

City of Medical Lake  
124 S. Lefevre Street – City Council Chambers  
**Planning Commission Meeting & Public Hearing**  
**April 17, 2025, Minutes**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**1) CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

- a) Vice-Chair Mayulianos called the meeting to order at 5:37 pm, led the Pledge of Allegiance, and conducted roll call.
  - i) Commissioners Mayulianos, Munson, and Mark were present in person.
  - ii) Because this meeting was moved from the regularly scheduled date, Commissioner Twohig requested an absence due to travel.
    - 1. Motion to approve made by Commissioner Mark, seconded by Commissioner Munson, carried 3-0.
  - iii) Commissioner Veliz requested an absence due to illness.
    - 1. Motion to approve made by Commissioner Mark, seconded by Commissioner Munson, carried 3-0.

**2) ADDITIONS TO AGENDA**

- i) Motion to approve agenda as written made by Commissioner Munson, seconded by Commissioner Mark, carried 3-0.

**3) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- a) none

**4) APPROVAL OF MINUTES – March 27, 2025**

- a) Motion to approve made by Commissioner Mark, seconded by Commissioner Munson, carried 3-0.

**5) STAFF REPORTS**

- a) Elisa Rodriguez, City Planner
  - i) gave an update on the Ring Lakes application. The Planning Commission's recommendation of denial was held up by City Council. In appeal period. Discussed variance applied for by Mr. Munson, as a member of the Fox Ridge HOA. The request is for a sign to be placed at the entrance to Fox Ridge. A Public Hearing will be held by the city's Hearing Examiner on May 14<sup>th</sup>. The Hearing Examiner will be the decision-making body for this application, not the Planning Commission. Met with the Planning Capstone class from EWU and took them on a tour around the city. The eight planning students will help develop a public engagement plan regarding wayfinding for the city.

**6) SCHEDULED ITEMS**

- a) Vote for Chair and Vice-Chair
  - i) Motion to table to the next meeting when all Commissioners are present made by Commissioner Mayulianos, seconded by Commissioner Mark, carried 3-0.
- b) Comprehensive Plan Steering Committee
  - i) Sonny Weathers, City Administrator, explained the Periodic Update Steering Committee and the need for a representative from the Planning Commissioner. Commissioner Munson said he would like to represent the Planning Commission.
    - 1. Motion to approve made by Commissioner Mayulianos, seconded by Commissioner Mark, carried 3-0.

- c) Downtown Park Name

- i) Commissioner Mayulianos will contact the Parks Advisory Board to discuss any plans.
  - ii) Motion to approve made by Commissioner Mayulianos, seconded by Commissioner Mark, carried 3-0.
- d) Design Standards
- i) Commissioner Munson reviewed city websites throughout the state. Medical Lake doesn't have architectural standards, and he would like to see that implemented as part of the city's plan. Design standards for residences would be nice. Commissioner Mark asked Ms. Rodriguez to comment on how to go about coming up with design standards. Generally adopted via zoning code as it's very specific. If it's more subjective it may be a separate document with suggestions. Discussion will continue next month.

**7) PUBLIC HEARING – None**

**8) COMMISSION MEMBERS' COMMENTS OR CONCERNS –**

- a) Commissioner Mark commented that the "falling down fence property" on Lefevre is being worked on. Signage is still on the stone cottage property. Mr. Weathers responded that code enforcement is in the works. Commissioner Mark complimented work she's seeing done.
- b) Commissioner Mayulianos asked if we own Waterfront Park yet. Mr. Weathers - No, but it is encouraging that the RCO grant was funded. Also commented that Representative Volz added a proviso in the budget that would direct DSHS to transfer Waterfront to the city. If it goes through, sixty acres would transfer to the city by May 2026. Many discussions about the plans for the recently purchased historic train depot area being held. City Council will make the final decision on direction. Working to get the property added to the historic preservation registry with Spokane County.

**9) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- a) none

**10) CONCLUSION**

- a) Motion to conclude at 6:19 pm made by Councilmember Munson, seconded by Councilmember Mark, carried 3-0.

*Roxanne Wright*

---

Roxanne Wright, Administrative Assistant

May 22, 2025

Date