



**CITY COUNCIL REGULAR MEETING
TUESDAY, MAY 20, 2025
HELD REMOTELY & IN PERSON AT CITY HALL
124 S. LEFEVRE ST.**

- Sign up to provide Public Comment at the meeting via calling in.
- Submit Written Public Comment Before 4 pm on (May 20, 2025) - *SEE NOTE*

Please note: To better serve our community, we are now offering Live Streaming of our Council Meetings on our YouTube channel (link is provided below). This will enable citizens who wish to just view the meeting and not participate (provide comments) to do so in the comfort of their homes. Those that wish to provide input during the citizen comment periods may join the meeting as usual via the Zoom link.

- **Join the Zoom Meeting –**
<https://us06web.zoom.us/j/86850485743?pwd=M2e7LelUgmlGndGVwpcy4nUGhbaMAC.1>

Meeting ID: 868 5048 5743

Passcode: 446645

One tap mobile

+12532158782,,86850485743#,,,,*446645# US (Tacoma)

+12532050468,,86850485743#,,,,*446645# US

Find your local number: <https://us06web.zoom.us/j/kdUOiH4ux7>

- **Watch the Live Stream on YouTube -**
<http://www.youtube.com/@CityofMedicalLake>

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the council meeting, please email your comments to sweathers@medical-lake.org by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Medical Lake resident
4. The Agenda Item(s) which you are speaking about

*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.

Questions or Need Assistance? Please contact City Hall at 509-565-5000

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**
- 2. AGENDA APPROVAL**
- 3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**
- 4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS**
- 5. REPORTS**
 - A. Public Safety
 - B. Committee Reports/Council Comments
 - C. Mayor
 - D. City Administrator & City Staff
 - i. Sonny Weathers, City Administrator
- 6. WORKSHOP DISCUSSION**
 - A. Finance Self-Assessment Report
 - B. Ballot Measure Ordinance Fireworks Advisory Vote
 - C. Community Cleanup Day
- 7. ACTION ITEMS**
 - A. Consent Agenda
 - i. Approve **May 6, 2025**, minutes.
 - ii. Approve **May 20, 2025**, Claim Warrants numbered **52500** through **52545** in the amount of **\$540,678.30** and Payroll Claim Warrants numbered **52492** through **52499** and Payroll Payable Warrants numbered **30223** through **30231** in the amount of **\$177,208.26**.
 - B. 2024 Annual Report Approval
 - C. Re*Imagine Medical Lake Fireworks Display for June 20, 2025
 - D. Retail Fireworks 2025A
 - E. Retail Fireworks 2025B
- 8. PUBLIC HEARINGS – None.**
- 9. RESOLUTIONS**
 - A. 25-752 Email Archive Software TitanHQ Service Agreement
 - B. 25-753 Fee Schedule Update
- 10. ORDINANCES**
 - A. Second Read 1134 2025 Q1 Budget Amendments
- 11. EXECUTIVE SESSION – None.**
- 12. EMERGENCY ORDINANCES – None.**
- 13. UPCOMING AGENDA ITEMS**
- 14. INTERESTED CITIZENS**
- 15. CONCLUSION**



To: Mayor and City Council
From: Sonny Weathers, City Administrator
TOPIC: FINANCE SELF-ASSESSMENT REPORT

Requested Action:

None. For information and discussion.

Key Points:

The Finance Director will provide details related to strategic alignment, internal communication, training and development, employee morale, cost effectiveness measures, organizational chart and staffing, resource management, constraints, and measures. The Administrative Services Department seeks to support all City departments and their critical functions, safeguard and monitor the use of City assets, and acquire the resources necessary for the continued fulfillment of municipal services and completion of capital projects.

This report highlights how the Administrative Services Department is handling its assigned roles and responsibilities.

Background Discussion:

Each year City Council receives an annual self-assessment report provided by each department director (administration, finance, parks & recreation, building & planning, public works, and waste-water treatment plant) on a timeline that presents a single report approximately every other month throughout the year. The City Administrator provided an initial report to City Council on 2/20/2024.

Public Involvement:

None.

Next Steps:

None.



City of Medical Lake
124 S. Lefevre St.
P.O. Box 369
Medical Lake, WA 99022-0369

5/20/2025 City Council Meeting

To: Mayor and City Council
From: Sonny Weathers, City Administrator
TOPIC: FIREWORKS BALLOT MEASURE DRAFT RESOLUTION

Requested Action:

Staff direction. For workshop discussion and information.

Key Points:

Ballot measures by local jurisdictions must be passed by resolution of the legislative authority before being submitting to the County Auditor at least 60 days prior to the election date. The Spokane County Elections Division and our city attorney have reviewed the draft language. The 2025 deadline to submit a resolution, resolution cover sheet, explanatory statement, and for and against committee form is 8/5/2025.

Background Discussion:

City Council held a workshop discussion on 7/16/2024 about the use and discharge of fireworks. Staff was directed to explore a local ballot measure for a nonbinding advisory vote concerning discharge of consumer fireworks in the City of Medical Lake. Staff was further directed to prepare a ballot measure for the November 2025 General Election. "For" and "Against" Committee appointments were discussed during a workshop discussion at the 5/6 City Council meeting and staff is seeking interest by notifying the public and receiving letters of interest.

Public Involvement:

Numerous citizens on both sides of the matter of use and discharge of fireworks have shared comments at City Hall and by email.

Next Steps:

Per Council discretion, staff will bring forward a resolution for consideration and action at a future City Council meeting.

**CITY OF MEDICAL LAKE
SPOKANE COUNTY, WASHINGTON
RESOLUTION NO. 25-754**

**A RESOLUTION OF THE CITY OF MEDICAL LAKE PROVIDING FOR
SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY A NONBINDING
ADVISORY PROPOSITION CONCERNING THE PROHIBITION OF THE
SALE, POSSESSION, AND DISCHARGE OF CONSUMER FIREWORKS AT
ALL TIMES WITHIN THE MEDICAL LAKE CITY LIMITS.**

WHEREAS, pursuant to RCW 70.77.136, consumer fireworks are those fireworks that may be purchased at permitted stands within the Medical Lake City limits; and

WHEREAS, currently, under the Medical Lake Municipal Code, consumer fireworks may be sold and purchased from 9:00 a.m. until 8:00 p.m. on each day from July 1st through July 4th; and

WHEREAS, the Medical Lake City Council (“Council”) recognizes that fireworks are a traditional way of celebrating national independence and the Fourth of July. The Council also recognizes the risks and consequences of the discharge of consumer fireworks that may be detrimental to the public health, safety, and welfare; and

WHEREAS, the Council wishes to determine the will of the public on this issue by placing an advisory proposition on the November 4, 2025, election ballot presenting the question of whether the Council should pass an ordinance that will prohibit the sale, possession, and discharge of consumer fireworks within Medical Lake; and

WHEREAS, the Council will consider the results of this advisory proposition when determining what action, if any, should be taken with regards to regulating the sale, possession, and discharge of consumer fireworks in Medical Lake.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, WASHINGTON, as follows:

Section 1. Findings. The City Council finds that the interests of the City of Medical Lake will be best served by placing before the voters an advisory proposition asking voters whether the sale, possession, and discharge of consumer fireworks should be prohibited within the City of Medical Lake.

Section 2. Calling of Election. The City Council requests that the Spokane County Elections Division call and conduct an election in the City, in the manner provided by law, to be held on November 4, 2025, for the purpose of submitting to the voters of the City an advisory proposition to advise the Council whether to prohibit the sale, possession, and discharge of consumer fireworks within the Medical Lake City limits. This vote is advisory only, and the Council will not be legally bound by its results but will carefully consider the results in making any decision regarding fireworks.

Section 3. Ballot Proposition. The Mayor is authorized and directed to certify, no later than August 5, 2025, to the Spokane County Elections Division, a copy of this Resolution and the following advisory proposition to be submitted to the qualified voters at that election, in substantially the following form:

**CITY OF
MEDICAL LAKE, WASHINGTON
ADVISORY PROPOSITION 1
SALE, POSSESSION, AND DISCHARGE OF CONSUMER
FIREWORKS IN THE CITY OF MEDICAL LAKE**

The Medical Lake City Council is calling for an advisory election to determine whether the sale, possession, and discharge of consumer fireworks should be prohibited in the City of Medical Lake.

Should the sale, possession, and discharge of consumer fireworks be prohibited in the City of Medical Lake?

YES ☐
NO ☐

For purposes of receiving notice of the exact language of the ballot proposition required by RCW 29A.36.080, the City Council hereby designates the City Clerk as the individual to whom such notice should be provided. The City Clerk, in consultation with the City Attorney, is authorized to approve changes to the ballot title, if any, deemed necessary by the Director of Elections.

The City Clerk is authorized to make necessary clerical corrections to this Resolution including, but not limited to, the correction of scrivener's or clerical errors, references, resolution numbering, section/subsection numbers, and any reference thereto.

The proper City officials are authorized to perform such duties as are necessary or required by law to submit this advisory proposition to City of Medical Lake voters at the November 4, 2025 election.

Section 4. Voters' Pamphlet. The City Council finds and declares it to be in the best interests of the City to have information regarding this advisory proposition included in local voters' pamphlets and authorizes the appropriate costs thereof to be charged to and paid by the City, and further authorizes and directs the City Attorney and Finance Director to provide such information to the Spokane County Elections Division.

Section 5. Severability. If any section, sentence, clause, or phrase of this Resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Resolution.

Section 6. Effective Date. This Resolution shall be effective immediately upon passage by the City of Medical Lake City Council.

ADOPTED this ____ day of _____ 2025.

Mayor, Terri Cooper

Attest:

Approved as to Form:

Finance Director, Koss Ronholt

City Attorney, Sean P. Boutz

DRAFT



City of Medical Lake
124 S. Lefevre St.
P.O. Box 369
Medical Lake, WA 99022-0369

5/20/2025 City Council Meeting

To: Mayor and City Council
From: Sonny Weathers, City Administrator
TOPIC: CITY SPRING CLEANUP DAY

Requested Action:

Staff direction. For workshop discussion and information.

Key Points:

Over the years, the City of Medical Lake has hosted a Spring Cleanup Day with a quantity of 8 each 30 yard roll off containers available in Waterfront Park for the disposal of large items. This benefit has been popular and averaged a haul off of over 20 tons of unwanted garbage, green waste, and recycling per year since 2020.

Background Discussion:

There has been some general discussion relating to expanding the City Spring Cleanup Day or offering additional perks such as a Shred Day. Additional ideas include organizing clean up efforts in specific areas of the city.

Public Involvement:

None.

Next Steps:

Staff will prepare to plan and budget accordingly for future City Spring Cleanup Days.

**CITY OF MEDICAL LAKE
City Council Regular Meeting**

6:30 PM
May 6, 2025

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard
Keli Shaffer
Lance Speirs
Don Kennedy
Bob Maxwell
Ted Olson

Administration & Staff

Terri Cooper, Mayor
Sonny Weathers, City Administrator
Thomas Rohrer, Legal Counsel via Zoom
Scott Duncan, Public Works Director
Koss Ronholt, Finance Director
Roxanne Wright, Administrative Clerk
Glen Horton, Parks & Recreation Director

REGULAR SESSION – 6:30 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Cooper called the meeting to order at 6:30 pm, led the Pledge of Allegiance, and conducted roll call.
 - i. Council members Pritchard, Shaffer, Speirs, Kennedy, Maxwell, and Olson were all present in person.
 - ii. Councilmember Harbolt submitted an absence request due to surgery recovery. Motion to approve made by Councilmember Maxwell, seconded by Councilmember Kennedy, carried 6-0.

2. AGENDA APPROVAL

- A. Mayor Cooper requested to add section 4A Proclamation and presentation regarding Gabriel's Challenge.
 - i. Motion to approve agenda made by Councilmember Kennedy, seconded by Councilmember Speirs, carried 6-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. Art Kulibert, Medical Lake resident – commented on information from the recent newsletter. Pleased to learn that Waterfront Park will be transferred to the city and that police services will be funded. Asked Mayor Cooper what the cost is for Waterfront – zero cost, just a transfer of ownership.

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS

- A. Inspector Justin Lundgren, Spokane County Sheriff's Office – shared stats and impact of drugs on our community. 2022-2024 drug related calls quadrupled. Five-fold increase in use of Naloxone. Over 10 overdoses per day – 4000 per year. Medical Lake stats – all last year 9 overdoses, and this year to date already had 8.
- B. Kitara Johnson, mother that lost her son Gabriel to a fentanyl overdose in March 2025 – shared about Gabriel's Challenge. www.gabrielschallenge.org.
- C. Mayor Cooper read a proclamation regarding Gabriel's Challenge. See attached.

5. REPORTS

- A. Committee Reports/Council Comments
 - i. Councilmember Pritchard – attended Air National Guard meeting with Spokane City Council members. Geo Walk on April 26th had about 20 participants. STEM night being held Wednesday, May 7th.
 - ii. Councilmember Shaffer – Finance Committee met and reviewed claim warrants. No issues.
 - iii. Councilmember Speirs – Will attend legislative STA conference May 18th-21st, will request absence from the May 20th council meeting. STA is bringing an electric bus to STEM night and will have information about the Youth Ride Free program.
 - iv. Councilmember Kennedy – Regional Transportation meeting on May 8th.
 - v. Maxwell – no report
 - vi. Councilmember Olson – no report
- B. Mayor Cooper – no report
- C. City Administrator & City Staff
 - i. Sonny Weathers, City Administrator – Attended the Annual Fisherman's Breakfast on April 26th. Good flow of people and great food. Candidate filing week through Friday, the mayor's seat, 4 council positions and 2 school board positions are open. Dollars for Scholars Super Yard Sale on 5/9-10. City Clean Up Day 5/10 at Waterfront 8am-1pm. Shred Day 5/16 9-12pm at City Hall parking lot. AWC Annual Conference coming up June 24-27th in Kennewick. If any council member is interested in attending, let him know. AWC asked Medical Lake to present on disaster preparedness and leading through a natural disaster.
 - ii. Dave Yuhas, Code Enforcement Officer – Q1 Report
 - 1. Gave presentation. See attached.

6. WORKSHOPS

- A. Post-Legislative Session Report
 - i. Emily Shay with Gordon Thomas Honeywell gave a presentation. See attached.
- B. Fireworks Ballot Measure For and Against Committees
 - i. Mr. Weathers gave a presentation and discussed submitting ballot measures. See attached. Council gave approval to solicit the community to fill the For and Against committees.
- C. Fee Schedule Update
 - i. Glen Horton, Parks & Recreation Director – shared about proposed fee schedule changes for parks and facility use.

7. ACTION ITEMS

- A. Consent Agenda
 - i. Approve **April 15, 2025**, minutes.
 - 1. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Shaffer, carried 6-0.

- ii. Approve **May 6, 2025**, Claim Warrants numbered **52441** through **52491** in the amount of **\$398,769.35**.
 - 1. Motion to approve made by Councilmember Shaffer, seconded by Councilmember Kennedy, carried 6-0.

8. PUBLIC HEARINGS – none

9. RESOLUTIONS

- A. 25-744 Cascade Columbia Supply Agreement Amendment
 - i. Mr. Ronholt reviewed for council.
 - ii. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Pritchard, carried 6-0.
- B. 25-745 Personnel Policies Update – Leave Policy
 - i. Mr. Ronholt reviewed for council.
 - ii. Motion to approve made by Councilmember Speirs, seconded by Councilmember Shaffer, carried 6-0.
- C. 25-748 Security at Waterfront Park Agreement with Phoenix Protective Services
 - i. Mr. Weathers reviewed for council.
 - ii. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Olson, carried 6-0.
- D. 25-749 Ecology Groundwater Study Grant Amendment
 - i. Mr. Ronholt reviewed for council.
 - ii. Motion to approve made by Councilmember Speirs, seconded by Councilmember Shaffer, carried 5-0-1 with Councilmember Pritchard abstaining because of his involvement with the studies.
- E. 25-750 Bid Award for Waterfront Ballfield Lights and Service Agreement with Triumph Electric
 - i. Mr. Horton reviewed for council.
 - ii. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 5-0-1 with Councilmember Kennedy abstaining due to possible conflict of interest.
- F. 25-751 Bid Award for Transportation Plan to Ardurra
 - i. Mr. Weathers reviewed for council.
 - ii. Motion to approve made by Councilmember Olson, seconded by Councilmember Speirs, carried 6-0.

10. ORDINANCES

- A. First Read 1134 2025 Q1 Budget Amendments
 - i. Mr. Ronholt reviewed for council.
 - ii. Legal counsel read for the record.
 - iii. Motion to approve first read made by Councilmember Kennedy, seconded by Councilmember Speirs, carried 6-0.

11. EXECUTIVE SESSION - none

12. EMERGENCY ORDINANCES - none

13. UPCOMING AGENDA ITEMS

14. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS –

- A. Art Kulibert, Medical Lake resident – noted that he had posted to Facebook about the acquisition of Waterfront Park and that there were 50+ “thumbs up”.

15. CONCLUSION

- A. Motion to conclude at 8:31 pm made by Councilmember Pritchard, seconded by Councilmember Shaffer, carried 6-0.

Terri Cooper, Mayor

Koss Ronholt, Finance Director/City Clerk

Date



City of Medical Lake Proclamation

The Gabriel's Challenge 36 Day Awareness Campaign Our Community Response Against Fentanyl

WHEREAS, beginning in the mid to late 1990's prescription drugs triggered the opioid crisis and nationwide there was a silent rise in drug overdose deaths; and

WHEREAS, in recent years, there has been a marked increase in drug overdose deaths spurred by a rise in fentanyl, a cheap and potent synthetic opioid that traffickers mix with other illegal drugs to drive addiction and increase their profits; users are often unaware they are taking fentanyl until it is too late; and

WHEREAS, research from the State Health Data Assistance Center (SHDAC) found the annual number of overdose deaths from any kind of drug in the U.S. has multiplied nearly six times over since 2000, rising from 17,500 to over 106,000 people in 2021, and greater than 80% of those involved some form of opioids, including heroin, prescription painkillers, and, most prevalently in recent years, synthetic opioids such as fentanyl; and

WHEREAS, the public health emergency, first declared under President Trump's leadership in October 2017, due to the consequences of the opioid crisis facing the nation, was set to expire on March 21, 2025; and

WHEREAS, On March 18, 2025, Secretary Robert F. Kennedy, Jr. renewed the public health emergency declaration addressing our nation's continued opioid crisis; and

WHEREAS, the Center for Disease Control (CDC) confirmed overdose remains the leading cause of death among Americans aged 18-44; and

WHEREAS, The Spokane Regional Opioid Task Force (SROTF) website tracked and reported 259 fentanyl deaths in 2024 and 68 to date in 2025, with 66% of those happening in homes; and

WHEREAS, we acknowledge the devastating toll the opioid epidemic has taken on individuals, families, and communities in the Spokane Region; and

WHEREAS, there is scarcely a family in this region who has not been touched by the epidemic of drug, alcohol or opioid addiction and the time has come and is now for mothers, fathers, sisters, and brothers to take action. For too long we have looked to government agencies and non-profit services alone to solve what only the family and entire community can do; and

WHEREAS, this Mayor is calling for unity in the City of Medical Lake across all socio-economic divides to unite for the saving of this generation through love in action. We have everything needed to heal this crisis, but we lack one thing, LOVE!

Selfless LOVE acknowledging recovery is hard and painful work for all involved. Those suffering from addiction need a sense of community and family belonging, to be seen and known. LOVE is not permissive, LOVE guides to a better way and knows where the boundaries lay; and

WHEREAS, Now is time to take action. Now is the time to humble ourselves and pray to our great creator, the creator of heaven and everything in the earth, and call upon him to be merciful, to pardon our iniquity, and create in us a new heart of love and compassion for these, our dying children, a love that compels us to action; and

WHEREAS, Kitara Johnson-Jones lost her son, in a moment of relapse, to fentanyl overdose on March 3, 2025, and is calling on the community at large to join her in the Gabriel's Challenge, a time to come together to solve this drug and fentanyl epidemic in the greater Spokane region.

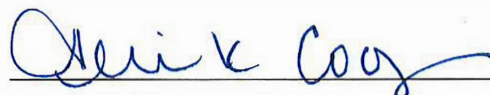
NOW, THEREFORE, I, Terri Cooper, Mayor of the City of Medical Lake, Washington, in recognition of the renewed federal public health emergency declaration addressing our nation's opioid crisis and in support of The Gabriel's Challenge, 36 days of Community Transformation and Awareness of Fentanyl Overdose Deaths impacting families in the Spokane Region, do hereby declare, the period between Mother's Day, Sunday, May 11, 2025 through Father's Day, Sunday, June 15, 2025 as:

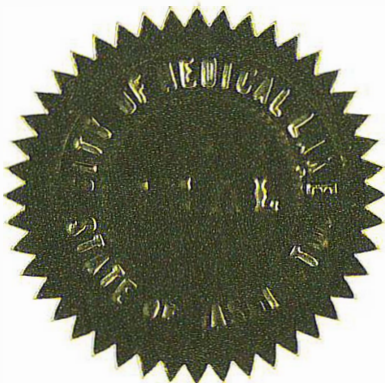
**The Gabriel's Challenge – 36 Days of Community Transformation
A Community Response Against Fentanyl**

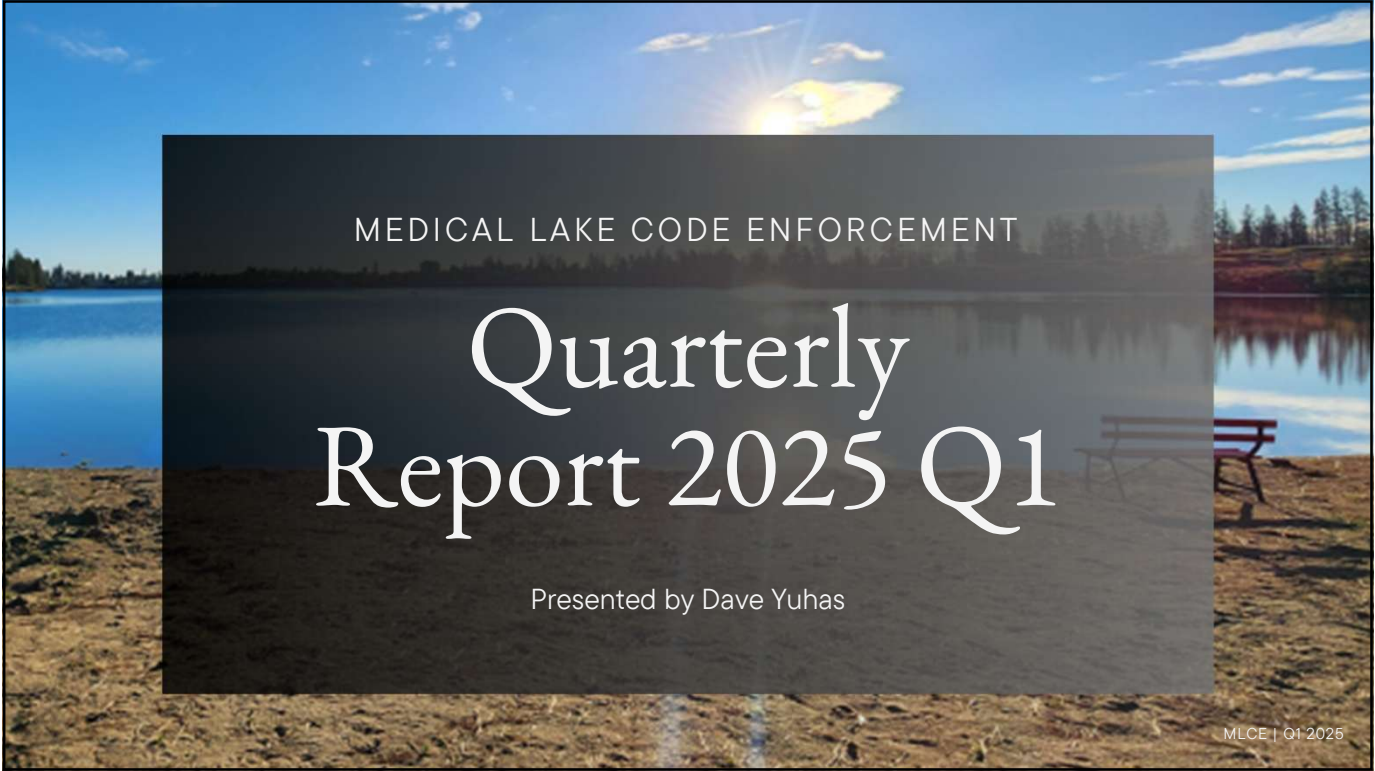
in Medical Lake, Washington, and encourage all citizens to take the challenge. Citizens are encouraged to adopt a block and get to know your neighbors, to pray, and to challenge themselves to be intentional about connecting with family members, neighbors, and those in the region who are in crisis. Together we can do great things.

Please plan to join others from the Spokane Region on Sunday May 11, 2025, at the Riverfront Park Pavilion from 6:00pm – 7:30pm for the 36 Day Kick-Off Event.

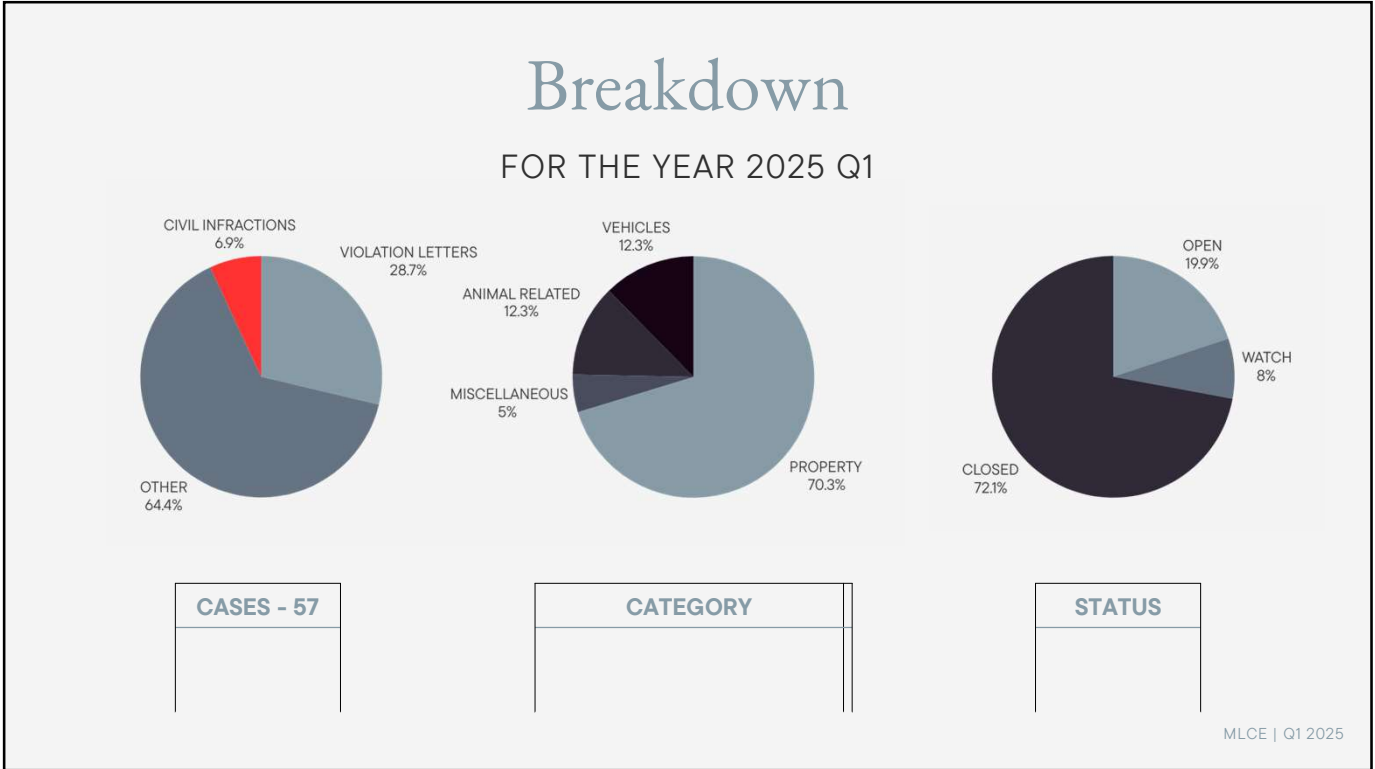
IN WITNESS WHEREOF, I have hereunto set my hand and cause the seal of the City of Medical Lake to be affixed this 5th day of May 2025.


Terri K. Cooper, Mayor








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MOVING FORWARD

01	LEGAL FOLLOW UP I've established a new streamlined process for communicating and coordinating case details directly with the prosecutor's office.
02	NEWSLETTER AND FACEBOOK I plan to continue community outreach through updates on Facebook and our newsletter to keep residents informed and engaged.
03	ADAPT NEW SKILLS I intend to use both my existing experience and newly developed skills to better serve the community and streamline enforcement and outreach efforts.

MLCE | Q1 2025


3

THANK YOU

“

Empathy is the starting point for creating a community and taking action. It's the impetus for creating change.

-MAX CARVER



4



CITY OF MEDICAL LAKE

2025 LEGISLATIVE SESSION

May 6th, 2025

Emily Shay



GORDON THOMAS HONEYWELL
GOVERNMENT RELATIONS

1

AGENDA



OVERVIEW OF THE 2025
LEGISLATIVE SESSION



OUTCOME OF 2025 CITY OF
MEDICAL LAKE'S STATE
LEGISLATIVE PRIORITIES



NEXT STEPS

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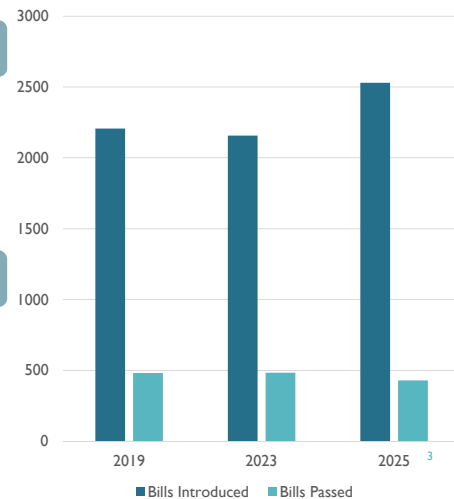
OVERVIEW OF 2025 LEGISLATIVE SESSION

General Context

- First year of the biennium, 105-day session
- Adopted 2025-27 operating, capital, and transportation budgets
- 2,534 bills introduced, 431 passed into law
- Any legislation that did not pass, will be reconsidered next session

Political Context

- Democrats held the majority in House and Senate
- 24 “freshman” legislators
- New Governor in leadership



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OVERVIEW OF 2025 LEGISLATIVE SESSION: BUDGETS

Operating

- Funds all state agency operations
- Revenue growth has slowed – 2022-24 revenues grew at 5.2% annually, starting in 2025 reduced to 3.5%
- \$15+ billion shortfall over 4 years
- Budget balanced with \$9.5 billion in new tax revenue and cuts
- End budget was \$77.8 Billion, with \$2.3 Billion in reserves

Capital

- Funds public and nonprofit construction projects (excluding transportation)
- \$7.5 billion total budget
- \$201.3 million allocated for local community projects (\$231.8 million in 2023)
 - Average local community project award: \$604,000
- Several city-oriented grant programs are funded

Transportation

- Expected \$1 billion shortfall in 2025-27
- No new project investments
- Taxes, fees and transfer from operating resulting in \$3.2 billion over the next 6 years.
- \$15.5 billion budget

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2025 LEGISLATIVE PRIORITIES

Waterfront Park

- **Request:** \$1.2 million for land acquisition
- **Final budget includes full government to government transfer for waterfront park from DSHS**

Community Policing

- **Request:** Increase in funding for Eastern State Hospital Community Policing Program
- **Final budget includes increased funding for ESH from \$622,000 to \$640,000**
- Senator Holy's bill to make community policing funding permanent did not pass this year

Long Term Recovery Groups

- **Goal:** Educate legislators and governor's staff on the importance of LTRG's
- Met with over 30+ legislators, the Wildfire Caucus, and governor's staff
- Established interim work with the Military Department to require an MOU by early 2026

State Presence

- **Goal:** Raise Awareness about State Facilities in Medical Lake
- **Final Budget includes \$119.8 million for State Behavioral Health Community Capacity Facilities**

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AWC LEGISLATIVE PRIORITIES





Public Safety

- HB 2015 – Local public safety tax for local law enforcement recruitment, retention and training funding



Finances

- State shared revenues
- 1% property tax cap



Land Use

- Parking minimums
- GMA Extensions
- Lot splitting

6

19

3

NEXT STEPS



Thank the 6th legislative delegation – Waterfront Park

Interim Action Plan & Steps to prepare for the 2026 session

2026 Legislative Session begins January 12th

7

QUESTIONS?

Emily Shay

State Lobbyist
253-753-5503
eshay@gth-gov.com

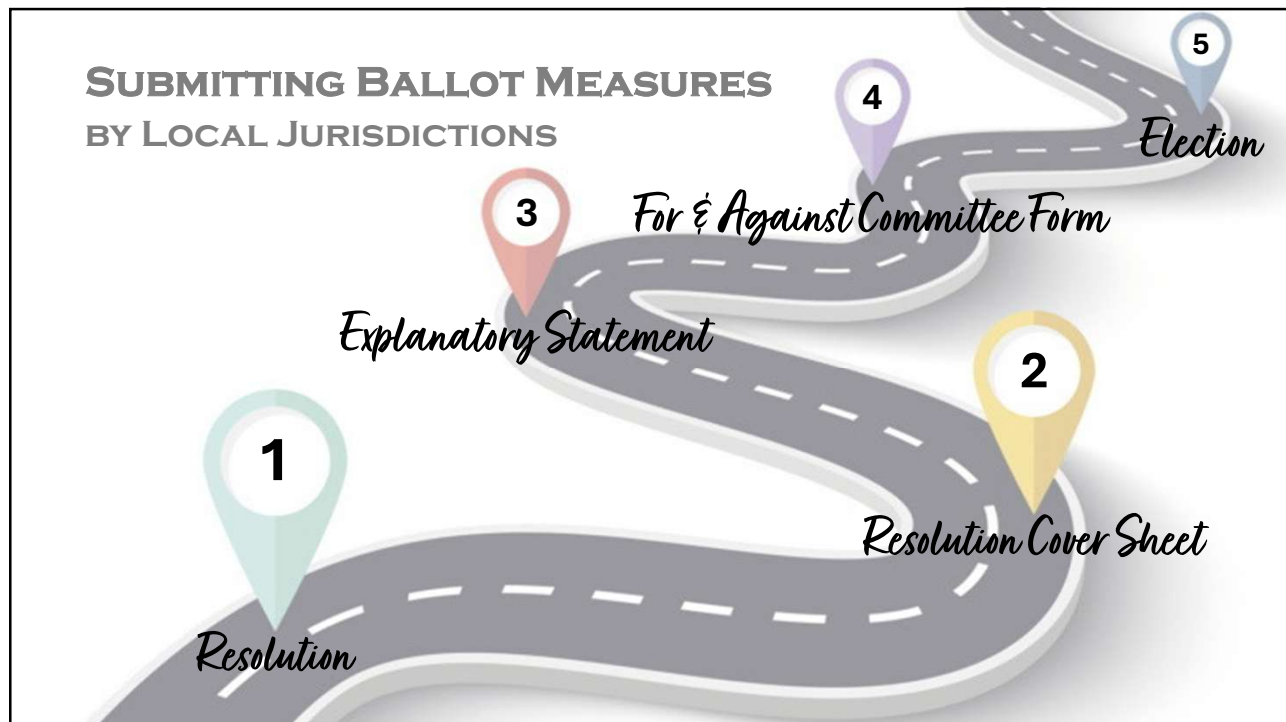
Briahna Murray

State Lobbyist, Partner
253-310-5477
bmurray@gth-gov.com

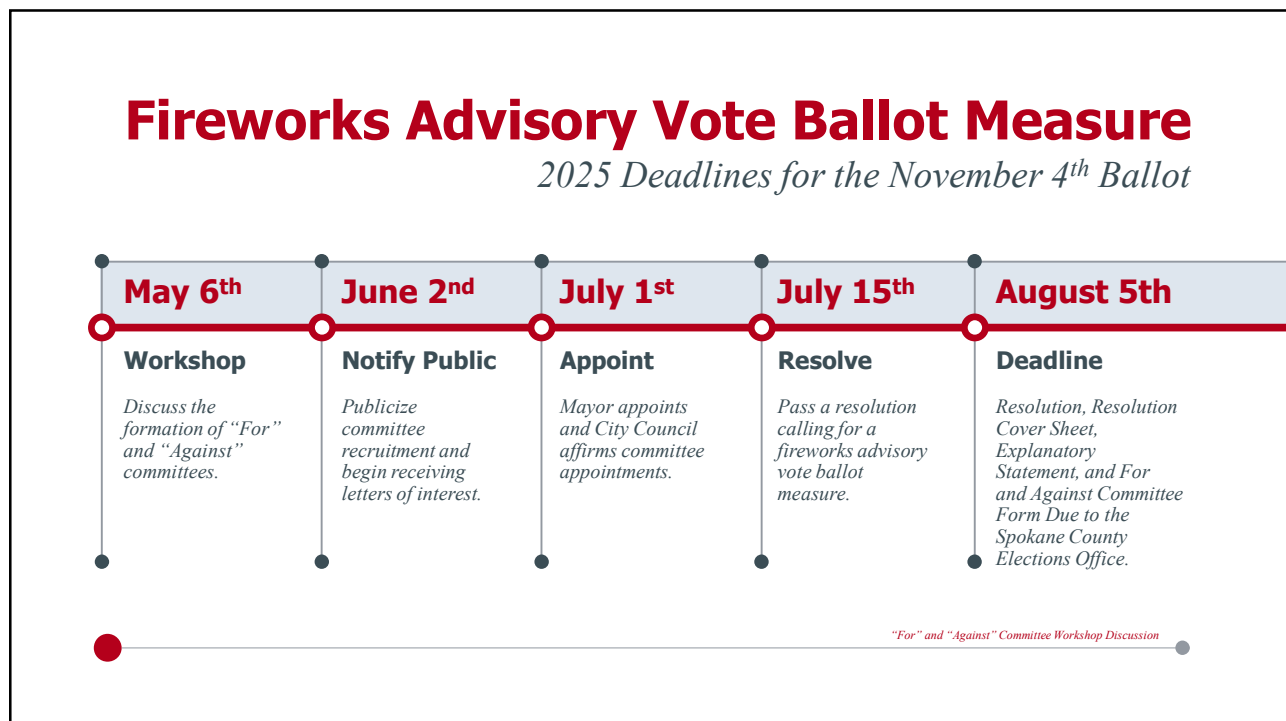


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To: Mayor and City Council
From: Koss Ronholt, Finance Director
TOPIC: 2024 Annual Report

Requested Action:

Review and approve the draft 2024 Annual Report

Key Points:

Each year, the Finance Director prepares and submits an Annual Report that summarizes the City's financial transactions and data in accordance with the Budgeting, Accounting, and Reporting System (BARS) Manual.

It is important for the City Council to review and approve this report prior to its submission to ensure accuracy and provide a secondary level of oversight.

Background Discussion:

Contents of the City's Annual Report:

- C-4 & C-5 Statements (Cash Activities) – summarizes all cash beginning balances, inflows, outflows, and ending balances.
- Notes to the Financial Statements – Narrative context and details that are crucial to reading and understanding the financial statements
- Schedule 01 – Detailed reporting of all revenues and expenditures reported on the C-4 and C-5, by BARS code.
- Schedule 06 – Summary of Bank Reconciliation summarizing bank or deposit account activity, reconciled to the City's C-4 and C-5 balances and activity.
- Schedule 09 – Schedule of Liabilities summarizing the City's beginning balances, additions, reductions, and ending balances of liabilities.
- Schedule 15 – Expenditures of State Financial Assistance (Grants) summarizing expenditures related to state grants.
- Schedule 16 – Expenditures of Federal Awards (Grants) summarizing expenditures related to federal grants.
- Notes to the SEFA – Notes related to the awards listed in the Schedule of Expenditures of Federal Awards (SEFA)
- Schedule 21 – Risk Management answers to questions related to the City's insurance programs and risk management.

Public Involvement:

None

Next Steps:

Once approved, the Finance Director will submit the 2024 Annual Report to the State Auditor's Office

**Notes to the Financial Statements
City of Medical Lake
For the Year Ended December 31, 2024**

Note 1 - Summary of Significant Accounting Policies

The City of Medical Lake was incorporated on June 18, 1890 and operates under the laws of the state of Washington applicable to a non-charter City with a mayor-council form of government. The City is a general purpose local government and provides parks and recreation, public safety, street, water, sewer, garbage and general administrative services.

The City reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements (see *Notes to the Financial Statements*).
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are presented using classifications that are similar to the ending balance classification in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements, except for fiduciary funds, which are presented by fund types. The total column is presented as "memo only" because any interfund activities are not eliminated. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund. For reporting purposes, the following managerial funds were rolled into the general fund:

004 – Finance Reserve	008 – Parks CIP Reserve
005 – City Hall CIP Reserve	072 – Library CIP Reserve
007 – Building Code CIP Reserve	106 – Contingency Fund

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the government. For reporting purposes, the following fund was rolled into the streets fund:

104 – Streets – Restricted Fund

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

PROPRIETARY FUND TYPES:

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges. For reporting purposes, the following funds were rolled into the water fund:

402 – Water – Restricted Fund

The following fund was rolled into the wastewater fund:

409 – Wastewater – Restricted Fund

Internal Service Funds

These funds account for operations that provide goods or services to other departments or funds of the government on a cost reimbursement basis.

FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the government in a trustee capacity or as a custodian on behalf of others.

Custodial Funds

These funds are used to account assets that the government holds on behalf of others in a custodial capacity.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received, and expenditures are recognized when paid.

In accordance with state law the City of Medical Lake also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

C. Cash and Investments

See Note 4 - *Deposits and Investments*.

D. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000. Small and Attractive Assets are assets that have a heightened propensity for theft or misuse and are identified according to the city's asset management policy. Capital Assets and Small and Attractive Assets are recognized and recorded into the city's inventory upon purchase or construction.

E. Compensated Absences

Vacation leave may be accumulated for up to two years and payable upon separation or retirement. Sick leave may be accumulated up to 120 days, and upon separation or retirement for non-disciplinary reasons, employees are paid up to 60 days if hired before January 1, 1997. If hired after January 1997, employees are paid up to 30 days.

G. Restricted and Committed Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments are reported as restricted or committed when it is subject to restrictions on use imposed by external parties or due to internal commitments established by the council. When expenditures that meet restrictions are incurred, the City intends to use the most restricted resources first.

Restrictions and commitments of Ending Cash and Investments consist of \$836,386, and are held in separate funds as follows:

General Fund (001): \$922 is restricted as follows:

- \$733 for licensed or certified alcohol or drug addiction programs as defined by RCW 71.24.555
- \$189 is restricted for public defense activities in accordance with grant agreement with the Office of Public Defense

Impact Fees Fund (100): \$34,959 is restricted for public roads and parks improvements as defined by RCW 82.02.050-.110

ARPA Fund (107): \$305,024 is committed for the remodel of City Hall's kitchen capital project #PF-4-24-301

Criminal Justice Fund (111) – \$30,520 for innovative law enforcement strategies or at-risk youth programs as defined by RCW 82.14.320

Capital Improvement Fund (301): \$441,002 is restricted for capital improvement projects as defined by RCW 82.46.010(2)(a).

Parks Improvement Fund (302) - \$23,959 committed for Coney Island Dock capital project #PF-6-24-302

Note 2 - Budget Compliance

The City adopts annual appropriated budgets for the General, Impact Fees, Street, Leave & Severance, ARPA, Public Safety, Criminal Justice, Parks & Recreation, Emergency Response, City Beautification, Tourism, Capital Improvement, Parks Improvement, Water, Solid Waste, Wastewater, and Broadband funds. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Additionally, the City adopts annual appropriated budgets on the department level for the General, Public Safety, Parks & Recreation, and Wastewater funds. The departments with appropriated budgets are as follows:

General Fund:

- Legislative Department
- Executive Department
- Municipal Court Department
- Administrative Services Department
- Legal Department
- Code Enforcement Department
- Building & Planning Department
- Transfers Department
- Grants Department
- Contingency Fund – Rolled up into the General Fund for reporting purposes but does not have budgeted appropriations due to the nature of the fund.

Public Safety Fund:

- Law Enforcement Department
- Environmental Preservation Department
- Animal Control Department

Parks and Recreation Fund

- Recreation Department
- Parks Facilities Department

Wastewater Department

- Wastewater Collection Department
- Wastewater Treatment Department

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follows:

Fund/Department	Final Appropriated	Actual Expenditures	Variance
General Fund:			
-Legislative Department	\$ 64,947	\$ 59,318	\$ 5,629
-Municipal Court Dept.	\$ 64,600	\$ 64,032	\$ 568
-Executive Department	\$ 261,721	\$ 243,655	\$ 18,066
-Administrative Services Dept.	\$ 696,915	\$ 690,860	\$ 6,055
-Legal Department	\$ 117,790	\$ 116,402	\$ 1,388
-Code Enforcement Dept.	\$ 92,095	\$ 63,233	\$ 28,862
-Building & Planning Dept.	\$ 271,044	\$ 219,867	\$ 51,177
-Transfers Dept.	\$ 1,034,300	\$ 983,471	\$ 50,829
-Grants Dept.	\$ 454,250	\$ 89,741	\$ 364,509
-Contingency Fund	\$ 0	\$ 102,828	\$ (102,828)
Impact Fees Fund	\$ 500	\$ 0	\$ 500
Street Fund	\$ 1,836,360	\$ 1,729,249	\$ 107,111
Leave & Severance Fund	\$ 50,000	\$ 0	\$ 50,000
ARPA Fund	\$ 531,219	\$ 283,440	\$ 247,780
Public Safety Fund:			
-Law Enforcement Department	\$ 685,601	\$ 618,109	\$ 67,492
-Environmental Preservation Dept.	\$ 18,300	\$ 14,799	\$ 3,501
-Animal Control Department	\$ 22,040	\$ 21,252	\$ 788
Criminal Justice Fund	\$ 0	\$ 0	\$ 0
Parks & Recreation Fund:			
-Recreation Department	\$ 399,942	\$ 344,187	\$ 55,755
-Parks Facilities Department	\$ 224,006	\$ 223,098	\$ 908
Emergency Response Fund	\$ 0	\$ 0	\$ 0
City Beautification Fund	\$ 6,500	\$ 496	\$ 6,004
Tourism Fund	\$ 66,500	\$ 52,804	\$ 13,696
Capital Improvement	\$ 364,000	\$ 155,124	\$ 208,876
Parks Improvement	\$ 295,000	\$ 139,022	\$ 155,978
Water Fund	\$ 1,547,969	\$ 1,364,176	\$ 183,793
Solid Waste Fund	\$ 858,332	\$ 829,624	\$ 28,708
Wastewater Fund:			
-Wastewater Collection Dept.	\$ 387,007	\$ 358,127	\$ 28,880
-Wastewater Treatment Dept.	\$ 2,532,756	\$ 1,710,181	\$ 822,575
Broadband Fund	\$ 104,000	\$ 2,250	\$ 101,750
Total All Funds	\$12,987,694	\$10,479,345	\$2,508,349

Transfers between a fund and associated managerial funds are not included in Final Appropriated Amounts or Actual Expenditures. Transfers not included:

- Water Fund (401) to Water – Restricted Fund (402): \$125,000

MLMC 2.24.225 established the Contingency Fund in accordance with RCW 35A.33.145, allowing for a separate fund to be used for any municipal expense, the necessity of which could not have been foreseen or reasonably evaluated at the time of adopting the annual budget, or from which to provide moneys for

those emergencies described in RCW 35A.33.080 and 35A.33.090. During the year ending December 31, 2023, the City experienced a devastating wildfire, the Gray Road Fire, and the Contingency fund was utilized for all expenditures related to the effects of the natural disaster. During the year ending December 31, 2024, the City continued to utilize the Contingency fund for recovery efforts related to the Gray Road fire.

Note 3 – Deposits and Investments

Investments are reported at original cost. Deposits and investments by type at December 31, 2024 are as follows:

Type of deposit or investment	City of Medical Lake's own deposits and investments	Deposits and Investments held by the City as custodians for other local governments, individuals or private organizations	Total
Bank deposits	\$ 516,706	\$ 2,532	\$ 519,238
Year-end outstanding warrants & deposits (Reconciling items to the C4)	\$ (308,831)		\$ (308,831)
Local Government Investment Pool	\$3,618,582		\$3,618,582
Bonds	\$2,930,692		\$2,930,692
Total	\$6,757,149	\$ 2,532	\$6,759,681

It is the City's policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds.

Investments in the State Local Government Investment Pool (LGIP)

The City is a voluntary participant in the Local Government Investment Pool, an external investment pool operated by the Washington State Treasurer. The pool is not rated and not registered with the SEC. Rather, oversight is provided by the State Finance Committee in accordance with Chapter 43.250 RCW. Investments in the LGIP are reported at amortized cost, which is the same as the value of the pool per share. The LGIP does not impose any restrictions on participant withdrawals.

The Office of the State Treasurer prepares a stand-alone financial report for the pool. A copy of the report is available from the Office of the State Treasurer, PO Box 40200, Olympia, Washington 98504-0200, online at www.tre.wa.gov.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in event of a failure of a depository financial institution, the City would not be able to recover deposits or would not be able to recover collateral securities that are in possession of an outside party. The City deposits and certificates of deposit are mostly covered by the National Credit Union Share Insurance Fund (NCUA) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

All investments are insured, registered or held by the City or its agent in the government's name.

Note 4 – Joint Ventures, Component Units, and Related Parties

During the year ending December 31, 2024, the City received a grant from the Washington State Department of Ecology to perform a groundwater study in the West Plains. The City contracted with and made payments to Eastern Washington University (EWU) for services performed under the project. Councilmember Chad Pritchard is a professor at EWU and was compensated by the university for work performed on the project. Councilmember Pritchard abstained from all votes related to the grant. All transactions were conducted in accordance with City policy and applicable grant requirements. During fiscal year 2024, the City made total payments of \$89,740.80 to EWU, which included reimbursement for eligible project expenditures such as salaries and wages, fringe benefits, equipment, travel, services, and supplies.

Note 5 – Pension Plans

A. State Sponsored Pension Plans

Substantially all City regular full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing, multiple-employer public employee defined benefit and defined contribution retirement plans.

PERS II

PERS III

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems
Communications Unit

P.O. Box 48380
Olympia, WA 98540-8380

Also, the DRS CAFR may be downloaded from the DRS website at www.drs.wa.gov.

At June 30, 2024 (the measurement date of the plans), the City's proportionate share of the collective net pension liabilities, as reported on the Schedule of Liabilities, was as follows:

Plan	Employer Contributions	Allocation %	Liability (Asset)
PERS 1	\$ 44,708	0.007469	\$ 132,712
PERS 2/3	\$ 94,124	0.009563	\$ (315,251)

B. Defined Contribution Pension Plans

As an additional benefit, the City also offers its eligible employee's \$100 a month for their deferred compensation. The \$100 can either be applied towards their medical insurance cost or deferred to the defined contribution pension plan. The deferred compensation plan was created in accordance with Internal Revenue Code Section 457. The plan permits employees to voluntarily defer a portion of their salary for retirement purposes and is not available to employees until termination, retirement, death or an unforeseeable emergency. For the reporting period of 2024, the City's contribution was \$14,420.00. The City's plan (457 Deferred Compensation Plan) was administered by Mission Square Retirement for 2024.

Additional information available by writing:

Mission Square
P.O. Box 219
Kansas City, MO 64121-9320

Note 6 - Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed at the end of each month.

Property tax revenues are recognized when cash is received by City of Medical Lake. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The City's regular levy for the year 2024 was \$1.1905 per \$1,000 on an assessed valuation of \$518,899,373 for a total regular levy of \$617,771.75.

Note 7 – Risk Management

AWC - HEALTH & WELFARE

The City of Medical Lake is a member of the Association of Washington Cities Employee Benefit Trust Health Care Program (AWC Trust HCP). Chapter 48.62 RCW provides that two or more local government entities may, by Interlocal agreement under Chapter 39.34 RCW, form together or join a pool or organization for the joint purchasing of insurance, and/or joint self-insurance, to the same extent that they may individually purchase insurance or self-insure.

An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The AWC Trust HCP was formed on January 1, 2014, when participating cities, towns, and non-city entities of the AWC Employee Benefit Trust in the State of Washington joined together by signing an Interlocal Governmental Agreement to jointly self-insure certain health benefit plans and programs for participating employees, their covered dependents and other beneficiaries through a designated account within the Trust.

As of December 31, 2024, 268 cities/towns/non-city entities participate and have enrollment in the AWC Trust HCP.

The AWC Trust HCP allows members to establish a program of joint insurance and provides health and welfare services to all participating members.

In April 2020, the Board of Trustees adopted a large employer policy, requiring newly enrolling groups with 600 or more employees to submit medical claims experience data in order to receive a quote for medical coverage. Outside of this, the AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run-out for all current members.

The AWC Trust HCP includes medical, dental and vision insurance through the following carriers: Kaiser Foundation Health Plan of Washington, Kaiser Foundation Health Plan of Washington Options, Inc., Regence BlueShield, Asuris Northwest Health, Delta Dental of Washington, Willamette Dental Group, and Vision Service Plan. Eligible members are cities and towns within the state of Washington. Non-City Entities (public agency, public corporation, intergovernmental agency, or political subdivision within the state of Washington) are eligible to apply for coverage into the AWC Trust HCP, submitting application to the Board of Trustees for review as required in the Trust Agreement.

Participating employers pay monthly premiums to the AWC Trust HCP. The AWC Trust HCP is responsible for payment of all covered claims. In 2024, the AWC Trust HCP purchased medical stop loss insurance for Regence/Asuris and Kaiser plans at an Individual Stop Loss (ISL) of \$2 million through United States Fire Insurance Company. The aggregate policy is for 200% of expected medical claims.

Participating employers contract to remain in the AWC Trust HCP for a minimum of three years. Participating employers with over 250 employees must provide written notice of termination of all coverage a minimum of 12 months in advance of the termination date, and participating employers with under 250 employees must provide written notice of termination of all coverage a minimum of 6 months in advance of termination date. When all coverage is being terminated, termination will only occur on December 31. Participating employers terminating a group or line of coverage must notify the AWC Trust HCP a minimum of 60 days prior to termination. A participating employer's termination will not obligate

that member to past debts, or further contributions to the AWC Trust HCP. Similarly, the terminating member forfeits all rights and interest to the AWC Trust HCP Account

WCIA

The City of Medical Lake is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. As of December 31, 2024, WCIA had a total of 168 members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices, prior wrongful acts, and employee benefits liability. Limits are \$4 million per occurrence in the self-insured layer, and \$16 million in limits above the self-insured layer is provided by reinsurance. Total limits are \$20 million per occurrence subject to aggregates and sublimits. The Board of Directors determines the limits and terms of coverage annually.

All Members are provided a separate cyber risk policy and premises pollution liability coverage group purchased by WCIA. The cyber risk policy provides coverage and separate limits for security & privacy, event management, and cyber extortion, with limits up to \$1 million and subject to member deductibles, sublimits, and a \$5 million pool aggregate. Premises pollution liability provides Members with a \$2 million incident limit and \$10 million pool aggregate subject to a \$100,000 per incident Member deductible.

Insurance for property, automobile physical damage, fidelity, inland marine, and equipment breakdown coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to \$1,000,000, for all perils other than flood and earthquake, and insured above that to \$400 million per occurrence subject to aggregates and sublimits. Automobile physical damage coverage is self-funded from the members' deductible to \$250,000 and insured above that to \$100 million per occurrence subject to aggregates and sublimits.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day-to-day operations of WCIA.

UNEMPLOYMENT TRUST FUND

The City has a reimbursable Unemployment Trust fund for eligible former City employees and opts to pay for unemployment compensation in lieu of contributions. During the year ending December 31, 2024, the City reimbursed \$15,608.43 to the Employment Security Department for 2 unemployment claims.

Note 8 – Leases

The City entered into an equipment lease agreement during the year ending December 31, 2021, for a copier from Leaf Capital Funding, LLC. The City leases this equipment for \$167.49 per month under 5-year lease agreements that can be cancelled with 90-days' notice, prior to lease end date, and severe cancellation penalties.

The City entered into an equipment lease agreement during the year ending December 31, 2022, for a mailing machine and mail folding/stuffing machine from Pitney Bowes. The City leased this equipment for \$1,008.24 per quarter under 5-year lease agreements that can be cancelled with 60-days' notice, prior to lease end date, and severe cancellation penalties. During 2023, the City paid settlement to terminate the mail folding/stuffing machine portion of this lease, returning the terminated equipment. The amount paid was \$7,047.90 and reduced the lease liability by \$8,437.66. The new amount due per quarter for the remaining leased machine is \$405.55.

The total amount paid for leases in the current reporting period and future lease payments for each of the five subsequent years.

Year ended December 31	Total
2024	\$3,632.08
2025	\$3,632.08
2026	\$2,124.67
2027	\$405.55
2028	\$0.00
2029	\$0.00

Note 9 – Subscription Based Information Technology Arrangements (SBITA)

During the year ending December 31, 2023, the City adopted guidance for the presentation and disclosure of Subscription Based Information Technology Arrangements (SBITA), as required by

the BARS manual. This requirement resulted in the addition of a subscription liability reported on the Schedule of Liabilities

The City makes subscription payments of \$2,571 per year for its Parks & Recreation software. The SBITA contract is for 5 years and payments began in January 2020. During the year ending December 31, 2024, the City made the final payment for this SBITA and terminated the agreement in accordance with the agreement's termination clause.

The City entered into a service agreement with Dash Platform, LLC (DaySmart) during the year ending December 31, 2024 for Parks & Recreation software. The service agreement includes a 3-year annual subscription term. The required fee for the first year is \$7,200, the second year is \$7,560, and the third year is \$7,938. This agreement may be terminated after the initial, 3-year term with 90-days' written notice.

The City entered into a services agreement with 8x8, Inc during the year ending December 31, 2024 for Software as a Service (SaaS) phone and Voice over Internet Protocol (VoIP) services. The SBITA liability is based on the number of VoIP lines agreed to, which can be increased if agreed to by the City. Any added VoIP lines would increase the SBITA liability for the remainder of the initial term. The City began services with 12 lines and a monthly payment of \$240, then added an additional 6 lines during the year, which increased the monthly payment to \$360. This agreement has an initial term of 3-years and can be terminated with 30-days' notice prior to the end of the initial term.

The total amount paid for SBITA's in the current reporting period and future SBITA payments for each of the subsequent years.

Year ended December 31	Total
2024	\$13,239.00
2025	\$11,880.00
2026	\$12,258.00
2027	\$720.00
2028	\$0.00
2029	\$0.00

City of Medical Lake

Schedule 01

For the year ended December 31, 2024

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	001	GENERAL FUND	3083100	Restricted Cash and Investments - Beginning	\$552
0716	001	GENERAL FUND	3089100	Unassigned Cash and Investments - Beginning	\$1,881,636
0716	001	GENERAL FUND	3111000	Property Tax	\$612,781
0716	001	GENERAL FUND	3131100	Local Retail Sales and Use Tax	\$803,845
0716	001	GENERAL FUND	3136100	Brokered Natural Gas Sales and Use Tax	\$36,876
0716	001	GENERAL FUND	3164000	Business and Occupation Taxes on Utilities	\$383,678
0716	001	GENERAL FUND	3164000	Business and Occupation Taxes on Utilities	\$261,379
0716	001	GENERAL FUND	3213000	Police and Protective	\$100
0716	001	GENERAL FUND	3221000	Buildings, Structures and Equipment	\$96,735
0716	001	GENERAL FUND	3221000	Buildings, Structures and Equipment	\$356
0716	001	GENERAL FUND	3221000	Buildings, Structures and Equipment	\$1,246
0716	001	GENERAL FUND	3332100	Federal Indirect Award from Department of Treasury	\$100,000
0716	001	GENERAL FUND	3340120	State Award from Other Judicial Agencies	\$2,000
0716	001	GENERAL FUND	3340310	State Award from Department of Ecology	\$95,087
0716	001	GENERAL FUND	3340420	State Award from Department of Commerce	\$182,000
0716	001	GENERAL FUND	3360694	Liquor/Beer Excise Tax	\$8,111
0716	001	GENERAL FUND	3360694	Liquor/Beer Excise Tax	\$681
0716	001	GENERAL FUND	3360695	Liquor Control Board Profits	\$36,361
0716	001	GENERAL FUND	3360695	Liquor Control Board Profits	\$742
0716	001	GENERAL FUND	3413200	District/Municipal Court Records Services	\$51

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	001	GENERAL FUND	3413300	District/Municipal Court - Administrative Fees	\$4,880
0716	001	GENERAL FUND	3414900	Court Services	\$2,429
0716	001	GENERAL FUND	3419100	Election Candidate Filing Services	\$630
0716	001	GENERAL FUND	3419400	Purchasing Services	\$22,678
0716	001	GENERAL FUND	3419600	Personnel Services	\$5,442
0716	001	GENERAL FUND	3458100	Zoning and Subdivision Services	\$9,210
0716	001	GENERAL FUND	3458100	Zoning and Subdivision Services	\$4,370
0716	001	GENERAL FUND	3458300	Plan Checking Services	\$36,865
0716	001	GENERAL FUND	3458900	Other Planning and Development Services	\$1,260
0716	001	GENERAL FUND	3458900	Other Planning and Development Services	\$300
0716	001	GENERAL FUND	3611000	Investment Earnings	\$6,790
0716	001	GENERAL FUND	3611000	Investment Earnings	\$93,549
0716	001	GENERAL FUND	3611000	Investment Earnings	\$217
0716	001	GENERAL FUND	3611000	Investment Earnings	\$117
0716	001	GENERAL FUND	3611000	Investment Earnings	\$83
0716	001	GENERAL FUND	3611000	Investment Earnings	\$111
0716	001	GENERAL FUND	3611000	Investment Earnings	\$3
0716	001	GENERAL FUND	3611000	Investment Earnings	\$2,397
0716	001	GENERAL FUND	3614000	Other Interest	\$3,392
0716	001	GENERAL FUND	3670000	Contributions and Donations from Nongovernmental Sources	\$17,000
0716	001	GENERAL FUND	3699100	Miscellaneous Other Operating	\$37
0716	001	GENERAL FUND	3699100	Miscellaneous Other Operating	\$1,638
0716	100	IMPACT FUND	3083100	Restricted Cash and Investments - Beginning	\$33,396
0716	100	IMPACT FUND	3611000	Investment Earnings	\$1,563
0716	101	STREET FUND	3085100	Assigned Cash and Investments - Beginning	\$108,610

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	101	STREET FUND	3164000	Business and Occupation Taxes on Utilities	\$32,617
0716	101	STREET FUND	3224000	Street and Curb Permits	\$50
0716	101	STREET FUND	3224000	Street and Curb Permits	\$29
0716	101	STREET FUND	3340360	State Award from Department of Transportation	\$46,371
0716	101	STREET FUND	3340380	State Award from Transportation Improvement Board (TIB)	\$68,602
0716	101	STREET FUND	3340380	State Award from Transportation Improvement Board (TIB)	\$390,212
0716	101	STREET FUND	3340380	State Award from Transportation Improvement Board (TIB)	\$83,791
0716	101	STREET FUND	3340380	State Award from Transportation Improvement Board (TIB)	\$723,400
0716	101	STREET FUND	3360071	Multimodal Transportation - Cities	\$6,301
0716	101	STREET FUND	3360087	Motor Vehicle Fuel Tax - City Streets	\$86,998
0716	101	STREET FUND	3360098	City-County Assistance	\$118,091
0716	101	STREET FUND	3611000	Investment Earnings	\$6,560
0716	101	STREET FUND	3611000	Investment Earnings	\$266
0716	101	STREET FUND	3699100	Miscellaneous Other Operating	\$60
0716	105	LEAVE & SEVERANCE FUND	3085100	Assigned Cash and Investments - Beginning	\$69,094
0716	105	LEAVE & SEVERANCE FUND	3419600	Personnel Services	\$19,938
0716	105	LEAVE & SEVERANCE FUND	3611000	Investment Earnings	\$3,863
0716	107	ARPA FUND	3083100	Restricted Cash and Investments - Beginning	\$532,271
0716	107	ARPA FUND	3339700	Federal Indirect Award from Department of Homeland Security	\$37,000

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	107	ARPA FUND	3611000	Investment Earnings	\$17,193
0716	110	PUBLIC SAFETY FUND	3085100	Assigned Cash and Investments - Beginning	\$448,299
0716	110	PUBLIC SAFETY FUND	3131500	Special Purpose Sales and Use Tax	\$72,799
0716	110	PUBLIC SAFETY FUND	3137100	Criminal Justice Sales and Use Tax	\$127,189
0716	110	PUBLIC SAFETY FUND	3360621	Criminal Justice - Violent Crimes/Population	\$1,879
0716	110	PUBLIC SAFETY FUND	3360625	Criminal Justice - Contracted Services	\$11,057
0716	110	PUBLIC SAFETY FUND	3360694	Liquor/Beer Excise Tax	\$25,241
0716	110	PUBLIC SAFETY FUND	3421000	Law Enforcement Services	\$413,750
0716	110	PUBLIC SAFETY FUND	3611000	Investment Earnings	\$25,868
0716	111	CRIMINAL JUSTICE FUND	3083100	Restricted Cash and Investments - Beginning	\$22,941
0716	111	CRIMINAL JUSTICE FUND	3360626	Criminal Justice - Special Programs	\$6,600
0716	111	CRIMINAL JUSTICE FUND	3360651	DUI and Other Criminal Justice Assistance	\$478
0716	111	CRIMINAL JUSTICE FUND	3611000	Investment Earnings	\$1,314
0716	112	PARKS & RECREATION FUND	3085100	Assigned Cash and Investments - Beginning	\$29,109
0716	112	PARKS & RECREATION FUND	3218000	Concessions	\$300
0716	112	PARKS & RECREATION FUND	3473000	Activity Fees	\$100
0716	112	PARKS & RECREATION FUND	3473000	Activity Fees	\$6,776
0716	112	PARKS & RECREATION FUND	3476000	Program Fees	\$23,617
0716	112	PARKS & RECREATION FUND	3476000	Program Fees	\$2,200
0716	112	PARKS & RECREATION FUND	3476000	Program Fees	\$10,474
0716	112	PARKS & RECREATION FUND	3476000	Program Fees	\$17,508
0716	112	PARKS & RECREATION FUND	3476000	Program Fees	\$1,494

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	112	PARKS & RECREATION FUND	3611000	Investment Earnings	\$1,209
0716	112	PARKS & RECREATION FUND	3620000	Rents and Leases	\$1,395
0716	112	PARKS & RECREATION FUND	3620000	Rents and Leases	\$7,335
0716	112	PARKS & RECREATION FUND	3620000	Rents and Leases	\$90
0716	112	PARKS & RECREATION FUND	3670000	Contributions and Donations from Nongovernmental Sources	\$7,000
0716	112	PARKS & RECREATION FUND	3699100	Miscellaneous Other Operating	\$143
0716	113	EMERGENCY RESPONSE FUND	3085100	Assigned Cash and Investments - Beginning	\$0
0716	113	EMERGENCY RESPONSE FUND	3164000	Business and Occupation Taxes on Utilities	\$74,171
0716	113	EMERGENCY RESPONSE FUND	3339700	Federal Indirect Award from Department of Homeland Security	\$102,885
0716	113	EMERGENCY RESPONSE FUND	3611000	Investment Earnings	\$4,446
0716	125	CITY BEAUTIFICATION FUND	3085100	Assigned Cash and Investments - Beginning	\$6,553
0716	125	CITY BEAUTIFICATION FUND	3219900	Other Business Licenses and Permits	\$6,760
0716	125	CITY BEAUTIFICATION FUND	3611000	Investment Earnings	\$486
0716	126	TOURISM FUND	3085100	Assigned Cash and Investments - Beginning	\$0
0716	126	TOURISM FUND	3164000	Business and Occupation Taxes on Utilities	\$24,453
0716	126	TOURISM FUND	3164000	Business and Occupation Taxes on Utilities	\$6,251
0716	126	TOURISM FUND	3229000	Other Non-Business Licenses and Permits	\$2,000
0716	126	TOURISM FUND	3611000	Investment Earnings	\$7
0716	126	TOURISM FUND	3670000	Contributions and Donations from Nongovernmental Sources	\$3,000

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	301	CAPITAL IMPROVEMENT FUND	3083100	Restricted Cash and Investments - Beginning	\$522,375
0716	301	CAPITAL IMPROVEMENT FUND	3183400	REET 1 - First Quarter Percent	\$51,864
0716	301	CAPITAL IMPROVEMENT FUND	3611000	Investment Earnings	\$21,888
0716	302	PARKS IMPROVEMENT FUND	3083100	Restricted Cash and Investments - Beginning	\$46,102
0716	302	PARKS IMPROVEMENT FUND	3611000	Investment Earnings	\$11,437
0716	401	WATER FUND	3085100	Assigned Cash and Investments - Beginning	\$870,013
0716	401	WATER FUND	3332100	Federal Indirect Award from Department of Treasury	\$491,659
0716	401	WATER FUND	3434000	Water Sales and Services	\$814,214
0716	401	WATER FUND	3434000	Water Sales and Services	\$131
0716	401	WATER FUND	3434000	Water Sales and Services	\$3,000
0716	401	WATER FUND	3590000	Non-Court Fines and Penalties	\$11,368
0716	401	WATER FUND	3611000	Investment Earnings	\$21,117
0716	401	WATER FUND	3611000	Investment Earnings	\$16,339
0716	401	WATER FUND	3620000	Rents and Leases	\$97,893
0716	401	WATER FUND	3681000	Special Assessments - Capital	\$5,000
0716	407	SOLID WASTE FUND	3085100	Assigned Cash and Investments - Beginning	\$169,894
0716	407	SOLID WASTE FUND	3370000	Local Awards, Entitlements, Tribal Government Distributions, and Other Payments	\$1,952
0716	407	SOLID WASTE FUND	3437000	Solid Waste Sales and Services	\$757,202
0716	407	SOLID WASTE FUND	3590000	Non-Court Fines and Penalties	\$11,368
0716	407	SOLID WASTE FUND	3611000	Investment Earnings	\$6,753
0716	408	WASTEWATER FUND	3083100	Restricted Cash and Investments - Beginning	\$148,866

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	408	WASTEWATER FUND	3085100	Assigned Cash and Investments - Beginning	\$1,416,794
0716	408	WASTEWATER FUND	3340420	State Award from Department of Commerce	\$210,108
0716	408	WASTEWATER FUND	3370000	Local Awards, Entitlements, Tribal Government Distributions, and Other Payments	\$596,469
0716	408	WASTEWATER FUND	3435000	Sewer/Reclaimed Water Sales and Services	\$815,531
0716	408	WASTEWATER FUND	3435000	Sewer/Reclaimed Water Sales and Services	\$4,175
0716	408	WASTEWATER FUND	3590000	Non-Court Fines and Penalties	\$11,368
0716	408	WASTEWATER FUND	3611000	Investment Earnings	\$16,577
0716	408	WASTEWATER FUND	3611000	Investment Earnings	\$41,474
0716	408	WASTEWATER FUND	3681000	Special Assessments - Capital	\$7,000
0716	408	WASTEWATER FUND	3699100	Miscellaneous Other Operating	\$64
0716	410	BROADBAND FUND	3085100	Assigned Cash and Investments - Beginning	\$0
0716	410	BROADBAND FUND	3219100	Franchise Fees and Royalties	\$2,000
0716	410	BROADBAND FUND	3611000	Investment Earnings	\$102
0716	501	UNEMPLOYEMENT FUND	3084100	Committed Cash and Investments - Beginning	\$1,899
0716	501	UNEMPLOYEMENT FUND	3611000	Investment Earnings	\$142
0716	635	STATE CUSTODIAL FUND	3083100	Restricted Cash and Investments - Beginning	\$1,402
0716	001	GENERAL FUND	5083100	Restricted Cash and Investments - Ending	\$922
0716	001	GENERAL FUND	5089100	Unassigned Cash and Investments - Ending	\$2,149,600
0716	001	GENERAL FUND	5113030	Official Publication Services	\$2,473
0716	001	GENERAL FUND	5116010	Legislative Activities	\$24,150
0716	001	GENERAL FUND	5116020	Legislative Activities	\$1,848
0716	001	GENERAL FUND	5116020	Legislative Activities	\$95
0716	001	GENERAL FUND	5116030	Legislative Activities	\$220

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	001	GENERAL FUND	5116030	Legislative Activities	\$2,117
0716	001	GENERAL FUND	5116040	Legislative Activities	\$3,000
0716	001	GENERAL FUND	5116040	Legislative Activities	\$12,000
0716	001	GENERAL FUND	5116040	Legislative Activities	\$498
0716	001	GENERAL FUND	5116040	Legislative Activities	\$4,235
0716	001	GENERAL FUND	5116040	Legislative Activities	\$3,885
0716	001	GENERAL FUND	5116040	Legislative Activities	\$1,232
0716	001	GENERAL FUND	5144040	Election Services	\$3,566
0716	001	GENERAL FUND	5125240	Contracted Court	\$59,000
0716	001	GENERAL FUND	5125210	Contracted Court	\$5,032
0716	001	GENERAL FUND	5131010	Executive Office	\$14,400
0716	001	GENERAL FUND	5131010	Executive Office	\$98,409
0716	001	GENERAL FUND	5131010	Executive Office	\$30,748
0716	001	GENERAL FUND	5131010	Executive Office	\$234
0716	001	GENERAL FUND	5131020	Executive Office	\$10,618
0716	001	GENERAL FUND	5131020	Executive Office	\$410
0716	001	GENERAL FUND	5131020	Executive Office	\$13,841
0716	001	GENERAL FUND	5131020	Executive Office	\$35,016
0716	001	GENERAL FUND	5131020	Executive Office	\$1,617
0716	001	GENERAL FUND	5131030	Executive Office	\$2,703
0716	001	GENERAL FUND	5131030	Executive Office	\$356
0716	001	GENERAL FUND	5131030	Executive Office	\$3,191
0716	001	GENERAL FUND	5131040	Executive Office	\$85
0716	001	GENERAL FUND	5131040	Executive Office	\$9
0716	001	GENERAL FUND	5131040	Executive Office	\$529
0716	001	GENERAL FUND	5131040	Executive Office	\$1,597
0716	001	GENERAL FUND	5131040	Executive Office	\$5,675
0716	001	GENERAL FUND	5131040	Executive Office	\$13,917
0716	001	GENERAL FUND	5131040	Executive Office	\$3,256
0716	001	GENERAL FUND	5131040	Executive Office	\$44
0716	001	GENERAL FUND	5131040	Executive Office	\$3,120
0716	001	GENERAL FUND	5131040	Executive Office	\$1,821
0716	001	GENERAL FUND	5131040	Executive Office	\$2,060
0716	001	GENERAL FUND	5142010	Financial Services	\$85,061

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	001	GENERAL FUND	5142010	Financial Services	\$197,733
0716	001	GENERAL FUND	5142010	Financial Services	\$9,956
0716	001	GENERAL FUND	5142020	Financial Services	\$21,356
0716	001	GENERAL FUND	5142020	Financial Services	\$1,515
0716	001	GENERAL FUND	5142020	Financial Services	\$28,141
0716	001	GENERAL FUND	5142020	Financial Services	\$95,307
0716	001	GENERAL FUND	5142020	Financial Services	\$4,144
0716	001	GENERAL FUND	5142030	Financial Services	\$425
0716	001	GENERAL FUND	5142030	Financial Services	\$897
0716	001	GENERAL FUND	5142030	Financial Services	\$2,337
0716	001	GENERAL FUND	5142030	Financial Services	\$1,444
0716	001	GENERAL FUND	5142040	Financial Services	\$25
0716	001	GENERAL FUND	5142040	Financial Services	\$1,341
0716	001	GENERAL FUND	5142040	Financial Services	\$880
0716	001	GENERAL FUND	5142040	Financial Services	\$6,399
0716	001	GENERAL FUND	5142040	Financial Services	\$1,304
0716	001	GENERAL FUND	5142040	Financial Services	\$436
0716	001	GENERAL FUND	5142040	Financial Services	\$226
0716	001	GENERAL FUND	5142040	Financial Services	\$233
0716	001	GENERAL FUND	5142040	Financial Services	\$24,500
0716	001	GENERAL FUND	5142040	Financial Services	\$5,990
0716	001	GENERAL FUND	5142040	Financial Services	\$17,248
0716	001	GENERAL FUND	5142040	Financial Services	\$47,816
0716	001	GENERAL FUND	5142040	Financial Services	\$127
0716	001	GENERAL FUND	5142040	Financial Services	\$25
0716	001	GENERAL FUND	5142040	Financial Services	\$415
0716	001	GENERAL FUND	5142040	Financial Services	\$4,223
0716	001	GENERAL FUND	5142040	Financial Services	\$390
0716	001	GENERAL FUND	5146040	Grant Administration	\$3,350
0716	001	GENERAL FUND	5154140	External Legal Services - Advice	\$74,510
0716	001	GENERAL FUND	5154540	External Legal Services - Claims and Litigation	\$24,300
0716	001	GENERAL FUND	5159340	Adult Misdemeanor	\$15,600
0716	001	GENERAL FUND	5159340	Adult Misdemeanor	\$1,992

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	001	GENERAL FUND	5181030	Personnel Services	\$4,901
0716	001	GENERAL FUND	5181030	Personnel Services	\$3,519
0716	001	GENERAL FUND	5181010	Personnel Services	\$1,697
0716	001	GENERAL FUND	5181030	Personnel Services	\$15,685
0716	001	GENERAL FUND	5181030	Personnel Services	\$818
0716	001	GENERAL FUND	5181040	Personnel Services	\$174
0716	001	GENERAL FUND	5181040	Personnel Services	\$15,824
0716	001	GENERAL FUND	5181040	Personnel Services	\$12,532
0716	001	GENERAL FUND	5181040	Personnel Services	\$7,156
0716	001	GENERAL FUND	5181040	Personnel Services	\$6,702
0716	001	GENERAL FUND	5181040	Personnel Services	\$497
0716	001	GENERAL FUND	5181040	Personnel Services	\$616
0716	001	GENERAL FUND	5181040	Personnel Services	\$154
0716	001	GENERAL FUND	5181040	Personnel Services	\$17,178
0716	001	GENERAL FUND	5181040	Personnel Services	\$27,647
0716	001	GENERAL FUND	5181040	Personnel Services	\$1,574
0716	001	GENERAL FUND	5181040	Personnel Services	\$1,893
0716	001	GENERAL FUND	5181040	Personnel Services	\$27
0716	001	GENERAL FUND	5181040	Personnel Services	\$1,202
0716	001	GENERAL FUND	5181040	Personnel Services	\$1,428
0716	001	GENERAL FUND	5221030	Administration	\$85,438
0716	001	GENERAL FUND	5221040	Administration	\$16,956
0716	001	GENERAL FUND	5221040	Administration	\$434
0716	001	GENERAL FUND	5241010	Administration	\$38,596
0716	001	GENERAL FUND	5241020	Administration	\$3,808
0716	001	GENERAL FUND	5241020	Administration	\$996
0716	001	GENERAL FUND	5241020	Administration	\$5,449
0716	001	GENERAL FUND	5241020	Administration	\$6,390
0716	001	GENERAL FUND	5241020	Administration	\$680
0716	001	GENERAL FUND	5241030	Administration	\$53
0716	001	GENERAL FUND	5241030	Administration	\$117
0716	001	GENERAL FUND	5241030	Administration	\$238
0716	001	GENERAL FUND	5241030	Administration	\$486
0716	001	GENERAL FUND	5241030	Administration	\$619

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	001	GENERAL FUND	5241040	Administration	\$203
0716	001	GENERAL FUND	5241040	Administration	\$229
0716	001	GENERAL FUND	5241040	Administration	\$486
0716	001	GENERAL FUND	5241040	Administration	\$4,193
0716	001	GENERAL FUND	5241040	Administration	\$17
0716	001	GENERAL FUND	5241040	Administration	\$55
0716	001	GENERAL FUND	5241040	Administration	\$238
0716	001	GENERAL FUND	5241040	Administration	\$380
0716	001	GENERAL FUND	5549040	Other Environmental Services	\$89,741
0716	001	GENERAL FUND	5585010	Building Permits and Plan Reviews	\$81,314
0716	001	GENERAL FUND	5585020	Building Permits and Plan Reviews	\$5,493
0716	001	GENERAL FUND	5585020	Building Permits and Plan Reviews	\$1,197
0716	001	GENERAL FUND	5585020	Building Permits and Plan Reviews	\$6,858
0716	001	GENERAL FUND	5585020	Building Permits and Plan Reviews	\$18,964
0716	001	GENERAL FUND	5585020	Building Permits and Plan Reviews	\$1,405
0716	001	GENERAL FUND	5585030	Building Permits and Plan Reviews	\$189
0716	001	GENERAL FUND	5585030	Building Permits and Plan Reviews	\$91
0716	001	GENERAL FUND	5585030	Building Permits and Plan Reviews	\$548
0716	001	GENERAL FUND	5585030	Building Permits and Plan Reviews	\$66
0716	001	GENERAL FUND	5585040	Building Permits and Plan Reviews	\$922
0716	001	GENERAL FUND	5585040	Building Permits and Plan Reviews	\$540
0716	001	GENERAL FUND	5586010	Planning	\$66,011
0716	001	GENERAL FUND	5586020	Planning	\$5,454
0716	001	GENERAL FUND	5586020	Planning	\$232
0716	001	GENERAL FUND	5586020	Planning	\$7,148
0716	001	GENERAL FUND	5586020	Planning	\$5,511
0716	001	GENERAL FUND	5586020	Planning	\$880

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	001	GENERAL FUND	5586030	Planning	\$1,298
0716	001	GENERAL FUND	5586030	Planning	\$68
0716	001	GENERAL FUND	5586030	Planning	\$903
0716	001	GENERAL FUND	5586030	Planning	\$35
0716	001	GENERAL FUND	5586040	Planning	\$3,294
0716	001	GENERAL FUND	5586040	Planning	\$679
0716	001	GENERAL FUND	5586040	Planning	\$26
0716	001	GENERAL FUND	5586040	Planning	\$844
0716	001	GENERAL FUND	5586040	Planning	\$9,076
0716	001	GENERAL FUND	5586040	Planning	\$35
0716	001	GENERAL FUND	5586040	Planning	\$176
0716	001	GENERAL FUND	5586040	Planning	\$375
0716	001	GENERAL FUND	5586040	Planning	\$238
0716	001	GENERAL FUND	5725040	Facilities	\$3,110
0716	100	IMPACT FUND	5083100	Restricted Cash and Investments - Ending	\$34,959
0716	101	STREET FUND	5085100	Assigned Cash and Investments - Ending	\$74,998
0716	101	STREET FUND	5423030	Roadway	\$1,884
0716	101	STREET FUND	5424030	Drainage	\$302
0716	101	STREET FUND	5424040	Drainage	\$1,140
0716	101	STREET FUND	5426340	Street Lighting	\$50,675
0716	101	STREET FUND	5426430	Traffic Control Devices	\$4,649
0716	101	STREET FUND	5426440	Traffic Control Devices	\$1,653
0716	101	STREET FUND	5426630	Snow and Ice Control	\$4,181
0716	101	STREET FUND	5427030	Roadside	\$723
0716	101	STREET FUND	5433010	General Services	\$80,636
0716	101	STREET FUND	5433010	General Services	\$1,759
0716	101	STREET FUND	5433020	General Services	\$6,256
0716	101	STREET FUND	5433020	General Services	\$1,809
0716	101	STREET FUND	5433020	General Services	\$8,750
0716	101	STREET FUND	5433020	General Services	\$19,049
0716	101	STREET FUND	5433020	General Services	\$1,318
0716	101	STREET FUND	5433020	General Services	\$679
0716	101	STREET FUND	5433030	General Services	\$336

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	101	STREET FUND	5433030	General Services	\$16,331
0716	101	STREET FUND	5433030	General Services	\$1,846
0716	101	STREET FUND	5433030	General Services	\$10,596
0716	101	STREET FUND	5433030	General Services	\$1,332
0716	101	STREET FUND	5433040	General Services	\$4,367
0716	101	STREET FUND	5433040	General Services	\$713
0716	101	STREET FUND	5433040	General Services	\$411
0716	101	STREET FUND	5433040	General Services	\$16,556
0716	101	STREET FUND	5433040	General Services	\$5,790
0716	101	STREET FUND	5433040	General Services	\$584
0716	101	STREET FUND	5433040	General Services	\$3,607
0716	101	STREET FUND	5433010	General Services	\$13,281
0716	101	STREET FUND	5433010	General Services	\$960
0716	101	STREET FUND	5433040	General Services	\$652
0716	105	LEAVE & SEVERANCE FUND	5085100	Assigned Cash and Investments - Ending	\$92,895
0716	107	ARPA FUND	5084100	Committed Cash and Investments - Ending	\$305,024
0716	107	ARPA FUND	5181040	Personnel Services	\$23,724
0716	107	ARPA FUND	5142040	Financial Services	\$25,355
0716	107	ARPA FUND	5549030	Other Environmental Services	\$3,697
0716	107	ARPA FUND	5549040	Other Environmental Services	\$12,897
0716	107	ARPA FUND	5710030	Educational and Recreational Activities	\$741
0716	107	ARPA FUND	5710040	Educational and Recreational Activities	\$32,000
0716	110	PUBLIC SAFETY FUND	5085100	Assigned Cash and Investments - Ending	\$546,923
0716	110	PUBLIC SAFETY FUND	5211030	Administration	\$70
0716	110	PUBLIC SAFETY FUND	5211030	Administration	\$14
0716	110	PUBLIC SAFETY FUND	5211040	Administration	\$567,490
0716	110	PUBLIC SAFETY FUND	5211040	Administration	\$33,633
0716	110	PUBLIC SAFETY FUND	5211040	Administration	\$1,686
0716	110	PUBLIC SAFETY FUND	5232040	Monitoring of Prisoners	\$15,216

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	110	PUBLIC SAFETY FUND	5537040	Pollution Control and Remediation	\$8,203
0716	110	PUBLIC SAFETY FUND	5543040	Animal Control	\$21,252
0716	110	PUBLIC SAFETY FUND	5549040	Other Environmental Services	\$6,489
0716	110	PUBLIC SAFETY FUND	5549040	Other Environmental Services	\$107
0716	111	CRIMINAL JUSTICE FUND	5083100	Restricted Cash and Investments - Ending	\$30,520
0716	111	CRIMINAL JUSTICE FUND	5085100	Assigned Cash and Investments - Ending	\$814
0716	112	PARKS & RECREATION FUND	5085100	Assigned Cash and Investments - Ending	\$36,472
0716	112	PARKS & RECREATION FUND	5710010	Educational and Recreational Activities	\$46,097
0716	112	PARKS & RECREATION FUND	5710010	Educational and Recreational Activities	\$30,429
0716	112	PARKS & RECREATION FUND	5710010	Educational and Recreational Activities	\$79,347
0716	112	PARKS & RECREATION FUND	5710020	Educational and Recreational Activities	\$11,866
0716	112	PARKS & RECREATION FUND	5710020	Educational and Recreational Activities	\$3,361
0716	112	PARKS & RECREATION FUND	5710020	Educational and Recreational Activities	\$10,783
0716	112	PARKS & RECREATION FUND	5710020	Educational and Recreational Activities	\$26,574
0716	112	PARKS & RECREATION FUND	5710020	Educational and Recreational Activities	\$1,577
0716	112	PARKS & RECREATION FUND	5710030	Educational and Recreational Activities	\$550
0716	112	PARKS & RECREATION FUND	5710030	Educational and Recreational Activities	\$13,218
0716	112	PARKS & RECREATION FUND	5710030	Educational and Recreational Activities	\$1,274
0716	112	PARKS & RECREATION FUND	5710030	Educational and Recreational Activities	\$2,469
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$5,179
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$6,056
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$5,015

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$3
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$142
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$897
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$78
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$13,917
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$653
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$625
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$2,713
0716	112	PARKS & RECREATION FUND	5710040	Educational and Recreational Activities	\$875
0716	112	PARKS & RECREATION FUND	5768010	General Parks	\$47,741
0716	112	PARKS & RECREATION FUND	5768010	General Parks	\$54,863
0716	112	PARKS & RECREATION FUND	5768010	General Parks	\$115
0716	112	PARKS & RECREATION FUND	5768020	General Parks	\$7,791
0716	112	PARKS & RECREATION FUND	5768020	General Parks	\$3,058
0716	112	PARKS & RECREATION FUND	5768020	General Parks	\$5,147
0716	112	PARKS & RECREATION FUND	5768020	General Parks	\$11,123
0716	112	PARKS & RECREATION FUND	5768020	General Parks	\$775
0716	112	PARKS & RECREATION FUND	5768020	General Parks	\$146
0716	112	PARKS & RECREATION FUND	5768030	General Parks	\$10,781
0716	112	PARKS & RECREATION FUND	5768030	General Parks	\$9
0716	112	PARKS & RECREATION FUND	5768030	General Parks	\$21,495

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	112	PARKS & RECREATION FUND	5768030	General Parks	\$30
0716	112	PARKS & RECREATION FUND	5768030	General Parks	\$5,519
0716	112	PARKS & RECREATION FUND	5768030	General Parks	\$7,588
0716	112	PARKS & RECREATION FUND	5768030	General Parks	\$1,061
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$6,169
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$894
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$228
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$757
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$1,790
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$22,163
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$11,351
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$2,205
0716	112	PARKS & RECREATION FUND	5768040	General Parks	\$225
0716	113	EMERGENCY RESPONSE FUND	5085100	Assigned Cash and Investments - Ending	\$181,502
0716	125	CITY BEAUTIFICATION FUND	5085100	Assigned Cash and Investments - Ending	\$13,303
0716	125	CITY BEAUTIFICATION FUND	5433030	General Services	\$46
0716	126	TOURISM FUND	5085100	Assigned Cash and Investments - Ending	\$2,907
0716	126	TOURISM FUND	5593030	Property Development	\$60
0716	126	TOURISM FUND	5739010	Other Cultural and Community Events	\$2,047
0716	126	TOURISM FUND	5739030	Other Cultural and Community Events	\$3,058
0716	126	TOURISM FUND	5739040	Other Cultural and Community Events	\$4,835
0716	126	TOURISM FUND	5739040	Other Cultural and Community Events	\$38,768

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	126	TOURISM FUND	5739040	Other Cultural and Community Events	\$4,036
0716	301	CAPITAL IMPROVEMENT FUND	5083100	Restricted Cash and Investments - Ending	\$441,003
0716	302	PARKS IMPROVEMENT FUND	5084100	Committed Cash and Investments - Ending	\$23,959
0716	302	PARKS IMPROVEMENT FUND	5085100	Assigned Cash and Investments - Ending	\$491,789
0716	302	PARKS IMPROVEMENT FUND	5768010	General Parks	\$3,843
0716	302	PARKS IMPROVEMENT FUND	5768020	General Parks	\$294
0716	302	PARKS IMPROVEMENT FUND	5768020	General Parks	\$150
0716	401	WATER FUND	5085100	Assigned Cash and Investments - Ending	\$968,845
0716	401	WATER FUND	5340010	Water Utilities	\$58,462
0716	401	WATER FUND	5340010	Water Utilities	\$167,655
0716	401	WATER FUND	5340010	Water Utilities	\$2,336
0716	401	WATER FUND	5340020	Water Utilities	\$17,343
0716	401	WATER FUND	5340020	Water Utilities	\$4,648
0716	401	WATER FUND	5340020	Water Utilities	\$23,516
0716	401	WATER FUND	5340020	Water Utilities	\$50,268
0716	401	WATER FUND	5340020	Water Utilities	\$3,783
0716	401	WATER FUND	5340020	Water Utilities	\$1,110
0716	401	WATER FUND	5340030	Water Utilities	\$617
0716	401	WATER FUND	5340030	Water Utilities	\$37,619
0716	401	WATER FUND	5340030	Water Utilities	\$1,885
0716	401	WATER FUND	5340030	Water Utilities	\$4,274
0716	401	WATER FUND	5340030	Water Utilities	\$165,394
0716	401	WATER FUND	5340030	Water Utilities	\$63,044
0716	401	WATER FUND	5340030	Water Utilities	\$5,295
0716	401	WATER FUND	5340040	Water Utilities	\$3,010
0716	401	WATER FUND	5340040	Water Utilities	\$1,928
0716	401	WATER FUND	5340040	Water Utilities	\$7,621
0716	401	WATER FUND	5340040	Water Utilities	\$12,298
0716	401	WATER FUND	5340040	Water Utilities	\$3,741

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	401	WATER FUND	5340040	Water Utilities	\$2,389
0716	401	WATER FUND	5340040	Water Utilities	\$3,871
0716	401	WATER FUND	5340040	Water Utilities	\$620
0716	401	WATER FUND	5340040	Water Utilities	\$315
0716	401	WATER FUND	5340040	Water Utilities	\$31,790
0716	401	WATER FUND	5340040	Water Utilities	\$60,780
0716	401	WATER FUND	5340040	Water Utilities	\$1,813
0716	401	WATER FUND	5340040	Water Utilities	\$2,390
0716	401	WATER FUND	5340040	Water Utilities	\$46,218
0716	401	WATER FUND	5340040	Water Utilities	\$5,727
0716	401	WATER FUND	5340040	Water Utilities	\$1,468
0716	401	WATER FUND	5340040	Water Utilities	\$238
0716	401	WATER FUND	5340040	Water Utilities	\$697
0716	401	WATER FUND	5340030	Water Utilities	\$129
0716	401	WATER FUND	5340040	Water Utilities	\$84,882
0716	407	SOLID WASTE FUND	5085100	Assigned Cash and Investments - Ending	\$117,545
0716	407	SOLID WASTE FUND	5370030	Solid Waste Utilities	\$800
0716	407	SOLID WASTE FUND	5370040	Solid Waste Utilities	\$1,089
0716	407	SOLID WASTE FUND	5370040	Solid Waste Utilities	\$752,588
0716	407	SOLID WASTE FUND	5370040	Solid Waste Utilities	\$9,495
0716	407	SOLID WASTE FUND	5370040	Solid Waste Utilities	\$2,000
0716	407	SOLID WASTE FUND	5370040	Solid Waste Utilities	\$858
0716	407	SOLID WASTE FUND	5370040	Solid Waste Utilities	\$11
0716	407	SOLID WASTE FUND	5370040	Solid Waste Utilities	\$2,390
0716	407	SOLID WASTE FUND	5370040	Solid Waste Utilities	\$60,393
0716	408	WASTEWATER FUND	5085100	Assigned Cash and Investments - Ending	\$1,202,408
0716	408	WASTEWATER FUND	5350010	Sewer/Reclaimed Water Utilities	\$35,077
0716	408	WASTEWATER FUND	5350010	Sewer/Reclaimed Water Utilities	\$121,125
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$11,989
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$3,247

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$16,323
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$35,042
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$2,603
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$781
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$523
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$21,788
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$45
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$899
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$6,290
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$635
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$1,377
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$5,678
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$3,818
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$1,000
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$6,265
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$20,385
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$19,992
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$615
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$1,195
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$22,658
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$787

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$267
0716	408	WASTEWATER FUND	5350010	Sewer/Reclaimed Water Utilities	\$273,808
0716	408	WASTEWATER FUND	5350010	Sewer/Reclaimed Water Utilities	\$93,518
0716	408	WASTEWATER FUND	5350010	Sewer/Reclaimed Water Utilities	\$3,088
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$27,827
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$7,061
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$39,279
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$67,637
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$6,540
0716	408	WASTEWATER FUND	5350020	Sewer/Reclaimed Water Utilities	\$607
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$848
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$4,307
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$105,179
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$41
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$10,377
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$34,161
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$3,488
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$3,409
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$1,720
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$15,675
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$460

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$2,754
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$10,487
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$90,697
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$216
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$1,000
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$3,059
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$15,538
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$123,691
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$159,827
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$17,275
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$1,195
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$13,358
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$86
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$16,038
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$237
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$818
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$245
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$3,004
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$17,723
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$4,057
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$945

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	408	WASTEWATER FUND	5350040	Sewer/Reclaimed Water Utilities	\$82,424
0716	408	WASTEWATER FUND	5350030	Sewer/Reclaimed Water Utilities	\$21,760
0716	410	BROADBAND FUND	5085100	Assigned Cash and Investments - Ending	\$99,852
0716	410	BROADBAND FUND	5320040	Television/Cable/Internet Utilities	\$2,250
0716	501	UNEMPLOYMENT FUND	5085100	Assigned Cash and Investments - Ending	\$25,732
0716	501	UNEMPLOYMENT FUND	5177040	Unemployment Compensation	\$15,608
0716	635	STATE CUSTODIAL FUND	5083100	Restricted Cash and Investments - Ending	\$2,532
0716	001	GENERAL FUND	3952000	Compensation for Loss/Impairment of Capital Assets (Cash Basis Only)	\$57,688
0716	001	GENERAL FUND	3981000	Insurance Recoveries (Cash Basis)	\$8,627
0716	101	STREET FUND	3952000	Compensation for Loss/Impairment of Capital Assets (Cash Basis Only)	\$2,289
0716	101	STREET FUND	3970000	Transfers-In	\$20,000
0716	101	STREET FUND	3970000	Transfers-In	\$110,000
0716	107	ARPA FUND	3850000	Special or Extraordinary Items	\$2,000
0716	110	PUBLIC SAFETY FUND	3970000	Transfers-In	\$75,000
0716	112	PARKS & RECREATION FUND	3821000	Refundable Deposits	\$125
0716	112	PARKS & RECREATION FUND	3970000	Transfers-In	\$475,000
0716	112	PARKS & RECREATION FUND	3981000	Insurance Recoveries (Cash Basis)	\$19,881
0716	126	TOURISM FUND	3970000	Transfers-In	\$20,000
0716	302	PARKS IMPROVEMENT FUND	3952000	Compensation for Loss/Impairment of Capital Assets (Cash Basis Only)	\$347,230
0716	302	PARKS IMPROVEMENT FUND	3970000	Transfers-In	\$250,000

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	401	WATER FUND	3952000	Compensation for Loss/Impairment of Capital Assets (Cash Basis Only)	\$2,289
0716	408	WASTEWATER FUND	3952000	Compensation for Loss/Impairment of Capital Assets (Cash Basis Only)	\$2,289
0716	410	BROADBAND FUND	3970000	Transfers-In	\$100,000
0716	501	UNEMPLOYMENT FUND	3970000	Transfers-In	\$39,300
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$107
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$214
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$101
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$24
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$118
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$1,160
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$634
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$514
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$83
0716	635	STATE CUSTODIAL FUND	3893000	Custodial Type Collections	\$169
0716	001	GENERAL FUND	5823000	Non-Fiduciary Remittance for Others	\$1,061
0716	001	GENERAL FUND	5911470	Debt Repayment - Financial, Recording, and Election Services	\$6,394
0716	001	GENERAL FUND	5970000	Transfers-Out	\$20,000
0716	001	GENERAL FUND	5970000	Transfers-Out	\$75,000
0716	001	GENERAL FUND	5970000	Transfers-Out	\$475,000
0716	001	GENERAL FUND	5970000	Transfers-Out	\$20,000
0716	001	GENERAL FUND	5970000	Transfers-Out	\$250,000
0716	001	GENERAL FUND	5970000	Transfers-Out	\$100,000
0716	001	GENERAL FUND	5970000	Transfers-Out	\$39,300

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	101	STREET FUND	5951060	Capital Expenditures/Expenses - Engineering	\$204,475
0716	101	STREET FUND	5953060	Capital Expenditures/Expenses - Roadway	\$899,987
0716	101	STREET FUND	5956160	Capital Expenditures/Expenses - Sidewalks	\$361,962
0716	107	ARPA FUND	5941860	Capital Expenditures/Expenses - Centralized/General Services	\$15,820
0716	107	ARPA FUND	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$84,793
0716	107	ARPA FUND	5947560	Capital Expenditures/Expenses - Cultural and Recreational Facilities	\$19,597
0716	107	ARPA FUND	5947560	Capital Expenditures/Expenses - Cultural and Recreational Facilities	\$64,815
0716	112	PARKS & RECREATION FUND	5821000	Refund of Deposits	\$75
0716	112	PARKS & RECREATION FUND	5917170	Debt Repayment - Educational and Recreational Services	\$7,180
0716	112	PARKS & RECREATION FUND	5947360	Capital Expenditures/Expenses - Cultural and Community Activities	\$73,310
0716	125	CITY BEAUTIFICATION FUND	5850000	Special or Extraordinary Items	\$450
0716	301	CAPITAL IMPROVEMENT FUND	5956960	Capital Expenditures/Expenses - Other Traffic and Pedestrian Services	\$45,124
0716	301	CAPITAL IMPROVEMENT FUND	5970000	Transfers-Out	\$110,000
0716	302	PARKS IMPROVEMENT FUND	5947660	Capital Expenditures/Expenses - Park Facilities	\$134,735

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0716	401	WATER FUND	5943460	Capital Expenditures/Expenses - Water Utilities	\$30,445
0716	401	WATER FUND	5943460	Capital Expenditures/Expenses - Water Utilities	\$454,556
0716	408	WASTEWATER FUND	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$28,681
0716	408	WASTEWATER FUND	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$361,815
0716	408	WASTEWATER FUND	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$51,947
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$152
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$55
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$110
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$50
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$17
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$56
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$734
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$400
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$277
0716	635	STATE CUSTODIAL FUND	5893000	Custodial Type Remittances	\$145

CITY OF MEDICAL LAKE
SCHEDULE SUMMARY OF BANK RECONCILIATION
For the Fiscal Year ended December 31, 2024

FROM BANK STATEMENTS						
Bank & Investment Account name (1)	Beginning Bank Balance (2)	Deposits		Withdrawals		Ending Bank Balance (7)
		Receipts (3)	Inter-bank transfers In (4)	Disbursements (5)	Inter-bank transfers out (6)	
LGIP	\$ 3,128,095	\$ 1,515,487	\$ 525,000	\$ -	\$ 1,550,000	\$ 3,618,582
STCU Operating 8905	\$ 290,909	\$ 8,302,618	\$ 2,275,000	\$ 11,049	\$ 10,660,608	\$ 196,870
STCU Warrant Account 8913	\$ -	\$ 100	\$ 9,414,899	\$ 9,414,998	\$ -	\$ -
STCU Money Market 8897	\$ 250,288	\$ 6,790	\$ 790,000	\$ -	\$ 794,289	\$ 252,789
USB Safekeeping Account 0286	\$ 70,316	\$ 131,502	\$ 495,040	\$ 825	\$ 626,455	\$ 69,579
Bonds - TVI Concourse	\$ 2,799,278	\$ -	\$ 626,454	\$ -	\$ 495,040	\$ 2,930,692
Bank Totals	\$ 6,538,886	\$ 9,956,497	\$ 14,126,392	\$ 9,426,872	\$ 14,126,392	\$ 7,068,512

RECONCILING ITEMS						
Beginning Deposits in Transit (8)	\$ 10,140	\$ (10,140)				
Year-end Deposits in Transit (9)		\$ 10,060				\$ 10,060
Beginning Outstanding & Open Period Items (10)	\$ (367,374)			\$ (368,374)		
Year-end Outstanding & Open Period Items (11)				\$ 319,091		\$ (319,091)
NSF Checks (12)		\$ (5,672)		\$ (5,672)		
Cancellation of unredeemed checks/warrants (13)		+				
Interfund transactions (14)		\$ 1,214,300		\$ 1,214,300		
Netted Transactions (15)		-		-		
Authorized balance of revolving, petty cash and change funds (16)	\$ 200					\$ 200
Other Reconciling Items, net (17)	+ / -	+ / -		+ / -		+ / -
Reconciling Items Totals	\$ (357,034)	\$ 1,208,548		\$ 1,159,345		\$ (308,831)

FROM GENERAL LEDGER						
	Beginning Cash & Investment Balance (19)	Revenues & Other Increases (20)		Expenditures & Other Decreases (21)		Ending Cash & Investment Balance (22)
C4/C5 or Trial Balance Totals (18)	\$ 6,309,806	\$ 11,031,644		\$ 10,496,959		\$ 6,844,504
Unreconciled Variance (23)	\$ (127,954)	\$ 133,401		\$ 89,258		\$ (84,823)

**City of Medical Lake
Schedule of Liabilities
For the Year Ended December 31, 2024**

ID. No.	Debt ID Title	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
Revenue and Other (non G.O.) Debt/Liabilities							
259.12	Compensated Absences	Compensated Absences		156,699	39,704	-	196,403
264.30	Pension Liabilities	Net Pension Liability		145,547	-	12,835	132,712
263.57	Leases, SBITA, and PPPs	Equipment Lease - Mailer	3/21/2027	5,272	-	1,622	3,650
263.57	Leases, SBITA, and PPPs	Equipment Lease - Copier	2/17/2026	4,354	-	2,010	2,344
263.57	Leases, SBITA, and PPPs	SBITA Tyler Recreation	1/1/2025	2,571	-	2,571	-
263.57	Leases, SBITA, and PPPs	SBITA DaySmart		-	22,698	7,200	15,498
263.57	Leases, SBITA, and PPPs	SBITA 8x8 VoIP	2/6/2027	-	12,828	3,468	9,360
Total Revenue and Other (non G.O.) Debt/Liabilities:				314,443	75,230	29,706	359,967
Total Liabilities:				314,443	75,230	29,706	359,967

City of Medical Lake
Schedule of Expenditures of State Financial Assistance
For the Year Ended December 31, 2024

State Agency Name	Program Title	Identification Number	Total
State Award from Transportation Improvement Board (TIB)	SCMP Road Maintenance 2023	2-E-897(006)-1	14,597
State Award from Transportation Improvement Board (TIB)	SCMP Road Maintenance 2024	2-E-897(007)-1	100,314
State Award from Transportation Improvement Board (TIB)	Barker St Reconstruction Grant	6-E-897(006)-1	40,333
State Award from Transportation Improvement Board (TIB)	Lefevre St Restriping	P-E-897(P10)-1	495,610
State Award from Transportation Improvement Board (TIB)	North-South Scrub & Chip Seal	2-E-897(008)-1	791,889
Sub-Total:			1,442,743
State Award from Department of Commerce	Climate Resiliency Update	24-63610-140	595
State Award from Department of Commerce	Stormwater Mitigation	24-96647-169	5,500
State Award from Department of Commerce	Solar Array Construction	23-92601-912	210,108
Sub-Total:			216,203
State Award from Department of Ecology	PFAS Groundwater Study	TCPRA-2123-CiMedL-00076	89,741
Sub-Total:			89,741
State Award from Secretary of State	Records Room Reorganization	G-8213	11,348
Sub-Total:			11,348
State Award from Other Judicial Agencies	Public Defense Assistance - OPD	DRT24036	1,992
Sub-Total:			1,992

Total State Grants Expended:

1,762,027

City of Medical Lake
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2024

Federal Agency (Pass-Through Agency)	Federal Program	ALN Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass- Through Awards	From Direct Awards	Total		
FEDERAL HIGHWAY ADMINISTRATION, TRANSPORTATION, DEPARTMENT OF (via WA State Department of Transportation)	Highway Planning and Construction	20.205	140-039	46,317	-	46,317	-	
DEPARTMENTAL OFFICES, TREASURY, DEPARTMENT OF THE (via WA State Department of Commerce)	Coronavirus Relief Fund	21.019	N/A	273,562	-	273,562	-	
DEPARTMENTAL OFFICES, TREASURY, DEPARTMENT OF THE (via Spokane County)	CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS	21.027	22ARP1189	514,076	-	514,076	-	
FEDERAL EMERGENCY MANAGEMENT AGENCY, HOMELAND SECURITY, DEPARTMENT OF (via WA State Military Department)	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	FEMA-4759-DR -WA	102,950	-	102,950	-	
Cybersecurity and Infrastructure Security Agency, HOMELAND SECURITY, DEPARTMENT OF (via WA State Department of the Military)	Cybersecurity Education and Training	97.127	EMW-2022-CY- 00017	8,627	-	8,627	-	
Total Federal Awards Expended:				945,532	-	945,532	-	

The accompanying notes are an integral part of this schedule.

City of Medical Lake

Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2024

Note 1 - Basis of Accounting

This Schedule is prepared on the same basis of accounting as the City of Medical Lake's financial statements. The city uses the cash basis of accounting.

Note 2 - Federal Indirect Cost Rate

The city has elected to not claim indirect costs for any of the federal awards it received during FY2024

Note 3 - Federal Loans

Not applicable. The city did not receive any federal loans during FY2024.

Note 4 - Revolving Loan - Program Income

Not applicable. The city did not open any revolving loans during FY2024.

Note 5 - Noncash Awards

Not applicable. The city did not receive any noncash awards during FY2024.

Note 6 - Noncash Awards - Equipment

Not applicable. The city did not receive any noncash awards of equipment during FY2024.

Note 7 - Program Costs

The amounts shown as current year expenditures represent only the expended portion of awarded federal funds. The city claimed and received SLFRF funds as expenditure category 6: revenue replacement, in accordance with the SLFRF Final Rule. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

City of Medical LakeLocal Government Risk Assumption
For the Year Ended December 31, 2024

1. Self-Insurance Program Manager: Koss Ronholt
2. Manager Phone: 509-565-5030
3. Manager Email: kronholt@medical-lake.org
4. How do you insure property and liability risks, if at all?
 - a. Self-insurance program with accumulated resources for some or all risks.
 - b. Belong to a public entity risk pool**
 - c. Purchase private insurance
 - d. Retain risk internally without accumulating resources (i.e., risk assumption)
5. How do you provide health and welfare insurance (e.g., medical, dental, prescription drug, and/or vision benefits) to employees, if at all?
 - a. Self-insurance program with accumulated resources for some or all benefits.
 - b. Belong to a public entity risk pool**
 - c. All benefits provided by health insurance company or HMO
 - d. Not applicable – no such benefits offered
6. How do you insure unemployment compensation benefits, if any?
 - a. “Reimbursable” status, with accumulated resources (i.e. self-insurance program)**
 - b. Belong to a public entity risk pool
 - c. Pay taxes to the Department of Employment Security (“Taxable”)
 - d. Not applicable – no employees
7. How do you insure workers compensation benefits, if any?
 - a. Approved self-insured employer
 - b. Belong to a public entity risk pool
 - c. Pay premiums to the Department of Labor and Industries**
 - d. Not applicable – no employees
8. How do you participate in the Washington Paid Family & Medical Leave Program?
 - a. “Voluntary Plan” for one or both program benefits, with accumulated resources (i.e. self-insurance program)
 - b. “Voluntary Plan” for one or both program benefits, but with no accumulated resources (i.e. risk assumption)
 - c. Pay premiums to the State’s program for both benefits**
 - d. Purchase private insurance
 - e. Not applicable – no employees

If the local government DID NOT answer (a) to any of the above questions, then there is no need to complete the rest of this schedule.

If the local government answered (a) to any of the above questions, then answer the rest of the form in relation to the government's self-insured risks and copy the table below as needed.

	<u>Please list the title of the self-insurance program or type of risk covered by self-insurance:</u>				
	<i>Unemployment Compensation</i>	<i>Program/Risk 2</i>	<i>Program/Risk 3</i>	<i>Program/Risk 4</i>	<i>Program/Risk 5</i>
Self-Insurance as a <i>formal</i> program?	<u>YES</u>				
If yes, do other governments participate?	<u>NO</u>				
If yes, please list participating governments.	<u>NO</u>				
Self-Insure as part of a joint program?	<u>NO</u>				
Does a Third-Party Administer manage claims?	<u>YES</u>				
If no, does an employee or official reconcile claims payments to the information in the claims management software or other records of approved claims? (Not applicable for self-insured unemployment compensation.)					
Has program had a claims audit in last three years?	<u>NO</u>				
Are program resources sufficient to cover expenses?	<u>YES</u>				
Does an actuary estimate program liability?	<u>NO</u>				
Number of claims paid during the period?	<u>2</u>				
Total amount of paid claims during the period?	<u>\$15,608.03</u>				
Total amount of recoveries during the period?	<u>\$0.00</u>				

City of Medical Lake
Schedule 21 Questions 1-6 (unaudited)
For Fiscal Year Ended: 2024

Property and Liability Insurance	Health and Welfare Insurance	Unemployment Compensation Obligations	Workers Compensation Obligations	Other Risks or Obligations
Belong to a public entity risk pool	Belong to a public entity risk pool	"Reimbursable" status, with accumulated resources (i.e. self-insurance program)	Pay premiums to the Department of Labor and Industries	

Washington PFML Program	Entity	Government Type
Pay premiums to the State’s program for both benefits	City of Medical Lake	City/Town



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal

G24514

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16145

Licensee Data

J & M, L.L.C.

Post Office Box 1463

Oroville, WA 98844

License Number: WSPFL-01656

Phone Number: (509) 322-5618

Operational Data

Wholesaler: J & M, LLC

County of Operation: Spokane

Operates For: MEDICAL LAKE LIONS CLUB

Stand Operated By: MEDICAL LAKE LIONS CLUB

Date of Issue: February 20, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.

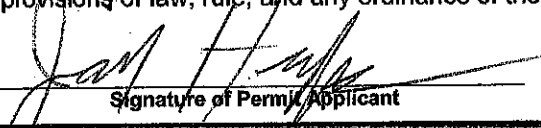
THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION

3000-420-041 (10/18)

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

Applicant Information		<input type="checkbox"/> New/First Time Applicant	<input checked="" type="checkbox"/> Previous Permit Holder
J&M LLC			
Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License			
HUGHES, JACK C 3/4/1958			
Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)			
PO Box 603 Oroville, WA 98844			
Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)			
(509) 322-5618	mary@jmlcwa.com	(509) 322-5618	
Phone Number	E-Mail Address	Local Business Number (if required)	
CFRS Facility Information		<input checked="" type="checkbox"/> Stand <input type="checkbox"/> Tent Other: _____	Size: 400
		Specify	Square Feet/Dimensions
111 W. BROOKS MEDICAL LAKE WA 99022			
CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)			
CITY OF MEDICAL LAKE	()	14182-1311	
Name of Property Owner	Phone Number	Parcel Number for Stand Location	
Fireworks Supplier Information List all of the licensed fireworks wholesalers who will be supplying this stand product			
J&M LLC PO Box 603 Oroville, WA 98844			
Storage Information		<input checked="" type="checkbox"/> On Site <input type="checkbox"/> Off Site: _____	Storage Address (Complete Including Street, City, State, and ZIP Code)
<input type="checkbox"/> Sales Structure	<input type="checkbox"/> Detached Building	<input checked="" type="checkbox"/> Truck/Trailer <input type="checkbox"/> Other: _____	Specify
CHECKLIST FOR SUBMISSION Check with the local AHJ for all applicable submission dates and deadlines:			
<input checked="" type="checkbox"/> Application/Permit Fee	<input checked="" type="checkbox"/> Insurance Certificate (\$1,000,000)	<input type="checkbox"/> Clean-Up Bond Fee (if applicable)	
<input checked="" type="checkbox"/> Valid Washington State Fireworks Retailer License	<input checked="" type="checkbox"/> Property Owners Written Permission		
<input checked="" type="checkbox"/> Detailed Site Plan	<input type="checkbox"/> Interior Plan (required for tents and "other" facilities)		
I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.			
		JACK HUGHES	03/20/2025
Signature of Permit Applicant		Printed Name of Permit Applicant	Date of Signature
FIRE CODE AUTHORITY JURISDICTION			
SEE BACK OF THIS FORM FOR ALL RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT			
Signature of Permitting Official		Printed Name and Title	Date of Signature

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



DRAYTON INSURANCE BROKERS, INC.

2500 CENTER POINT ROAD, SUITE 301
BIRMINGHAM, ALABAMA 35215
PHONE: (205) 854-5806
FAX: (205) 854-5899

POST OFFICE BOX 94067
BIRMINGHAM, ALABAMA 35220
EMAIL: dib@draytonins.com

CERTIFICATE OF INSURANCE

NO. 530914

We certify that insurance is afforded as stated below. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the insurance policy and the insurance afforded is subject to all the terms, exclusions and conditions of the policy.

INSURER Admiral Insurance Company **POLICY NO.** CA000018988-12

NAMED INSURED R. Brown, Inc.
9400 Inspiration Drive
Missoula, Montana 59808

POLICY TERM March 1, 2025 to March 1, 2026; Both Days 12:01 A.M. Standard Time

COVERAGE Premises-Operations Liability: ☒ Occurrence Basis ☐ Claims Made Basis

LIMIT OF LIABILITY \$500,000 each occurrence, \$3,000,000 general aggregate
The limit of liability shall not be increased by the inclusion of more than one insured or additional insured.

INSURED OPERATIONS The sale of consumer fireworks (1.4G) and related products at the Insured location, during the period of operation.

It is certified that, for the period of operation stated below and when named below as such, this policy includes as Additional Insureds 1) the operator(s), sponsor(s), promoter(s), organizer(s), of the Insured Premises used principally for the retail sale of consumer fireworks supplied by the Named Insureds and/or 2) the owner(s), manager(s), tenant(s), mortgagee(s) (including other entities having similar interests), of the property on which the Insured Premises is located and/or 3) the licensing authority issuing a permit or license for the operation of the Insured Premises and/or 4) any entity for which the Named Insured is required, by written contract, to provide insurance such as is afforded by the terms of this policy.

**NAME(S) OF
ADDITIONAL INSURED(S)** J&M LLC
P.O. BOX 1463
OROVILLE, WA 98844
ALL AGENTS & ASSIGNS
THE CITY OF MEDICAL LAKE
S. 124 LEFEVRE
MEDICAL LAKE, WA 99022
ALL AGENTS & ASSIGNS

**ADDRESS OF
INSURED PREMISES** 111 WEST BROOKS
MEDICAL LAKE, WA 99022

PERIOD OF OPERATION JUNE 15, 2025 THRU JULY 15, 2025

It is certified that this policy requires a 30 day mutual notice of cancellation between the Insurer and the Named Insured. In the event of such cancellation we will endeavor to mail 10 days written notice to the Additional Insured(s), whose name and address is shown hereon, but failure to mail such notice shall impose no obligation or liability of any kind upon the insurer and/or the undersigned.

DRAYTON INSURANCE BROKERS, INC.

3-27-2025
DATE OF ISSUE


A.J. STRINGER, PRESIDENT



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal

CG24405

Licensee Data

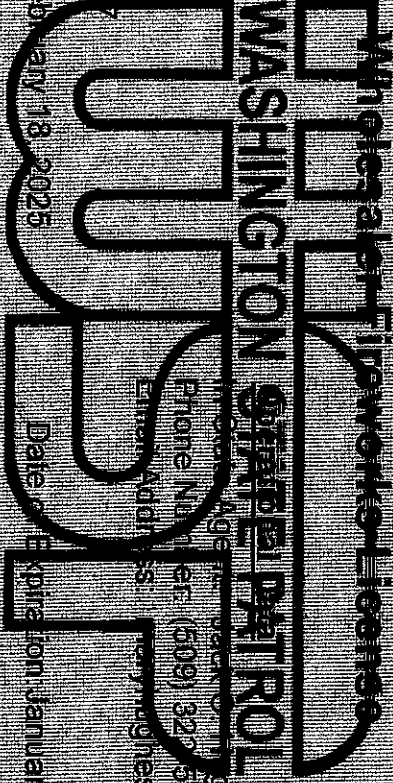
J & M, LLC
Post Office Box 603
Oroville, WA 98844
License Number: C-04267

Date of Issue: February 18, 2025

Date of Expiration: January 31, 2026


State Fire Marshal


Licensee Signature



Information Agency: Washington State Patrol
Phone Number: (509) 327-5618
Email Address: wsmagnes3411@gmail.com



STATE OF
WASHINGTON

BUSINESS LICENSE

Limited Liability Company

J&M, L.L.C.
38 WESTLAKE RD
OROVILLE WA 98844

UNEMPLOYMENT INSURANCE - ACTIVE

TAX REGISTRATION - ACTIVE

Issue Date: Apr 04, 2025

Unified Business ID #: 602094535

Business ID #: 001

Location: 0001

Expires: Jan 31, 2026

CITY/COUNTY ENDORSEMENTS:

BRIDGEPORT GENERAL BUSINESS - NON-RESIDENT - ACTIVE

EPHRATA GENERAL BUSINESS - NON-RESIDENT - ACTIVE

SOAP LAKE GENERAL BUSINESS - NON-RESIDENT - ACTIVE

KITTITAS GENERAL BUSINESS - NON-RESIDENT - ACTIVE

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Director, Department of Revenue

STATE OF WASHINGTON

UBI: 602094535 001 0001

Expires: Jan 31, 2026

J&M, L.L.C.
38 WESTLAKE RD
OROVILLE WA 98844

UNEMPLOYMENT INSURANCE -
ACTIVE
TAX REGISTRATION - ACTIVE
BRIDGEPORT GENERAL BUSINESS -
NON-RESIDENT - ACTIVE
EPHRATA GENERAL BUSINESS -
NON-RESIDENT - ACTIVE
SOAP LAKE GENERAL BUSINESS -
NON-RESIDENT - ACTIVE
KITTITAS GENERAL BUSINESS -
NON-RESIDENT - ACTIVE

Director, Department of Revenue

J&M LLC
DISCOUNT FIREWORKS

PO BOX 1463

OROVILLE, WA 98844

(509) 322-5618 CELL (CALL DO NOT TEXT)

maryhughes3411@gmail.com

CONTACT NAME: JACK HUGHES



WASHINGTON STATE FIRE MARSHAL'S OFFICE
Fireworks Licensing Program
PO Box 42642
Olympia, WA 98504-2642
(360) 596-3914 Fax: (360) 596-3934



Setbacks Around a Consumer Fireworks Retail Sales (CFRS) Facility – Stand/Tent

**Required at 20 Feet:
Flagging Around the CFRS**

20 Feet
Minimum

20 Feet
Minimum

20 Feet
Minimum

Consumer Fireworks Retail
Sales (CFRS) Facility –
Stand or Tent

25 Feet
Minimum

100 Feet
Minimum

300 Feet
Minimum

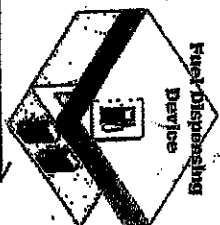
Prohibited within 25 Feet



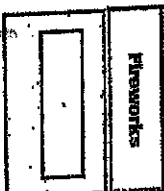
Prohibited within 100 Feet

- Fireworks Stand or Tent
- Fuel Dispensing Device

Fuel Dispensing
Device



Fireworks



Prohibited within 300 Feet

- Bulk Storage of Flammable or
Combustible Liquid or Gas;
- Fireworks Discharge.

Prohibited within 20 Feet

No Parking



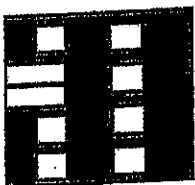
Generators



Motor Vehicle Traffic
Public Road



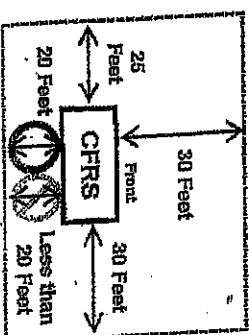
Buildings



Fireworks Storage in a Trailer,
Container, or Box Van



Property Lines





**Safety
Fireworks
Campaign**

WASHINGTON STATE LEGAL CONSUMER FIREWORKS

FOR SALE IN TENTS AND STANDS PER RCW 70.77.136

Cylindrical Fountain

Upon ignition, a shower of colored sparks, and sometimes a whistling effect, is produced.



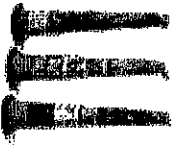
Helicopters, Aerial Spinners

A propeller or blade is attached, which, upon ignition, lifts the rapidly spinning device into the air. A visible or audible effect is produced at the height of flight.



Cone Fountain

Upon ignition, a shower of colored sparks, and sometimes a whistling effect, is produced.



Smoke Devices

Tube or sphere containing pyrotechnic composition that, upon ignition, produces a white or colored smoke as a primary effect.



Roman Candles

Heavy paper or cardboard tube containing pyrotechnic composition. Upon ignition, up to ten "stars" are individually expelled at several-second intervals.



Parachutes

Upon ignition, one or more parachutes are propelled into the air with stars, smoke, and other effects being discharged as the parachute floats downward.



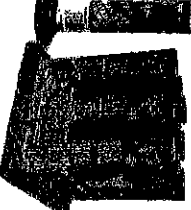
Wheels

Pyrotechnic device attached to a post or tree by means of a nail or string. A wheel may contain up to six "driver" units; upon ignition, the wheel revolves, producing a shower of color and sparks and, sometimes, a whistling effect.



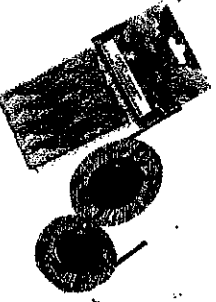
Mine/Shell/Cakes

Mine - An aerial device that shoots stars into the sky in an upward spray pattern. Shell - A shell is an aerial item that is fired into the sky. Cake - Dense-packed collection of mine/shell tubes that are fused together.



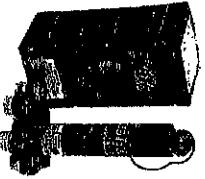
Ground Spinners

A small device similar to a wheel in design and effect. When placed on the ground and ignited, a shower of sparks and color is produced by the rapidly spinning device.



Reloadable Mortars

A shell consisting of a container, a lift charge, a time fuse, a burst charge, and stars/effects. The lift charge propels the shell out of the tube igniting the burst charge at the right altitude, igniting the effects.



Dipped Stick, Sparkler

Stick or wire coated with pyrotechnic composition that produces a shower of sparks upon ignition. Total pyrotechnic composition not to exceed 100 grams per item.



Novelties

"Trick and Novelty Devices" means any small firework device not classified as a Consumer of Display Firework. Items contain a small amount of pyrotechnic composition that is friction sensitive.



** Pictures shown are for illustrative purposes only and are not an endorsement of any brand or style of consumer firework.

3000-420-039 (R 5/19)



Washington State Fire Marshal's Office
(360) 596-3946 FAX: (360) 596-3934
E-Mail: Fireworks@wsp.wa.gov

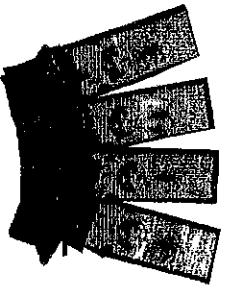


FIREWORKS AND EXPLOSIVE DEVICES THAT ARE ILLEGAL IN WASHINGTON STATE

Federally Legal Consumer Fireworks: These items are legal to purchase, possess, and discharge only on designated tribal lands. Possession and/or use off the reservation is illegal.

Firecrackers

Generally 1/4" x 1 1/2" or less that come in packs to large bricks. A firecracker makes a single "pop" sound. Many firecrackers strung together will make repetitive "popping" sounds.



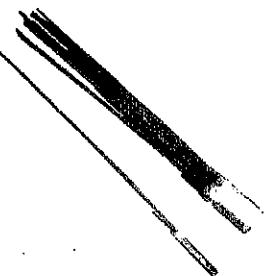
Sky Rockets and Missiles

Similar to the Bottle Rocket, a Sky Rocket is attached to a stick or has fins and may have a plastic cap. A missile will have fins rather than a stick. Once lit, it ascends rapidly, high into the air where it explodes.



Bottle Rockets

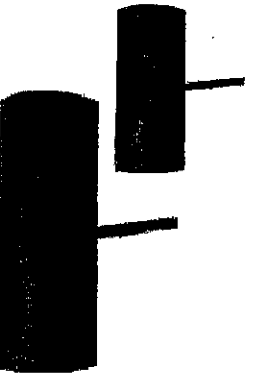
A firecracker type (tube) attached to a 12" long wooden stick. The stick is placed in a bottle and once lit, it rises into the air, travelling laterally before exploding.



Illegal Explosive Devices: The possession, manufacturing, or using of illegal Explosive Devices is a criminal offense.

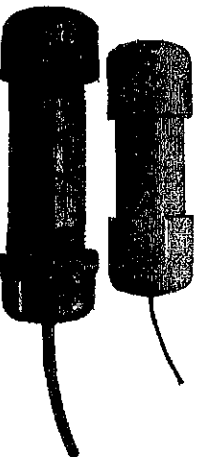
M-80's, M-100's, etc.

Illegal since the 70's, an M-80 can contain flash powder, black powder, or a composition of materials that are sensitive to shock and can injure or kill people. Can do serious permanent damage to fingers, hands, and eyes.



Improved Explosive Device (IED)

A pipe bomb is an improvised explosive device, consisting of a tightly sealed section of pipe that is filled with an explosive material. The pipe provides containment, meaning that a low explosive can be used to produce a relatively large explosion.

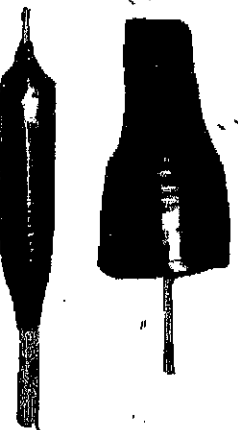


A tennis ball bomb is an improvised explosive device consisting of a tennis ball filled with combustibles or pyrotechnic material with a fuse producing a loud explosion.



Altered Firework

Sparklers are bound together in electrical or duct tape to contain the ignition of the sparklers, providing for a loud "whoomp" sound with a flash of light.





Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal

G24877

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16300

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: Spokane
Operates For:
Stand Operated By: **LIFE SPRINGS FELLOWSHIP
CRAIG SWANBY**

Date of Issue: March 13, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION

3000-420-041 (10/18)

WAS6103

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

Applicant Information☐ New/First Time Applicant☒ Previous Permit Holder**LIFE SPRINGS FELLOWSHIP**

Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License

CRAIG SWANBY

Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)

2120 Milwaukee Way Tacoma, WA 98421

Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)

(425) 530-1268

Phone Number

LOVITTR@TNTFIREWORKS.COM

E-Mail Address

(253) 922-0800

Local Business Number (if required)

CFRS Facility Information☐ Stand☒ Tent

Other: _____

Size: **20X40**

Specify _____

Square Feet/Dimensions

215 E SR 902 MEDICAL LAKE WA 99022

CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)

LAKE HARVEST FOODS

Name of Property Owner

Phone Number

Parcel Number for Stand Location

Fireworks Supplier Information List all of the licensed fireworks wholesalers who will be supplying this stand product**AMERICAN PROMOTIONAL EVENTS, INC. - WEST****Storage Information**☒ On Site☐ Off Site:**IN TENT WITH SECURITY**

Storage Address (Complete Including Street, City, State, and ZIP Code)

☒ Sales Structure☐ Detached Building☐ Truck/Trailer☐ Other: _____

Specify _____

CHECKLIST FOR SUBMISSION Check with the local AHJ for all applicable submission dates and deadlines:☒ Application/Permit Fee ☒ Insurance Certificate (\$1,000,000) ☐ Clean-Up Bond Fee (if applicable)☒ Valid Washington State Fireworks Retailer License ☒ Property Owners Written Permission☒ Detailed Site Plan ☒ Interior Plan (required for tents and "other" facilities)

I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.

Rhiannon Lovitt

Signature of Permit Applicant

RHIANNON LOVITT FOR CRAIG SWANBY

Printed Name of Permit Applicant

3/12/25

Date of Signature

FIRE CODE AUTHORITY HAVING JURISDICTION☒ APPROVED☐ DENIED

Permit Number

Approved By

Date of Approval

SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT

Signature of Permitting Official

Printed Name and Title

Date of Signature

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



Reference Location: WAS6103

Permit Specialist

124 S. Lefevre St.

Medical Lake, WA 99022

Dear Permit Specialist,

Enclosed are the following documents required to permit a fireworks stand this 4th of July season.

- Washington State Permit Application
- Washington State Permit
- Certificate of Insurance
- Tent Diagram and Layout
- Lease
- Permitting Fees

If you have any questions or require anything further to permit this location please do not hesitate to call me at 253-830-3062 or email me at lovitt@tntfireworks.com. Thank you for your time and attention in this matter and I look forward to working with you this 4th of July season.

Sincerely,

Rhiannon Lovitt

Licensing and Permitting

TNT Fireworks

AMERICAN PROMOTIONAL EVENTS, INC.
2120 MILWAUKEE WAY • TACOMA, WA 98421
TACOMA (253) 922-0800 • FAX (253) 830-2930
www.tntfireworks.com



FIREWORKS LEASE AGREEMENT

WAS6103

This agreement is made between Floyds Thrift Stores Inc/Lake Harvest Foods LLC Lessor and AMERICAN PROMOTIONAL EVENTS WEST as Lessee.

1. American Promotional Events -west, will lease a portion of the property located at:(hereafter called the "Location"): 215 E SR902, Medical Lake, WA 99022 for the sale of approved fireworks from the following premises.
2. The lease payment will be per year for the period of June 20th thru July 9th hereafter called the "Season". Payment shall be paid on or before June 1st.
3. Lessor represents that the Location is owned and/or controlled by the Lessor and furthermore that the Lessor agrees to grant the Lessee the exclusive right to operate a fireworks sales structure (hereafter the "Structure") through the year 2025 for the above-mentioned period.
4. The Lessor hereby grants Lessee a first right of refusal to match any bona fide offer to lease the Location for fireworks sales during the renewal Seasons.
5. In return, Lessee agrees to the following terms and conditions:
 - a. Provide an A+ rated \$10,000,000.00 certificate of insurance, prior to occupancy, evidencing liability insurance in force covering the erection and operation of the Structure. Insurance shall name Lessor as additional insured, and Lessor shall be held harmless from any claims arising from the maintenance or operation of the Structure.
 - b. Pay any and all costs involved in erection, maintenance, and operation of the Structure, and Lessee shall guarantee that the Location will be returned to its original condition.
 - c. Obtain and pay all necessary permits and licenses required by law, post with local authority any debris or performance bonds as required, and guarantee that all laws and regulations shall be adhered to.
6. This agreement is contingent upon Lessee securing necessary permits and licenses. Lessee may cancel this agreement if the sale of fireworks is prohibited at this Location by a public authority or such sale, in the good faith opinion of Lessee, becomes commercially unreasonable. In such an event any deposit shall be refunded to Lessee.

Agreed to and dated this 26th day of June, 2023

Accepted: _____

Lessor: ~~Dan Adams~~ AKINS
c/o: Lake Harvest Foods
215 E SR 902
Medical Lake, WA 99022
Phone: 509-299-3251

Accepted: _____

Lessee: Kenneth A. Spence
AMERICAN PROMOTIONAL EVENTS -WEST

AMERICAN PROMOTIONAL EVENTS, INC.
2120 MILWAUKEE WAY • TACOMA, WA 98421
TACOMA (253) 922-0800 • FAX (253) 830-2930
www.tntfireworks.com



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

WAS6103 G24877

Stand Number: SN-16300

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: Spokane
Operates For: **LIFE SPRINGS FELLOWSHIP**
Stand Operated By: **CRAIG SWANBY**

Date of Issue: March 13, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.

SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER **WAS6103**

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

G24877

Stand Number: SN-16300

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: Spokane
Operates For: **LIFE SPRINGS FELLOWSHIP**
Stand Operated By: **CRAIG SWANBY**

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Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.

THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION **WAS6103**

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

WAS6103

G24877

Stand Number: SN-16300

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

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County of Operation: Spokane
Operates For: **LIFE SPRINGS FELLOWSHIP**
Stand Operated By: **CRAIG SWANBY**

Date of Issue: March 13, 2025

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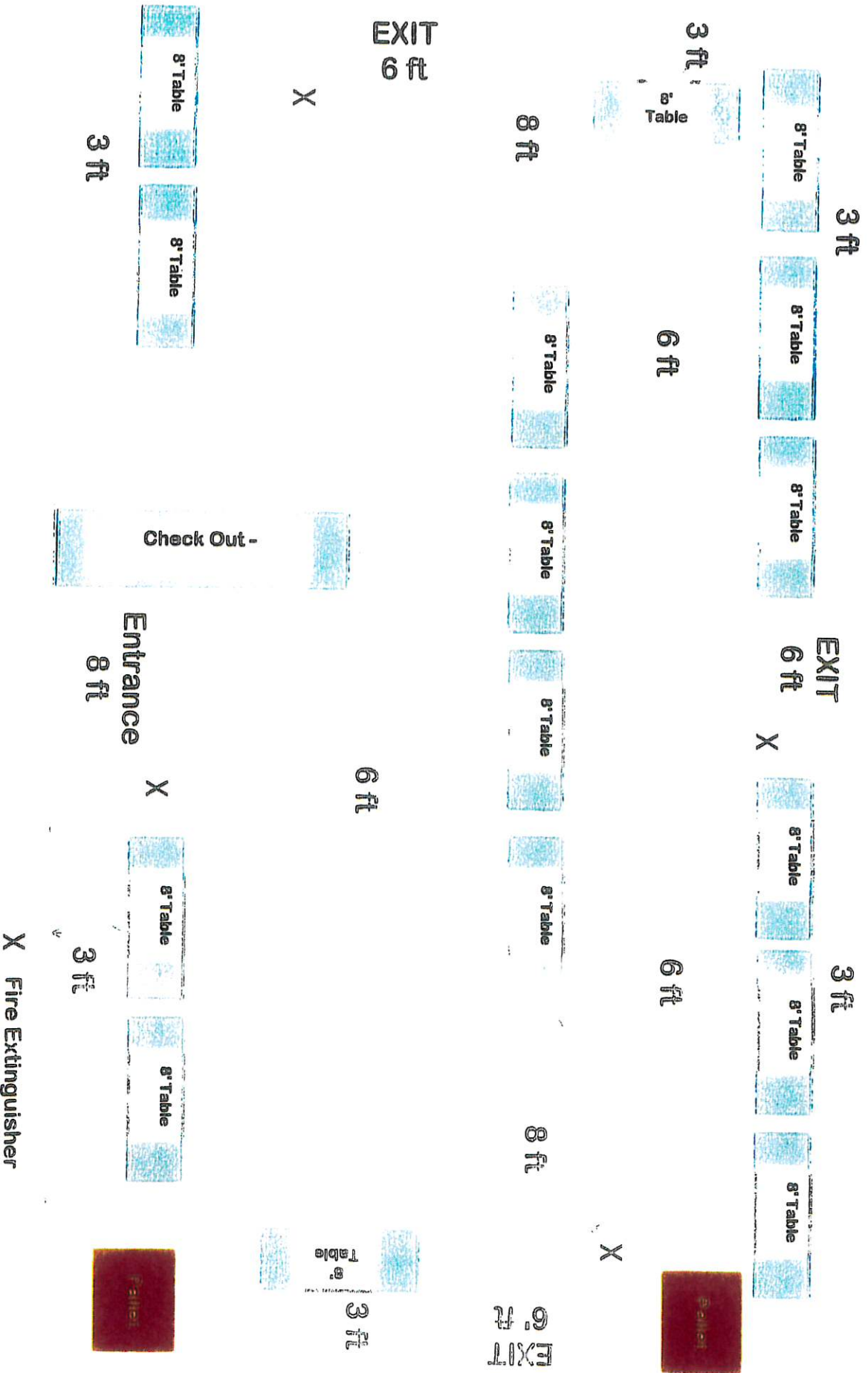
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This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.

THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

3000-420-041 (10/18)

20 x 40 ft Tent Layout (8 Foot Tables)





LOC: WAS6103

Lakes Harvest Foods

215 Hwy 902

Medical Lake WA 99022

20'x40' Tent





Registered Fabric of
Concern Number
(SEE CHART)

Certificate of Flame Resistance

Page: 1



ISSUED BY:
REFERENCE REGISTERED MATERIAL VENDOR LISTING
IN CHART BELOW FOR CORRESPONDING CA
REGISTRATION NUMBER

Date Manufactured

4/30/2024

This is to certify that the materials described below are inherently flame retardant.

Lake City Rental
Lake City Rental
3520 N Ramsey Rd
Coeur D Alene, ID 83815

Invoice Number: 0265078-IN
Customer PO:
Customer Number: LAKECIT

Certification is hereby made that the articles described below are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use. Reference chart to right for Trade Name of flame resistant fabric or material used and associated registration number below.

VENDOR	TRADE NAME	CA REG.#
CA COMBINING	LAM TEX	F-041901
COVIN SALES	DOUBLE POLISH CLEAR VIN	F-077101
COVIN SALES	FR TENT LINER	F-067501
DAF PRODUCTS	DAF DPC	F-059301
DAF PRODUCTS	DAF REINFORCED TENT	F-060302
GLEN RAVEN INC	FIRE SAI	F-073101
HERCULITE PROD	PATIO 300	F-060501
SERGE FERRARI	PRE CONSTRAINT 502	F-044401
SERGE FERRARI	PRE CONSTRAINT 702	F-044408
SNYDER MFG	PHV-GROUP 2	F-014001
SERGE FERRARI	B1073	F-101374

THE FLAME RETARDANT PROCESS USED WILL NOT BE REMOVED BY WASHING

Aztec Tents, 2665 Columbia Street,
Torrance, CA 90503

Name of Applicator or Production Superintendent

Alex Kouzmanoff

Name

President

Title

Additionally the fabric has been tested and passes the following flame retardancy standards:

- NFPA 701-2019 (Test Method 2)
- UK BS7837:1996 (2015)
- Canadian-CAN/ULC S109-03
- European M2

ITEM CODE	ITEM DESCRIPTION	UNIT	ORDERED	PRODUCED	CA REG#
Z112SS082002	*8'x20' Solid Wall- UW 16oz Blockout White Hooks on top Grommets on bottom Velcro & grommets on sides STOCK#24412 (15EA) M08C*	EACH	15	15	F-059302
Z112SS083002	8'x30' Solid Wall- UW 16oz Blockout White Hooks on top Grommets on bottom Velcro & grommets on sides	EACH	5	5	F-059302
Z216Z30EM1502	*30x15 M End Std Frame Top UW ATC Style Clasp - Male White Blockout	EACH	1	1	F-059302
Z216Z30EF1502	*30x15 F End Std Frame Top UW ATC Style Clasp - Female White Blockout	EACH	1	1	F-059302
Z21630CM1002	30x10 Mid Std Frame Top UW ATC Style Clasp - Blockout White	EACH	3	3	F-059302
Z216300050	20' Std Raingutter- UW Blockout White	EACH	5	5	F-059302

Certificate of Flame Resistance



REGISTERED
APPLICATION
CONCERN No.

FA-41501

ISSUED BY

Anza Tent Design
375 Maple Ave
Torrance, CA. 90503

Date treated or
manufactured

05/2007

This is to certify that the materials described on the reverse side hereof have been flame-retardant treated (or are inherently nonflammable).

FOR Lake City Rentals ADDRESS 10416 N. Government Wy
CITY Hayden STATE ID.

Certification is hereby made that: (Check "a" or "b")

☐ (a) The articles described on the reverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used..... Chem. Reg. No.....
Method of application.....

☒ (b) The articles described on the reverse side hereof are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric or material used..... Reg. No. FA-41501

The Flame Retardant Process Used Will Not **Be Removed by Washing**
(will or will not)

Armando Gonzalez
Name of Applicator or Production Superintendent

By Jim Choura-President
Title



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/1/2025

11/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC 3280 Peachtree Rd. NE, Ste. 1000 Atlanta GA 30305 (404) 460-3600	CONTACT NAME:	
	PHONE (A/C, No, Ext): FAX (A/C, No):	
INSURED 1359629 American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Century Surety Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC # 36951		

COVERAGES **CERTIFICATE NUMBER:** 12668927 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	CCP1219465	12/1/2024	11/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured: Lakes Harvest Foods located at 215 E SR 902 in Medical Lake, WA 99022 (Loc# WAS6103) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions. Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER**CANCELLATION**

12668927
City of Medical Lake
LIFE SPRINGS FELLOW SHIP
Lakes Harvest Foods
2722 W LONGFELLOW
SPOKANE WA 99205

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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To: Mayor and City Council
From: Koss Ronholt, Finance Director
TOPIC: Email Archive Software - TitanHQ

Requested Action:

Review and approve Resolution 25-752 related to the implementation of email archive software, purchased from TitanHQ.

Key Points:

The City often receives public records requests for City staff and elected official emails. It is critical that the City have a software for the dependable archival and retrieval of email records, to ensure that all related records are located.

Background Discussion:

Currently, City staff fulfills email-related records requests by requesting the records from our IT service provider, Executech. Executech utilizes the basic email archival software that comes automatically with our current email services to retrieve the requested records. However, issues with the reliability of this software have highlighted the need for a more effective and dependable email archival solution.

City staff reviewed three email archive software providers, outlining the exact needs of the City for such software. TitanHQ was the only provider that adequately fulfills the email archival and retrieval needs of the City, while not being excessively expensive.

Executech has assured that they will be able to work with and implement the requested software with no issues.

Public Involvement:

None

Next Steps:

If Resolution 25-752 is approved, Executech will work with TitanHQ to implement the software.

**CITY OF MEDICAL LAKE
SPOKANE COUNTY, WASHINGTON
RESOLUTION NO. 25-752**

**A RESOLUTION OF THE CITY OF MEDICAL LAKE APPROVING A
SERVICE AGREEMENT WITH TITANHQ FOR EMAIL ARCHIVE SERVICES**

WHEREAS, the City of Medical Lake ("City") needs email archive software to allow for adequate storage and retrieval of City emails as public records; and

WHEREAS, City staff has reviewed proposals from three (3) email archive software providers and recommends TitanHQ as an appropriate service provider; and

WHEREAS, TitanHQ has provided the City with a Sales Quote, attached hereto as Exhibit "A"; and

WHEREAS, the City Council has reviewed the proposed Sales Quote and finds it to be in the best interest of the City to approve the billing terms.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, WASHINGTON as follows:

Section 1. Approval of Addendum. The Council hereby approves the TitanHQ Sales Quote in the form attached to this Resolution as Exhibit "A", and by reference incorporated herein.

Section 2. Authorization. The Mayor is authorized and directed to execute the TitanHQ Sales Quote on behalf of the City in substantially the form attached as Exhibit "A". The Mayor and Finance Director/City Clerk are each hereby authorized and directed to take such further action as may be appropriate in order to affect the purpose of this Resolution and the Sale Quote authorized hereby.

Section 3. Severability. If any section, sentence, clause, or phrase of this Resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

ADOPTED this 20th day of May 2025.

Mayor, Terri Cooper

Attest:

Approved as to Form:

Finance Director, Koss Ronholt

City Attorney, Sean P. Boutz



Sales Quote

CLIENT NAME: City Of Medical Lake

TitanHQ c/o Titan Technologies
Solutions US INC
6 Research Drive, Suite 344,
Shelton, Connecticut, 06484

QUOTE DATE 5/15/2025

PRICING VALID UNTIL NA

USA +1 813 519 5498
Ireland +353 91 545 500

PRODUCT DESCRIPTION	USERS	TERM	Annual
ArcTitan	25	12 Months	1200.00
Choose an item.			
Choose an item.			
Choose an item.			
Total:			1200.00
Billing Start Date:			NA

BILLING TERMS

The contract will automatically renew unless written notice to terminate the relevant Service is received by TitanHQ from the Client no less than 30 days prior to the expiry of the current Term. Each Term is automatically renewed for a subsequent period of the same length as the initial Term, unless otherwise agreed 30 days prior to expiration of the current Term. By renewing, the Client agrees to extend the agreement by an additional term, be bound by its terms and conditions and continue to make payments in accordance with the billing procedures and the rates agreed from time to time between TitanHQ and Client. If reselling TitanHQ products, the Client will provide Reseller Certificate for all states where the service will be deployed.

QUOTE NOTES



**CITY OF MEDICAL LAKE
RESOLUTION NO. 25-753**

WHEREAS, The City of Medical Lake has, by *Ordinance 613*, enacted September 20, 1993, ordained that all administrative fees and charges for services shall be set by Council Resolution; and

WHEREAS, The City of Medical Lake held a workshop on rates on May 6, 2025, and discussed proposed rate changes to administrative fees, the proposed changes being Licenses and Permits described in Section 1, Title 4, Special Events Permits, updating the number of people required to apply for a permit. Also updating Section 2, Title 5, City Park and Recreation fees to simplify pricing and allow for more reservable accommodations within the City of Medical Lake park system; and

WHEREAS, City Staff reviewed and saw redundancy and conflict in Section 8, #2, with differing fees than previously approved by City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Medical Lake that the following fees and charges shall be assessed effective **May 20, 2025**.

SECTION 1. TITLE 2 – MUNICIPAL COURT FEES

1. Jail Costs..... As charged by Spokane County* or Lincoln County
**Determined by dividing the total annual cost charged to the City by the number of inmate days per designated year as set forth in the Contract between the City and Spokane County.*
**Court fees are set by Cheney City Council. [Cheney, WA | Official Website](#)*

SECTION 1. TITLE 4 – LICENSES AND PERMITS

- | | |
|--|---------------|
| 1. Dancing, Live Music or Community Singing: | |
| a) Annual Fee (prorated quarterly) | 200.00 |
| b) Single Event Fee | 50.00 |
| 2. Fireworks..... | 100.00 |
| 3. Special Events Permit..... | 100.00 |
| A. Special Event Activity Fees for Participant Charged Events: | |
| 200 or less participants | 200.00 |
| 201 – 500 participants..... | 500.00 |
| 501 – 1000 participants..... | 1,000.00 |
| 1001 – 2000 participants..... | 2,000.00 |
| 2001 + participants..... | 5,000.00 |
| Non-Profit & City Partner Rate | 50% reduction |
| 4. Business License Application Fee + WA State DOR Fee | 30.00 |
| 5. Annual Business License Fee Renewal + WA State DOR Fee..... | 30.00 |
| 6. Individual Peddler ID Card | 10.00 |
| 7. Business License Transfer Fee + WA State DOR Fee..... | 10.00 |
| 8. Business License Delinquent Fee + WA State DOR Fee..... | 12.50 |

Business Licenses issued during the last quarter for a new business will be good through the next ensuing year.

SECTION 2. TITLE 5 – CITY PARK & RECREATION FEES

- | 1. GROUPS | Rate |
|---------------------------------------|---------------|
| Main Shelter..... | \$25/hr |
| Lakeside/ Pioneer Park Shelters | \$15/hr |
| Picnic Tables Areas | \$5/hr |
| Softball Field (No Prep) | \$35/game |
| Softball Field with Prep | \$50/game |
| Shepherd Field | \$50/game |
| Community Garden Large Plots | \$30/plot |
| Community Garden Small Plots | \$15/plot |
| City Hall Auditorium | \$25/hr |
| Kitchen Use | \$50/hr |
| Non-Profit & City Partner Rate | 50% reduction |

2. **BUSINESS PARK USE**
 - Business Clean-up/Damage/Security Deposit 100.00
 - Commercial Business Fee..... 50.00 per day
3. **WATERFRONT PARK RECREATIONAL VEHICLE PARKING FEES**
 - Self-contained recreational vehicle/motor home – per night 30.00
4. **RECREATION ACTIVITY FEES (Youth Sports Fee INCLUDES Sales Tax)**
 - Recreation activity and program fees set by the Parks Advisory Board with Mayoral approval, see Recreation Fee Schedule for current fees.

SECTION 3. TITLE 7.04.010 – ANIMAL FEES

1. **ANNUAL LICENSE FEES** – Per Spokane County Regional Animal Protection Service
2. **ANIMAL CONTROL INFRACTIONS**

The following penalties will be subject to the addition of all state assessments:

Each infraction in calendar year -----25.00

3. **IMPOUNDMENT RELEASE CHARGES**

First infraction in calendar year	26.00
Second infraction in calendar year	36.00
Third infraction in calendar year	56.00
Per Day Fee.....	6.00

SECTION 4. TITLE 9 - PEACE, SAFETY AND MORALS

1. **CONDUCT IN PARKS**

The following penalties will be subject to the addition of all state assessments:

Each infraction 50.00

a. Park rule violation for failure to pay facility reservation fee, total cost is infraction penalty plus reservation fee.

SECTION 5. TITLE 11 – STREET FEES

1. **PERMITS/FINES** -----

a. Open excavation - exceeding 32 continuous hours fine per day	100.00
---	--------

2. **RIGHT OF WAY FEES**

a. Approach Fee	50.00
b. Non-cut Obstruction Fee	100.00
c. Pavement Cut Fee	200.00
d. Boring Fee	150.00
e. Traffic Control Plan Review Fee	50.00
f. Inspection Fee	100.00
g. Processing Fee.....	100.00
h. Multiple Use Over-head.....	100.00 per ¼ mile
h. Multiple Use Underground.....	500.00 per ¼ mile

SECTION 6. TITLE 14 – BUILDING AND CONSTRUCTION FEES

1. Solid fuel burning appliance (fireplace or freestanding) 30.00
2. Building permit fee Current IC Fee
3. Plan check fee Current IC Fee
4. Valuation..... Current *Building Standard™*
5. Plumbing permit fee (*Section 20.7*) Current UPC Fee
6. Mechanical permit fee (*Section 304b*)..... Current IFGC Fee
7. Manufactured home siting fee per section 150.00
- Mobile home park – Creation or Expansion 50.00
- Plus per site..... 5.00
- Moved in and/or relocated structures..... Fee assessed on 100% of current building valuation
8. Re-roof permits Based on valuation of work

SECTION 7. TITLES 15, 16 & 17 – PLANNING FEES

1. SHORELINE MANAGEMENT

Shoreline Substantial Development, Variance and Conditional Use Permits

Project Valuation

\$0 – 50,000	1100.00
50,001 and over	1650.00

2. STATE ENVIRONMENTAL POLICY ACT (SEPA)

SEPA Review	225.00
SEPA Review with concurrent review	150.00
Environmental Impact Statement administrative review	Actual Cost (500 deposit)

3. SUBDIVISIONS

Preliminary Plats/Plans

Long Plat, Short Plat, Binding Site Plan, Residence Division, Manufactured Home Community	1250.00 plus \$10 per lot
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Final Plats/Plans

Long Plat, Short Plat, Binding Site Plan, Residence Division, Manufactured Home Community	600.00 plus \$10 per lot
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Plat/Plan Amendments

Long Plat, Short Plat, Binding Site Plan, Residence Division, Manufactured Home Community	1000.00 plus \$8 per lot
Planned Unit Development	1000.00 plus \$10 per lot
Time Extension	250.00 plus \$10 per lot

4. APPEAL

Appeal of administrative decision to Hearing Examiner	250 deposit (returned if successful)
Appeal of hearing examiner or planning commission decision	200 deposit (returned if successful)

5. EXCEPTION OF FENCE LOCATION

Authorization for exception of fence location	\$35.00
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6. ZONING FEES

Boundary Line Adjustment	130.00
Critical Areas Permit (\$1,000 minimum, \$8,000 maximum)	500.00 per acre or major fraction thereof
Home Occupation	120.00
Lot Segregation or Merge	130.00
Special Use Permit	900.00
Street Vacation	130.00
Rezone	1500.00
Variance	900.00
Zoning Permit Fee	50.00
Any other review type	500.00

7. BUILDING PERMIT REVIEW

Single-family residence or duplex	45.00
Plumbing Permit Administrative Fee	35.00
Mechanical Permit Administrative Fee	35.00
Addition to existing single-family residence or duplex	30.00
Residential detached accessory structure or addition thereto	30.00
Multi-family (3 + units), Commercial, Public or Institutional	65.00
Addition to existing Multi-family (3 + units) (Commercial, Public or Institutional structure)	50.00
Amending Building Permit, i.e. Site Plan, Use, Structure	80% of fee under this schedule
Sign Permit	30.00

8. LANDSCAPE PLAN REVIEW

Landscape Plan	45.00
Amending Landscape Plan	80% of fee under this schedule

9. COMPREHENSIVE PLAN

Amend comprehensive plan, text or map----- 2,000.00
Development code amendment ----- 2,000.00

10. IMPACT FEES

Fire Mitigation Fee ----- Per Chapter 16.06 of MLMC
Parks Mitigation Fee ----- Per Chapter 16.07 of MLMC
School Mitigation Fee ----- Per Chapter 16.09 of MLMC

Fees Assessed per single family lot/house

Note: Amendments to Comp. Plan, Capital Facilities Element, Chapter 12, and amendments directed by the Planning Commission or City Council shall not be assessed a fee.

SECTION 8. – MISCELLANEOUS ADMINISTRATIVE FEES

1. Public Records Requests

The fees set forth in this section are default fees set pursuant to RCW 42.56.120. The City finds that calculating the actual cost of providing public records would be unduly burdensome given the limited staff resources and funding to dedicate to a comprehensive study to determine actual copying costs and that conducting such a study would interfere with the City's other essential agency functions.

No fee shall be charged for the inspection of Public Records.

No fee shall be charged when the request is made by a federal, state, or local agency.

No fee shall be charged for a records request that will not exceed a total cost of \$1.00.

Copies per page, public documents in-house picked up in person15 per page
Mailed copies15 per page plus postage
Public documents, outside copying required, per page	Actual Cost
Email/Electronically delivered/Scanned pages.....	.10 per Gigabyte/page scanned
Storage device.....	Actual cost of device

When a committee of the Council has reason to be concerned about a particular group's use of City facilities, it may require a more substantial deposit than shown under Sections 2 and 8.

3. FRANCHISE AGREEMENT FEE ----- \$2,000.00

Adopted this 20th day of May 2025.

Terri Cooper, Mayor

Attest:

Approved as to Form:

Koss Ronholt, City Clerk

Sean P. Boutz, City Attorney

**CITY OF MEDICAL LAKE
SPOKANE COUNTY, WASHINGTON
ORDINANCE NO. 1134**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, SPOKANE COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 1132, §1 (2024) AND THE 2025 FINAL BUDGET; PROVIDING FOR THE EFFECTIVE DATE THEREOF AND OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, state law provides for the adoption of a budget by the City Council of the City of Medical Lake (“City Council”) for the purpose of making appropriations of the total estimated revenues for each separate department and the aggregate totals for all such funds combined; and

WHEREAS, subsequent to the adoption of the annual budget, it has become necessary to make changes to certain appropriations; and

WHEREAS, the following changes could not reasonably have been anticipated or known at the time Ordinance No. 1132 was passed by the City Council on December 17, 2024; and

WHEREAS, City Council has determined that the best interest of the City is served by amending the adopted budget approved in Ordinance No. 1132.

NOW, THEREFORE, the City Council does hereby ordain as follows:

Section 1: Total appropriations reporting in Section 1 of Ordinance No. 1132 are hereby amended for expenditures from \$16,584,447 to \$17,054,942, removing budgeted ending balances and to reflect actual appropriations for 2024.

Section 2: The following funds and departments contained in the 2024 Budget are hereby amended as set forth in Exhibit A, Amendments 25.1 through 25.2, which adds appropriations for the General Fund (001), Administrative Services Department (160), Public Safety Fund (110), Law Enforcement Department (210) and Animal Control Department (390).

Section 3: Severability. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

Section 4: Effective Date. This Ordinance shall be in full force and effect five (5) days after passage, approval and publication in accordance with law.

INTRODUCED THIS 6th day of MAY 2025.

ADOPTED THIS 20th day of MAY 2025.

CITY OF MEDICAL LAKE,
WASHINGTON

Terri Cooper, Mayor

ATTEST:

Koss Ronholt, Finance Director/City Clerk

APPROVED TO FORM:

City Attorney, Sean P. Boutz

City Medical Lake
124 S. Lefevre Street
Medical Lake, WA 99022
509-565-5000

NOTICE OF ORDINANCE PASSED BY MEDICAL LAKE CITY COUNCIL

The following is the title and summary of Ordinance No. 1134 passed by the City of Medical Lake City Council on the 20th day of May 2025.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, SPOKANE COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 1132, §1 (2024) AND THE 2025 FINAL BUDGET; PROVIDING FOR THE EFFECTIVE DATE THEREOF AND OTHER MATTERS PROPERLY RELATED THERETO.

The introductory paragraphs address the adoption of Ordinance No. 1132 providing for the City of Medical Lake's annual budget, and that certain appropriations were unknown at the time of its passage. Such appropriations now require amendment as contained therein.

Section 1: Amends the 2025 Budget to provide for expenditures totaling up to \$470,495 over the appropriations passed in Ordinance No. 1132, as detailed in amendments 25.1 through 25.2.

Section 2: Sets forth the particular funds and departments that are to be amended in the 2025 Budget as contained in Exhibit A.

Section 3. Establishes a severability clause in the event some portion of the Ordinance is held invalid.

Section 4: Provides for an effective date of five (5) days after publication of the Ordinance.

The full text of the Ordinance is available at the City of Medical Lake offices as identified above. A copy will be mailed to any citizen without cost upon request from the City's Clerk's office.

Koss Ronholt, Finance Director/City Clerk

Published: May 29, 2025

City Medical Lake
2025 Budget Amendments Detail
Amendments 25.1 – 25.2

Amendment 25.1: General Fund (001) – Administrative Services Department (160); Increase expenditure appropriations by \$355,472. Unanticipated, council-approved purchase of Historic Train Depot at 316 W Brooks.

Amendment 25.2: Public Safety (110) – Law Enforcement Department (210), Animal Control Department (390); Increase expenditure appropriations for Law Enforcement Department by \$114,523 for unbudgeted contractual escalator, delayed 2024 invoices from Spokane County, and 2025 Spokane County Jail settle and adjust. Increase expenditure appropriations for Animal Control Department by \$500 for increase in contract costs.