

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
February 18, 2025

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard
Keli Shaffer
Lance Speirs (via Zoom)
Don Kennedy
Bob Maxwell
Ted Olson
Tony Harbolt

Administration & Staff

Terri Cooper, Mayor (via Zoom)
Sonny Weathers, City Administrator (via Zoom)
Koss Ronholt, Finance Director
Scott Duncan, Public Works Director
Roxanne Wright, Administrative Clerk

REGULAR SESSION – 6:30 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Pro Tem Kennedy called the meeting to order at 6:30 pm, led the Pledge of Allegiance, and conducted roll call.
 - i. Councilmember Speirs, Mayor Cooper, and Mr. Weathers were on Zoom as they are in Olympia at a conference. All others were present in person.

2. AGENDA APPROVAL

- A. Remove Section 4A Recognition of Planning Commission service as it was from the last meeting.
 - i. Motion to approve correction made by Councilmember Olson, seconded by Councilmember Shaffer, carried 7-0.
 - ii. Motion to approve agenda as amended made by Councilmember Shaffer, seconded by Councilmember Harbolt, carried 7-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. Mayor Pro Tem Kennedy acknowledge comments received from Tammy Roberson. They were provided to each councilmember. *The full comments are part of the official record on file at City Hall and can be requested in person or by sending an e-mail to records@medical-lake.org.*

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS

5. REPORTS

- A. Public Safety

- i. FD3 Chief Rohrbach – January call volume 51, typical. No significant calls. Uptick in structure fires in district not specifically Medical Lake. Will have increased staffing for Fools Run at Midnight on April 1st. FD3 is united in opposition to HB1258 regarding emergency communication systems.
- ii. SCSO Undersheriff Kittilstved – touched on HB1258 as well. Not much to report on crime front. Deputies love Medical Lake and feel supported.

B. Councilmember Committee Reports and Comments

- i. Councilmember Olson – Public Safety Committee – frozen pipes, cold weather, be diligent and cautious on roads.
- ii. Councilmember Pritchard – Next Geo Walk will be on April 26th. Had several community members speak to him about the Ring Lake application.
- iii. Councilmember Shaffer – Finance Committee reviewed claims and warrants. No issues.
- iv. Councilmember Maxwell – General Government Committee – updated on the Complete Streets project.
- v. Councilmember Harbolt – no report.
- vi. Councilmember Speirs – STA Performance Monitoring Committee sending Spokane County Commissioner French to Washington D.C. to advocate for transportation dollars. Citizens can send any ideas or comments to Commissioner French via email.
- vii. Councilmember Kennedy – traveled to Olympia last week for the GSI Fly-In with the Mayor and Mr. Weathers. Met with SRTC while there. 1.35 million dollars added for small towns for preservation projects. Hoping the city can tap into those dollars.

C. Mayor Cooper – update on Olympia trips, speaking to legislators.

D. City Administrator & City Staff

- i. Sonny Weathers, City Administrator – GSI Fly-In was great success. Senate Bill 5286 regarding Police Services reimbursement, unanimously passed off Senate floor, now to the House. Capital request for purchase of Waterfront has been submitted. Commercial kitchen well underway. Planning Commission on Feb. 27th will hold a Public Hearing on the Ring Lake application. Gray Fire community meeting will be held March 12th at 6:30 in Council chambers.
 - 1. Councilmember Pritchard would love to support the Silver Lake and Waterfront projects and inquired how best to do that. Mr. Weathers will provide council with contact information for representatives.

6. WORKSHOPS

- A. Healing Waters Strategic Plan – Vision, Mission, and Values
 - i. Mr. Weathers gave a presentation (see attached).

7. ACTION ITEMS

- A. Consent Agenda
 - i. Approve **February 4, 2025**, minutes.
 - 1. Motion to approve made by Councilmember Olson, seconded by Councilmember Shaffer, carried 7-0.
 - ii. Approve **February 18, 2025**, Payroll Claim Warrants numbered **52201** through **52209** and Payroll Payable Warrants numbered **30200** through **30207** in the amount of **\$170,145.41** and Claim Warrants numbered **52210** through **52254** in the amount of **\$222,934.17**
 - 1. Motion to approve made by Councilmember Shaffer, seconded by Councilmember Harbolt, carried 7-0.

8. PUBLIC HEARINGS – none

9. RESOLUTIONS

- A. 25-738 Broadline Letter of Reimbursement for Conduit Placement in Lefevre Street Project
 - i. Mayor Pro Tem Kennedy read the official title of Resolution.
 - ii. Ariane Schmidt from Broadline and Scott Duncan, Public Works Director, explained that this allows for conduit to be placed in now while trench is open for the Lefevre Street project.
 - 1. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Maxwell, carried 7-0.

10. ORDINANCES - none

11. EXECUTIVE SESSION - none

12. EMERGENCY ORDINANCES - none

13. UPCOMING AGENDA ITEMS – none

14. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. Brian Papiez, resident of Medical Lake – thanked council for saving historic train depot. Gave support for the purchase.

15. CONCLUSION

- A. Motion to conclude at 7:14 pm made by Councilmember Pritchard, seconded by Councilmember Maxwell, carried 7-0.



Terri Cooper, Mayor



Koss Ronholt, Finance Director/City Clerk


3/4/2025

Date

2025 ANNUAL UPDATE


A current analysis

ADOPTED VIA RESOLUTION NO. 24-691 ON 8/20/2024



MEDICAL LAKE, WA HEALING WATERS

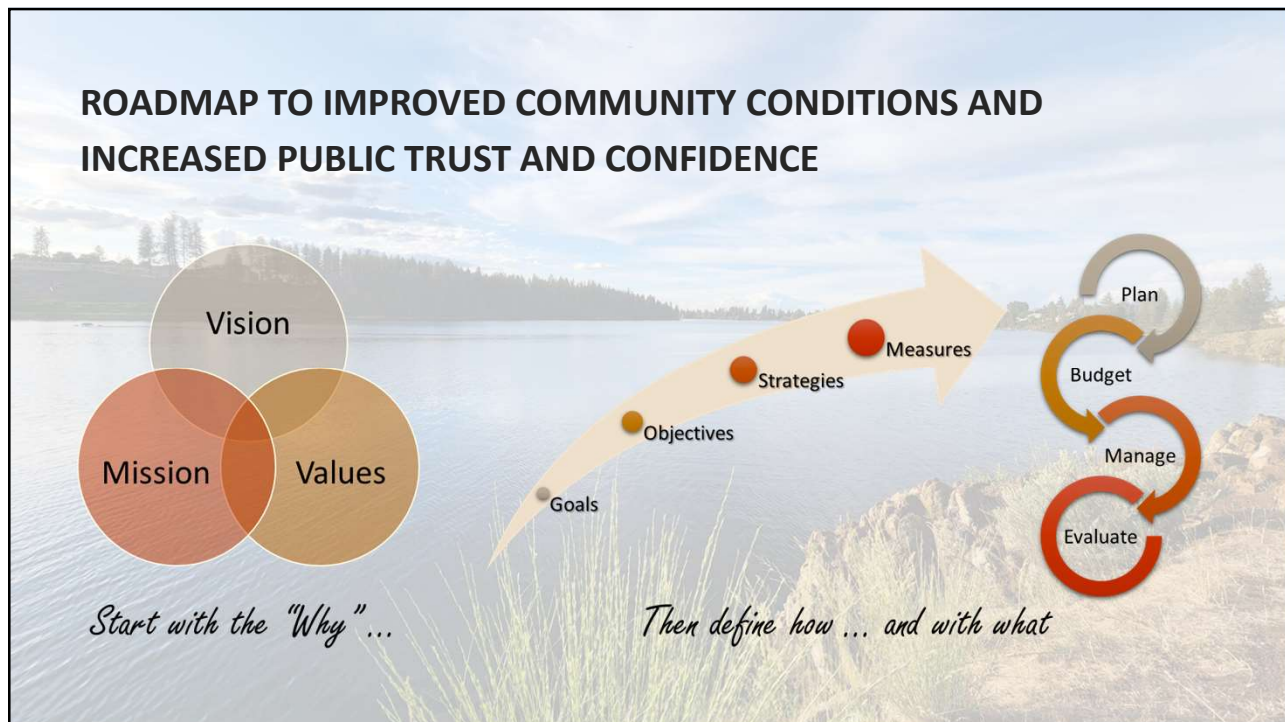
Strategic Plan 2035



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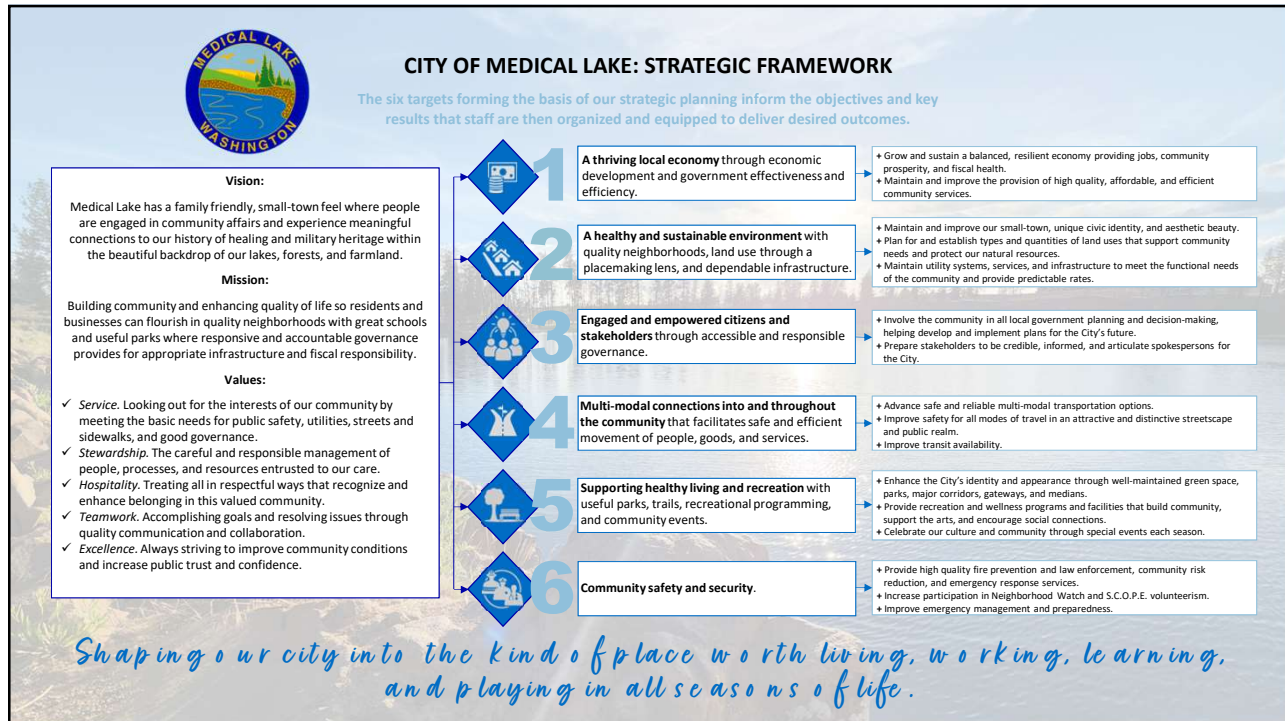


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OUR SERVICES

 PUBLIC SAFETY Law Enforcement Fire Protection/EMS Municipal Court	 PUBLIC WORKS Water/Sewer Solid Waste Engineering Streets	 BUILDING & PLANNING Land Use Planning Development Regulations Permitting & Inspection Code Enforcement	 PARKS & RECREATION Parks and Trails Community Events Recreation Programming	 ADMINISTRATION Human Resources Budget Utility Billing Accounts Payable Legal Services Information Technology
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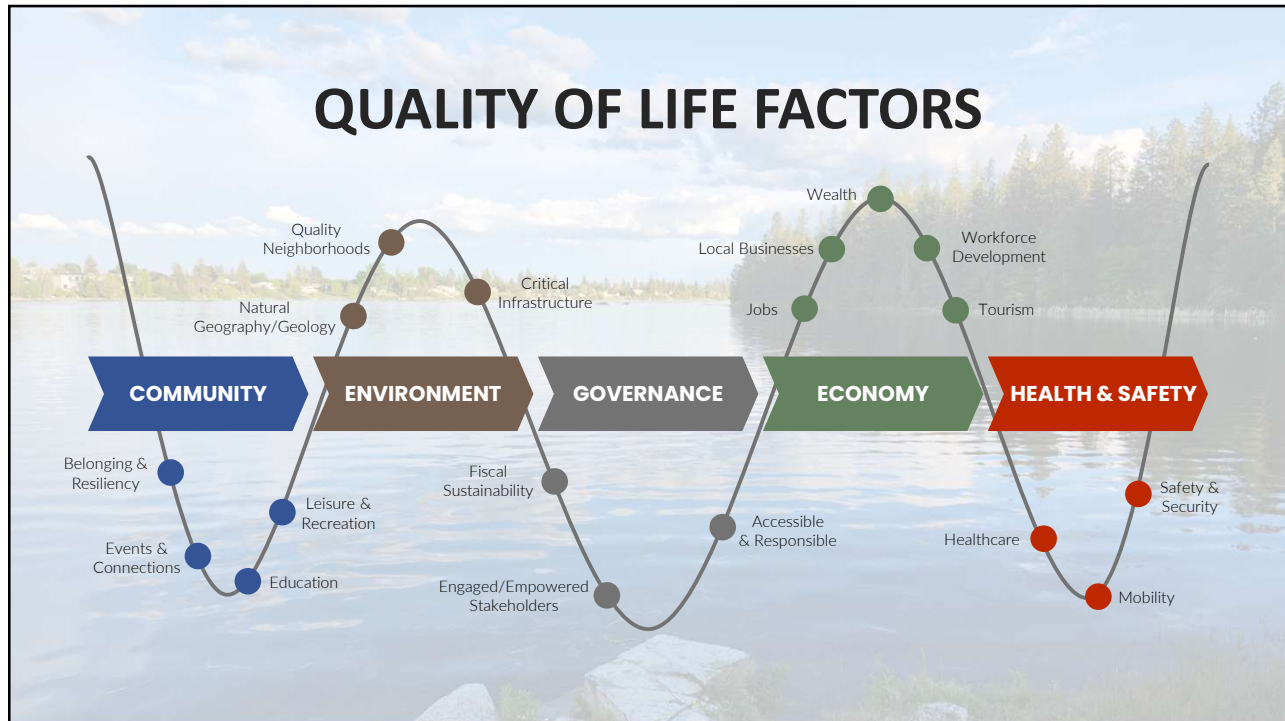
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COMMENTS & QUESTIONS

Thank you for your leadership and direction!

ADOPTED VIA RESOLUTION NO. 24-691 ON 8/20/2024



MEDICAL LAKE, WA

HEALING WATERS

Strategic Plan 2035



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