



**AGENDA  
PLANNING COMMISSION  
REGULAR MEETING  
MAY 22, 2025, 5:30 PM**

**COMMISSION ATTENDANCE IN PERSON  
PUBLIC MAY ATTEND IN PERSON OR REMOTELY VIA  
ZOOM**

To better serve our community, we are now offering Live Streaming of our Planning Commission Meetings on our YouTube channel (link is provided below). This will enable citizens who wish to just view the meeting and not participate (provide comments) to do so in the comfort of their homes. Those that wish to provide input during the citizen comment periods may join the meeting as usual via the Zoom link.

- **Join the Zoom Meeting –**  
<https://us06web.zoom.us/j/81114845323?pwd=oPqm6FCcLs3OzFa3JVca2J6OCOSGdG.1>

Meeting ID: 811 1484 5323

Passcode: 446645

One tap mobile

+12532158782,,81114845323#,,, \*446645# US (Tacoma)

+12532050468,,81114845323#,,, \*446645# US

Find your local number: <https://us06web.zoom.us/u/keCpSnZxK>

- **Watch the Live Stream on YouTube -**  
<http://www.youtube.com/@CityofMedicalLake>

**WRITTEN PUBLIC COMMENTS**

If you wish to provide written public comments for the Planning Commission meeting, please email your comments to [erodriguez@medical-lake.org](mailto:erodriguez@medical-lake.org) by 2:00 p.m. the day of the commission meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Medical Lake resident
4. The Agenda Item(s) which you are speaking about

\*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 2:00 p.m. will be provided to the Planning Commission in advance of the meeting.

**Questions or Need Assistance? Please contact City Hall at 509-565-5000**



- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**
- 2) ADDITIONS TO AGENDA**
- 3) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**
- 4) APPROVAL OF MINUTES**
  - a) April 17, 2025, Meeting minutes
- 5) STAFF REPORTS**
- 6) SCHEDULED ITEMS**
  - a) Vote for Chair and Vice-Chair
  - b) Comprehensive Plan Update
  - c) Downtown Park Name
  - d) Design Standards
- 7) PUBLIC HEARING – None**
- 8) COMMISSION MEMBERS' COMMENTS OR CONCERNS**
- 9) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**
- 10) CONCLUSION**

City of Medical Lake  
124 S. Lefevre Street – City Council Chambers  
**Planning Commission Meeting & Public Hearing**  
**April 17, 2025, Minutes**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**1) CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

- a) Vice-Chair Mayulianos called the meeting to order at 5:37 pm, led the Pledge of Allegiance, and conducted roll call.
  - i) Commissioners Mayulianos, Munson, and Mark were present in person.
  - ii) Because this meeting was moved from the regularly scheduled date, Commissioner Twohig requested an absence due to travel.
    - 1. Motion to approve made by Commissioner Mark, seconded by Commissioner Munson, carried 3-0.
  - iii) Commissioner Veliz requested an absence due to illness.
    - 1. Motion to approve made by Commissioner Mark, seconded by Commissioner Munson, carried 3-0.

**2) ADDITIONS TO AGENDA**

- i) Motion to approve agenda as written made by Commissioner Munson, seconded by Commissioner Mark, carried 3-0.

**3) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- a) none

**4) APPROVAL OF MINUTES – March 27, 2025**

- a) Motion to approve made by Commissioner Mark, seconded by Commissioner Munson, carried 3-0.

**5) STAFF REPORTS**

- a) Elisa Rodriguez, City Planner
  - i) gave an update on the Ring Lakes application. The Planning Commission's recommendation of denial was held up by City Council. In appeal period. Discussed variance applied for by Mr. Munson, as a member of the Fox Ridge HOA. The request is for a sign to be placed at the entrance to Fox Ridge. A Public Hearing will be held by the city's Hearing Examiner on May 14<sup>th</sup>. The Hearing Examiner will be the decision-making body for this application, not the Planning Commission. Met with the Planning Capstone class from EWU and took them on a tour around the city. The eight planning students will help develop a public engagement plan regarding wayfinding for the city.

**6) SCHEDULED ITEMS**

- a) Vote for Chair and Vice-Chair
  - i) Motion to table to the next meeting when all Commissioners are present made by Commissioner Mayulianos, seconded by Commissioner Mark, carried 3-0.
- b) Comprehensive Plan Steering Committee
  - i) Sonny Weathers, City Administrator, explained the Periodic Update Steering Committee and the need for a representative from the Planning Commissioner. Commissioner Munson said he would like to represent the Planning Commission.
    - 1. Motion to approve made by Commissioner Mayulianos, seconded by Commissioner Mark, carried 3-0.

- c) Downtown Park Name
  - i) Commissioner Mayulianos will contact the Parks Advisory Board to discuss any plans.
  - ii) Motion to approve made by Commissioner Mayulianos, seconded by Commissioner Mark, carried 3-0.
- d) Design Standards
  - i) Commissioner Munson reviewed city websites throughout the state. Medical Lake doesn't have architectural standards, and he would like to see that implemented as part of the city's plan. Design standards for residences would be nice. Commissioner Mark asked Ms. Rodriguez to comment on how to go about coming up with design standards. Generally adopted via zoning code as it's very specific. If it's more subjective it may be a separate document with suggestions. Discussion will continue next month.

7) **PUBLIC HEARING** – None

8) **COMMISSION MEMBERS' COMMENTS OR CONCERNS** –

- a) Commissioner Mark commented that the “falling down fence property” on Lefevre is being worked on. Signage is still on the stone cottage property. Mr. Weathers responded that code enforcement is in the works. Commissioner Mark complimented work she's seeing done.
- b) Commissioner Mayulianos asked if we own Waterfront Park yet. Mr. Weathers - No, but it is encouraging that the RCO grant was funded. Also commented that Representative Volz added a proviso in the budget that would direct DSHS to transfer Waterfront to the city. If it goes through, sixty acres would transfer to the city by May 2026. Many discussions about the plans for the recently purchased historic train depot area being held. City Council will make the final decision on direction. Working to get the property added to the historic preservation registry with Spokane County.

9) **INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- a) none

10) **CONCLUSION**

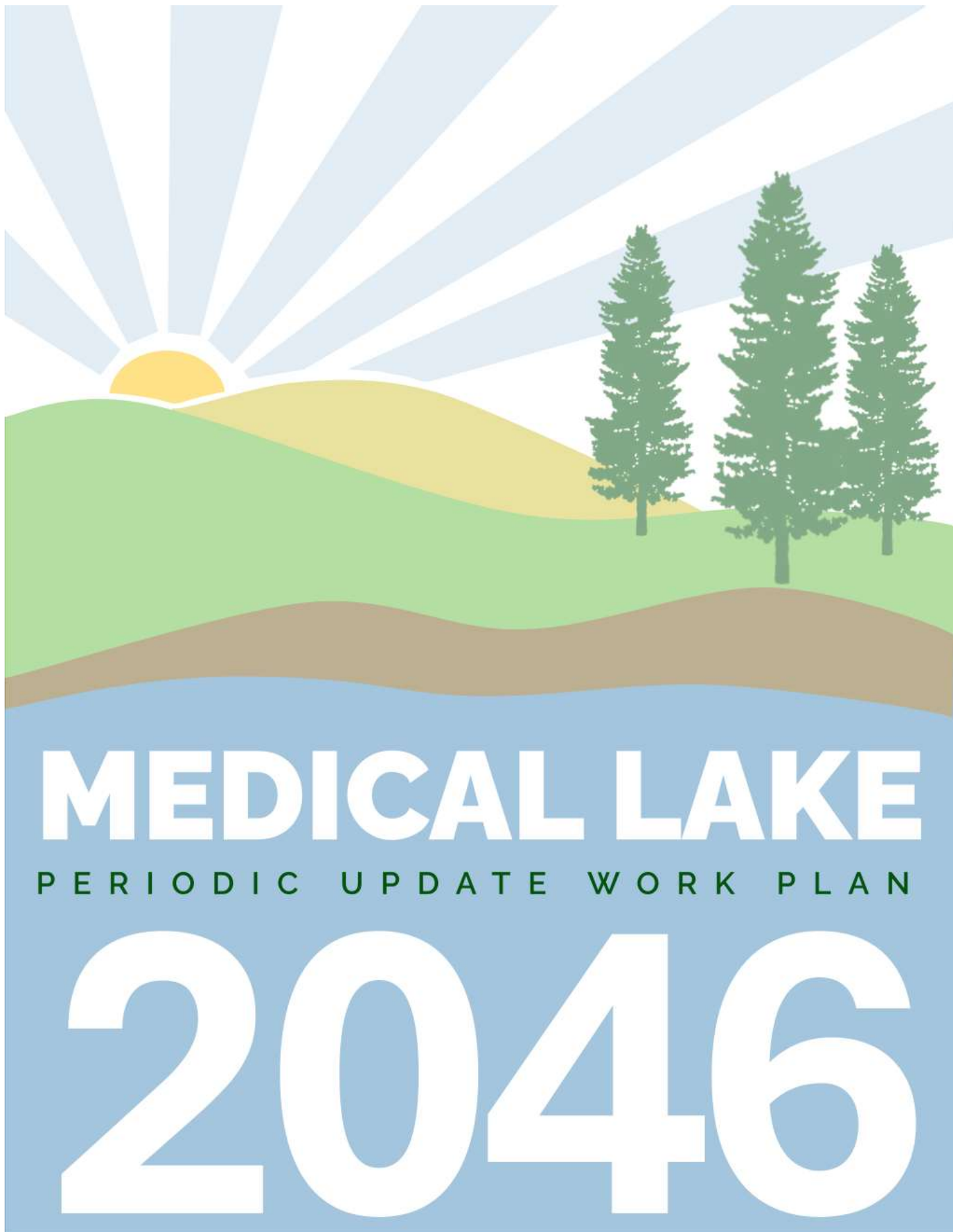
- a) Motion to conclude at 6:19 pm made by Councilmember Munson, seconded by Councilmember Mark, carried 3-0.

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Roxanne Wright, Administrative Assistant

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Date







## Medical Lake Periodic Update Work Plan 2025-2026

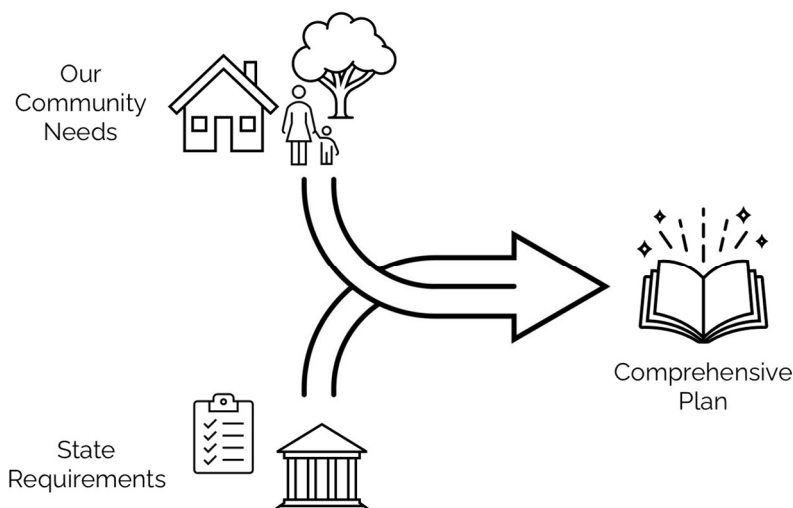
### Purpose

A work plan is a communication and project management document to help ensure project objectives and timelines are met. This work plan has been developed for the City of Medical Lake Periodic Update of the Comprehensive Plan and land use regulations.

### Project Background and Framework

Jurisdictions fully planning under the Growth Management Act (GMA) are required to update their comprehensive plans and related land use regulations every ten years. For the current cycle, the City of Medical Lake's next major update is due by December 31, 2026. However, funding provided by the State Department of Commerce is required to be spent by June 30, 2026.

Comprehensive plans are 20-year policy documents that guide and plan for growth. Growth is looked at from the perspectives of housing, transportation, economic development, capital facilities, utilities, parks, and climate resilience. The population forecast and Land Capacity Analysis will provide a foundation for growth planning. Amendments to the Plan will be necessary to comply with new State regulations and to respond to changing conditions and needs of the community.



## Approach

The City of Medical Lake's Strategic Plan target of engaged and empowered citizens and stakeholders seeks to involve the community in all local government planning and decision-making along with preparing stakeholders to be credible, informed, and articulate spokespersons for the City. In order to hit this target, our work will need to inform, consult, involve, and collaborate through a variety of engagement methods with a diverse set of audiences that live in and contribute to the Medical Lake community, resulting in a useful and meaningful comprehensive plan that accurately reflects the character and culture of this valued community. Although each required comprehensive planning element is distinct and can stand alone as a worthy cause, all of them work together in ways that make the whole greater than the sum of its parts.

## Project Outcomes

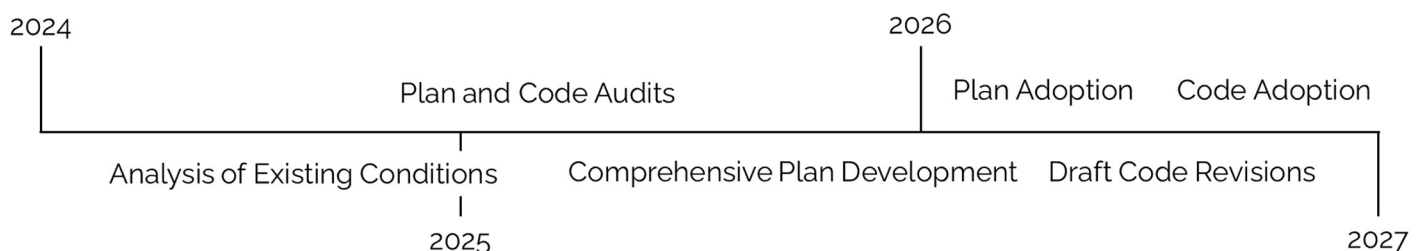
**Medical Lake 2046 Vision.** The desired vision will describe the state of the City of Medical Lake in the year 2046, giving guidance to all goals and policies developed in the Comprehensive Plan.

**Comprehensive Plan 2046.** It is the desire of the City and its citizens to create a comprehensive plan that can serve as policy instrument to provide the basis for future decisions on regulations, funding, and the built environment. The Plan will also establish coordinated long-range, general goals and policies for the physical, social, and economic development of the community.

**Revised Land Use Codes.** The community desires a land use code that is clear, concise, and easy to understand. The land use code should carry out the goals and policies put forward by the Comprehensive Plan.

## Work Plan Objectives/Schedule

A detailed scope of work is at the end of this Work Plan and is intended to provide additional direction and specificity for upcoming project tasks. However, the Plan will remain flexible and will be adjusted, when necessary, as the project moves forward. The following is a simplified timeline for the project.





## Steering Committee

The Steering Committee will provide oversight of the Periodic Update Process for the Comprehensive Plan and land use code. The committee will consist of elected officials (Mayor and 1-2 council members), appointed officials (Planning Commissioner and Parks and Recreation Advisory Board Member), and 3-4 community champions (school district, Department of Social and Health Services, nonprofits, and business leaders). Meetings will be held every 2-3 months to discuss and review plans and outcomes throughout the process and assist with facilitating community engagement events.

## Roles and Responsibilities

**City Staff.** City Staff will be filling the role of “general contractor” for this project, being responsible for the majority of the work and subcontracting with consultants when specific expertise is required.

**Steering Committee.** The Steering Committee will be the voice of the community, ensuring that appropriate measures have been taken to include a diverse population in the various outreach activities. The Committee will also review the community feedback to ensure that it is appropriately incorporated into the project.

**Planning Commission.** The primary role of the Planning Commission is to prepare and review the comprehensive plan and land use regulations for the City Council, acting as policy advisors. The Commission will be responsible for ensuring the development of the plan is done in an equitable manner to properly represent the community's desires.

**City Council.** The City Council is responsible for ensuring the Comprehensive Plan and land use codes align with community needs and priorities. The Council makes the final decision on the adoption of the Comprehensive Plan and land use codes.

## Scope of Work

### Task 1. Public Participation Plan

City Staff will be leading the public outreach and engagement for the project with the assistance of Big Sky Public Relations and the Steering Committee. A Public Partnership Plan will outline the objectives, approach, audiences, schedule, and opportunities.

### Task 2. Land Capacity Analysis

Many decisions made and presented in the goals and policies of the comprehensive plan are based on population projections. The Washington State Growth Management Act requires cities to plan for the next 20 years of growth. The Office of Financial Management tracks population growth, estimates the population annually, and provides population forecasts. The State also provides direction on how to ensure a variety of housing types and housing prices are available to serve the full spectrum of housing needs in the state. Most of this direction is at the county level. It is the responsibility of the County, with input from the cities, to calculate the likely population and housing needs for each jurisdiction. With this information, each jurisdiction determines if they

have the capacity to accommodate this growth. If the growth cannot be accommodated within the city limits, with the current infrastructure, the jurisdiction then explores what infrastructure and land is needed. This can lead to changes in the urban growth area (UGA).

### **Task 3. Prepare Surveys**

Surveys will be used to gather information, opinions, and feedback from the community in an efficient and cost-effective manner.

### **Task 4. Periodic Update Checklist**

The Department of Commerce has developed a Periodic Update Checklist for the purpose of auditing our existing Comprehensive Plan and land use regulations. It is intended to help cities that are fully planning under the GMA to identify components that may need updating to comply with GMA changes since the last periodic update cycle. The checklist is mandatory and must be submitted to the Department of Commerce.

### **Task 5. Critical Areas Checklist**

The Department of Commerce has developed a Critical Areas Checklist for the purpose of auditing our existing Critical Areas Ordinance. It is intended to help cities update their land use regulations to comply with changes in State law. The checklist is mandatory and must be submitted to the Department of Commerce.

### **Task 6. Transportation Plan**

The Transportation Plan will outline the City's existing conditions, provide future forecasting, and recommend an improvement plan. The Plan will define goals, objectives, and performance standards that will be incorporated into the Comprehensive Plan.

### **Task 7. Prepare Vision**

Using feedback from public engagement activities, a 20-year vision will be drafted. This vision will describe the state of the City of Medical Lake in the year 2046, giving guidance to all goals and policies developed in the Comprehensive Plan.

### **Task 8. Housing Analysis**

The GMA requires local governments to "plan for and accommodate" housing affordable to all income levels. Using existing conditions and the projected population, the analysis will provide guidance on housing needs in the future.

### **Task 9. Capital Facilities Plan**

The Capital Facilities Plan ensures adequate public facilities are available to serve the community by planning for and leveraging available resources. The Plan helps ensure facilities that serve existing development are maintained and upgraded when needed, and that new facilities can be provided when development occurs. The Capital Facilities Plan is updated annually.

### **Task 10. Prepare Topics for Public Engagement**

The Comprehensive Plan, as the name suggests, is complex and exhaustive. To ask community members to provide feedback on every aspect would quickly drain their interest in the process. To avoid this, topics will be prepared that are more general and relatable to the public. City Staff will strive to provide relevant information in the wider categories of Health and Safety, Community, Environment, Governance, and Economy. A variety public engagement activities will be based on these topics.

### **Task 11. Prepare Goals**

The feedback received from the above public engagement activities will lead to a draft of goals for the Comprehensive Plan that will be vetted through the next round of community engagement. Ultimately, these will be part of the adopted Plan.

### **Task 12. Prepare Draft Comprehensive Plan**

Using all of the information provided by the current Comprehensive Plan, the Hazard Mitigation Plan, the Land Use Capacity Analysis, the Transportation Plan, the Housing Analysis, the Capital Improvement Plan, community feedback, and any other resources that become available, City Staff will compose a first draft of the new Comprehensive Plan to be reviewed by the public, the Steering Committee and the Planning Commission.

### **Task 13. Prepare SEPA and Final Draft**

The State Environmental Policy Act requires all land use related activities to be evaluated for environmental impacts. City Staff will complete the SEPA Checklist provided by the Department of Ecology. In conjunction with this, the City must make a determination of the impacts caused by the Comprehensive Plan. This information will be distributed to all appropriate state and local agencies along with a link to the final draft of the Comprehensive Plan. This process includes a comment period and must be completed prior to the Planning Commission holding a public hearing to review the final draft.

### **Task 14. Planning Commission Hearing**

The Planning Commission is instrumental in creating the Comprehensive Plan. City Staff will provide updates throughout the process and Commissioners will be encouraged to provide feedback to improve the plan. The final step towards adoption for the Planning Commission is to hold a public hearing to hear citizen comments regarding the final draft of the Comprehensive Plan. Based on these comments, the Planning Commission can make changes to the Plan prior to making a recommendation to City Council.

### **Task 15. Impact Fee Study**

Impact Fees are charges imposed on new development to help finance the cost of public facilities needed to accommodate the new growth. The City currently collects impact fees for fire, parks, and schools when new development is permitted. The Impact Fees are overdue for evaluation.

## **Task 16. Present Comprehensive Plan to City Council**

City Staff will provide progress reports to the City Council throughout the process and all information will be available on the City website for Councilmembers to keep apprised. To start the adoption process, City Staff will present the Planning Commission's recommended draft of the Comprehensive Plan to City Council along with a staff report detailing the process. The initial presentation will be a workshop to answer questions and get feedback. The second presentation will be part of a public hearing to consider the ordinance for adoption. The third meeting will be adoption of the ordinance.

## **Task 17. Prepare Draft Land Use Code Language**

Based on the goals and policies of the adopted Comprehensive Plan and any State regulations that must be complied with, City Staff will draft updates to the municipal code to carry out the intentions of the Comprehensive Plan. This language will be presented in a variety of public engagement activities. Feedback from the public, the Planning Commission, and the Steering Committee will be incorporated into the updates.

## **Task 18: Prepare SEPA and Final Draft**

The State Environmental Policy Act requires all land use related activities to be evaluated for environmental impacts. City Staff will complete the SEPA Checklist provided by the Department of Ecology. In conjunction with this, the City must make a determination of the impacts caused by the Code Amendments. This information will be distributed to all appropriate state and local agencies along with a link to the final draft of the code updates. This process includes a comment period and must be completed prior to the Planning Commission holding a public hearing to review the final draft.

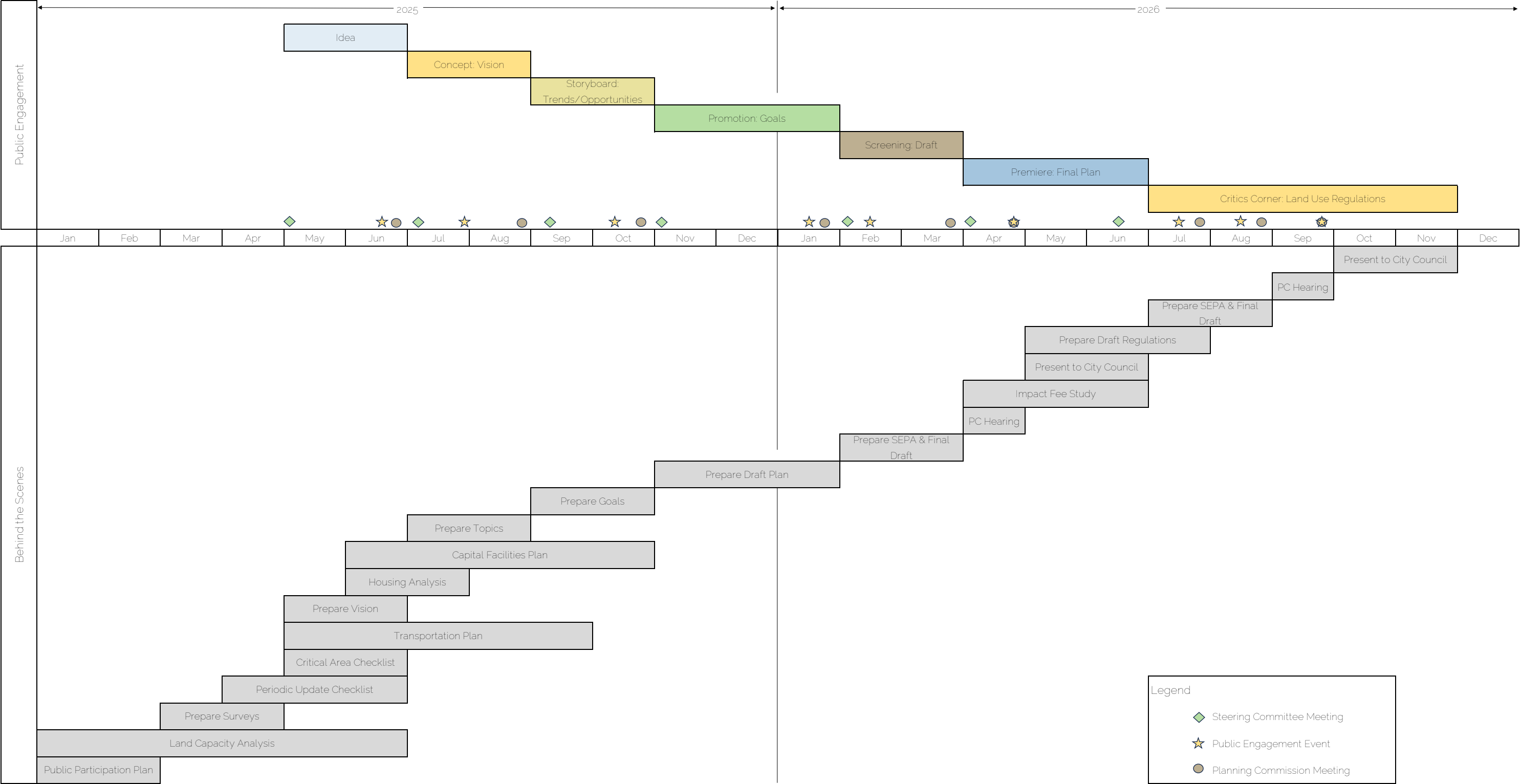
## **Task 19: Present to City Council**

City Staff will provide progress reports to the City Council throughout the process and all information will be available on the City website for Councilmembers to keep apprised. To start the adoption process, City Staff will present the Planning Commission's recommended draft of the Code Amendments to City Council along with a staff report detailing the process. The initial presentation will be a workshop to answer questions and get feedback. The second presentation will be part of a public hearing to consider the ordinance for adoption. The third meeting will be adoption of the ordinance.

## **Task 20: Take a Vacation**

Just checking to see if you read the entire document.

Medical Lake Periodic Update Work Plan and Timeline









## Medical Lake Public Participation Plan 2025-2026

### Introduction

Medical Lake is undertaking a periodic update of the Comprehensive Plan and land use regulations as required by the Washington State Growth Management Act (GMA). As a city in Spokane County, Medical Lake is required to complete this update by December 31, 2026. The entire Comprehensive Plan will be reviewed and updated. In addition, the City will also conduct a consistency evaluation to ensure that its land use regulations are consistent with the updated comprehensive plan.

The purpose of this plan is to identify the City of Medical Lake's public participation objectives, approach, audiences, schedule and opportunities. This document may be updated over time to reflect the needs of the Periodic Update and/or increase the program's effectiveness.

### Guiding Principles

This program is about reaching out to all segments of the community and making a concerted effort to reach those unheard voices and encourage participation from those that don't normally participate.

The collected voices and stories will be used to create a vision and goals for the community which will lead to policies and actions. The Planning Commission and City Council will use this information to make important community decisions.

**Principle 1:** Involve Everyone (Seek to have all voices represented.)

**Principle 2:** Focus on what Matters (Together define what matters most.)

**Principle 3:** Play the Long Game (Commit to getting results.)

### Stakeholders

There are several audiences that will be engaged in different ways throughout the update process.

**Community Members:** Residents, property owners, business owners



**Elected and Appointed Officials:** City Councilmembers, Planning Commissioners

**Non-City Service Providers:** Spokane Fire District 3, Spokane County Sheriff's Office, Avista, Spokane Transit Authority (STA), Spokane County Library District, Inland Power and Light, etc.

**Non-Governmental Organizations:** Re-Imagine Medical Lake, Medical Lake Outreach, churches, service-oriented clubs (Lions Club, Kiwanis Club), West Plains Chamber of Commerce, West Plains Safety Alliance, etc.

**State, Regional and other Local Governments:** Washington State Departments of Transportation, Commerce, and Ecology, Spokane County, Spokane Regional Transportation Council (SRTC), Spokane Tribe, Kalispel Tribe, Medical Lake School District, Eastern State Hospital, Lakeland Village, Fairchild Air Force Base, S3R3 Solutions, Spokane International Airport, etc.

## Role of Decision Makers

**Planning Commission.** The Planning Commission will provide policy recommendations for the Comprehensive Plan update and will assist in ensuring the public is involved throughout the process. Planning Commissioners will be notified of all community activities and events. All workshops, hearings, and other activities with the Planning Commission will be noticed appropriately. The Planning Commission will receive monthly briefings on the update and will review any reports and drafts provided. The Planning Commission will hold a public hearing on the updated Comprehensive Plan before making its final recommendation to City Council.

**City Council.** The City Council will be the final decision maker for the Comprehensive Plan update. Council members will be notified of all community activities and events. All workshops, hearings, and other activities with the City Council will be noticed appropriately. The City Council will receive periodic briefings throughout the update process and will review Planning Commission recommendations. City Council will hold a public hearing on the final draft of the updated Comprehensive Plan prior to taking action.

## Role of the Planning Department

City of Medical Lake Planning Department staff will oversee volunteers, consultants, and other members of the City's staff on the periodic update. Staff will facilitate public meetings, coordinate events and activities; and present draft materials to the Planning Commission and City Council for review. Staff will provide materials and update documents in a timely manner.

## Role of the Steering Committee

The Steering Committee will provide oversight of the Periodic Update Process for the Comprehensive Plan and land use code. The committee will consist of elected officials (Mayor and 1-2 council members), appointed officials (Planning Commissioner and Parks and Recreation Advisory Board Member), and 3-4 community champions (school district, Department of Social and Health Services, nonprofits, and business leaders). Meetings will be held every 2-3 months to discuss and review plans and outcomes throughout the process and assist with facilitating community engagement events.

## Role of the Public

The public will provide ideas, feedback, and confirmation of the vision and goals for the Comprehensive Plan. This participation will be accomplished through a variety of community outreach tools throughout the process.

Community participation will be accomplished by employing a variety of community outreach tools. Diverse communication tools will provide information to engage with the community.

## Goals

**Goal 1:** Provide public access to key decision points early and often.

**Goal 2:** Provide a proactive public participation process.

**Goal 3:** Increase public awareness of the comprehensive plan and the update process.

## Methods and Tools

Techniques for public participation vary in scale, technology, structure, and timing. Our community members are busy and active people. In order to get broad representation, we will bring activities to the places where they are already going. Bringing information and asking for input in neutral locations will also help to ensure that community members feel comfortable expressing their ideas. The City recognizes that to involve all community members a variety of outreach methods and communication tools must be used throughout the update process.

## Communication Tools

**Written Materials** – Written materials are informational handouts provided at public meetings, open houses, community events, on the website, or with utility billing mailings.

**Graphics** – Graphics are large scale maps, charts and similar items displayed at public meetings, open houses and community events.

**Interested Party Lists** – Emails or text alerts will be used to send out communications about events related to the comprehensive plan update.

**Comprehensive Plan Webpage** – The webpage will include access to all written materials and information about community activities, events, meetings, and other relevant resources.

**Social Media** – The City will use Facebook to notify the community of activities, events, public meetings and hearings.

**Utility Bill Newsletter** – The City will include information regarding the comprehensive plan update in the monthly newsletter that arrives with the utility bill.

**Conversations with Community Newsletter** – The City will publish a regular newsletter to be distributed to businesses and published on the City website to provide updates and advertise public engagement opportunities.

**Newspaper** – The City will provide legal notices as required by the municipal code at key points during the process.

Outreach Methods

**Open Houses and Town Hall Meetings** – These will include background and educational presentations, roundtable discussions, and activities.

**Community Events and Activities** – City staff will attend and provide information at community events and activities that are already happening in the community.

**Interviews** – The City will interview individuals or groups for certain aspects of the comprehensive plan.

**Focus Groups/Workshops** – The City will conduct small scale focus group workshops with targeted members of the community.

**Surveys** – The City will conduct surveys to receive feedback throughout the update process.

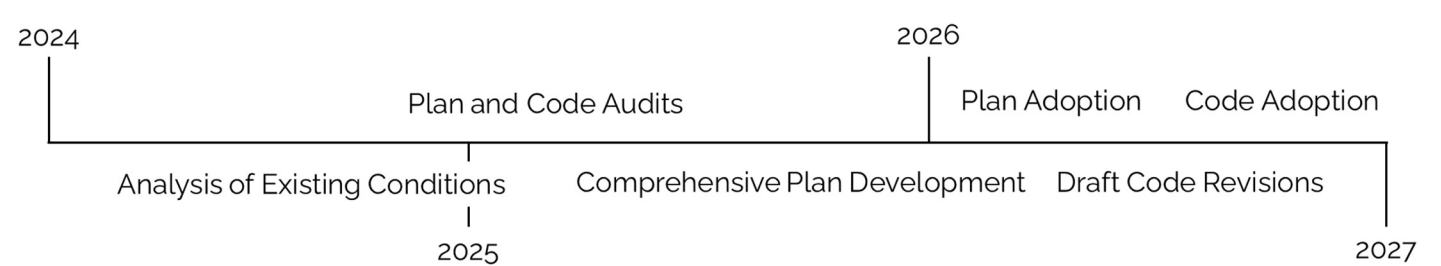
**Public Comments** – Comment forms will be available online, at City Hall, and at all public meetings, community events and activities.

**Public Hearings** – Public hearings will be held by both the Planning Commission and City Council prior to adoption. Written and oral testimony will be accepted at public hearings.

Engagement Matrix

Inform	Consult	Involve	Collaborate
<ul style="list-style-type: none"><li>Website</li><li>Newsletter</li><li>Social Media</li><li>Public Meetings</li></ul>	<ul style="list-style-type: none"><li>Surveys</li><li>Open Houses</li><li>Public Comments</li><li>Community Events</li></ul>	<ul style="list-style-type: none"><li>Advisory Groups</li><li>Focus Groups</li><li>Workshops</li></ul>	<ul style="list-style-type: none"><li>Community Partnerships</li></ul>
City will keep stakeholders informed throughout the update process.	City will listen and incorporate feedback into the update.	City will ensure concerns and needs are reflected in the update.	City will work with stakeholders throughout the update.

Timeline



# Medical Lake Comprehensive Plan Update Schedule

	Phase 1 The Idea What do you love about Medical Lake?  Duration: 8 weeks May - June	Phase 2 The Concept Help refine the vision and values of Medical Lake.  Duration: 8 weeks July - August	Phase 3 The Storyboard Help explore trends and opportunities.  Duration: 8 weeks September - October	Phase 4 Promotion Help determine community goals.  Duration: 12 weeks November - January	Phase 5 Screening Help improve the plan.  Duration: 8 weeks February - March	Phase 6 The Premiere Celebrate the possibilities and people who participated.  Duration: 10 weeks April - June
Steering Committee	Review Survey Questions  Wednesday May 7, 2025	Review Vision Statement  Thursday July 10, 2025	Review Outreach Methods  Thursday September 11, 2025	Review Goals and Policies  Thursday November 6, 2025	Review Draft Comp Plan  Thursday February 5, 2026	Endorse Plan for Adoption  Thursday April 2, 2026
Public Engagement (dates subject to change)	Online Surveys May 21 - June 18 Founders Day Saturday June 21, 2025	Online Comments July 16 - August 24 Event Wednesday July 30, 2025  Farmers Market Saturday July 19 & Aug 16	Online Survey September 17 - October 15 Event Thursday October 11, 2025  Farmers Market Saturday September 20, 2025	Online Comments November 12 - January 14 Event Saturday January 17, 2026	Online Comments February 11 - March 18 Event Wednesday February 18, 2026	Online Comments March 30 - April 15 Public Hearing Thursday April 16, 2026
Planning Commission	Provide feedback on Survey Results  Thursday June 26, 2025	Provide feedback on Vision Statement and Public Comment  Thursday August 28, 2025	Provide feedback on Trends and Opportunities Results  Thursday October 23, 2025	Provide feedback on Goals, Policies and Public Comment  Thursday January 22, 2026	Provide feedback on Draft Plan and Public Comment.  Thursday March 26, 2026	Make a recommendation to City Council  Thursday April 16, 2026
Outcomes	1. Survey results used to form vision statement	1. Vision statement revised to incorporate comments.  2. Trends and Opportunities created to carryout vision statement	1. Direction of plan determined  2. Goals and policies derived from vision and trends and opportunities	1. Goals and Policies are confirmed  2. Comprehensive Plan drafted from all information up to this date	1. Draft Plan is revised to incorporate comments  2. Final Draft is created with all contributing documents	1. Final Draft sent to City Council on May 5, 2026  2. City Council Adopts Comprehensive Plan on June 2, 2026