



City of Medical Lake
124 S Lefevre Street
PO Box 369
Medical Lake, WA 99022-0369
509-565-5000

February 7, 2025

Tom Stirling
SynTier Engineering, Inc.
405 SE Brelsford Dr., Suite C
Pullman, WA 99163

RE: Public Notice Instructions for application LU 2024-025 Ring Lake Estates

Dear Mr. Stirling,

The Planning Commission will hold a public hearing to consider your application on Thursday, February 27, 2025, at 5:30 p.m. at Medical Lake City Hall.

Public hearings require public notice. There are three required methods: mailing to neighboring properties, publishing in the newspaper, and posting on the site.

A Notice of Application and a list of addresses is attached. You will need to make copies and mail the notices. This needs to be done prior to February 13, 2025.

A Public Notice to be published in the Cheney Free Press is attached. You can call the paper at 509-235-6184 and ask for the legals department or email directly at legals@cheneyfreepress.com. They must receive the notice by noon on Monday, February 10, 2025, to be published in the February 13, 2025, edition. The Cheney Free Press will charge a fee to publish this notice.

An instruction sheet for the signs that must be created and posted on the site is attached. The signs need to be in place prior to February 13, 2025.

Finally, a public notice affidavit is attached. You must complete this form and submit it to the Planning Department by February 19, 2025

If you have any questions about the above requirements, please contact me at 509-565-5019 or erodriguez@medical-lake.org.

Sincerely,

Elisa Rodriguez
City Planner