



City of Medical Lake
Parks & Recreation Advisory Board
September 17, 2024

Regular Meeting

City Hall Annex Building
124 S Lefevre Street
Medical Lake, WA 99022

5:30PM

1. CALL TO ORDER

- a. Meeting called to order at 5:34pm by Parks and Recreation Director Glen Horton. Motion to approve Mr. Mellott's absence made by Mrs. Nicoles, 2nd by Mr. Senn. Carried 4-0.

2. APPROVAL OF MINUTES

- a. Motion to approve minutes made by Board Member Senn, 2nd by Board Member Smith. Carried 4-0.

3. ADOPT AGENDA

- a. Motion made by Board Member Senn to approve agenda, second by board member Ronholt, carried 4-0.

4. REGULAR BUSINESS

a. RCO GRANT/FUTURE GRANTS

- i. Mr. Horton informed Board Members that the RCO grant decision will be made at the end of October and that the project is currently ranked in the middle of the 64 applicants.

b. MASTER PLAN

- i. Mr. Horton discussed with the Board members the status of the Master Plan and ways that members can help with completing the project.

c. KITCHEN REMODEL

- i. Board Members were informed on the status of the Kitchen Remodel. The City is currently waiting on plans from Mechanical and Electrical Engineers to move forward with writing an RFP. Mr. Horton has let the Architectural firm know that plans are needed by the 15th in order to have an RFP out by the 21st for bid.

d. CONEY ISLAND DOCK

- i. Mr. Horton discussed the progress of the Coney Island Dock. Currently City Employees are working on obtaining all appropriate permits to start construction.
- ii. Mr. Horton also let Board Members know that an appeal has been made by a community member about the size of the dock. More information will follow after the next City Council Meeting.

e. RENT.FUN RENTALS

- i. Mr. Horton informed the Board that he had not received recent updates on revenues made by the units.

f. LINGER AT THE LAKE

- i. Mr. Horton let board members know that planning for the second year of Linger at the Lake have already begun. We will continue to update the board on plans and needs in future meetings.

g. **PARK SECURITY**

- i. Mr. Horton informed board members that he and Mr. Weathers are currently looking into companies that provide camera services. A temporary camera has been set up at the WWTP to test out the system with Verkata.

5. QUESTIONS AND ANSWERS

- a. Board Member Nichols informed Mr. Horton that the Park sign for Sheperd Field needed to have the tree timed as it is getting hard to see.
- b. Board Member Nichols also stated that she has been asking local youth around the Fox Hollow and Fox Ridge area about what they would like to see. Some of the input was building a pool/water park and another park north of Highway 20 for those who live in those areas.
- c. Board Member Mellott requested via phone before the meeting that the Board allow DNR to present at the next meeting about potential grants available to the City.

6. ADJOURNMENT

- a. Motion to adjourn meeting at 6:17pm made by board member Smith, second by board member Ronholt. Carried 4-0.