



**CITY COUNCIL REGULAR MEETING & PUBLIC HEARING  
TUESDAY, OCTOBER 21, 2025  
HELD REMOTELY & IN PERSON AT CITY HALL  
124 S. LEFEVRE ST.**

- Sign up to provide Public Comment at the meeting via calling in.
- Submit Written Public Comment Before 4 pm on (October 21, 2025) - *\*SEE NOTE\**

**Please note: To better serve our community, we are now offering Live Streaming of our Council Meetings on our YouTube channel (link is provided below). This will enable citizens who wish to just view the meeting and not participate (provide comments) to do so in the comfort of their homes. Those that wish to provide input during the citizen comment periods may join the meeting as usual via the Zoom link.**

- **Join the Zoom Meeting –**  
<https://us06web.zoom.us/j/88612531359?pwd=qbYKv2YrtGL8yJh2KgspxpyzClyB7o.1>

Meeting ID: 886 1253 1359

Passcode: 519499

One tap mobile

+12532158782,,88612531359#,,,,\*519499# US (Tacoma)

+12532050468,,88612531359#,,,,\*519499# US

Join instructions

<https://us06web.zoom.us/meetings/88612531359/invitations?signature=kQQ8qbTTUJjleuCqPUUEAI0CRqzRaE2DUwC42a0iSi8>

- **Watch the Live Stream on YouTube -**  
<http://www.youtube.com/@CityofMedicalLake>

**WRITTEN PUBLIC COMMENTS**

If you wish to provide written public comments for the council meeting, please email your comments to [sweathers@medical-lake.org](mailto:sweathers@medical-lake.org) by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Medical Lake resident
4. The Agenda Item(s) which you are speaking about

*\*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.*

**Questions or Need Assistance? Please contact City Hall at 509-565-5000**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**
- 2. AGENDA APPROVAL**
- 3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**
- 4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS**
  - A. Recognition of 6<sup>th</sup> District Legislators
- 5. REPORTS**
  - A. Public Safety
  - B. Committee Reports/Council Comments
  - C. Mayor
  - D. City Administrator & City Staff
    - i. Sonny Weathers, City Administrator
    - ii. Elisa Rodriguez, City Planner – Staff Report
- 6. WORKSHOP DISCUSSION - None**
- 7. PUBLIC HEARING**
  - A. Open Public Hearing 2026 Revenue Sources and Property Tax
  - B. Koss Ronholt, Finance Director Presentation on 2026 Utility and Administrative Rates and 2026 Property Tax
  - C. Public Comment
  - D. Council Action – 2026 Property Tax Intent of Direction
- 8. ACTION ITEMS**
  - A. Consent Agenda
    - i. Approve **October 7, 2025**, minutes.
    - ii. Approve **October 21, 2025**, Payroll Claim Warrants numbered **53041** through **53048** and Payroll Payable Warrants numbered **30283** through **30291** in the amount of **\$186,414.91** and Claim Warrants numbered **53049** through **53089** in the amount of **\$581,727.13**.
- 9. RESOLUTIONS**
  - A. 25-777 2026 Capital Improvement Plan Update
  - B. 25-778 Security Camera and Light Pole Installation
- 10. ORDINANCES – None.**
- 11. EXECUTIVE SESSION**
  - A. Review Qualifications of Vacant Council Position #6 Applications (Per RCW 42.30.110 (h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public;)
- 12. EMERGENCY ORDINANCES – None.**
- 13. UPCOMING AGENDA ITEMS**
- 14. INTERESTED CITIZENS**
- 15. CONCLUSION**

# City of Medical Lake Councilmember Excused Absence Request Form

Councilmember:

Don Kennedy

Meeting Type:

☒ Committee

☒ Council

Meeting Date:

10/21/25

Reason For Absence:

☐ City Business

☐ Military Orders

☐ Ill or Injured

☐ Employer Business

☒ Vacation

☐ Other (Please Describe)

on Rhine River Cruise

Date Requested:

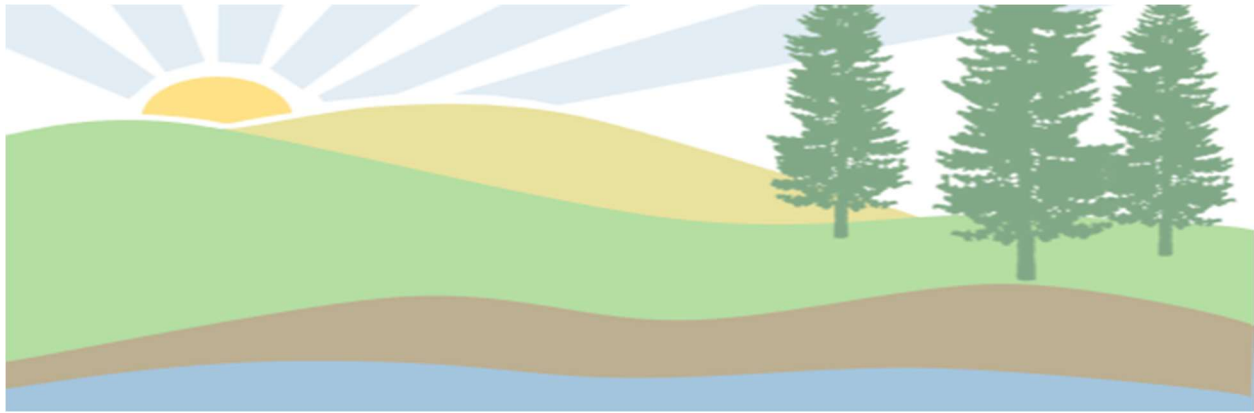
10/7/25

☐ By Phone

Approved By Council/Committee Motion On: \_\_\_\_\_

Denied By Council/Committee Motion On: \_\_\_\_\_



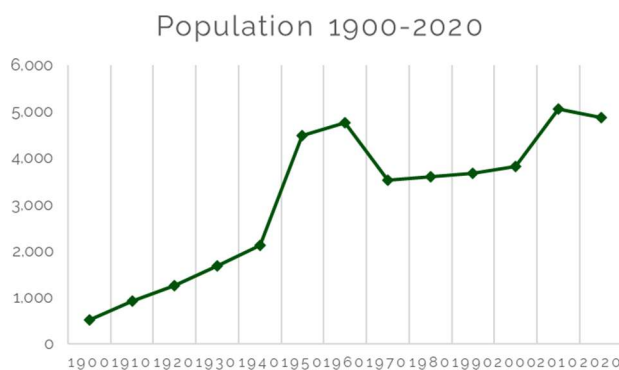


## Quick Guide to Trends in Medical Lake

### Introduction

The following is a quick guide to prominent trends within the City of Medical Lake. It is important to recognize these trends so a conscience decision can be made to continue in the direction of the trend or change course.

### Population



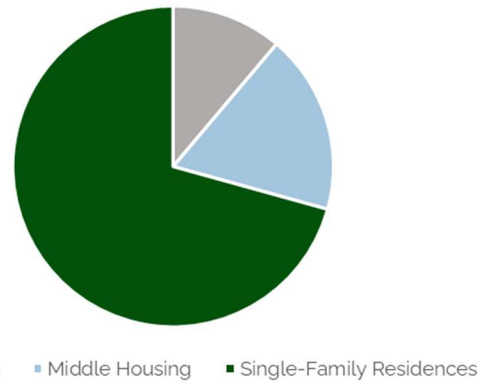
Medical Lake had a population of 3,815 in the year 2000. With several new residential subdivisions, the population increased by nearly a third by 2010, reaching 5,060 residents. Today we have 4,900 residents. This decline seems surprising with the additional 144 apartment units built after 2010. However, the decline is a result in the number of residents housed at state institutions. In 2000, Lakeland Village, Eastern State Hospital, and Westlake

Hospital housed 1,006 residents. By 2010, this population was already down by nearly 30% to 715 people. State institution residents have continued to decline and who the State counts towards our population has changed. As a result, institution residents counted in the City's population today make up less than half of the number reported 24 years ago. Meanwhile, Medical Lake leadership in the 2010's adopted no-growth policies and new development slowed down. Leadership and policies have recently changed, but the City is still struggling to overcome that legacy.

## Housing

For its size, the City of Medical Lake has a surprisingly diverse mix of housing. According to the 1997 Comprehensive Plan, in 1996 Medical Lake had 1,281 housing units: Fifty-eight percent (58%) single-family residences, thirty-three percent (33%) multi-family residences, and nine percent (9%) mobile homes. In the early 2000s single-family residential subdivisions developed on the north and south side of the city. This was followed by the construction of apartments along the north side of State Route 902. By 2024, Medical Lake had 1,828 housing units with seventy-one percent (71%) being single-family residences, eighteen percent (18%) middle-housing, and eleven percent (11%) apartments.

Total Residential Units



## Public Safety

The Medical Lake Police Department was disbanded in 2009 due to budget constraints, looking instead to contract law enforcement services with the Spokane County Sheriff's Office. A revision of that contract and a desire for a community policing model took place in July 2023, providing comparable coverage at a lower cost. The City is working with Spokane County's Real Time Crime Center to add cameras at key locations to enhance public safety and reduce vandalism in parks.



The Medical Lake Fire Department was officially disbanded in 2019 following a public vote to transfer all emergency medical and fire services to Spokane County Fire District #3. The decision was driven by staffing challenges resulting in one out of four emergency calls going unanswered. SCFD #3 remodeled the fire station next to City Hall to accommodate full-time fire fighters and improve response capabilities.

Medical Lake began contracting with the City of Cheney for municipal court services in 2014, and that partnership continued for over a decade. However, in July 2025, Medical Lake signed an interlocal agreement that will transition municipal court services to Airway Heights beginning January 1, 2026.

## Capital Facilities

The City of Medical Lake lacked a formal capital facilities plan for many years. However, in the last three years the City has incrementally built a functioning document that plans for the next six years, specifying projects and funding.

## Water

The local community and the region were led to believe by previous City leadership that the City of Medical Lake had very limited water available for future development. The reality is that the City has adequate water available to meet the needs of new development in the near future and plenty of water rights to serve new development in the long term.

## Parks and Recreation

For many years the Parks and Recreation Department provided youth sports. Over the last two years, with additional staff, the department has been able to expand youth programs along with adding teen and adult programs. Community events have been added, including Linger at the Lake, a four-concert summer series.

### Recreation Programs and Sports

|                      | 2022                | 2024                     | 2025                      |
|----------------------|---------------------|--------------------------|---------------------------|
| Fall Youth Sports    | 90<br>participants  | 147<br>participants      | 181<br>participants       |
| Winter Youth Sports  | 73<br>participants  | 121<br>participants      | 135<br>participants       |
| Spring Youth Sports  | 116<br>participants | 135<br>participants      | 170<br>participants       |
| After School Program | 0                   | 12<br>participants/month | 24<br>participants/day    |
| Summer Camp          | 0                   | 12<br>participants/week  | 12.5<br>participants/week |
| Adult Programs       | 0                   | 3<br>programs            | 17<br>programs            |
| Revenues             | \$21,119            | \$79,766                 | \$84,918 to date          |

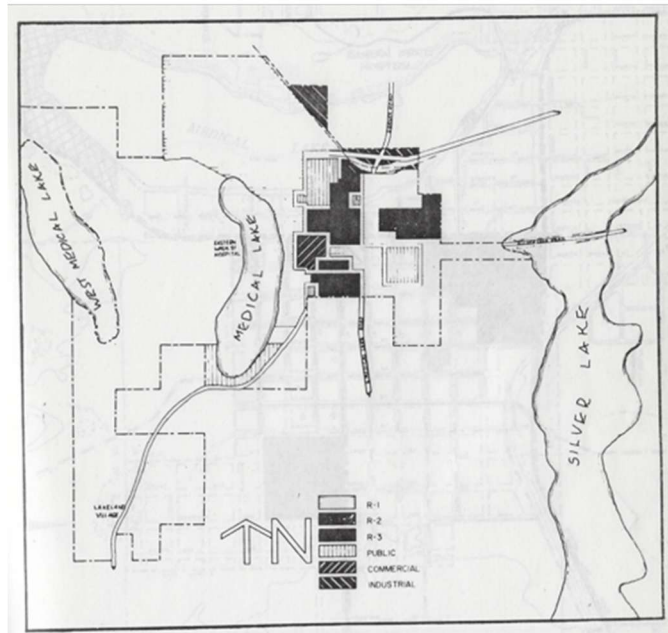
## Natural Environment

In 1994, The City of Medical Lake adopted the first Critical Areas Ordinance to protect wetlands and wildlife habitats. The ordinance also restricts development in frequently flooded areas and geologically hazardous areas. The ordinance has been updated two times, the most recent in 2023. In 2007, Medical Lake adopted the first Shoreline Master Program to protect the shorelines of Medical Lake, West Medical Lake, and a very small portion of Silver Lake. The program was amended in 2019 and continues to provide guidance on protecting the shorelines.

## Land Use

The first zoning map for Medical Lake, adopted in 1941, had Lake Street as the main commercial street in town. Commercial zoning ran from Jefferson to Stanley. In 1975, the commercial zone was reconfigured similar to today's central business district. At the same time industrial zoning was added along both sides of State Route 902. This led to the building of the gas station, the storage units, and the repair shop on the south side of the street. Sometime between 1975 and 1997, commercial zoning was added between the railroad track and Graham Road, north of SR 902. This brought the mini-storage and a coffee stand. In 1997, the central business district remained, but commercial zoning expanded along SR 902, replacing the industrial zoning. This prompted all the businesses and apartments that exist today along the north side of SR 902. The 1997 zoning map also added industrial zoning on the north side of the city at the Nike missile site. No industrial development has taken place in the following 28 years. With commercial growth along SR 902, the downtown lost businesses, including the grocery store, liquor store, WSECU, and Bruchi's. This movement of businesses is typical when cheaper, easier to develop land becomes available. In the meantime, downtown has struggled with several vacant buildings. These vacant buildings have been neglected over the years, however, in the last two years, downtown has started to revitalize with the results of the Vacant Properties Ordinance. The ordinance requires owners to maintain their buildings and encourages absentee owners to rent or sell their properties to encourage new businesses.

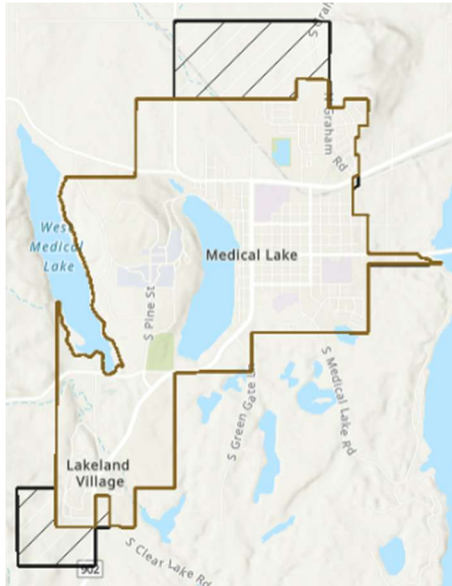
1975 Land Use Map



## Climate Resiliency

In August of 2023, Medical Lake and the surrounding area were devastated by the Gray Road Fire. Around the same time, the State legislature was approving funding for local governments to address climate resiliency. The City received a grant to create a hazard mitigation plan. This plan, developed by a consultant, was recently approved by FEMA and was adopted by the City Council.

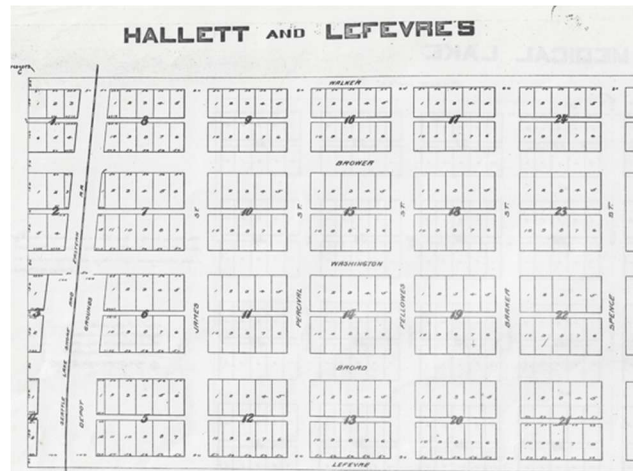
## Urban Growth Area



The first UGA's for Spokane County were adopted in the late 1990's. Medical Lake, not being contiguous with the greater Spokane UGA, had two expansion areas within the UGA. Per the 1997 Medical Lake Comprehensive Plan, the southern expansion area was for a State juvenile rehabilitation center and the northern expansion area was for a golf course. Neither of these projects came to fruition. The northern expansion area changed in configuration around 2010. Otherwise, the two areas have remained unchanged and undeveloped throughout the years.

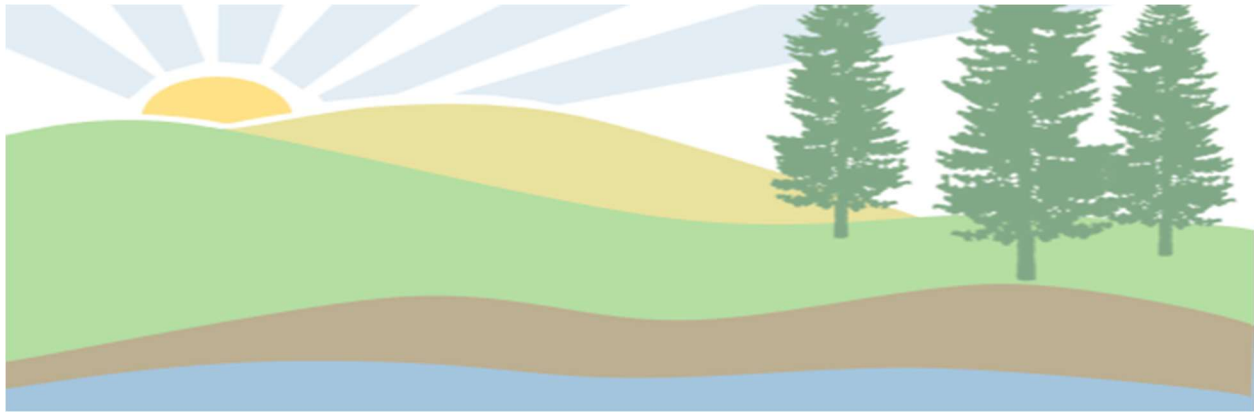
## Transportation

The older areas of Medical Lake are laid out in a grid, typical of the era. Those subdivisions on the north and south side of town, platted in the late 20<sup>th</sup> and early 21<sup>st</sup> century, no longer had a strict grid. Grids are useful in preventing congestion and increasing walkability by creating connectivity. The more recent subdivisions have less connectivity, including some cul-de-sacs, which has led to a one way in, one way out scenario that leads to congestion. This was particularly apparent during the evacuations for the Gray Road Fire.



Even though the older areas of the city are in a grid, there are very few streets that have sidewalks. In 2023, the City adopted a Complete Streets Ordinance that led to a grant to improve Lefevre Street, bringing wider sidewalks and lighting. Phase two of the grant will provide new striping and parking protected bicycle lanes.

Medical Lake has been served by STA buses for many years, yet the route had not changed since the 1980's. Starting September 21<sup>st</sup> of this year, the route and schedule has been simplified, making it easier for potential riders to access the buses.



## Quick Guide to Opportunities in Medical Lake

### Introduction

The following is a quick guide to opportunities for the future of the City of Medical Lake. The 2026 Comprehensive Plan will provide a roadmap for the community's future growth and development. The following provides a beginning point to discuss that future and the framework to make it happen.

### Population

Based on the current zoning code, Medical Lake could accommodate another 300 or so dwelling units within the current city limits over the next 20 years. This approximates to around 750 people based on the average household size. This number would increase if the City expanded the Urban Growth Area. It could also increase by changing the zoning code to allow for more housing options within the city.

### Land Use

Medical Lake has ten (10) zones specifying the uses and densities allowed in the city. One of these is an industrial zone located on two properties on the north edge of the city. No party has shown interest in developing the site with industrial development in recent years. In addition, this site, on the far side of residential development, could create unwanted truck traffic and nuisances for the residents. On the other hand, there have been inquiries to change the zone to residential.

There are two commercial zones in the city. Since there is very little difference between the two, it is worth exploring the idea of having a single commercial zone to simplify the code. The Zoning Code still lists many businesses that are uncommon in this day and age, while not including many modern businesses. Furthermore, it does not recognize that most home businesses today are done on a computer and have very few externalities.

## Housing

In 2024, Medical Lake had 1,828 housing units with seventy-one percent (71%) being single-family residences, eighteen percent (18%) middle-housing, and eleven percent (11%) apartments. The City has a traditional zoning code, segregating single-family residences from duplexes and multi-family residences (3 units or greater). Medical Lake prides itself in being an affordable community with a variety of housing options. However, the Zoning Code does not always provide for the housing options the community is looking for. Therefore, the Zoning Code will be evaluated for opportunities to help retain existing housing while providing the possibility of adding units.



The State legislature has mandated that every jurisdiction allow accessory dwellings units. Consequently, the City will be writing new code language to accommodate this requirement while doing the best to meet the concerns of the community.

## Parks and Recreation

Many community members have asked for more amenities in the parks. Conversations have revolved around dog parks, pickleball courts, a golf course, and basketball courts among others. The City is considering these amenities and how and where they will fit into the park system. Now that the City is in the process of acquiring Waterfront Park, the City has the chance to better utilize the park and invest in improvements, including the idea of an RV park.



koa.com

## Transportation

Medical Lake benefits from the streets being laid in a grid pattern with relatively flat topography. However, the community has voiced the need for more sidewalks, lighting, and safer pedestrian crossings. For this reason, the City is exploring roundabouts on SR 902 at



Smartgrowthamerica.org

Stanley Street and Lefevre Street along with pedestrian and bicycle improvements on SR 902 from Lefevre to Graham Road.

The City will continue to work with STA to improve bus stops, removing chairs and providing safe locations to wait for the bus.

The municipal code will be reviewed to consider the street design standards and if they will produce the street layout and amenities desired by the community.

## Capital Facilities

RCW 36.70A.030(32) defines capital facilities as streets, roads, highways, sidewalks, street and road lighting systems, domestic water systems, storm and sanitary sewer systems, parks and recreational facilities, and schools. The City's Capital Improvement Plan (CIP) is updated annually as part of the regular budget process to ensure it addresses new and changing priorities within the City. The CIP forecasts and outlines capital expenses including costs to replace, upgrade, or rehabilitate existing facilities and is organized into three categories: transportation, parks and public facilities, and public works projects.

Transportation projects include improvements to roadway corridors, intersections, transit stops, and pedestrian amenities such as the recently completed Lefevre St. Complete Streets and Lake St. ADA Ramp Upgrade work. Parks and public facilities projects seek to improve parks, recreation spaces, and public-use buildings and currently include updating HVAC systems, roofing, and doors and windows at the end of their life cycle in addition to equipment storage and public access docks. Public works projects maintain utility systems, services, and infrastructure to meet the functional needs of the community such as drinking water, sewer, and stormwater.

## Natural Environment

Removed in 2023, protections for geologically hazardous areas will be added back into the Critical Areas Ordinance. In addition, based on recent studies regarding underground water, protection for the critical aquifer resource area will be added. These two topics are mandated by the State.

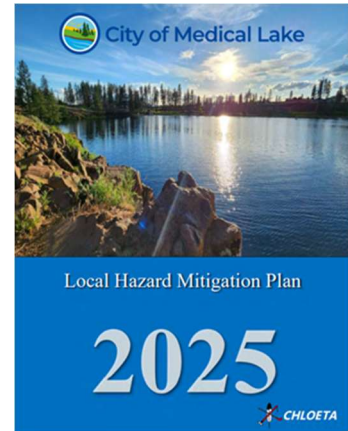
Medical Lake's Shoreline Master Program is a dense, difficult document to administer. For this reason, the City hopes to revisit the document in 2027, after the Comprehensive Plan Periodic Update is completed.

## Climate Resiliency

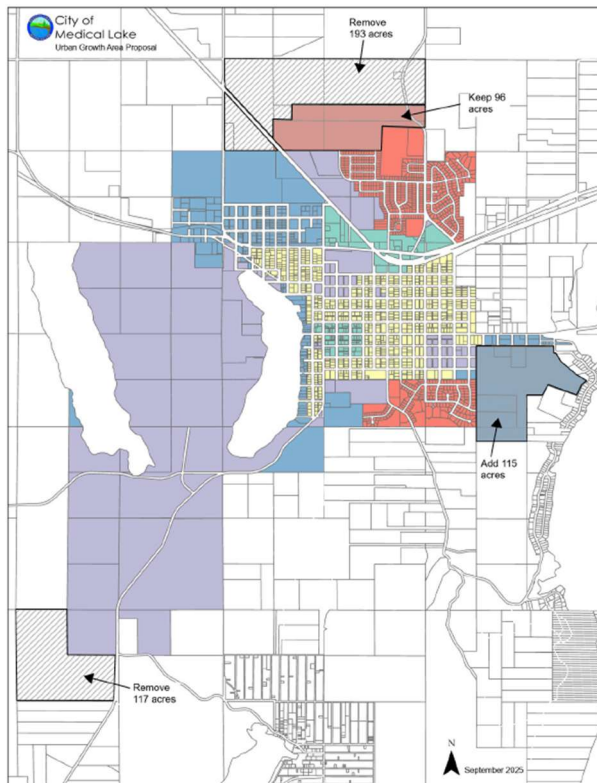
The Washington State Legislature passed Engrossed Second Substitute House Bil 1181 on May 4, 2023, requiring a Climate Resilience sub-element that anticipates, prepares for, and adapts to changes in climate while minimizing negative impacts to our natural systems, infrastructure and communities. On August 18, 2023, the Gray Road Fire consumed 10,085

acres and 240 primary homes, highlighting a need for improved preparedness, response, and recovery efforts to mitigate risk and reduce vulnerability to natural hazards. The recently adopted Hazard Mitigation Plan identifies mitigation strategies to minimize risk, protect critical infrastructure, improve public awareness, and increase resilience.

Opportunities include developing citywide evacuation plans, a continuity of operations plan, defensible space and fuels reduction practices, and emergency communications plans. A FEMA Hazard Mitigation Program Grant is funding five (5) emergency backup power generators for key facilities and critical infrastructure including well pump houses, City Hall, the Waste-Water Treatment Plant, and maintenance building.



## Urban Growth Area



The City is working with Spokane County, the entity that approves Urban Growth Areas, to remove the southern, state-owned expansion area, reduce the northern expansion area, and add an eastern expansion area that sits between the city and the residences on Freeman Drive, adjacent to Silver Lake.

## Recreational Tourism

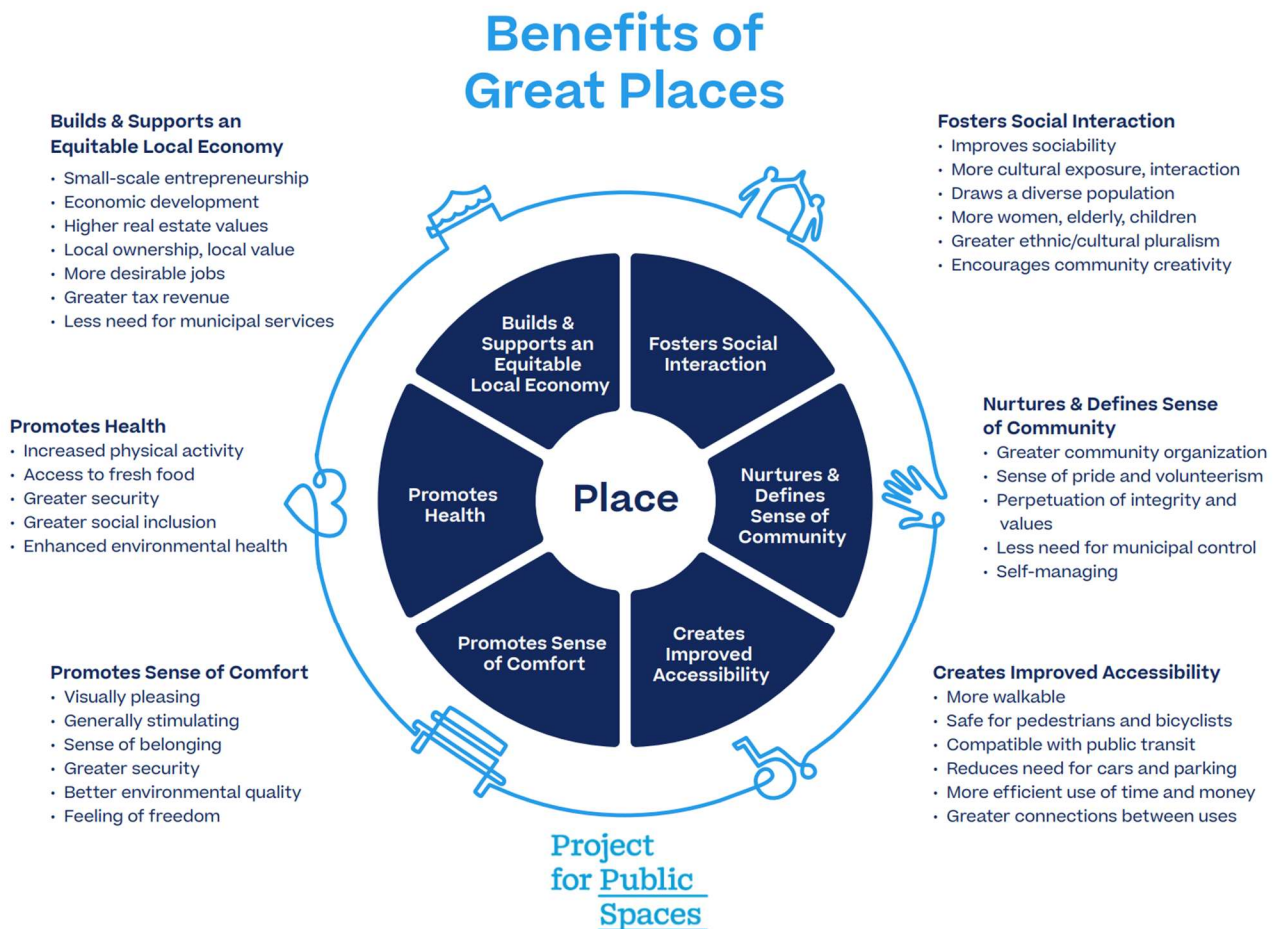
Medical Lake is a place of relaxation and enjoyment for all with its eclectic eateries, parks and playgrounds, boating and fishing, small business shopping, and history of healing. The city is ideally located as a haven for outdoor recreation with multiple lakes, ample trails, and small-town spirit. Even with our small population, there is plenty to do on State Route 902! Locals, visitors, and DSHS employees can attend an event, grab a bite, go shopping, or

spend a day at the lake. The City is working on events and marketing/advertising, while consulting local businesses on what can be done to assist in their success.

With the acquisition of Waterfront Park, the City is exploring the development of an RV Resort and cabins that will provide overnight accommodation options.

## Placemaking

The Project for Public Places says, "Placemaking inspires people to collectively reimagine and reinvent public spaces as the heart of every community." Strengthening the connection between people and the places they share, placemaking looks at combining uses and activities in ways that are accessible and well connected, sociable environments where people want to gather because they are comfortable while projecting a good image.



The City is outlining a Central Business District Master Plan that will explore ways to enhance downtown by building and supporting our local economy, fostering social interaction, nurturing a sense of community, creating improved accessibility, and promoting uses and activities that address community needs.

## Development Regulation Subject Groups for Review and Adoption

| <b>Amendment Criteria</b> (criteria for amending the comprehensive plan, development regulations, and the zoning map)             | <b>Schedule</b>                                 |
|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| <u>Mandate:</u> RCW 36.70A.130                                                                                                    | PC Workshop:<br>Nov 20, 2025                    |
| <u>Title(s) Receiving New Language:</u> Title 19 – Land Use and Development                                                       | CC Idea Workshop:<br>Dec 2, 2025                |
| <u>Other Title(s) Requiring Amendments:</u> Title 17 - Zoning                                                                     | PC Hearing:<br>Dec 18, 2025                     |
| <u>Notes:</u> <ul style="list-style-type: none"> <li>Separate criterium need to be created for each type of amendment.</li> </ul> | CC Language Workshop:<br>Jan 6, 2026            |
|                                                                                                                                   | CC Hearing/1 <sup>st</sup> Read:<br>Feb 3, 2026 |
|                                                                                                                                   | CC 2 <sup>nd</sup> Read:<br>Feb 17, 2026        |
|                                                                                                                                   |                                                 |

| <b>Enforcement</b>                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Schedule</b>                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| <u>Mandate:</u> WAC 365-196-650 (Implementation of the Comprehensive Plan – Regulations – Enforcement)                                                                                                                                                                                                                                                                                                                                         | PC Workshop:<br>Nov 20, 2025                    |
| <u>Title(s) Receiving New Language:</u> Title 1 – General Provisions                                                                                                                                                                                                                                                                                                                                                                           | CC Idea Workshop:<br>None                       |
| <u>Other Title(s) Requiring Amendments:</u> All Titles                                                                                                                                                                                                                                                                                                                                                                                         | PC Hearing:<br>None                             |
| <u>Notes:</u> <ul style="list-style-type: none"> <li>There are 26 citations to the enforcement section of Title 1 throughout the municipal code.</li> <li>There are 58 references to “misdemeanor” in the municipal code.</li> <li>Title 8 has specific enforcement methods for junk vehicles and impounds to be retained.</li> <li>Chapter 2.10 – Municipal Court needs to be amended to reflect the contract with Airway Heights.</li> </ul> | CC Language Workshop:<br>Jan 6, 2026            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                | CC Hearing/1 <sup>st</sup> Read:<br>Feb 3, 2026 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                | CC 2 <sup>nd</sup> Read:<br>Feb 17, 2026        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |

Development Regulation Subject Groups for Review and Adoption

| Street Vacations                                                                                                                                                                                          | Schedule                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| <u>Mandate:</u> Not mandated, but the City has no policy for this action.                                                                                                                                 | PC Workshop:<br>Dec 18, 2025                     |
| <u>Title(s) Receiving New Language:</u> Title 11 – Streets and Sidewalks                                                                                                                                  | CC Idea Workshop:<br>Feb 3, 2026                 |
| <u>Other Title(s) Requiring Amendments:</u>                                                                                                                                                               | PC Hearing:<br>None                              |
| <u>Notes:</u> <ul style="list-style-type: none"> <li>• Procedure is spelled out in RCW</li> <li>• Create approval criteria</li> <li>• Create method for determining the value of the property.</li> </ul> | CC Language Workshop:<br>Mar 3, 2026             |
|                                                                                                                                                                                                           | CC Hearing/1 <sup>st</sup> Read:<br>Mar 17, 2026 |
|                                                                                                                                                                                                           | CC 2 <sup>nd</sup> Read:<br>Apr 7, 2026          |
|                                                                                                                                                                                                           |                                                  |

| Zones (Essential Public Facilities, Development near FAFB, Lot size, Density, Number of Zones, Permitted and Conditional Uses)                                                                                                                                                                                                                                  | Schedule                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| <u>Mandate:</u> RCW 36.70A.200, RCW 36.70A.560(3), RCW 36.70A.370                                                                                                                                                                                                                                                                                               | PC Workshop:<br>Jan 22, 2026                    |
| <u>Title(s) Receiving New Language:</u> Title 19 – Land Use and Development                                                                                                                                                                                                                                                                                     | CC Idea Workshop:<br>Feb 17, 2026               |
| <u>Other Title(s) Requiring Amendments:</u> Title 17 - Zoning                                                                                                                                                                                                                                                                                                   | PC Hearing:<br>Feb 26, 2026                     |
| <u>Notes:</u> <ul style="list-style-type: none"> <li>• Add Siting for Essential Public Facilities.</li> <li>• Add appropriate standards for developments in the FAFB noise contours.</li> <li>• Remove Industrial Zone.</li> <li>• Remove R-1P Zone.</li> <li>• Combine C-1 and MC-1 Zones</li> <li>• Combine Institutional, Schools, and Park Zones</li> </ul> | CC Language Workshop:<br>Mar 17, 2026           |
|                                                                                                                                                                                                                                                                                                                                                                 | CC Hearing/1 <sup>st</sup> Read:<br>Apr 7, 2026 |
|                                                                                                                                                                                                                                                                                                                                                                 | CC 2 <sup>nd</sup> Read:<br>Apr 21, 2026        |
|                                                                                                                                                                                                                                                                                                                                                                 |                                                 |

Development Regulation Subject Groups for Review and Adoption

|                                                                                                                                                                                                                                                                                                                                           |                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| <b>Affordable Housing</b> (ADU's, Co-living, Conversions, Middle Housing)                                                                                                                                                                                                                                                                 | <b>Schedule</b>                                  |
| <u>Mandate:</u> RCW 36.70A.680, .681, .696, .697, .698, .699, HB 1998, RCW 36.70A.540, RCW 35A.21.440, RCW 35.21.990, and RCW 36.70A.070(2)(c).                                                                                                                                                                                           | PC Workshop:<br>Feb 26, 2026                     |
| <u>Title(s) Receiving New Language:</u> Title 19 – Land Use and Development                                                                                                                                                                                                                                                               | CC Idea Workshop:<br>Mar 17, 2026                |
| <u>Other Title(s) Requiring Amendments:</u> Title 17 – Zoning and Title 19 – Land Use and Development                                                                                                                                                                                                                                     | PC Hearing:<br>Mar 26, 2026                      |
| <u>Notes:</u> <ul style="list-style-type: none"> <li>• New ADU chapter for Title 19.</li> <li>• Add ADU citation in Residential Zones.</li> <li>• Add ADU definition.</li> <li>• Add Co-living definition.</li> <li>• Add Co-living to appropriate residential/commercial zones.</li> <li>• Update R-2 and R-3 zone standards.</li> </ul> | CC Language Workshop:<br>Apr 21, 2026            |
|                                                                                                                                                                                                                                                                                                                                           | CC Hearing/1 <sup>st</sup> Read:<br>May 19, 2026 |
|                                                                                                                                                                                                                                                                                                                                           | CC 2 <sup>nd</sup> Read:<br>June 2, 2026         |
|                                                                                                                                                                                                                                                                                                                                           |                                                  |

|                                                                                                                                                                                                                                                                                                                                           |                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| <b>Specialized Housing</b> (Shelters, Transitional Housing, Permanent Housing, outdoor encampments, and similar facilities and special provisions for establishments owned or managed by religious orgs.)                                                                                                                                 | <b>Schedule</b>                                  |
| <u>Mandate:</u> RCW 35A.21.430, RCW 35.21.683, RCW 35.21.915, RCW 36.70A.545                                                                                                                                                                                                                                                              | PC Workshop:<br>Mar 26, 2026                     |
| <u>Title(s) Receiving New Language:</u> Title 19 – Land Use and Development                                                                                                                                                                                                                                                               | CC Subject Workshop:<br>Apr 7, 2026              |
| <u>Other Title(s) Requiring Amendments:</u> Title 17 – Zoning                                                                                                                                                                                                                                                                             | PC Hearing:<br>Apr 16, 2026                      |
| <u>Notes:</u> <ul style="list-style-type: none"> <li>• Add Shelters, Transitional Housing, Indoor Emergency Shelters, and Permanent Supportive Housing to Commercial Zone allowed uses.</li> <li>• Add Definitions.</li> <li>• Add Housing owned/operated by religious organizations to conditional uses of residential zones.</li> </ul> | CC Language Workshop:<br>May 5, 2026             |
|                                                                                                                                                                                                                                                                                                                                           | CC Hearing/1 <sup>st</sup> Read:<br>May 19, 2026 |
|                                                                                                                                                                                                                                                                                                                                           | CC 2 <sup>nd</sup> Read:<br>Jun 2, 2026          |
|                                                                                                                                                                                                                                                                                                                                           |                                                  |

Development Regulation Subject Groups for Review and Adoption

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| <b>Transportation</b> (Parking spaces, minimum parking, street design, private streets, concurrency, and commute trip reduction)                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Schedule</b>                                 |
| <u>Mandate:</u> SB 6015, RCW 36.70A.070(6)(a)(iii)(C), RCW 36.70A.070(6)(a)(vi), WAC 365-196-840(4), RCW 82.70                                                                                                                                                                                                                                                                                                                                                                                                                                                 | PC Workshop:<br>Apr 16, 2026                    |
| <u>Title(s) Receiving New Language:</u> Title 19 – Land Use and Development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | CC Idea Workshop:<br>May 5, 2026                |
| <u>Other Title(s) Requiring Amendments:</u> Title 2 – Administration and Personnel, Title 15 – Subdivisions, Title 16 – Planning, Title 17 – Zoning                                                                                                                                                                                                                                                                                                                                                                                                            | PC Hearing:<br>May 28, 2026                     |
| <u>Notes:</u> <ul style="list-style-type: none"> <li>• Amend minimum parking space size.</li> <li>• Amend minimum parking standards to simply for commercial development.</li> <li>• Chapters for all zones need to have citations amended.</li> <li>• Move Parking chapter and move from Title 17 to Title 19.</li> <li>• Delete Private Streets chapter.</li> <li>• Update Concurrency chapter and move from Title 16 to Title 19.</li> <li>• Update CTR chapter and move from Title 16 to Title 2.</li> <li>• Update Subdivision Design chapter.</li> </ul> | CC Language Workshop:<br>Jun 16, 2026           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | CC Hearing/1 <sup>st</sup> Read:<br>Jul 7, 2026 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | CC 2 <sup>nd</sup> Read:<br>Jul 21, 2026        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |

|                                                                                                                                                                                    |                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| <b>Subdivisions</b> (Unit Lot Subdivisions, PUD, Residence Division)                                                                                                               | <b>Schedule</b>                                  |
| <u>Mandate:</u> RCW 58.17.060(3)                                                                                                                                                   | PC Workshop:<br>May 28, 2026                     |
| <u>Title(s) Receiving New Language:</u> Title 19 – Development and Land Use                                                                                                        | CC Idea Workshop:<br>Jun 16, 2026                |
| <u>Other Title(s) Requiring Amendments:</u> Title 15 -Subdivisions                                                                                                                 | PC Hearing:<br>Jun 25, 2026                      |
| <u>Notes:</u> <ul style="list-style-type: none"> <li>• New Unit Lot Subdivision for Title 19</li> <li>• Remove PUD chapter</li> <li>• Remove Residence Division Chapter</li> </ul> | CC Language Workshop:<br>Jul 7, 2026             |
|                                                                                                                                                                                    | CC Hearing/1 <sup>st</sup> Read:<br>Jul 21, 2026 |
|                                                                                                                                                                                    | CC 2 <sup>nd</sup> Read:<br>Aug 4, 2026          |
|                                                                                                                                                                                    |                                                  |

Development Regulation Subject Groups for Review and Adoption

| Impact Fees                                                                                                                                                     | Schedule                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| Mandate: RCW 82.02.050, .060, .070, .080, .090, .100, RCW 82.02.060, RCW 82.02.060, RCW 82.02.090(1)(b), RCW 36.70A.681, and RCW 82.02.060.                     | PC Workshop:<br>Jun 25, 2026                     |
| Title(s) Receiving New Language: Create Title 3 - Finance                                                                                                       | CC Idea Workshop:<br>Jul 7, 2026                 |
| Other Title(s) Requiring Amendments: Remove from Title 16 - Planning                                                                                            | PC Hearing:<br>Jul 23, 2026                      |
| Notes: <ul style="list-style-type: none"> <li>Analyze and Update Impact Fees</li> <li>Add special rates for childcare, ADUs, and affordable housing.</li> </ul> | CC Language Workshop:<br>Aug 4, 2026             |
|                                                                                                                                                                 | CC Hearing/1 <sup>st</sup> Read:<br>Aug 18, 2026 |
|                                                                                                                                                                 | CC 2 <sup>nd</sup> Read:<br>Sep 1, 2026          |
|                                                                                                                                                                 |                                                  |

| Critical Areas                                                                                                                                                                                                                 | Schedule                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| Mandate: RCW 36.70A.170, RCW 36.70A.060, RCW 36.70A.172                                                                                                                                                                        | PC Workshop:<br>Jul 23, 2026                    |
| Title(s) Receiving New Language: Title 19 – Development and Land Use                                                                                                                                                           | CC Idea Workshop:<br>Aug 4, 2026                |
| Other Title(s) Requiring Amendments: Title 17 – Zoning                                                                                                                                                                         | PC Hearing:<br>Aug 27, 2026                     |
| Notes: <ul style="list-style-type: none"> <li>Critical Aquifer Resource Areas need to be added to the Critical Areas Chapter.</li> <li>Geologically Hazardous Areas need to be added to the Critical Areas Chapter.</li> </ul> | CC Language Workshop:<br>Sep 15, 2026           |
|                                                                                                                                                                                                                                | CC Hearing/1 <sup>st</sup> Read:<br>Oct 6, 2026 |
|                                                                                                                                                                                                                                | CC 2 <sup>nd</sup> Read:<br>Oct 20, 2026        |
|                                                                                                                                                                                                                                |                                                 |

Periodic Update Schedule for Planning Commission (PC) and City Council (CC)

| Meeting Date | Comprehensive Plan                        | Development Regulation Subject Groups |                        |                        |                        |                        |                        |                        |                        |                        |                        |
|--------------|-------------------------------------------|---------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
|              |                                           | Amendment Criteria                    | Enforcement            | Street Vacations       | Zones                  | Affordable Housing     | Specialized Housing    | Transportation         | Subdivisions           | Impact Fees            | Critical Areas         |
| Nov 20, 2025 |                                           | PC Workshop                           | PC Workshop            |                        |                        |                        |                        |                        |                        |                        |                        |
| Dec 2, 2025  |                                           | CC Idea Workshop                      |                        |                        |                        |                        |                        |                        |                        |                        |                        |
| Dec 16, 2025 |                                           |                                       |                        |                        |                        |                        |                        |                        |                        |                        |                        |
| Dec 18, 2025 |                                           | PC Hearing                            |                        | PC Workshop            |                        |                        |                        |                        |                        |                        |                        |
| Jan 6, 2026  |                                           | CC Language Workshop                  | CC Language Workshop   |                        |                        |                        |                        |                        |                        |                        |                        |
| Jan 20, 2026 |                                           |                                       |                        |                        |                        |                        |                        |                        |                        |                        |                        |
| Jan 22, 2026 | PC Workshop: Comp Plan Intro/Part 1       |                                       |                        |                        | PC Workshop            |                        |                        |                        |                        |                        |                        |
| Feb 3, 2026  |                                           | CC Hearing / 1st Read                 | CC Hearing / 1st Read  | CC Idea Workshop       |                        |                        |                        |                        |                        |                        |                        |
| Feb 17, 2026 | CC Workshop: Comp Plan Intro/Part 1       | CC 2nd Read / Adoption                | CC 2nd Read / Adoption |                        | CC Idea Workshop       |                        |                        |                        |                        |                        |                        |
| Feb 26, 2026 | PC Workshop: Comp Plan Part 2             |                                       |                        |                        | PC Hearing             | PC Workshop            |                        |                        |                        |                        |                        |
| Mar 3, 2026  | CC Workshop: Comp Plan Part 2             |                                       |                        | CC Language Workshop   |                        |                        |                        |                        |                        |                        |                        |
| Mar 17, 2026 |                                           |                                       |                        | CC Hearing / 1st Read  | CC Language Workshop   | CC Idea Workshop       |                        |                        |                        |                        |                        |
| Mar 26, 2026 | PC Workshop: Comp Plan Part 3             |                                       |                        |                        |                        | PC Hearing             | PC Workshop            |                        |                        |                        |                        |
| Apr 7, 2026  | CC Workshop: Comp Plan Part 3             |                                       |                        | CC 2nd Read / Adoption | CC Hearing / 1st Read  |                        | CC Idea Workshop       |                        |                        |                        |                        |
| Apr 16, 2026 | PC Hearing: Comprehensive Plan            |                                       |                        |                        |                        |                        | PC Hearing             | PC Workshop            |                        |                        |                        |
| Apr 21, 2026 | CC Hearing / 1st Read: Comprehensive Plan |                                       |                        |                        | CC 2nd Read / Adoption | CC Language Workshop   |                        |                        |                        |                        |                        |
| May 5, 2026  | CC 2nd Read/Adoption: Comprehensive Plan  |                                       |                        |                        |                        |                        | CC Language Workshop   | CC Idea Workshop       |                        |                        |                        |
| May 19, 2026 |                                           |                                       |                        |                        |                        | CC Hearing / 1st Read  | CC Hearing / 1st Read  |                        |                        |                        |                        |
| May 28, 2026 |                                           |                                       |                        |                        |                        |                        |                        | PC Hearing             | PC Workshop            |                        |                        |
| Jun 2, 2026  |                                           |                                       |                        |                        |                        | CC 2nd Read / Adoption | CC 2nd Read / Adoption |                        |                        |                        |                        |
| Jun 16, 2026 |                                           |                                       |                        |                        |                        |                        |                        | CC Language Workshop   | CC Idea Workshop       |                        |                        |
| Jun 25, 2026 |                                           |                                       |                        |                        |                        |                        |                        |                        | PC Hearing             | PC Workshop            |                        |
| Jul 7, 2026  |                                           |                                       |                        |                        |                        |                        |                        | CC Hearing / 1st Read  | CC Language Workshop   | CC Idea Workshop       |                        |
| Jul 21, 2026 |                                           |                                       |                        |                        |                        |                        |                        | CC 2nd Read / Adoption | CC Hearing / 1st Read  |                        |                        |
| Jul 23, 2026 |                                           |                                       |                        |                        |                        |                        |                        |                        |                        | PC Hearing             | PC Workshop            |
| Aug 4, 2026  |                                           |                                       |                        |                        |                        |                        |                        |                        | CC 2nd Read / Adoption | CC Language Workshop   | CC Idea Workshop       |
| Aug 18, 2026 |                                           |                                       |                        |                        |                        |                        |                        |                        |                        | CC Hearing / 1st Read  |                        |
| Aug 27, 2026 |                                           |                                       |                        |                        |                        |                        |                        |                        |                        |                        | PC Hearing             |
| Sep 1, 2026  |                                           |                                       |                        |                        |                        |                        |                        |                        |                        | CC 2nd Read / Adoption |                        |
| Sep 15, 2026 |                                           |                                       |                        |                        |                        |                        |                        |                        |                        |                        | CC Language Workshop   |
| Sep 24, 2026 |                                           |                                       |                        |                        |                        |                        |                        |                        |                        |                        |                        |
| Oct 6, 2026  |                                           |                                       |                        |                        |                        |                        |                        |                        |                        |                        | CC Hearing / 1st Read  |
| Oct 20, 2026 |                                           |                                       |                        |                        |                        |                        |                        |                        |                        |                        | CC 2nd Read / Adoption |



To: Mayor and City Council  
From: Koss Ronholt, Finance Director  
**TOPIC: Revenue Sources and Property Tax for 2026 Hearing**

**Requested Action:**

City Council review and public comment on estimated revenues. Requesting a motion from City Council to direct staff to prepare an ordinance for the 2026 property tax levy amount.

**Key Points:**

The purpose of this public hearing is to comply with RCW 84.55.120, which requires the City Council to hold a public hearing on revenue sources for the coming year, including consideration of possible increases to property tax revenues. This hearing provides an opportunity for the public and City Council to review and discuss the City's expected revenues and funding trends prior to adoption of the property tax levy and budget.

**Background Discussion:**

Estimated revenues for all funds have been prepared, compared against prior years actual, budgeted, and current year revenues.

**Public Involvement:**

Citizens will have an opportunity to comment on revenue sources and potential property tax options. The public hearing shall be conducted in the following order:

- Public Hearing Opened
- Staff Presentation (Finance Director)
- Opportunity for Public Comment
- Public Hearing Closed
- Council Discussion
- Council Motion – Direction to Staff on Preparing an Ordinance on the 2026 Property Tax Levy

**Next Steps:**

Staff shall prepare an ordinance in accordance with City Council motion, to be considered in the following meeting, November 4, 2025.

# City of Medical Lake

## October 21, 2025 - Revenue Estimations

| 001                              |                                   | 2023                | 2024                | 2024                | 2025                | 2025                | 2026                |
|----------------------------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund Revenues            |                                   | Actuals             | Budget              | Actuals             | Budget              | Current             | Proposed            |
| <a href="#">001-311-10-00-00</a> | PROPERTY TAX                      | \$ 580,756          | \$ 616,590          | \$ 612,781          | \$ 622,756          | \$ 375,194          | \$ 622,756          |
| <a href="#">001-311-11-00-00</a> | EMS LEVY                          | 399                 | 600                 |                     | 600                 | -                   | -                   |
| <a href="#">001-313-11-00-00</a> | SALES TAX                         | 656,841             | 640,000             | 803,845             | 730,000             | 489,880             | 695,000             |
| <a href="#">001-313-61-00-00</a> | STATE GAS TAX                     | 29,964              | 22,000              | 36,876              | 34,000              | 41,996              | 43,500              |
| <a href="#">001-316-40-00-01</a> | UTILITY TAX-15%                   | 360,163             | 353,000             | 383,678             | 360,000             | 284,991             | 380,000             |
| <a href="#">001-316-41-00-00</a> | ELECTRIC B & O TAX                | 251,422             | 240,000             | 261,379             | 250,000             | 230,555             | 273,500             |
| <a href="#">001-316-43-00-00</a> | GAS B & O TAX                     | 93,658              | -                   | -                   | -                   | -                   | -                   |
| <a href="#">001-316-46-00-00</a> | CABLE B&O TAX                     | 6,277               | -                   | -                   | -                   | -                   | -                   |
| <a href="#">001-316-47-00-00</a> | TELEPHONE B & O TAX               | 33,769              | -                   | -                   | -                   | -                   | -                   |
| <a href="#">001-317-20-00-00</a> | LEASEHOLD EXCISE TAX              | -                   | 20                  |                     | 20                  | -                   | -                   |
| <a href="#">001-321-30-00-00</a> | FIREWORKS PERMITS                 | 200                 | -                   | 100                 | -                   | -                   | -                   |
| <a href="#">001-322-10-00-00</a> | BUILDING PERMITS                  | 89,620              | 36,500              | 96,735              | 65,000              | 61,524              | 93,000              |
| <a href="#">001-322-10-00-01</a> | PLUMBING FEE                      | 1,086               | 1,500               | 356                 | 1,000               | 555                 | 700                 |
| <a href="#">001-322-10-00-02</a> | MECHANICAL FEE                    | 3,859               | 3,000               | 1,246               | 3,000               | 1,972               | 2,500               |
| <a href="#">001-322-90-00-04</a> | PEDDLER PERMIT                    | -                   | -                   | -                   | -                   | 60                  | -                   |
| <a href="#">001-333-21-00-01</a> | COUNTY - ARPA DISTRIBUTION        | -                   | -                   | 100,000             | -                   | -                   |                     |
| <a href="#">001-334-00-30-00</a> | SECRETARY OF STATE GRANT          | -                   | -                   | -                   | -                   | 11,442              | -                   |
| <a href="#">001-334-01-20-00</a> | OPD GRANT - PUBLIC DEFENDER 18-01 | 2,000               | 2,000               | 2,000               | 2,000               | 2,000               | -                   |
| <a href="#">001-334-03-10-01</a> | DOE - GROUNDWATER STUDY           | -                   | 450,000             | 95,087              | 250,000             | 206,448             | 50,000              |
| <a href="#">001-334-04-20-02</a> | COMMERCE - PUG                    | -                   | -                   | -                   | 62,500              | 62,500              | 40,250              |
| <a href="#">001-334-04-20-03</a> | COMMERCE - CLIMATE RESILIENCY     | -                   | -                   | -                   | -                   | 100,000             | -                   |
| <a href="#">001-334-04-90-03</a> | DOH - YCCTPP GRANT                | -                   | 54,000              | -                   | -                   | -                   | -                   |
| <a href="#">001-336-00-98-00</a> | MVFT-CITY ASSISTANCE              | 100,676             | -                   | -                   | -                   | -                   | -                   |
| <a href="#">001-336-06-94-00</a> | LIQUOR EXCISE TAX                 | 33,257              | 35,535              | 8,111               | -                   | -                   | -                   |
| <a href="#">001-336-06-94-01</a> | LIQUOR EXCISE - RESTRICTED        | 679                 |                     | 681                 | 1,345               | 462                 | 800                 |
| <a href="#">001-336-06-95-00</a> | LIQUOR BOARD PROFITS              | 29,520              | 37,108              | 36,361              | 34,925              | 26,494              | 32,000              |
| <a href="#">001-336-06-95-01</a> | LIQUOR PROFITS - RESTRICTED       | -                   | -                   | 742                 | 1,375               | 541                 | 650                 |
| <a href="#">001-341-32-00-01</a> | CRIME VICTIMS                     | 102                 | -                   | 51                  | -                   | 121                 | 100                 |
| <a href="#">001-341-33-00-01</a> | DISTRICT/MUNI COURT - ADMIN FEES  | 7,162               | 6,000               | 4,880               | 6,000               | 6,811               | 6,800               |
| <a href="#">001-341-49-00-00</a> | COURT SECURITY REIMBURSEMENT      | 852                 | 2,300               | 2,429               | 2,550               | 1,901               | -                   |
| <a href="#">001-341-91-00-00</a> | ELECTION CANDIDATE FILING FEES    | -                   | -                   | 630                 | 500                 | -                   | 500                 |
| <a href="#">001-341-94-00-00</a> | ID BILLING - PURCHASING SVCS      | 10,055              | 24,000              | 22,678              | 26,000              | 10,520              | 23,000              |
| <a href="#">001-341-96-00-00</a> | ID BILLING - PERSONNEL SVCS       | 2,246               | 5,100               | 5,442               | 6,500               | 2,664               | 5,500               |
| <a href="#">001-345-81-00-01</a> | ZONING FEES                       | 3,660               | 1,000               | 9,210               | 1,000               | 1,040               | 1,000               |
| <a href="#">001-345-81-00-02</a> | SUBDIVISION FEES                  | -                   | -                   | 4,370               | -                   | -                   | 1,000               |
| <a href="#">001-345-83-00-00</a> | PLAN CHECK FEES                   | 43,530              | 7,000               | 36,865              | 30,000              | 27,792              | 41,750              |
| <a href="#">001-345-89-00-00</a> | PLANNING DEPT PRMT REVIEW FEES    | 1,335               | 300                 | 1,260               | 1,500               | 140                 | 1,000               |
| <a href="#">001-345-89-00-02</a> | SEPA FEES                         | -                   | -                   | 300                 | -                   | -                   | 300                 |
| <a href="#">001-347-30-00-00</a> | SPECIAL EVENT ACTIVITY FEES       | 400                 | -                   | -                   | -                   | -                   | -                   |
| <a href="#">001-359-90-00-00</a> | CITY LATE CHARGES & ADM FEES      | -                   | -                   | -                   | -                   | -                   | -                   |
| <a href="#">001-361-00-00-01</a> | INTEREST-REG MM                   | 1,406               | 500                 | 6,790               | 3,000               | 5,913               | 6,000               |
| <a href="#">001-361-11-00-00</a> | INVESTMENT INTEREST               | 87,413              | 10,000              | 93,549              | 40,000              | 24,907              | 30,000              |
| <a href="#">001-361-40-00-00</a> | SALES TAX EQUAL INTEREST          | 2,380               | 800                 | 3,392               | 2,000               | 1,781               | 3,000               |
| <a href="#">001-362-00-00-03</a> | RENT - TRAIN DEPOT                | -                   | -                   | -                   | -                   | 5,850               | -                   |
| <a href="#">001-369-81-00-00</a> | CASHIER'S OVER & SHORT            | 8                   | -                   | -                   | -                   | (20)                | -                   |
| <a href="#">001-369-91-00-01</a> | PUBLIC RECORDS CHARGES            | 93                  | -                   | 37                  | 10                  | 26                  | 50                  |
| <a href="#">001-369-91-00-02</a> | OTHER MISCELLANEOUS REVENUE       | 386                 | -                   | 1,638               | -                   | 2,878               | -                   |
| <a href="#">001-395-20-00-00</a> | INSURANCE RECOVERIES              | 3,222               | -                   | -                   | -                   | -                   | -                   |
|                                  | <b>Fund Revenues Total</b>        | <b>\$ 2,438,394</b> | <b>\$ 2,548,853</b> | <b>\$ 2,633,498</b> | <b>\$ 2,537,581</b> | <b>\$ 1,988,939</b> | <b>\$ 2,354,656</b> |

| 101                              |                                | 2023              | 2024              | 2024              | 2025              | 2025              | 2026              |
|----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Street Revenues                  |                                | Actuals           | Budget            | Actuals           | Budget            | Current           | Proposed          |
| <a href="#">101-316-47-00-00</a> | TELEPHONE B & O TAX            | \$ -              | \$ 42,000         | \$ 32,617         | \$ 33,750         | \$ 24,281         | \$ 33,000         |
| <a href="#">101-322-40-00-00</a> | STREET & CURB PERMITS          | 175               | 50                | 50                | 50                | 4,950             | 2,000             |
| <a href="#">101-322-40-00-01</a> | BLOCK CLOSURE PERMITS          | -                 | 150               | 29                | 50                | -                 | -                 |
| <a href="#">101-336-00-71-00</a> | MULTIMODAL TRANSPORTATION CITY | 6,285             | 6,291             | 6,301             | 6,140             | 4,591             | 6,223             |
| <a href="#">101-336-00-87-00</a> | STREET - MV FUEL TAX           | 89,619            | 84,145            | 86,998            | 82,533            | 61,233            | 84,917            |
| <a href="#">101-336-00-98-00</a> | MVFT-CITY ASSISTANCE           | -                 | 130,000           | 118,091           | 115,000           | 107,501           | 115,000           |
| <a href="#">101-361-11-00-00</a> | INVESTMENT INTEREST            | 4,799             | -                 | 6,560             | 2,500             | 4,795             | 4,500             |
| <a href="#">101-369-90-00-00</a> | OTHER MISCELLANEOUS REVENUE    | 177               | -                 | 60                | -                 | 210               | -                 |
| <a href="#">101-395-20-00-00</a> | INSURANCE RECOVERIES           | -                 | -                 | 2,289             | -                 | -                 | -                 |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 101,054</b> | <b>\$ 262,636</b> | <b>\$ 252,996</b> | <b>\$ 240,023</b> | <b>\$ 207,562</b> | <b>\$ 245,640</b> |
| <a href="#">110-397-00-00-01</a> | T/I GENERAL FUND (001)         | \$ 120,749        | \$ 150,000        | \$ 150,000        |                   | \$ 37,500         | \$ 75,000         |
|                                  | <b>Fund Transfers-In Total</b> | <b>\$ 120,749</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ -</b>       | <b>\$ 37,500</b>  | <b>\$ 75,000</b>  |

| 104                                 |                                  | 2023                | 2024                | 2024                | 2025                | 2025                | 2026                |
|-------------------------------------|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Street - Restricted Revenues        |                                  | Actuals             | Budget              | Actuals             | Budget              | Current             | Proposed            |
| <a href="#">104-334-03-60-00</a>    | WSDOT - LEFEVRE ST ADA (FED)     | \$ -                | \$ -                | \$ 46,371           | \$ 541,000          | \$ -                | \$ -                |
| <a href="#">104-334-03-80-11</a>    | TIB GRANT - BARKER ST            | 674,788             | -                   | 68,602              | -                   | -                   | -                   |
| <a href="#">104-334-03-80-12</a>    | TIB GRANT - LEFEVRE RESTRIPIING  | 25,341              | 630,000             | 390,212             | 2,121,568           | 1,736,715           | 639,400             |
| <a href="#">104-334-03-80-13</a>    | TIB GRANT - MAINTENANCE PROJ.    | 293,831             | 665,000             | 83,791              | -                   | 26,757              | 160,337             |
| <a href="#">104-334-03-80-14</a>    | TIB GRANT - CHIP & SCRUB SL 24   | -                   | -                   | 723,400             | -                   | -                   | -                   |
|                                     | TIB GRANT - EAST-WEST OVERLAY    | -                   | -                   |                     | 675,000             | -                   | -                   |
|                                     | TIB GRANT- SCMP 2025             | -                   | -                   |                     | 208,975             | -                   | -                   |
|                                     | STA GRANT - BUS STOP IMRPOV.     | -                   | -                   |                     | 15,000              | -                   | -                   |
| <a href="#">LEGISLATIVE APPROP.</a> | STORMWATER MITIGATION PROJ.      | -                   | 50,000              |                     | 750,000             | -                   | 750,000             |
| <a href="#">104-361-10-00-01</a>    | INVESTMENT INTEREST              | 252                 | -                   | 266                 | -                   | 825                 | -                   |
| <a href="#">104-369-91-00-00</a>    | MISCELLANEOUS                    | 32,628              | -                   |                     | -                   |                     | -                   |
|                                     | <b>Restricted Revenues Total</b> | <b>\$ 1,026,840</b> | <b>\$ 1,345,000</b> | <b>\$ 1,312,641</b> | <b>\$ 4,311,543</b> | <b>\$ 1,764,297</b> | <b>\$ 1,549,737</b> |
| <a href="#">104-397-00-00-01</a>    | T/I GENERAL FUND (001)           | \$ -                | \$ 20,000           | \$ 20,000           | \$ 660,000          | \$ 495,000          | \$ -                |
| <a href="#">104-397-00-03-01</a>    | T/I CAPITAL IMPROVEMENTS (301)   | \$ 95,000           | \$ 110,000          | \$ 110,000          | \$ 250,000          | \$ 187,500          | \$ 60,000           |
|                                     |                                  | <b>\$ 95,000</b>    | <b>\$ 130,000</b>   | <b>\$ 130,000</b>   | <b>\$ 910,000</b>   | <b>\$ 682,500</b>   | <b>\$ 60,000</b>    |

| 105                              |                            | 2023             | 2024             | 2024             | 2025             | 2025             | 2026             |
|----------------------------------|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Leave & Severance Revenues       |                            | Actuals          | Budget           | Actuals          | Budget           | Current          | Proposed         |
| <a href="#">105-341-96-01-00</a> | LEAVE BUYBACK              | \$ 16,807        | \$ 13,500        | \$ 19,938        | \$ 17,000        | \$ 7,024         | \$ 19,500        |
| <a href="#">105-361-11-00-00</a> | INVESTMENT INTEREST        | 3,692            | 2,000            | 3,863            | 1,500            | 3,213            | 1,000            |
|                                  | <b>Fund Revenues Total</b> | <b>\$ 20,499</b> | <b>\$ 15,500</b> | <b>\$ 23,801</b> | <b>\$ 18,500</b> | <b>\$ 10,237</b> | <b>\$ 20,500</b> |

| 106                              |                                | 2023              | 2024          | 2024              | 2025          | 2025            | 2026          |
|----------------------------------|--------------------------------|-------------------|---------------|-------------------|---------------|-----------------|---------------|
| Contingency Revenues             |                                | Actuals           | Budget        | Actuals           | Budget        | Current         | Proposed      |
| <a href="#">106-334-04-20-01</a> | COMMERCE GRANT - GRAY FIRE     | \$ -              | \$ -          | \$ 182,000        | \$ -          | \$ -            | \$ -          |
| <a href="#">106-361-10-00-01</a> | INVESTMENT INTEREST            | 890               | 300           | 2,397             | 300           | 3,037           | 500           |
| <a href="#">106-367-00-00-00</a> | NON-GOV DONATIONS              | -                 | -             | 17,000            | -             | -               | -             |
| <a href="#">106-395-20-00-00</a> | INSURANCE RECOVERIES - CAPITAL |                   |               | 57,688            | -             | -               | -             |
| <a href="#">106-398-10-00-00</a> | INSURANCE RECOVERIES-NON CAP.  | -                 | -             | 8,627             | -             | -               | -             |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 890</b>     | <b>\$ 300</b> | <b>\$ 267,712</b> | <b>\$ 300</b> | <b>\$ 3,037</b> | <b>\$ 500</b> |
| <a href="#">106-397-00-00-01</a> | T/I GENERAL FUND (001)         | \$ 171,000        | \$ -          | \$ -              | \$ -          | \$ -            | \$ -          |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 171,000</b> | <b>\$ -</b>   | <b>\$ -</b>       | <b>\$ -</b>   | <b>\$ -</b>     | <b>\$ -</b>   |

| 107                              |                            | 2023              | 2024            | 2024             | 2025            | 2025            | 2026        |
|----------------------------------|----------------------------|-------------------|-----------------|------------------|-----------------|-----------------|-------------|
| ARPA Revenues                    |                            | Actuals           | Budget          | Actuals          | Budget          | Current         | Proposed    |
| <a href="#">107-333-97-00-00</a> | SLCGP MILITARY DEPT        | \$ -              | \$ -            | \$ 37,000        | \$ -            | \$ -            | \$ -        |
| <a href="#">107-361-10-00-01</a> | INVESTMENT INTEREST        | 28,436            | 5,000           | 17,193           | 2,000           | 8,426           | -           |
| <a href="#">107-385-00-00-00</a> | RETURN OF ARPA FUNDS       |                   |                 | 2,000            | -               | -               | -           |
| <a href="#">107-397-00-00-01</a> | T/I APRA FUNDS             | 858,422           | -               | -                | -               | -               | -           |
|                                  | <b>Fund Revenues Total</b> | <b>\$ 886,858</b> | <b>\$ 5,000</b> | <b>\$ 56,193</b> | <b>\$ 2,000</b> | <b>\$ 8,426</b> | <b>\$ -</b> |

| 110                              |                                | 2023              | 2024              | 2024              | 2025              | 2025              | 2026              |
|----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Public Safety Revenues           |                                | Actuals           | Budget            | Actuals           | Budget            | Current           | Proposed          |
| <a href="#">110-313-15-00-00</a> | PUBLIC SAFETY TAX              | \$ 71,464         | \$ 72,000         | \$ 72,799         | \$ 71,500         | \$ 53,753         | \$ 72,750         |
| <a href="#">110-313-71-00-00</a> | LOCAL CRIMINAL JUSTICE         | 124,857           | 125,000           | 127,189           | 125,000           | 93,464            | 125,000           |
| <a href="#">110-321-30-00-00</a> | FIREWORKS PERMITS              | -                 | 200               | -                 | 200               | 300               | 300               |
| <a href="#">110-336-06-21-00</a> | MVET-CRIM. JUSTICE PROGRAM     | 1,750             | 1,700             | 1,879             | 1,750             | 1,443             | 1,960             |
| <a href="#">110-336-06-25-00</a> | CJ - CONTRACTED SVCS           | 10,303            | 9,000             | 11,057            | 10,000            | 8,472             | 11,000            |
| <a href="#">110-336-06-94-00</a> | LIQUOR EXCISE TAX              | 7,486             | 7,500             | 25,241            | 31,085            | 22,651            | 31,000            |
| <a href="#">110-342-10-00-00</a> | DSHS POLICE PROT.              | 25,000            | 25,000            | 25,000            | 25,000            | -                 | 25,000            |
| <a href="#">110-342-10-00-01</a> | DSHS POLICING REIM.            | -                 | 311,000           | 388,750           | 311,000           | 233,250           | 320,000           |
| <a href="#">110-361-10-00-01</a> | INVESTMENT INTEREST            | 14,625            | -                 | 25,868            | 5,000             | 15,187            | 15,000            |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 255,487</b> | <b>\$ 551,400</b> | <b>\$ 677,783</b> | <b>\$ 580,535</b> | <b>\$ 428,520</b> | <b>\$ 602,010</b> |
| <a href="#">110-397-00-00-01</a> | T/I GENERAL FUND (001)         | \$ -              | \$ 980,000        | \$ 490,000        | \$ 150,000        | \$ 75,000         | \$ 150,000        |
|                                  | <b>Fund Transfers-In Total</b> | <b>\$ -</b>       | <b>\$ 980,000</b> | <b>\$ 490,000</b> | <b>\$ 150,000</b> | <b>\$ 75,000</b>  | <b>\$ 150,000</b> |

| 111                              |                                | 2023            | 2024             | 2024             | 2025            | 2025            | 2026            |
|----------------------------------|--------------------------------|-----------------|------------------|------------------|-----------------|-----------------|-----------------|
| Criminal Justice Revenues        |                                | Actuals         | Budget           | Actuals          | Budget          | Current         | Proposed        |
| <a href="#">111-336-06-26-00</a> | MVET-CRIM JUSTICE-SPEC PRO     | \$ 6,178        | \$ 6,147         | \$ 6,600         | \$ 6,175        | \$ 5,054        | \$ 6,860        |
| <a href="#">111-336-06-51-00</a> | DUI - CITIES                   | 335             | 500              | 478              | 500             | 335             | 475             |
| <a href="#">111-361-11-00-00</a> | INVESTMENT INTEREST            | -               | -                | 1,314            | 500             | 1,134           | 250             |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 6,513</b> | <b>\$ 6,647</b>  | <b>\$ 7,079</b>  | <b>\$ 6,675</b> | <b>\$ 5,389</b> | <b>\$ 7,585</b> |
| <a href="#">111-397-00-00-01</a> | T/I GENERAL FUND (001)         | \$ -            | \$ 15,856        | \$ 15,856        | \$ -            | \$ -            | \$ -            |
|                                  | <b>Fund Transfers-In Total</b> | <b>\$ -</b>     | <b>\$ 15,856</b> | <b>\$ 15,856</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     |

| 112                              |                                | 2023              | 2024              | 2024              | 2025              | 2025              | 2026              |
|----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Recreation Revenues              |                                | Actuals           | Budget            | Actuals           | Budget            | Current           | Proposed          |
| <a href="#">112-347-30-00-01</a> | INSTRUCTOR PROGRAMS            | \$ 3,857          | \$ 2,500          | \$ 6,776          | \$ 5,500          | \$ 2,280          | \$ 2,500          |
| <a href="#">112-347-60-00-00</a> | YOUTH SPORTS REGISTRATION      | 16,432            | 12,000            | 23,617            | 20,000            | 21,051            | 25,000            |
| <a href="#">112-347-60-00-01</a> | ADULT SPORTS REGISTRATION      | 800               | 1,000             | 2,200             | 2,000             | 3,316             | 3,500             |
| <a href="#">112-347-60-00-02</a> | AFTER SCHOOL FEES              | 2,299             | 9,000             | 10,474            | 9,600             | 14,029            | 20,000            |
| <a href="#">112-347-60-00-03</a> | YOUTH CAMP FEES                | 800               | 16,000            | 17,508            | 19,000            | 22,779            | 25,000            |
| <a href="#">112-347-60-00-04</a> | REC PROGRAMS - CITY HOSTED     | -                 | -                 | 1,494             | 3,000             | 6,653             | 7,000             |
| <a href="#">112-361-10-00-01</a> | INVESTMENT INTEREST            | 830               | -                 | 1,209             | -                 | 2,642             | -                 |
| <a href="#">112-367-00-00-01</a> | GRANTS - NON-GOV               | -                 | -                 | 7,000             | 7,000             | 6,000             | 5,000             |
| <a href="#">112-398-10-00-00</a> | INSURANCE RECOVERIES - NON-CA  | -                 | -                 | 19,881            | -                 | -                 | -                 |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 25,017</b>  | <b>\$ 40,500</b>  | <b>\$ 90,160</b>  | <b>\$ 66,100</b>  | <b>\$ 78,750</b>  | <b>\$ 88,000</b>  |
| <a href="#">112-397-60-90-00</a> | T/I GENERAL FUND (001)         | \$ 367,000        | \$ 475,000        | \$ 475,000        | \$ 490,000        | \$ 367,500        | \$ 260,000        |
|                                  | <b>Fund Transfers-In Total</b> | <b>\$ 367,000</b> | <b>\$ 475,000</b> | <b>\$ 475,000</b> | <b>\$ 490,000</b> | <b>\$ 367,500</b> | <b>\$ 260,000</b> |

| 113                              |                              | 2023        | 2024             | 2024             | 2025        | 2025        | 2026            |
|----------------------------------|------------------------------|-------------|------------------|------------------|-------------|-------------|-----------------|
| Emergency Response Revenues      |                              | Actuals     | Budget           | Actuals          | Budget      | Current     | Proposed        |
| <a href="#">113-316-43-00-00</a> | GAS B & O TAX                | \$ -        | \$ 75,000        | \$ 74,171        | \$ -        | \$ -        | \$ -            |
| <a href="#">113-333-97-00-00</a> | FEMA - GRAY ROAD FIRE REIMB. | -           | -                | 102,885          | -           | 7,313       | -               |
| <a href="#">113-361-10-00-01</a> | INVESTMENT INTEREST          | -           | -                | 4,446            | 1,000       | 5,906       | 5,000           |
|                                  | <b>Fund Revenues Total</b>   | <b>\$ -</b> | <b>\$ 75,000</b> | <b>\$ 74,171</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 5,000</b> |

| 125                              |                            | 2023            | 2024             | 2024            | 2025             | 2025            | 2026             |
|----------------------------------|----------------------------|-----------------|------------------|-----------------|------------------|-----------------|------------------|
| City Beautification Revenues     |                            | Actuals         | Budget           | Actuals         | Budget           | Current         | Proposed         |
| <a href="#">126-316-46-00-00</a> | CABLE B&O TAX              | \$ -            | \$ 6,700         | \$ -            | \$ 6,700         | \$ 5,134        | \$ 6,700         |
| <a href="#">125-321-99-00-00</a> | BUSINESS LICENSE           | 5,943           | 6,500            | 7,003           | 5,950            | 4,075           | 7,000            |
| <a href="#">125-361-11-00-00</a> | INVESTMENT INTEREST        | -               | -                | -               | 100              | 186             | 150              |
|                                  | <b>Fund Revenues Total</b> | <b>\$ 5,943</b> | <b>\$ 13,200</b> | <b>\$ 7,003</b> | <b>\$ 12,750</b> | <b>\$ 9,395</b> | <b>\$ 13,850</b> |

| 126                              |                              | 2023        | 2024          | 2024             | 2025              | 2025              | 2026              |
|----------------------------------|------------------------------|-------------|---------------|------------------|-------------------|-------------------|-------------------|
| Tourism Revenues                 |                              | Actuals     | Budget        | Actuals          | Budget            | Current           | Proposed          |
| <a href="#">126-316-43-00-00</a> | GAS B&O TAX                  | \$ -        | \$ -          | \$ 24,453        | \$ 115,000        | \$ 90,876         | \$ 115,000        |
| <a href="#">126-322-90-00-01</a> | VACANT PROPERTY REGISTRATION | -           | -             | 2,000            | 1,500             | 2,750             | 1,000             |
| <a href="#">126-347-30-00-00</a> | SPECIAL EVENT ACTIVITY FEES  | -           | 500           | 100              | 500               | -                 | 500               |
| <a href="#">126-361-10-00-01</a> | INVESTMENT INTEREST          | -           | -             | 7                | -                 | 1,816             | 100               |
| <a href="#">126-367-00-00-01</a> | SPONSORSHIPS (LATL)          | -           | -             | 3,000            | 5,000             | 6,000             | 5,000             |
|                                  | <b>Fund Revenues Total</b>   | <b>\$ -</b> | <b>\$ 500</b> | <b>\$ 29,560</b> | <b>\$ 122,000</b> | <b>\$ 101,442</b> | <b>\$ 121,600</b> |

| 131                        |                                | 2023        | 2024             | 2024             | 2025        | 2025        | 2026              |
|----------------------------|--------------------------------|-------------|------------------|------------------|-------------|-------------|-------------------|
| Public Facilities Revenues |                                | Actuals     | Budget           | Actuals          | Budget      | Current     | Proposed          |
|                            | RENT - WATER DEPT              |             |                  |                  |             |             | \$ 24,000         |
|                            | RENT - WWC DEPT                |             |                  |                  |             |             | 24,000            |
|                            | INVESTMENT INTEREST            |             |                  |                  |             |             | 500               |
|                            | <b>Fund Revenues Total</b>     | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 48,500</b>  |
|                            | T/I GENERAL FUND (001)         | \$ -        | \$ 15,856        | \$ 15,856        | \$ -        | \$ -        | \$ 150,000        |
|                            | <b>Fund Transfers-In Total</b> | <b>\$ -</b> | <b>\$ 15,856</b> | <b>\$ 15,856</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 150,000</b> |

| 132                              |                                | 2023            | 2024             | 2024             | 2025            | 2025            | 2026              |
|----------------------------------|--------------------------------|-----------------|------------------|------------------|-----------------|-----------------|-------------------|
| Park Facilities                  |                                | Actuals         | Budget           | Actuals          | Budget          | Current         | Proposed          |
| <a href="#">132-321-80-00-00</a> | CONCESSIONS                    | \$ -            | \$ -             | \$ 300           | \$ 300          | \$ -            | \$ 300            |
| <a href="#">132-347-30-00-00</a> | SPECIAL EVENT PERMIT           | -               | 500              | 100              | 500             | 400             | 500               |
| <a href="#">132-361-10-00-01</a> | INVESTMENT INTEREST            | 830             | -                | 1,209            | -               | 2,642           | 250               |
| <a href="#">132-362-00-00-02</a> | PARKING-WATERFRONT PARK        | 1,780           | 1,000            | 1,395            | 1,750           | 2,269           | 1,500             |
| <a href="#">132-362-00-00-03</a> | PARK FACILITY RENTALS          | 7,876           | 4,000            | 7,335            | 8,000           | 6,532           | 5,000             |
| <a href="#">132-362-00-00-04</a> | RENTAL - GARDEN PLOT           | -               | -                | 90               | 150             | 140             | -                 |
| <a href="#">132-362-00-00-05</a> | RENTAL - RENT.FUN              | -               | -                | -                | 7,000           | 2,899           | 3,500             |
| <a href="#">132-369-91-00-00</a> | MISCELLANEOUS                  | -               | -                | 143              | -               |                 | -                 |
| <a href="#">132-382-10-00-00</a> | FACILITY RENTAL-DEPOSIT        | 5,105           | 2,000            | 125              | -               | -               | -                 |
| <a href="#">132-398-10-00-00</a> | INSURANCE RECOVERIES - NON-CA  |                 | -                | 19,881           | -               | -               | -                 |
|                                  | INVESTMENT INTEREST            |                 |                  |                  |                 | -               |                   |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 5,105</b> | <b>\$ 2,000</b>  | <b>\$ 20,240</b> | <b>\$ 7,150</b> | <b>\$ 3,039</b> | <b>\$ 3,500</b>   |
|                                  | T/I GENERAL FUND (001)         | \$ -            | \$ 15,856        | \$ 15,856        | \$ -            | \$ -            | \$ 170,000        |
|                                  | <b>Fund Transfers-In Total</b> | <b>\$ -</b>     | <b>\$ 15,856</b> | <b>\$ 15,856</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 170,000</b> |

| 133                              |                            | 2023        | 2024        | 2024        | 2025        | 2025        | 2026             |
|----------------------------------|----------------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Train Depot Facilities           |                            | Actuals     | Budget      | Actuals     | Budget      | Current     | Proposed         |
| <a href="#">133-362-00-00-03</a> | RENT - TRAIN DEPOT         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 12,000        |
|                                  | INVESTMENT INTEREST        | -           | -           | -           | -           | -           | -                |
|                                  | <b>Fund Revenues Total</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 12,000</b> |

| 134                |                            | 2023        | 2024        | 2024        | 2025        | 2025        | 2026             |
|--------------------|----------------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Kitchen Facilities |                            | Actuals     | Budget      | Actuals     | Budget      | Current     | Proposed         |
|                    | COMMISARY KITCHEN RENTALS  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 16,250        |
|                    | EVENT SPACE RENTALS        | -           | -           | -           | -           | -           | 10,800           |
|                    | MEMBERSHIP FEES            | -           | -           | -           | -           | -           | 7,200            |
|                    | ADDITIONAL SERVICES        | -           | -           | -           | -           | -           | 4,000            |
|                    | PROGRAM FEES               | -           | -           | -           | -           | -           | 3,000            |
|                    | <b>Fund Revenues Total</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 41,250</b> |

| 135                |                                | 2023        | 2024        | 2024        | 2025        | 2025        | 2026            |
|--------------------|--------------------------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Library Facilities |                                | Actuals     | Budget      | Actuals     | Budget      | Current     | Proposed        |
|                    | INVESTMENT INTEREST            |             |             |             |             |             |                 |
|                    | <b>Fund Revenues Total</b>     | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>     |
|                    | T/I GENERAL FUND (001)         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 3,500        |
|                    | <b>Fund Transfers-In Total</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 3,500</b> |

| 301                              |                            | 2023             | 2024              | 2024             | 2025              | 2025             | 2026              |
|----------------------------------|----------------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|
| Capital Improvements Revenues    |                            | Actuals          | Budget            | Actuals          | Budget            | Current          | Proposed          |
| <a href="#">301-318-34-00-00</a> | REET TAX                   | \$ 65,176        | \$ 100,000        | \$ 51,864        | \$ 65,000         | \$ 54,338        | \$ 55,000         |
|                                  | FEMA - BACKUP GENERATOR    | -                | -                 |                  | 75,000            | -                | 75,000            |
|                                  | STATE - BACKUP GENERATOR   | -                | -                 |                  | 12,500            | -                | 12,500            |
| <a href="#">301-361-11-00-00</a> | INVESTMENT INTEREST        | 25,786           | 8,680             | 21,888           | 15,000            | 11,385           | 5,000             |
|                                  | <b>Fund Revenues Total</b> | <b>\$ 90,962</b> | <b>\$ 108,680</b> | <b>\$ 73,751</b> | <b>\$ 167,500</b> | <b>\$ 65,723</b> | <b>\$ 147,500</b> |

| 302                              |                                | 2023          | 2024             | 2024              | 2025              | 2025              | 2026            |
|----------------------------------|--------------------------------|---------------|------------------|-------------------|-------------------|-------------------|-----------------|
| Parks Improvements Revenues      |                                | Actuals       | Budget           | Actuals           | Budget            | Current           | Proposed        |
| <a href="#">302-345-85-76-00</a> | PARK - IMPACT FEES             | \$ -          | \$ -             | \$ -              | \$ -              | \$ 1,210          | \$ -            |
| <a href="#">302-361-11-00-00</a> | INVESTMENT INTEREST            | 550           | 500              | 11,437            | 500               | 17,215            | 5,000           |
| <a href="#">302-395-20-00-00</a> | INSURANCE RECOVERIES - CAPITAL | -             | -                | 347,230           | 273,000           | -                 | -               |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 550</b> | <b>\$ 500</b>    | <b>\$ 358,667</b> | <b>\$ 273,500</b> | <b>\$ 18,425</b>  | <b>\$ 5,000</b> |
| <a href="#">302-397-00-00-01</a> | T/I GENERAL FUND (001)         | \$ -          | \$ -             | \$ -              | \$ 250,000        | \$ 196,875        | \$ -            |
| <a href="#">302-397-00-01-00</a> | T/I IMPACT (100)               | -             | 45,000           | 45,000            | -                 | -                 | -               |
|                                  | <b>Tranfers-In Total</b>       | <b>\$ -</b>   | <b>\$ 45,000</b> | <b>\$ 45,000</b>  | <b>\$ 250,000</b> | <b>\$ 196,875</b> | <b>\$ -</b>     |

| 401                              |                             | 2023              | 2024              | 2024              | 2025              | 2025              | 2026              |
|----------------------------------|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Water Revenues                   |                             | Actuals           | Budget            | Actuals           | Budget            | Current           | Proposed          |
| <a href="#">401-343-40-00-00</a> | WATER SALES                 | \$ 657,384        | \$ 728,000        | \$ 814,214        | \$ 785,000        | \$ 626,075        | \$ 815,000        |
| <a href="#">401-343-40-01-00</a> | BULK WATER SALES            | -                 | -                 | 131               | 50                | 246               | 100               |
| <a href="#">401-343-40-00-03</a> | PURVEYOR CONTRACT - FLWD    | -                 | -                 | -                 | -                 | 13,750            | 30,000            |
| <a href="#">401-359-90-00-00</a> | UTILITY DELINQUENT FEES     | 12,056            | 10,000            | 11,368            | 12,000            | 24,887            | 12,000            |
| <a href="#">401-361-11-00-00</a> | INVESTMENT INTEREST         | 13,431            | 2,000             | 21,117            | 10,000            | 15,720            | 5,000             |
| <a href="#">401-362-00-00-01</a> | FACILITIES RENTAL-RESERVOIR | 95,506            | 112,000           | 97,893            | 100,000           | 74,358            |                   |
| <a href="#">401-369-10-00-00</a> | SALE OF SURPLUS             | 669               | -                 | -                 | 500               | -                 | -                 |
| <a href="#">401-369-90-00-00</a> | MISCELLANEOUS REVENUE       | 144               | -                 |                   | -                 |                   | -                 |
| <a href="#">401-395-20-00-00</a> | INSURANCE RECOVERIES        | -                 | -                 | 2,289             | -                 |                   | -                 |
|                                  | <b>Fund Revenues Total</b>  | <b>\$ 779,189</b> | <b>\$ 852,000</b> | <b>\$ 947,011</b> | <b>\$ 907,550</b> | <b>\$ 755,036</b> | <b>\$ 862,100</b> |
| <a href="#">401-397-00-04-03</a> | T/I W/S MANAGERIAL (403)    | \$ -              |                   | \$ 342,562        |                   |                   | \$ -              |
|                                  | <b>Tranfers-In Total</b>    | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 342,562</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       |

| 402                              |                                      | 2023            | 2024              | 2024              | 2025              | 2025             | 2026              |
|----------------------------------|--------------------------------------|-----------------|-------------------|-------------------|-------------------|------------------|-------------------|
| Water - Restricted Revenues      |                                      | Actuals         | Budget            | Actuals           | Budget            | Current          | Proposed          |
| <a href="#">402-333-21-00-00</a> | COUNTY, ARPA - WATER LINE            | \$ -            | \$ 500,000        | \$ 491,659        | \$ -              | \$ 3,341         | \$ -              |
| <a href="#">402-343-40-00-01</a> | WATER LINE INSTALL CHARGE            | -               | -                 | 3,000             | -                 | 3,000            | 3,000             |
|                                  | FEMA - BACKUP GENERATORS             | -               | -                 | -                 | 423,750           | -                | 423,750           |
|                                  | STATE - BACKUP GENERATORS            | -               | -                 | -                 | 70,625            | -                | 70,625            |
| <a href="#">402-361-10-00-01</a> | INVESTMENT INTEREST                  | 5,513           | -                 | -                 | 3,000             | 13,946           | 5,000             |
| <a href="#">401-362-50-00-00</a> | FACILITIES RENTAL-RESERVOIR          | -               | -                 | -                 | -                 | -                | 100,000           |
| <a href="#">402-368-10-00-00</a> | CAPITAL IMPROVEMENT CHARGE           | -               | -                 | 5,000             |                   | 5,000            | 5,000             |
|                                  | <b>Restricted Revenues Total</b>     | <b>\$ 5,513</b> | <b>\$ 500,000</b> | <b>\$ 499,659</b> | <b>\$ 497,375</b> | <b>\$ 25,287</b> | <b>\$ 607,375</b> |
| <a href="#">402-397-00-04-01</a> | T/I WATER (401)                      | \$ -            | \$ 75,000         | \$ -              | \$ 125,000        | \$ 75,000        | \$ 100,000        |
|                                  | <b>Restricted Transfers-In Total</b> | <b>\$ -</b>     | <b>\$ 75,000</b>  | <b>\$ -</b>       | <b>\$ 125,000</b> | <b>\$ 75,000</b> | <b>\$ 100,000</b> |

| 407                              |                               | 2023              | 2024              | 2024              | 2025              | 2025              | 2026              |
|----------------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Solid Waste Revenues             |                               | Actuals           | Budget            | Actuals           | Budget            | Current           | Proposed          |
| <a href="#">407-337-00-00-01</a> | COMPOST TRAILER REIMBURSEMENT | \$ 12,072         | \$ 9,750          | \$ 1,952          | \$ 12,000         | \$ 7,121          | \$ 12,000         |
| <a href="#">401-359-90-00-00</a> | UTILITY DELINQUENT FEES       | 12,000            | 10,000            | 11,368            | 10,000            | -                 | 12,000            |
| <a href="#">407-343-70-00-00</a> | GARBAGE COLLECTION FEES       | 682,087           | 675,000           | 757,202           | 750,000           | 583,771           | 785,000           |
| <a href="#">407-361-11-00-00</a> | INVESTMENT INTEREST           | 8,856             | 2,000             | 6,753             | 4,000             | 4,069             | 2,500             |
| <a href="#">407-369-00-00-01</a> | OTHER MISCELLANEOUS REVENUES  | -                 | -                 | -                 | -                 | -                 | -                 |
| <a href="#">407-369-10-00-00</a> | SALE OF RECYCLABLES           | 746               | 250               | -                 | 750               | -                 | 750               |
|                                  | <b>Fund Revenues Total</b>    | <b>\$ 715,762</b> | <b>\$ 697,000</b> | <b>\$ 777,274</b> | <b>\$ 776,750</b> | <b>\$ 594,961</b> | <b>\$ 812,250</b> |

| 408                              |                                | 2023                | 2024                | 2024                | 2025                | 2025                | 2026                |
|----------------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Wastewater Revenues              |                                | Actuals             | Budget              | Actuals             | Budget              | Current             | Proposed            |
| <a href="#">408-337-00-00-00</a> | DSHS WWTP O & M-50%            | \$ 485,100          | \$ 530,500          | \$ 596,469          | \$ 588,501          | \$ 559,376          | \$ 600,000          |
| <a href="#">408-343-50-00-00</a> | SEWER SERVICE                  | 764,231             | 765,000             | 815,531             | 886,000             | 678,303             | 890,000             |
| <a href="#">408-359-90-00-00</a> | UTILITY DELINQUENT FEES        | 12,000              | 10,000              | 11,368              | 12,000              | -                   | 12,000              |
| <a href="#">408-361-11-00-00</a> | INVESTMENT INTEREST            | 9,923               | 2,000               | 16,577              | 10,000              | 7,350               | 10,000              |
| <a href="#">408-369-91-00-02</a> | MISCELLANEOUS REVENUE          | -                   | -                   | 64                  | -                   | -                   | -                   |
| <a href="#">408-395-20-00-00</a> | INSURANCE RECOVERIES           | -                   | -                   | 2,289               | -                   | -                   | -                   |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 1,271,254</b> | <b>\$ 1,307,500</b> | <b>\$ 1,442,298</b> | <b>\$ 1,496,501</b> | <b>\$ 1,245,029</b> | <b>\$ 1,512,000</b> |
| <a href="#">408-397-00-04-03</a> | T/I W/S MANAGERIAL (403)       | \$ -                | \$ 545,000          | \$ 542,562          | \$ -                | \$ -                | \$ -                |
|                                  | <b>Fund Transfers-In Total</b> | <b>\$ -</b>         | <b>\$ 545,000</b>   | <b>\$ 542,562</b>   | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |

| 409                              |                                | 2023              | 2024              | 2024              | 2025              | 2025             | 2026              |
|----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|
| Wastewater - Restricted Revenues |                                | Actuals           | Budget            | Actuals           | Budget            | Current          | Proposed          |
| <a href="#">409-334-04-20-01</a> | SOLAR ARRAY - DEPT OF COMMERCE | \$ 185,000        | \$ -              | \$ 210,108        | \$ -              | \$ 759           | \$ -              |
| <a href="#">409-334-04-20-02</a> | SEWER IMPROV. - COMMERCE       | -                 | -                 | -                 | -                 | 27,764           | 250,000           |
|                                  | FEMA - BACKUP GENERATOR        | -                 | 337,500           | -                 | 337,500           | -                | 337,500           |
|                                  | STATE - BACKUP GENERATOR       | -                 | 56,250            | -                 | 56,250            | -                | 56,250            |
| <a href="#">409-343-50-00-01</a> | SEWER CONNECTION CHARGE        | -                 | -                 | 4,175             | -                 | 4,000            | 4,175             |
| <a href="#">409-343-50-00-02</a> | SEWER LID #1                   | -                 | -                 | -                 | -                 | 175              | -                 |
|                                  | INSURANCE RECOVERIES-CAPITAL   | -                 | -                 | -                 | 75,000            | -                | -                 |
| <a href="#">409-361-10-00-01</a> | INVESTMENT INTEREST            | -                 | -                 | 41,474            | -                 | 25,252           | 20,000            |
| <a href="#">409-368-10-00-00</a> | CAPITAL IMPROVEMENT CHARGE     | 20,971            | -                 | 7,000             | -                 | 7,000            | 7,000             |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ 205,971</b> | <b>\$ 393,750</b> | <b>\$ 262,757</b> | <b>\$ 468,750</b> | <b>\$ 64,950</b> | <b>\$ 674,925</b> |
| <a href="#">409-397-00-04-04</a> | T/I W/S MANAGERIAL (404)       | \$ 977,299        | \$ -              | \$ -              | \$ -              | \$ -             | \$ -              |
| <a href="#">409-397-00-04-08</a> | T/I WASTEWATER (408)           | -                 | -                 | -                 | -                 | -                | -                 |
|                                  | <b>Transfers Total</b>         | <b>\$ 977,299</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>      | <b>\$ -</b>       |

| 410                              |                                | 2023        | 2024        | 2024              | 2025            | 2025            | 2026          |
|----------------------------------|--------------------------------|-------------|-------------|-------------------|-----------------|-----------------|---------------|
| Broadband Revenues               |                                | Actuals     | Budget      | Actuals           | Budget          | Current         | Proposed      |
|                                  | SERVICE FEES                   | \$ -        | \$ -        | \$ -              | \$ -            | \$ -            | \$ 500        |
| <a href="#">410-321-91-00-01</a> | FRANCHISE FEES                 | -           | -           | 2,000             | 4,000           | -               | -             |
| <a href="#">410-361-10-00-01</a> | INVESTMENT INTEREST            | -           | -           | 102               | -               | 2,672           | -             |
|                                  | <b>Fund Revenues Total</b>     | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,102</b>   | <b>\$ 4,000</b> | <b>\$ 2,672</b> | <b>\$ 500</b> |
| <a href="#">408-397-00-04-03</a> | T/I W/S MANAGERIAL (403)       | \$ -        | \$ -        | \$ 100,000        | \$ -            | \$ -            | \$ -          |
|                                  | <b>Fund Transfers-In Total</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>   |

| 412                              |                            | 2023        | 2024        | 2024        | 2025        | 2025        | 2026        |
|----------------------------------|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Stormwater Revenues              |                            | Actuals     | Budget      | Actuals     | Budget      | Current     | Proposed    |
|                                  | STORMWATER FEES            | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        |
| <a href="#">412-361-10-00-01</a> | INVESTMENT INTEREST        | -           | -           | -           | -           | -           | -           |
|                                  | <b>Fund Revenues Total</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

**CITY OF MEDICAL LAKE  
City Council Regular Meeting**

6:30 PM  
October 7, 2025

**MINUTES**

Council Chambers  
124 S. Lefevre Street

**NOTE: This is not a verbatim transcript.** Minutes contain only a summary of the discussion. A recording of the meeting can be accessed through the city's website [www.medical-lake.org](http://www.medical-lake.org).

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

**Councilmembers**

Chad Pritchard  
Lance Speirs  
Don Kennedy  
Bob Maxwell  
Ted Olson  
Tony Harbolt

**Administration & Staff**

Terri Cooper, Mayor  
Sonny Weathers, City Administrator (via Zoom)  
Thomas Rohrer, Legal Counsel (via Zoom)  
Koss Ronholt, Finance Director  
Roxanne Wright, Administrative Clerk  
Scott Duncan, Public Works Director (via Zoom)  
Steve Cooper, WWTP Director (via Zoom)

**REGULAR SESSION – 6:30 PM**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

- A. Mayor Cooper called the meeting to order at 6:30pm, led the Pledge of Allegiance, and conducted roll call. All present in person with one vacant seat.

**2. AGENDA APPROVAL**

- A. Motion to approve agenda made by Councilmember Olson, seconded by Councilmember Harbolt, carried 6-0.

**3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS –**

- A. Acknowledged emailed comment received from a resident of Medical Lake. All council members were included in the e-mail. *The full comments are part of the official record on file at City Hall and can be requested in person or by sending an e-mail to [records@medical-lake.org](mailto:records@medical-lake.org).*

**4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS – none**

**5. REPORTS**

- A. Committee Reports/Council Comments
  - i. Councilmember Pritchard – Will attend a Housing Community Development Advisory Committee (HCDAC) meeting on Thursday. PFAS Task Force going well. Results from the samples will be used to help people get filtration systems.
  - ii. Councilmember Speirs – Attended an American Public Transportation Association (APTA) conference in Boston. Held annual awards and heard from new Federal transportation

coordinator, good advocate of transit. Four board members and twelve staff members from STA attended.

- iii. Councilmember Kennedy – Finance Committee met, all in order. Attended Spokane Regional Transportation Council summit at Center Place in Spokane. Well attended. Keynote speaker from Brookings Institute, nationwide travel and infrastructure development discussed. Very informative. SRTC meeting on Thursday. The board will vote on accepting draft of horizon 2050 plan. Will be released next week and available on their website.
  - iv. Councilmember Maxwell – no report
  - v. Councilmember Olson – no report
  - vi. Councilmember Harbolt – expressed appreciation to Code Enforcement Officer Dave Yuhas for following up with him on some concerns he had.
- B. Mayor Cooper – Attended Broadlinc meeting, as Chair of the organization. Comcast received the Medical Lake award. There are two more permits submitted, with Ziply already here doing work. By the end of year residents will have plenty of broadband high-speed options.
- C. City Administrator & City Staff
- i. Sonny Weathers, City Administrator – at Infrastructure Assistance Coordinating Council (IACC) Conference in Wenatchee, with Public Works Director Scott Duncan and WWTP Director Steve Cooper. All three were present and available on Zoom.

## 6. WORKSHOPS

- A. West Plains Aquifer Protection Area
- i. Kylie Twohig, Senior Director of Public Works, Amy Sumner, Water Resources Manager, and Ben Brattebo, Water Programs Administrator for Spokane County gave a presentation (included in agenda) and fielded questions from council. Council would like a little time to ask more questions and get more information before a Resolution is brought forward. Mr. Twohig clarified that the Resolution would be for the City of Medical Lake to be included in the ballot measure. Councilmember Pritchard requested to bring the topic back as another workshop at the next council meeting. Council in agreement.
- B. SCRAPS Contract Amendment
- i. Scott Simmons, Spokane County CEO along with Christopher Miller and Nick Hobbs Doyle with SCRAPS provided information on the contract amendment that would go into effect January 1, 2026. Answered questions from council and discussed public outreach, reporting, who to call, etc.

## 7. ACTION ITEMS

- A. Consent Agenda
- i. Approve **September 16, 2025**, minutes.
    - 1. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Olson, carried 6-0.
  - ii. Approve **October 7, 2025**, Claim Warrants numbered **52979** through **53040** in the amount of **\$306,135.74**
    - 1. Motion to approve made by councilmember Kennedy, seconded by Councilmember Maxwell, carried 6-0.
  - iii. Suspension of Council policies and procedures regarding Council vacancies
    - 1. Motion to approve made by Councilmember Olson, seconded by Councilmember Speirs, carried 6-0.

## 8. PUBLIC HEARINGS – none

## **9. RESOLUTIONS**

- A. 25-767 Legislative Priorities 2026
  - i. Mayor Cooper reviewed. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Speirs, carried 6-0.
- B. 25-773 Hazard Mitigation Plan Adoption
  - i. Mayor Cooper reviewed. Motion to approve made by Councilmember Speirs, seconded by Councilmember Harbolt, carried 6-0.
- C. 25-774 Capital Improvement Plan Amendment 2025
  - i. Mr. Ronholt reviewed. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 6-0.
- D. 25-775 Shamrock Service Agreement – Stormwater Catch Basins
  - i. Correction - strike section 2 and renumber remaining sections.
    - 1. Motion to approve as amended made by Councilmember Speirs, Councilmember Kennedy asked about Attachment A, Mayor Cooper explained that she requested staff to make the change to notate on the top of the agreement, motion seconded by Councilmember Olson, carried 6-0.
- E. 25-776 Shamrock Service Agreement – SCMP Road Repairs
  - i. Mr. Ronholt reviewed. Correction - Starting at 3<sup>rd</sup> Whereas statement, dates should be changed from 2025 to 2024 and add Attachment A wording to top of agreement.
    - 1. Motion to approve as amended made by Councilmember Speirs, seconded by Councilmember Harbolt, carried 6-0.

## **10. ORDINANCES**

- A. Second Read Ordinance 1135 2025 Q2 Budget Amendment
  - i. Legal counsel read into the record.
  - ii. Mr. Ronholt reviewed changes from last meeting.
    - 1. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Speirs, carried 6-0.

## **11. EXECUTIVE SESSION - none**

## **12. EMERGENCY ORDINANCES - none**

## **13. UPCOMING AGENDA ITEMS - none**

## **14. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS –**

- A. Lahnne Henderson, resident of Medical Lake – asked for a follow up on the audit discussed at the previous meeting. Mr. Ronholt – all three audits - financial, accountability, and single audit - are close to being concluded, with no major corrections or notes from the auditors yet. The auditors have brought up items related to federal policy requirements, but no determinations on level of reporting have been made yet.
- B. Mayor Cooper addressed the public for the record about an article in the Spokesman Review regarding Medical Lake receiving wildfire recovery funds. She clarified that the City of Medical Lake did not receive any of those funds and that the city used their own General Fund dollars for repairs resulting from fire damage. Some state funds were received, and funds were requested from FEMA, but all are for reimbursement of funds the City spent out of the General Fund. All the recovery funds were given to Spokane County and Medical Lake did not receive any disbursements from them.

- C. John Higgins, resident of Medical Lake – responded to Mayor Cooper’s statement indicating that he was misquoted in the Spokesman Review article.

**15. CONCLUSION**

- A. Motion to conclude at 8:06pm made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 6-0.

---

Terri Cooper, Mayor

---

Koss Ronholt, Finance Director/City Clerk

---

Date

# CITY OF MEDICAL LAKE

## CLAIMS CERTIFICATION AND APPROVAL

### Auditing Officer's Certification

I, the undersigned, do hereby verify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the ***City of Medical Lake***, and that I am authorized to authenticate and certify said Claim Warrants numbered, 53049 through 53089 in the amount of \$581,727.13.

|                       |               |
|-----------------------|---------------|
| Check(s): 53049-53089 | \$ 581,667.84 |
| EFT(s)                | \$ 59.29      |
| Total:                | \$ 581,727.13 |

  
\_\_\_\_\_  
Koss Ronholt, Finance Director

### Council Approval

I, Terri Cooper, Mayor of the ***City of Medical Lake***. Approve by majority vote of the Medical Lake City Council, payments of Claim Warrants numbered, 53049 through 53089 in the amount of \$581,727.13 this 21<sup>st</sup> day of October 2025.

\_\_\_\_\_  
Terri Cooper, Mayor

\_\_\_\_\_  
Date

# CITY OF MEDICAL LAKE

## PAYROLL CERTIFICATION AND APPROVAL

### Auditing Officer's Certification

I, the undersigned, do hereby verify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the ***City of Medical Lake***, and that I am authorized to authenticate and certify said Payroll Claim Warrants numbered 53041 through 53048, and Payroll Payable Warrants numbered 30283 through 30291 in the amount of \$186,414.91.



Koss Ronholt, Finance Director

### Council Approval

I, Terri Cooper, Mayor of the ***City of Medical Lake***. Approve by majority vote of the Medical Lake City Council, payments of Payroll Claim Warrants numbered 53041 through 53048 and the Payroll Payable Warrants numbered 30283 through 30291 in the amount of \$186,414.91 this **21<sup>st</sup>** day of **October 2025**.

\_\_\_\_\_  
Terri Cooper, Mayor

\_\_\_\_\_  
Date

**CITY OF MEDICAL LAKE  
SPOKANE COUNTY, WASHINGTON  
RESOLUTION NO. 25-777**

**A RESOLUTION OF THE CITY OF MEDICAL LAKE, WASHINGTON, ADOPTING  
CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Washington State Growth Management Act (GMA) requires counties and cities to prepare Capital Facilities Plans pursuant to RCW 36.70A, WAC 365-195, and related Chapters; and

WHEREAS, the City of Medical Lake (“City”) has previously adopted and periodically updates its Comprehensive Plan, which includes Capital Facilities Element Goals and Policies and reference to the Capital Facilities Plan; and

WHEREAS, the Capital Facilities Plan provides supplemental information that complements the goals and policies of the Capital Facilities Element in the City’s Comprehensive Plan; and

WHEREAS, the Capital Facilities Plan is a long-range financial plan that allows the City to prioritize public projects and identify funding sources; and

WHEREAS, RCW 36.70A.070(3) requires the City, among other things, to a) conduct an inventory of existing capital facilities owned by the City, b) forecast the future needs for such capital facilities, c) the proposed locations and capacities of expanded or new capital facilities, and d) a financing plan for such capital facilities; and

WHEREAS, the City has reviewed the City’s Capital Facilities and prepared a list of Capital Improvement Projects for 2026, which is set forth in Exhibit A hereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, WASHINGTON, as follows:

**Section 1.     Adoption of Capital Improvement Projects.** The City of Medical Lake hereby adopts the Capital Improvement Projects as set forth in Exhibit A, attached hereto and fully incorporated by reference.

**Section 2.     Severability.** If any section, sentence, clause, or phrase of this Resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Resolution.

**Section 3.     Effective Date.** This Resolution shall be effective immediately upon passage by the City of Medical Lake City Council.

APPROVED this 21<sup>st</sup> day of October 2025.

---

Mayor, Terri Cooper

Attest:

---

City Clerk, Koss Ronholt

Approved as to Form:

---

City Attorney, Sean P. Boutz

**CAPITAL IMPROVEMENT PLAN (CIP)**

| <i>Functional Area</i>                           | <i>Project Name</i>                           | <i>Primary Funding Sources</i>   | <b>FY2026 Budget</b> | <b>Grant Funded</b> | <b>Reserve Funded</b> |
|--------------------------------------------------|-----------------------------------------------|----------------------------------|----------------------|---------------------|-----------------------|
| <b>Transportation Projects - TP</b>              |                                               |                                  |                      |                     |                       |
| TP-104-1-25                                      | Lefevre St Restriping                         | TIB Grant                        | \$ 690,552           | \$ 639,400          | \$ 51,152             |
| TP-104-2-26                                      | Small City Maintenance & Preservation Program | TIB Grant                        | \$ 168,500           | \$ 160,337          | \$ 8,163              |
| TP-104-4-25                                      | Route 62 Bus Stop Improvements                | STA                              | \$ 200,000           | \$ 200,000          | \$ -                  |
| TP-301-3-25                                      | ADA Access to Fox Hollow Trail at Tara Lee    | Reserves (WCIA)                  | \$ 10,000            | \$ -                | \$ 10,000             |
| TP-302-3-26                                      | Fox Hollow Trail Repair and Overlay           | 90% Grant Funded                 | \$ 125,000           | \$ 112,500          | \$ 12,500             |
| <b>Transportation CIP Total</b>                  |                                               |                                  | <b>\$ 1,194,052</b>  | <b>\$ 1,112,237</b> | <b>\$ 81,815</b>      |
| <b>Parks and Public Facilities Projects - PF</b> |                                               |                                  |                      |                     |                       |
| PF-301-1-25                                      | City Hall Backup Generator                    | 87.5% Grant Funded               | \$ 100,000           | \$ 87,500           | \$ 12,500             |
| PF-302-1-24                                      | Coney Island Park Dock                        | Grants/Reserves                  | \$ 100,000           | \$ -                | \$ 50,000             |
| PF-302-2-25                                      | Permanent Stage - Waterfront                  | Reserves                         | \$ 100,000           | \$ -                | \$ 100,000            |
| PF-402-1-25                                      | Maintenance Bldg Backup Generator             | 87.5% Grant Funded               | \$ 75,000            | \$ 65,625           | \$ 9,375              |
| PF-409-1-25                                      | WWTP Backup Generator Switch Gear             | 87.5% Grant Funded               | \$ 450,000           | \$ 393,750          | \$ 56,250             |
| PF-409-3-25                                      | WWTP Storage Building and Equipment Garage    | Reserves (WCIA/Cap. Improvement) | \$ 250,000           | \$ 75,000           | \$ 175,000            |
| <b>Parks and Public Facilities CIP Total</b>     |                                               |                                  | <b>\$ 1,075,000</b>  | <b>\$ 621,875</b>   | <b>\$ 403,125</b>     |
| <b>Public Works Projects - PW</b>                |                                               |                                  |                      |                     |                       |
| PW-104-3-25                                      | Medical Lake Stormwater Mitigation            | Legislative Appropriation        | \$ 1,000,000         | \$ 750,000          | \$ 250,000            |
| PW-402-2-25                                      | Backup Generator for Craig Road Well          | 87.5% Grant Funded               | \$ 325,000           | \$ 284,375          | \$ 40,625             |
| PW-402-3-25                                      | Backup Generator for Lehn Road Well           | 87.5% Grant Funded               | \$ 165,000           | \$ 144,375          | \$ 20,625             |
| PW-402-4-26                                      | Fixed Base Water Meter Reading System         | Reserves                         | \$ 110,000           | \$ -                | \$ 110,000            |
| PW-409-2-25                                      | WWTP Ultraviolet Disinfection Upgrade         | Reserves                         | \$ 450,000           | \$ -                | \$ 450,000            |
| PW-409-4-26                                      | WWTP Sumbersible Mixer                        | Reserves and Operating           | \$ 20,000            | \$ -                | \$ 20,000             |
| PW-410-1-26                                      | Fiber to City Hall                            | Reserves                         | \$ 50,000            | \$ -                | \$ 50,000             |
| <b>Public Works CIP Total</b>                    |                                               |                                  | <b>\$ 795,000</b>    | <b>\$ 144,375</b>   | <b>\$ 650,625</b>     |
| <b>CIP Total</b>                                 |                                               |                                  | <b>\$ 3,064,052</b>  | <b>\$ 1,878,487</b> | <b>\$ 1,135,565</b>   |

**CITY OF MEDICAL LAKE  
SPOKANE COUNTY, WASHINGTON  
RESOLUTION NO. 25-778**

**A RESOLUTION OF THE CITY OF MEDICAL LAKE APPROVING A  
CONSTRUCTION CONTRACT BETWEEN THE CITY OF MEDICAL LAKE  
AND DORSH & KAHL CO. FOR THE SECURITY CAMERA AND LIGHT  
POLE INSTALLATION PROJECT**

WHEREAS, the City of Medical Lake (“City”) City Council previously adopted Resolution No. 25-766 on September 2, 2025, approving locations for installation of video surveillance cameras (“Project”); and

WHEREAS, City staff recommends the installation of three (3) poles and precast pole bases at the approved locations; and

WHEREAS, City Staff and Dorsh & Kahl Co. have prepared a construction contract for City Council consideration as set forth in Exhibit A (“Contract”); and

WHEREAS, City Staff recommends approval of the Contract;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, WASHINGTON as follows:

Section 1. Contract Approval. The City Council hereby approves the Contract for the Project as set forth in the attached Exhibit A, which is incorporated herein.

Section 2. Severability. If any section, sentence, clause, or phrase of this Resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Resolution.

Section 3. Effective Date. This Resolution shall become effective immediately upon its adoption.

ADOPTED this 21<sup>st</sup> day of October, 2025.

\_\_\_\_\_  
Mayor, Terri Cooper

Attest:

Approved as to Form:

\_\_\_\_\_  
Koss Ronholt, City Clerk

\_\_\_\_\_  
City Attorney, Sean P. Boutz

## **AGREEMENT FOR SERVICES**

THIS AGREEMENT FOR SERVICES (“Agreement”) is made by and between the City of Medical Lake, a municipal corporation, (“City”) and Dorsh & Kahl Co., Inc., hereinafter referred to as “Service Provider,” jointly referred to as “Parties.”

IN CONSIDERATION of the terms and conditions contained herein the Parties covenant and agree as follows:

1. **Services to be Performed.** The Service Provider will provide all labor, services, equipment, and material to satisfactorily complete the Scope of Services, which is attached hereto as “Exhibit A.” Scheduling of the Scope of Services shall be coordinated with and approved by the City prior to commencement of such services.
  - a. **Administration.** The Mayor or his/her designee, shall administer this Agreement and be the primary contact on behalf of the Service Provider. Service Provider shall commence work and perform the tasks as described in the Scope of Services.
  - b. **Representations.** The City has relied upon the qualifications of the Service Provider in entering into this Agreement. By execution of this Agreement, Service Provider represents it possesses the materials, equipment, experience, ability, skill, and resources necessary to perform the services, as described in the Scope of Services, and is familiar with all current laws, rules, and regulations which reasonably relate to the Scope of Services.
  - c. **Modifications. Amendments.** No modification or amendment to this Agreement shall be valid until the same is reduced to writing and executed with the same formalities as this Agreement. The Parties understand that the Scope of Services is a “living document” and may be amended, as mutually agreed upon by the Parties or as required by other factors.
2. **Term of Agreement.** Unless otherwise terminated as provided for herein, this Agreement shall be in full force and effect upon execution by the Parties and shall remain in effect until project completion.

Either Party may terminate this Agreement for any reason, with or without cause, by providing five (5) days written notice to the other party. In the event of such termination, the City shall pay the Service Provider for all services previously authorized and satisfactorily performed prior to the termination date.
3. **Payment.** The City agrees to pay Service Provider the sums as set forth in Exhibit A for all Scope of Services to be performed under this Agreement, or as otherwise provided for in

this Agreement, unless mutually agreed by the Parties in writing, after receipt of an invoice(s) for all completed services.

4. **Notice.** Notice shall be given in writing or electronically through email as follows:

**CITY**

City of Medical Lake  
City Administrator  
[city@medical-lake.org](mailto:city@medical-lake.org)  
509-565-5000  
P.O. Box 369  
Medical Lake, WA 99022

**SERVICE PROVIDER**

Dorsh & Kahl Co., Inc.  
Jim Dorsh  
[dorshkahlco@gmail.com](mailto:dorshkahlco@gmail.com)  
509-990-5770  
P.O. Box 13362  
Spokane Valley, WA 99213

5. **Applicable Laws and Standards.** The Parties, in the performance of this Agreement, agree to comply with all applicable Federal, State, Local Laws, ordinances, and regulations.
6. **Relationship of the Parties.** It is understood, agreed, and declared that the Service Provider shall be an independent contractor and not the agent, employee, servant, or otherwise of the City. It is further understood, agreed, and declared that the City is interested in only the results to be achieved and that the right to control the particular manner, method and means in which the services are performed is solely within the discretion of the Service Provider. Any and all employees who provide services to the City under this Agreement shall be deemed employees solely of the Service Provider. The Service Provider shall be solely responsible for the conduct and actions of all employees under this Agreement and any liability that may attach thereto.
7. **Ownership of Documents.** All materials, documents, plans, specifications, and other related documents prepared by the Service Provider under this Agreement are and shall be the property of the City.
8. **Records.** The Parties or State Auditor and any of their respective representatives shall have full access to and the right to examine during normal business hours any and all of the Service Provider's records with respect to all matters covered in this Agreement. Such representatives shall be permitted to audit, examine and make excerpts or transcripts from such records and to make audits of all contracts, invoices, materials, payrolls and records of matters covered by this Agreement for a period of three (3) years from the date final payment is made hereunder.
9. **Insurance.** Prior to commencement of the Scope of Services, the Service Provider shall provide the City with a Certificate of Insurance confirming liability insurance in the event

of a loss, damage, or personal injury for its actions, conduct and performance as set forth in this Agreement. Service Provider shall maintain in force during the full term of this Agreement such liability insurance policy in the amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate limit, which both shall be at the expense of the Service Provider.

If the Service Provider maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of liability maintained by the Service Provider, irrespective of whether such limits maintained by the Service Provider are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Service Provider.

The Service Provider's maintenance of insurance, its scope of coverage and limits as required herein shall also not be construed to limit the liability of the Service Provider to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

The Service Provider shall provide the City and all additional insureds for this work with written notice of any policy cancellations within ten (10) business days of their receipt of such notice.

Failure on the part of the Service Provider to maintain the insurance as required shall constitute a material breach of this Agreement, upon which the City may, after giving five (5) business days' notice to the Service Provider to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Service Provider from the City.

10. **Indemnification.** Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agree to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the City by reason of entering into this Agreement except as expressly provided herein.

However, should a court of competent jurisdiction determine liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's

waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

11. **Waiver.** No officer, employee, agent or other individual acting on behalf of either party has the power, right or authority to waive any of the conditions or provisions of this Agreement. No waiver in one instance shall be held to be waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken and construed as cumulative and in addition to every other remedy provided herein or by law. Failure of either party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other party of any provision hereof shall in no way be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any part thereof.
12. **Assignment and Delegation.** Neither party shall assign, transfer or delegate any or all of the responsibilities of this Agreement or the benefits received hereunder without first obtaining the written consent of the other party.
13. **Subcontracts.** Except as otherwise provided herein, the Service Provider shall not enter into subcontracts for any of the services to be performed under this Agreement without obtaining express written approval from the City.
14. **Confidentiality.** Service Provider may from time to time receive information which is deemed by the City to be confidential. Service Provider shall not disclose such information without the express written consent of the City or upon order of a Court of competent jurisdiction.
15. **Governing Law; Jurisdiction and Venue.** This Agreement is entered into in Spokane County, Washington. This Agreement is to be governed by and construed in accordance with the Laws of the State of Washington. The Parties hereby agree that venue shall be in Spokane County, Washington, State of Washington.
16. **Cost and Attorney's Fees.** In the event a lawsuit is brought with respect to this Agreement, the prevailing party shall be awarded its costs and attorney's fees in the amount to be determined by the Court as reasonable. Unless provided otherwise by the statute, Service Provider's attorney fees payable by the City shall not exceed the total sum amount paid under this Agreement.
17. **Entire Agreement.** This written Agreement, together with any Exhibits hereto, constitutes the entire and complete understanding and agreement between the Parties respecting the subject matter hereof and cancels and supersedes any and all prior and contemporaneous

negotiations, correspondence, understandings and agreements between the Parties, whether oral or written, regarding such subject matter. The Parties understand and agree that this Agreement may not be changed, modified, or altered except in writing signed by the Parties hereto. No agreement or understanding varying or extending this Agreement will be binding upon either Party, unless set forth in writing which specifically refers to the Agreement that is signed by duly authorized officers or representatives of the respective Parties, and the provisions of the Agreement not specifically amended thereby will remain in full force and effect.

18. **Anti-kickback.** No officer or employee of Parties, having the power or duty to perform an official act or action related to this Agreement, shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from any person with an interest in this Agreement.
19. **Business License.** Service Provider shall, prior to performance of any work under this Agreement, apply for and obtain all business licenses necessary to operate in Spokane County, as applicable (please contact the Washington State Department of Licensing at (360) 664-1400 or online at [www.dol.wa.gov](http://www.dol.wa.gov) for more info).
20. **Non-waiver.** Any waiver of the terms and conditions hereof must be explicitly in writing.
21. **Severability.** Should any section, or portion thereof, of this Agreement be held invalid by reason of any law, statute, or regulation existing now or in the future in any jurisdiction by any court of the competent authority or by a legally enforceable directive of any governmental body, such section or portion thereof will be validly referred so as to approximate the intent of the Parties as nearly as possible and, if unreformable, will be deemed divisible and deleted with respect to such jurisdiction, but the Agreement will not otherwise be affected.
22. **Force Majeure.** Neither Party will be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, riot, epidemic, pandemic, acts of God or under the public enemy, acts of terrorism, acts of war, unusually severe weather, legal acts of public authorities, public carries, or other circumstances which cannot be forecast or provided against.
23. **Time is of the Essence.** Time is and will be of the essence for each term and provision of this Agreement.

24. **Headings.** All headings appearing in this Agreement have been inserted solely for convenience and ready reference. They do not define, limit, or extend the scope or intent of any sections to which they pertain.

25. **Criminal Background Check.** The Service Provider shall conduct a thorough investigation of its employee's professional and personal background, including credit, criminal, and driving, as applicable to the terms and conditions of this Agreement. The Service Provider shall be responsible for the cost of any such background check. Upon request, the Service Provider shall provide the City with any such investigation.

The Service Provider understands and agrees to waive any claim or cause of action relating to use of any and all information gained through this investigation or release of information and promise to defend and hold harmless the City, its officers and employees from any claim or loss arising from such investigation and/or release of information.

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this Agreement this 21<sup>st</sup> day of October 2025.

**CITY OF MEDICAL LAKE**

**DORSH & KAHL CO., INC.**

By: \_\_\_\_\_  
Terri Cooper, Mayor

By: \_\_\_\_\_  
Its: \_\_\_\_\_

**EXHIBIT A**

**Dorsh & Kahl Co.**

P.O. BOX 13362  
Spokane Valley WA 99213  
509-990-5770  
dorshkahlco@gmail.com

# Bid Proposal

9/23/25

To: City of Medical Lake  
124 S Lefevre St.  
Medical Lake, Wa. 99022

**JOB: Security cameras and light install at parks**

Included: Waterfront Park : Install 2 cameras and 1 light on existing wood poles  
Coney Island : 140' trench install precast pole base and 1 pole install 1 camera  
Pioneer Park : 50' trench install precast pole base and 1 pole install 1 camera  
Shepard Field : 40' trench install precast pole base and 1 pole, 3 lights and 1 camera  
1 core drill and 1 sidewalk section  
4 state electrical permits

**Price: \$26500.00**

**Exclusions:**

Hazardous material removal  
Sales tax

Sincerely,

Jim Dorsh  
509-990-5770  
dorshkahlco@gmail.com