



City of Medical Lake Planning Department  
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## STAFF REPORT TO THE CITY COUNCIL

**File:** Periodic Update: MLMC Amendment Criteria

**Date of Staff Report:** December 30, 2025

**Date of City Council Workshop:** January 6, 2026

**Date of City Council Hearing:** February 3, 2026

**Staff Planner:** Elisa Rodriguez 509-565-5019 or [erodriguez@medical-lake.org](mailto:erodriguez@medical-lake.org)

**SEPA:** Determination of Non-Significance was made on November 20, 2025

**60-Day Intent to Adopt:** Submitted to the Department of Commerce on December 19, 2025

**Procedure:** This proposal requires a legislative review, therefore, the Planning Commission has held a public hearing and made a recommendation to the City Council. The City Council will hold a public hearing to consider an ordinance to adopt the amendments to the Medical Lake Municipal Code. The complete process can be found in the Medical Lake Municipal Code (MLMC), Section 19.270.050 – Type IV Reviews.

**Proposal:** It is proposed to replace MLMC Chapter 17.42 – Amendments, Section 17.12.030 – Official Zoning Map, and 17.12.040 – Interpretation of District Boundaries, with Chapter 19.137 – Comprehensive Plan, Chapter 19.140 – Zoning Map Administration, and Chapter 19.143 – Amendments. These proposed amendments are for the purpose of clarifying the process and criteria for amendments to the comprehensive plan, the zoning map, and development regulations.

**Date of Planning Commission Hearing:** December 18, 2025

**Planning Commission Recommendation:** The proposed amendment to the Medical Lake Municipal Code is for the purpose of replacing approval criteria used to evaluate future amendments to the Comprehensive Plan, the Zoning Map, and development regulations. The proposed amendments are consistent with the Comprehensive Plan, the Countywide Planning Policies, and the Growth Management Act. The amendments do not adversely affect land, uses, or services within the City. Therefore, the Planning Commission unanimously recommends approval of the proposal.

**Attached:** Staff report to the Planning Commission, dated December 11, 2025 (includes proposed language)