

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
October 1, 2024

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard
Keli Shaffer
Lance Speirs
Don Kennedy
Bob Maxwell
Ted Olson
Tony Harbolt

Administration/Staff

Terri Cooper, Mayor
Sonny Weathers, City Administrator
Scott Duncan, Public Works Director
Koss Ronholt, Finance Director
Roxanne Wright, Administrative Assistant
Glen Horton, Parks & Recreation Director
Elisa Rodriguez, City Planner
Steve Cooper, WWTP Director

REGULAR SESSION – 6:30 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Cooper called the meeting to order at 6:30 pm, led the Pledge of Allegiance, and conducted roll call. All Council members were present in person.

2. AGENDA APPROVAL

- A. Add Section 4A Proclamation recognizing October as Domestic Violence Month.
 - i. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Harbolt, carried 7-0.
- B. Add section 9D Resolution 24-711 Service Agreement with Liberty Concrete for Lefevre St. Complete Streets Project
 - i. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Shaffer, carried 7-0.
- C. Motion to approve agenda as amended made by Councilmember Kennedy, seconded by Councilmember Olson, carried 7-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS –

- A. none

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS

- A. Mayor Cooper read a proclamation recognizing October as Domestic Violence Awareness Month.

5. REPORTS

- A. Council Comments
 - i. Councilmember Pritchard – HCDAC meeting tonight. Continuing to sample wells for PFAS. Findings will be presented at a meeting held by West Plains Water Coalition at the MLHS Auditorium on 10/28 at 6:30 pm.

- ii. Councilmember Shaffer – Finance Committee reviewed Claim Warrants. No issues.
- iii. Councilmember Speirs – Attended an APTA (American Public Transportation Association) conference in Anaheim. Very informative.
- iv. Councilmember Kennedy – Will attend the SRTC (Spokane Regional Transportation Council) meeting next week.
- v. Councilmember Maxwell – no report.
- vi. Councilmember Olson – no report.
- vii. Councilmember Harbolt – Parks and Recreation Committee – updated on sponsorship packets for fundraising, kitchen remodel, and budget. Fall sports going well, good participation. New park tables assembled, and they hope to install twelve before inclement weather sets in.

B. Mayor Cooper – no report

C. City Administrator & City Staff

- i. Sonny Weathers, City Administrator – Reported on the Hazard Mitigation Plan workshop held on September 26th. Council Budget Retreat will be October 16th at Silver Lake Camp. Lefevre Street project work to begin 10/7. EV charging station at the library. Fiber being laid for Comcast and Ptera.

6. WORKSHOPS

A. Broadlinc Wireless Methodology Revenue Approach

- i. Ariane Schmidt and James Aydelotte shared information (see attached document) and discussion followed. Council wants to move forward with more information and another workshop.

B. 2025 Legislative Priorities

- i. Presentation by Emily Shay with Gordon Thomas Honeywell (see attached).

C. Ballot Measure Process

- i. Mr. Weathers gave a presentation (see attached). Discussion followed.
- ii. Council in agreement to move forward with placing a non-binding advisory ballot vote regarding public fireworks on the November 2025 ballot. Councilmember Pritchard requested to review the current MLMC regarding emergency bans. Would like it to include a ban on the sale of fireworks as well.

D. Draft CCTV Camera Policy

- i. Mr. Weathers reviewed the draft policy. Discussion was held and changes suggested. Amended policy will be on the agenda for the October 15th meeting.

E. Park Hours

- i. Glen Horton, Parks and Recreation Director gave a presentation (see attached). Discussion held. Majority of council is in favor of changing park hours to seasonal. A draft Ordinance will be on the agenda for the October 15th meeting.

7. ACTION ITEMS

A. Consent Agenda

- i. Approve **September 17, 2024**, minutes.
 - 1. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Shaffer, carried 7-0.
- ii. Approve **October 1, 2024**, Claim Warrants numbered **51751** through **51789** in the amount of **\$572,915.23**.

1. Motion to approve made by Councilmember Shaffer, seconded by Councilmember Kennedy, carried 7-0.

B. Coney Island Dock Appeal

- i. Elisa Rodriguez, City Planner gave a presentation (see attached). Appellant Brian Papiez reviewed his appeal for council regarding condition F which states that the dock will not exceed five feet in width. Supports original plan. Ms. Rodriguez explained options to council; deny appeal, accept appeal and return to original plans, or accept appeal with a suggested modification to the original plan. Discussion held.
- ii. Motion to strike condition F and return to the original dock plan made by Councilmember Olson, seconded by Councilmember Pritchard, carried 4-0 with Councilmembers Shaffer, Speirs, and Kennedy voting nay.

8. PUBLIC HEARING - none

9. RESOLUTIONS

- A. 24-707 Public Works Departmentalization – Job Descriptions
 - i. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Shaffer, carried 7-0.
- B. 24-709 Digital Imaging Solutions Maintenance Agreement
 - i. Motion to approve made by Councilmember Speirs, seconded by Councilmember Maxwell, carried 7-0.
- C. 24-710 Commerce Periodic Update Grant Agreement
 - i. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 7-0.
- D. 24-711 Service Agreement with Liberty Concrete for Lefevre St. Complete Streets Project
 - i. Motion to approve made by Councilmember Harbolt, seconded by Councilmember Speirs, carried 7-0.

10. ORDINANCES

- A. Second Read Ordinance 1128 Q2 Budget Amendments
 - i. Legal counsel read onto the record.
 - ii. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Harbolt, carried 7-0.

11. EXECUTIVE SESSION - none

12. EMERGENCY ORDINANCES - none


13. UPCOMING AGENDA ITEMS - none

14. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. none

15. CONCLUSION

- A. Motion to conclude at 8:40 pm made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 7-0.



Terri Cooper, Mayor



Terri Cooper, Mayor

Koss Ronholt, Finance Director/City Clerk

10/15/24
Date



Proclamation

City of Medical Lake, Washington

Domestic Violence Awareness Month

WHEREAS, *Spokane County has an estimated 4,000 confirmed victims of reported domestic abuse every year, with approximately one in three women and one in ten men, victims of domestic abuse; and*

WHEREAS, *Law enforcement fields over 14,500 calls related to domestic abuse every year, resulting in 3,300 perpetrators being prosecuted annually, which accounts for 25% of all criminal cases; and*

WHEREAS, *Victims should have access to support and programs that are knowledgeable, trauma informed, and compassionate to their needs as victims; and*

WHEREAS, *Victims of domestic violence should have access to medical and legal services, counseling, emergency and transitional housing, and other supportive services so they can escape the cycle of abuse; and*

WHEREAS, *Our emergency responders, police, and judiciary should have the training and resources necessary to enforce, prosecute, protect, and rehabilitate perpetrators of domestic abuse in order to improve the rates of one in three perpetrators reoffending; and*

WHEREAS, *We believe we can bring an end to family violence in the City of Medical Lake through education, awareness, and by taking a firm stance against domestic abuse in our community; and*

WHEREAS, *We believe that this effort must include law enforcement, criminal justice agencies, schools, churches, social welfare agencies, public health, and individual citizens.*

NOW, THEREFORE, I, Terri Cooper, Mayor of the City of Medical Lake, on behalf of the Medical Lake City Council and the citizens of the City of Medical Lake, do hereby proclaim October as

Domestic Violence Awareness Month

and I urge Medical Lake citizens to participate in efforts to recognize the serious impacts of domestic violence upon our communities and families, and to actively work toward eliminating domestic violence within our community and state.

Dated this 1st day of October, 2024

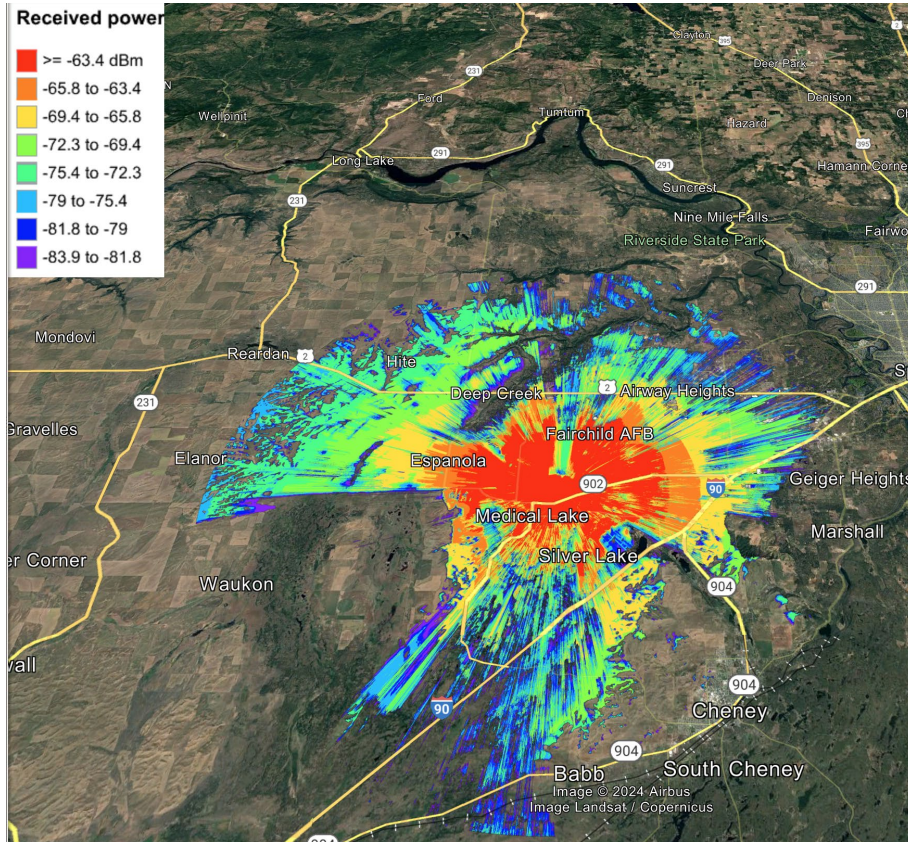
Terri Cooper, Mayor



City of Medical Lake Study Session

October 1, 2024

Initial Propagation Map from Water Tower



Wireless Methodology Revenue Approach (Pre-BEAD)

DRAFT

City of Medical Lake


Year Summary	2024	2025	2026	
Gross Subscriber Revenue	\$ 6,300.00	\$ 34,200.00	\$ 44,550.00	
BL Water Tower Lease (ML Reveune)	\$ (3,600.00)	\$ (14,400.00)	\$ (14,400.00)	Positive Revenue for ML
Backhaul Cost to Water Tower	\$ (1,500.00)	\$ (6,000.00)	\$ (6,000.00)	After Fiber Construction (TBD)
BL Net Revenues	\$ 1,200.00	\$ 13,800.00	\$ 24,150.00	
Equipment Costs (one-time)*	\$ (60,000.00)			
Net to Cost Recovery Broadlinc	\$ (58,800.00)	\$ (45,000.00)	\$ (20,850.00)	Straightline (up to 750 subscribers)
	\$ (56,850.00)	\$ (33,000.00)	\$ 6,600.00	Accelerated (up to 1000 subscribers)

* Revenue model will be replace by BEAD PPP contracts. Any remaining will be deducted as eligible indirects in BEAD awards to Broadlinc per project area overlap.



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OUR TEAM



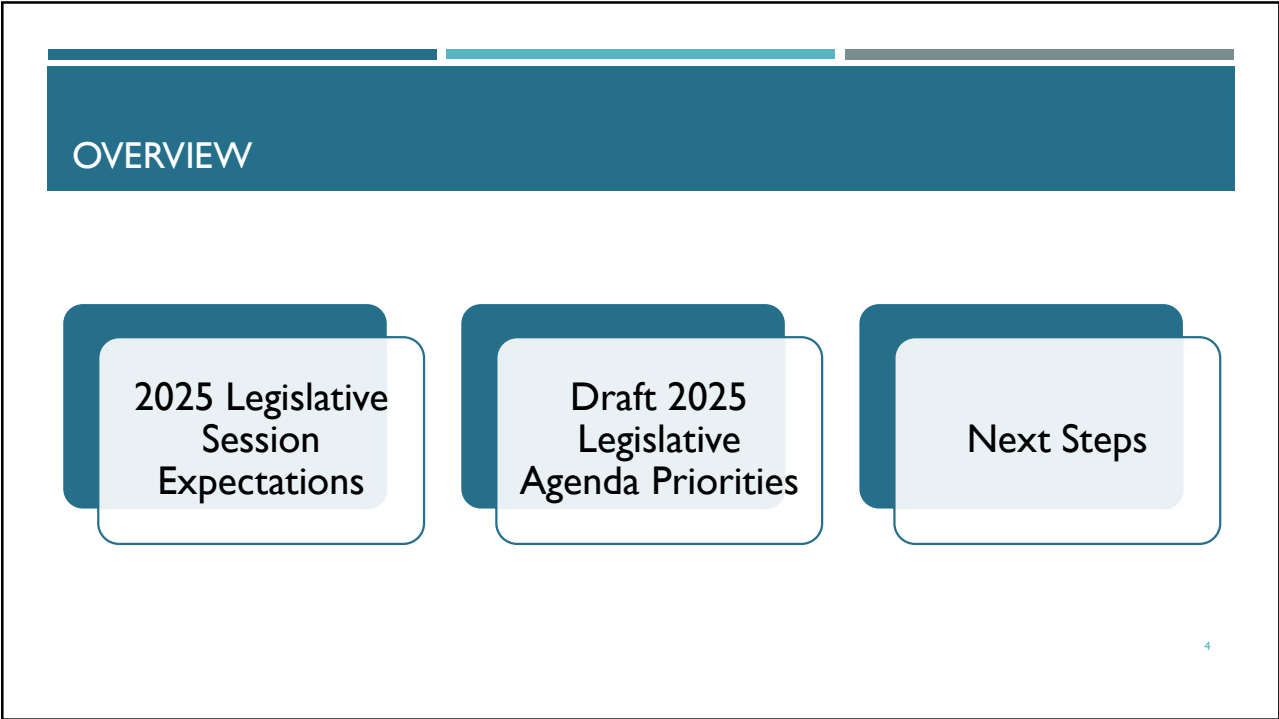
State Lobbyist, Strategic Advisor

State Lobbyist

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2025 LEGISLATIVE SESSION EXPECTATIONS

First year of the two-year biennium, 105-day session

Tasks

- Develop 2025-27 Operating, Capital, and Transportation budgets
- Consider and adopt policy bills



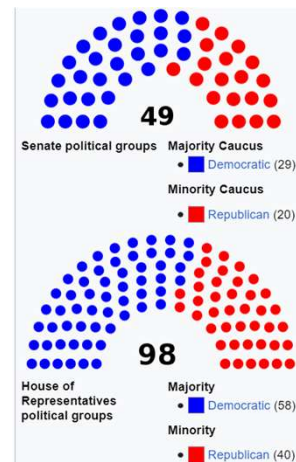
Budget Context

- June 2024 revenue forecast projected a decrease of \$500M in the current biennium
- Potential for significant change based on outcome of November elections
- Transportation budget will continue to be constrained, discussions about a package
- Capital budget is not expected to increase in size like it has in recent years

5

POLITICAL CLIMATE - STATE LEVEL

- Significant turnover in 2025, unlikely political shift
 - All House members, half the Senate
 - Many choosing to not seek re-election
 - Redistricting
- Democrats vying for super majority in November
- Governor and State Executive Offices
- 3 Initiatives to the Legislature forwarded to ballot
- 1 Initiative to the People will be on the ballot



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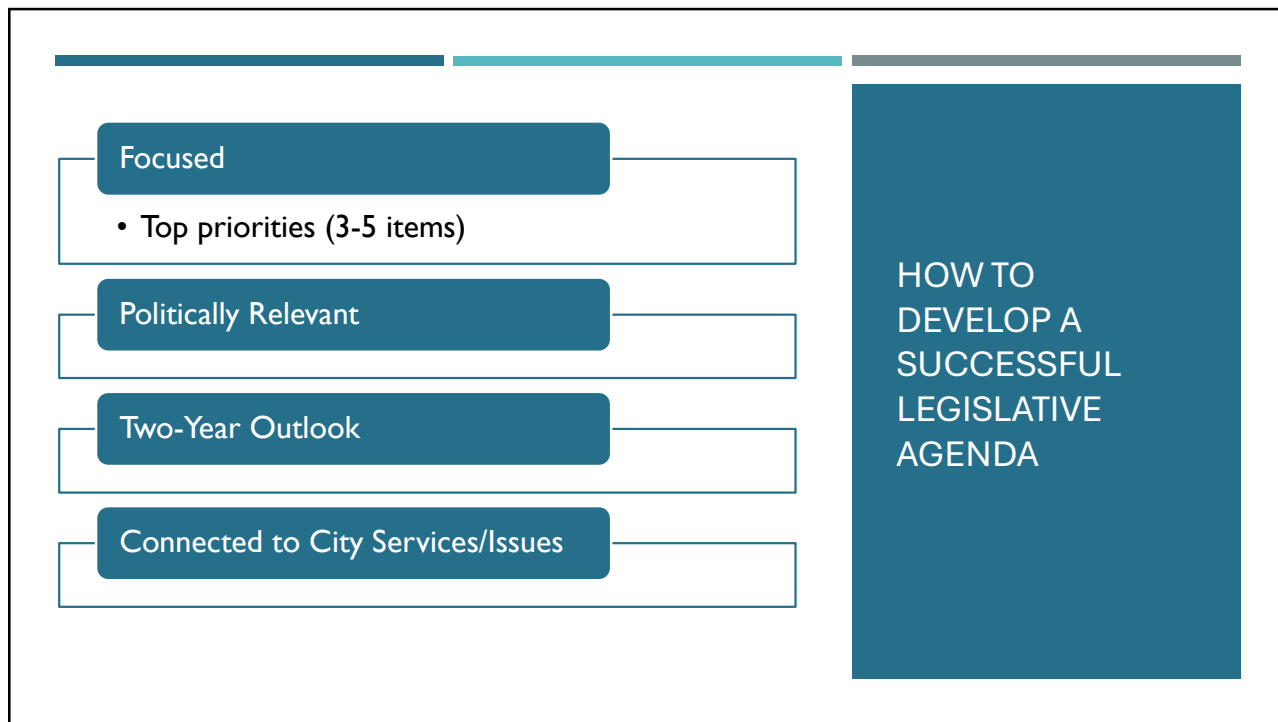
POLITICAL CLIMATE - CHANGES POST NOVEMBER

- Many legislators running for statewide executive offices.
 - If they win, appointment processes will follow
- Starting at the end of November, Legislature will conduct “committee on committee” process
 - New Senate Democrat Leader to be selected
 - Potential new Chair of House Appropriations and several other committees
 - Potential reconfiguration of policy committees
- Governor Inslee to produce his final budget proposal for the 2025-27 biennium in December

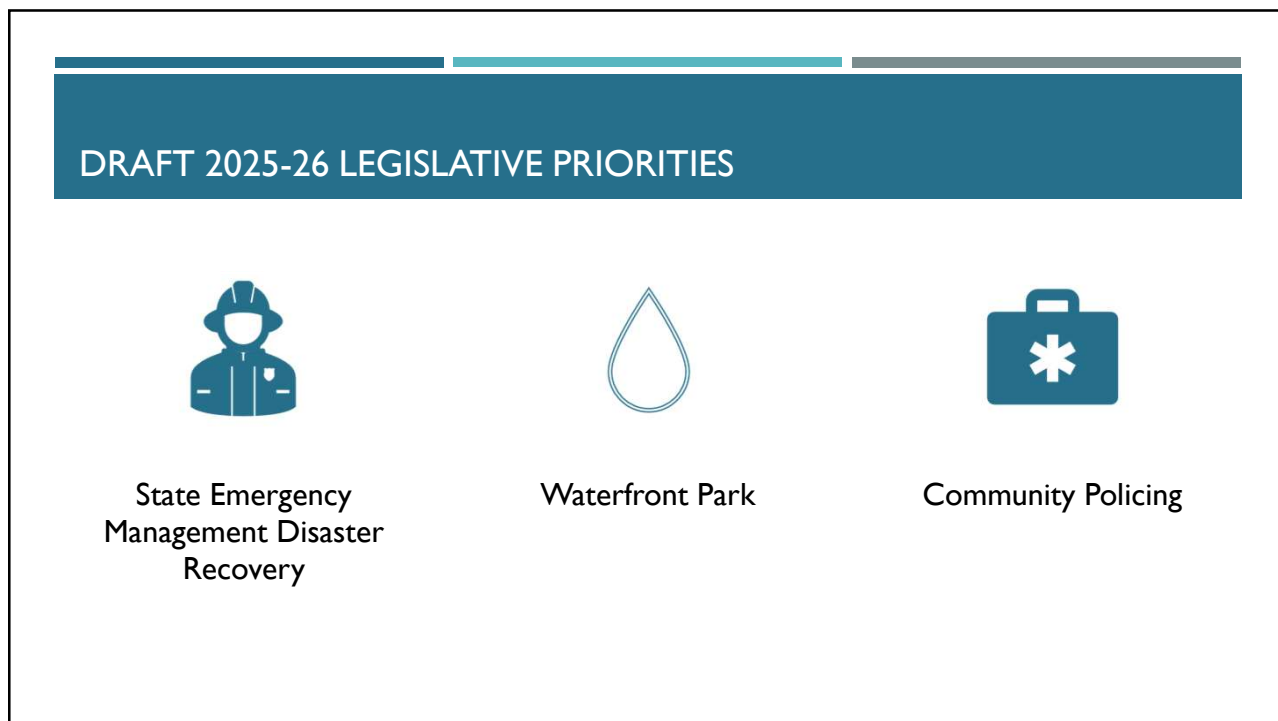
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DEVELOPING AND DRAFTING LEGISLATIVE AGENDA

8



9



10



ACQUISITION OF WATERFRONT PARK

- Waterfront Park is a crucial regional resource for Medical Lake.
- DSHS requires market rate leases for government properties.
- Waterfront Park's annual operational costs will increase by 40% over the current \$125,000.
- \$1.2 million request to purchase nearly 60 acres of parkland.
- Secured land will provide free access to boating, swimming, picnicking, sports fields, parks, playgrounds, and trails.
- The City has \$150,000 in matching funds from the Capital Program.

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ES0

DISASTER RESPONSE: LONG TERM RECOVERY GROUPS

- The City supports the establishment of long-term recovery groups to assist in multi-year recovery processes following disasters.
- Long-term recovery groups are cooperative organizations working to help individuals and families rebuild their community post-disaster.
- Support for the Military Department's efforts to create an incident management assistance team for quick disaster response.
- Request for State Legislature to allocate funding and support long-term recovery groups as part of the state's disaster response.



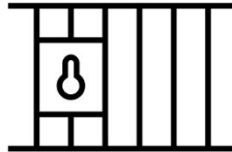
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COMMUNITY POLICING

ESO

Eastern State Hospital generates about two-thirds of the Police Department's calls.

- Continued funding requested for the Community Partnership Program.
- The 2023-25 Operating Budget allocated \$622,000 for salaries, benefits, supplies, and equipment.
- Funding requires legislative approval each fiscal biennium.



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ESO

STATE OWNED FACILITIES

- 10% of Medical Lake's population resides in state facilities: Eastern State Hospital, Lakeland Village, Westlake, and Martin Hall Juvenile Facility.
- 50% of the City's geographic area is owned by state agencies.
- The City of Medical Lake urges the state to consult with them regarding any future investments and uses of these properties.



14

ES0

PARTNERSHIPS AND NEXT STEPS

15

PARTNERSHIP WITH AWC

- Strength in numbers
- Assistance on issues impacting all cities
- Participation is helpful!
- Legislative priorities committee process



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SUPPORT FOR THE ASSOCIATION OF WASHINGTON CITIES

- AWC Legislative Agenda was adopted by the AWC Board in late September
- Main Priorities:
 - Infrastructure and Transportation Investment
 - Fiscal Sustainability
 - Public Safety
 - Increase Housing Supply
 - Increase behavioral health treatment capacity statewide

17

NEXT STEPS



Begin advocating for the draft priorities outlined this evening

November General Election

Legislative Committee Days, December 9th – 13th

Legislative Session-Begins on January 13th

18

QUESTIONS?

Emily Shay

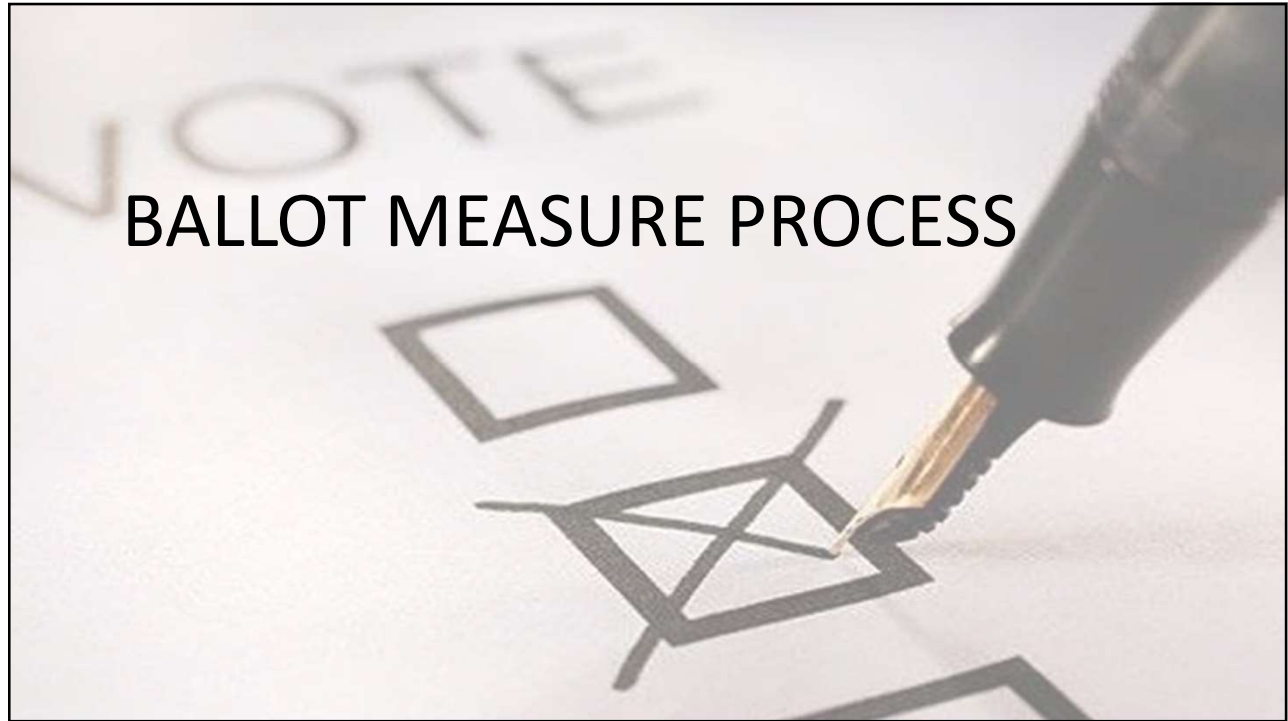
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Briahna Murray

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bmurray@gth-gov.com



1

SUBMITTING BALLOT MEASURES

- **Ballot measures by local jurisdictions must be passed by resolution of the legislative authority before submitting to the County Auditor.**
- **Must be submitted at least 60 calendar days prior to the election date.**

Special Election Date	Resolution Filing Deadline
Second Tuesday in February	Early to mid-December
Fourth Tuesday in April	Late February
Primary Election (first Tuesday in August)	Late April or Early May
General Election (first Tuesday after the first Monday in November)	First Tuesday in August (date of primary election)

- **Cost is billed to the local jurisdiction.**
 - If no other jurisdictions have ballot measures, the cost will be \$20,000 - \$25,000
 - If another district runs a measure, the cost will be approximately \$10,000
 - The November 2023 General Election cost about \$2,600 for Medical Lake

2

PRELIMINARY SCHEDULE

- **Ballot Measure Ordinance**
 - Specifying the substantial form of the ballot title;
 - An explanatory statement that will appear in the voters’ pamphlet;
 - A list of individuals who will serve on the “pro” and “con” committees to prepare arguments for and against the measure for use in the voters’ pamphlet;
 - A completed Spokane County Resolution Cover Sheet.

- **Ballot Measure Ordinance Due to Spokane County Elections**
 - The above must be completed and submitted 60 days prior to the election date.

- **Public Vote**
 - Nonbinding advisory votes are authorized, and legislative bodies typically abide by the results.

3

EXAMPLE BALLOT TITLE

Local Ballot Title Example (RCW 29A.36.071)

DISPLAYED SUBSTANTIALLY AS PROVIDED IN RCW 29A.72.050

CITY OF MEDICAL LAKE

NONBINDING ADVISORY PROPOSITION NO. 1

CONCERNING DISCHARGE OF CONSUMER FIREWORKS IN THE CITY OF MEDICAL LAKE

The City Council of [City Name] adopted [Resolution Number] concerning discharge of consumer fireworks in the City of Medical Lake.

Should the City of Medical Lake enact an ordinance prohibiting the discharge of consumer fireworks in city limits?

Yes
 No

Identification of the enacting legislative body

Statement of subject matter, not to exceed 10 words

Concise description drafted by city/town attorney or county prosecuting attorney as appropriate, not to exceed 75 words in most instances

A question

This is intended as a conceptual example only. Other phrasing and formatting may be allowable; some types of ballot measures have different or additional requirements in state law. Always consult the specific statutes for your agency type and ballot measure type.

4

EXPLANATORY STATEMENT

175 words or less

- Prepared by our attorney
- Common and neutral language
- Explains the purpose and impact of the measure

5

FOR AND AGAINST COMMITTEES

“For” Committee (1-3 members)

- Appointed by the jurisdiction
- 250 word limit statement
- 75 word rebuttal statement
- Committee member names and contact information

“Against” Committee (1-3 members)

- Appointed by the jurisdiction
- 250 word limit statement
- 75 word rebuttal statement
- Committee member names and contact information

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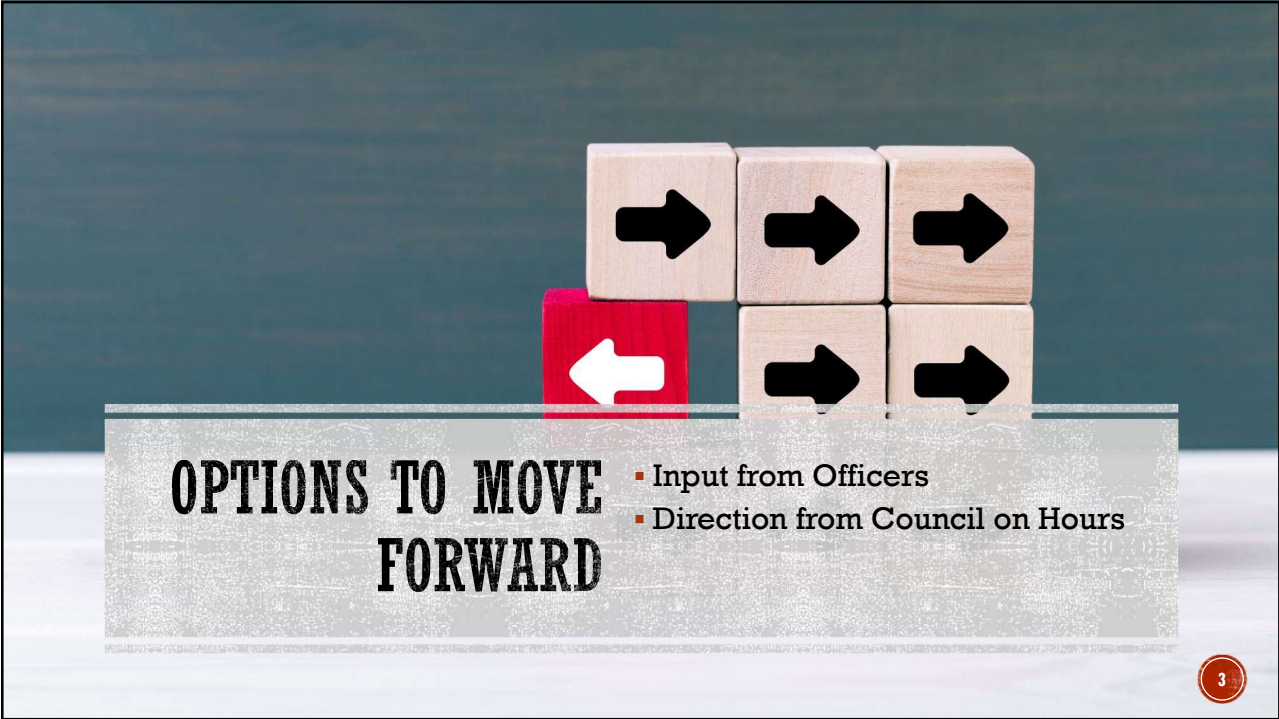
FINES

1.01.130 - Infraction-Penalty for violation.

Any person found to have committed an infraction as designated in this code shall be punished by a fine of not less than twenty-five dollars nor more than two hundred fifty dollars unless such other sum is set forth in the specific section of this code found to have been violated. In addition to any fine, there shall be assessed all sums required by the State of Washington for the commission of an infraction, regardless of the term used by the State of Washington in establishing said sums, which assessment(s) shall not be waived or suspended by the court.

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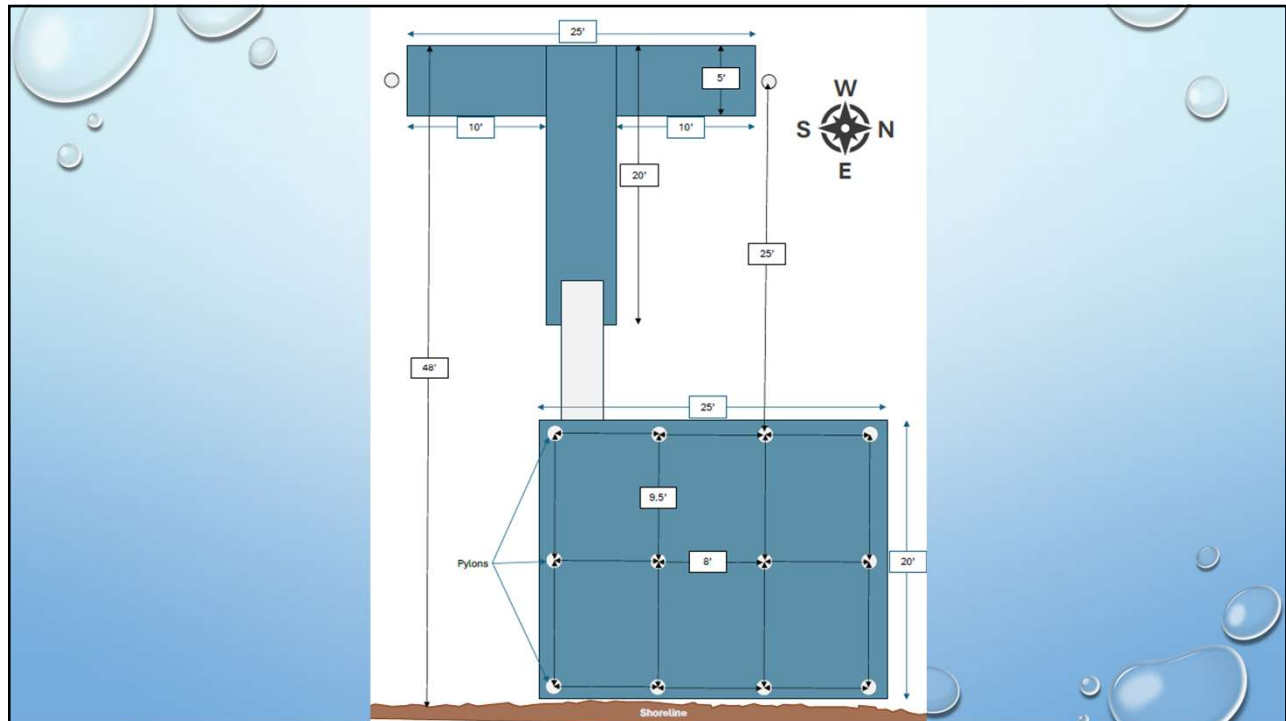
APPEAL
of a
PLANNING COMMISSION DECISION
on a
SHORELINE SUBSTANTIAL DEVELOPMENT REVIEW
regarding
THE SIZE LIMITATION ON THE APPROVED PIER AND DOCK

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SITE PLAN



2

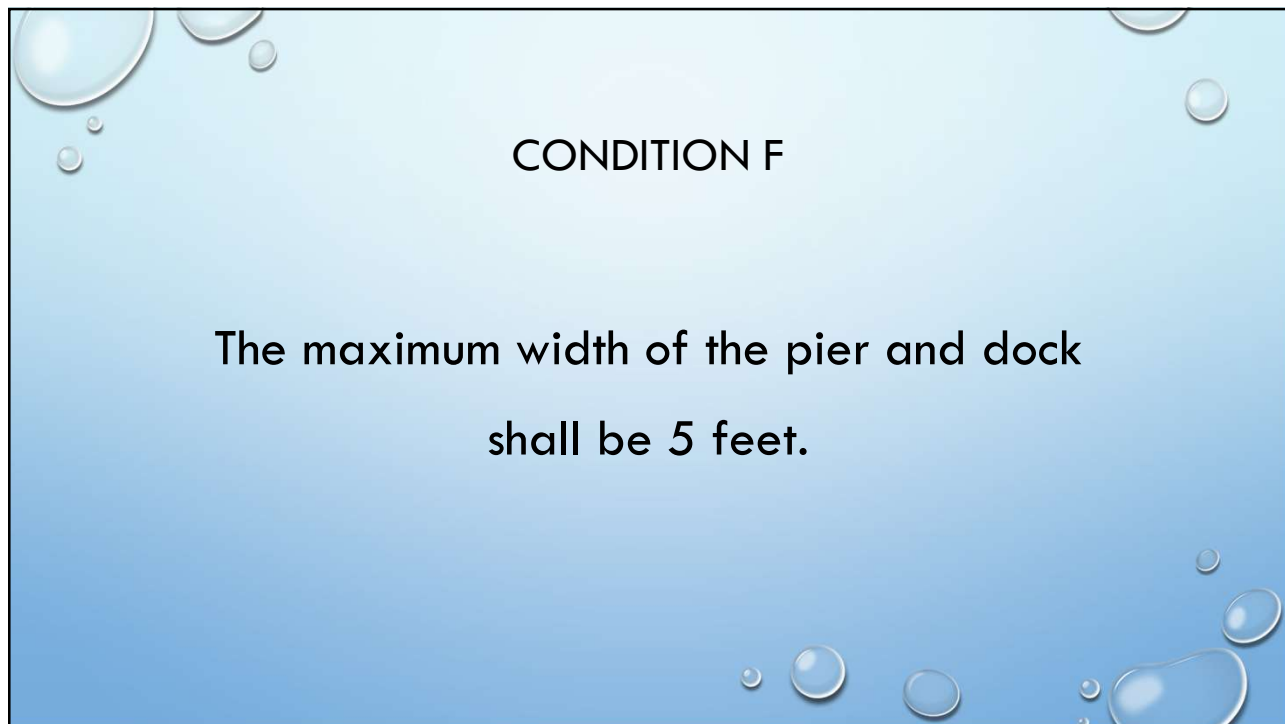


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PROCESS

- Dock was found to be exempt from Shoreline Plan
- City Council approved the funds to construct a dock
- Ecology informed City that a review was required
- Public Notice sent to property owners within 300 feet.
 - Notice posted at park & published in newspaper
- Public Hearing held at Planning Commission (2 meetings)
 - PC approved the application with six conditions

4



CONDITION F

**The maximum width of the pier and dock
shall be 5 feet.**