Transit Lines

Complete the Division Street Bus Rapid Transit project

Integrate transit fares with event tickets

Run more buses on evenings and weekends on high-demand routes

www.staconnect2035.com

Spokane Transit 11

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Connect 2035: High Performance Transit

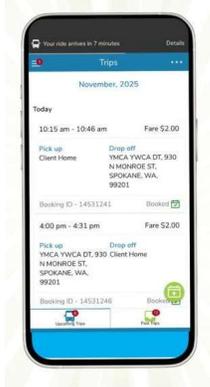
- Conduct planning and design for future HPT corridors
 - Route 61 Highway 2/Fairchild
 - Division BRT extension to potential new transit center in Mead
 - Extend Route 9 Sprague to Appleway Station Park-and-Ride

Spokane Transit 1/28/2026 12

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Connect 2035: Mobility-on-Demand

- Implement a Mobility-on-Demand Pilot:
 - In unincorporated portions of the West Plains and Latah Valley
 - In NE Spokane, North Spokane Valley, and Liberty Lake



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Connect 2035: Customer Experience



Create and fund shelter and shelter lighting program throughout the PTBA



Build on early implementation of transit ambassador program



Implement fixed route network optimization with updated service patterns in Spokane Valley

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Impact of Investments

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STA + the Region

HOUSING

Of the **26,000** new housing units constructed in the service area over the past ten years **56%** are within a 10-minute walk of transit



JOBS

Approximately **160,000 jobs** are located within $\frac{1}{4}$ mile of an STA bus stop

People are **living** and **working** near transit more than ever

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For every \$5 purchase, 1¢ would go toward supporting STA service



How would the renewal be spent?

Most money would go toward sustaining current service

Part would be invested in improvements under the Connect 2035 plan

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Questions?

connect2035@spokanetransit.com

 Spokane Transit

1/28/2026 18

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