

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
August 6, 2024

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard
Keli Shaffer
Lance Speirs
Don Kennedy
Bob Maxwell
Ted Olson
Tony Harbolt

Administration/Staff

Terri Cooper, Mayor
Sonny Weathers, City Administrator
Glen Horton, Parks & Recreation Director
Scott Duncan, Public Works Director
Roxanne Wright, Administrative Assistant

REGULAR SESSION – 6:30 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Cooper called the meeting to order at 6:30 pm, led the Pledge of Allegiance, and conducted roll call. All members were present in person.

2. AGENDA APPROVAL

- A. Add Resolution 24-704 as Section 4. Motion to approve made by Councilmember Olson, seconded by Councilmember Shaffer, carried 7-0.
- B. Due to the large number of attendees, citizen comments will be limited to a total of thirty minutes with each person allowed two minutes. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Shaffer, carried 7-0.
- C. Change the order of the agenda to the following Section 3. Announcements/Proclamations/Special Presentations, Section 4 Resolution 24-704, and Section 5 Interested Citizens: Audience Requests and Comments. Motion to approve made by Councilmember Speirs, seconded by Councilmember Kennedy, carried 7-0.
- D. Strike item 5Ci 2024 Q2 Budget Report. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Harbolt, carried 7-0.
- E. Motion to approve agenda as amended made by Councilmember Shaffer, seconded by Councilmember Kennedy, carried 7-0.

3. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS

- A. Mayor Cooper appointed Diane Nichols to the Parks and Recreation Advisory Board.
 - B. Spokane Councilmember Bingle – apologized for his proposal of purchasing Pine Lodge to use as a homeless shelter. Explained his role and reason for his suggestions. Assured Medical Lake City Council and community that Pine Lodge is not an option, and that he will continue to work with the regional team to look for answers.
 - C. Mayor Cooper stated that there would be no questions tonight. Shared that the topic will be part of the August 21st Community Meeting and there will be an opportunity for questions. Citizens are welcome to reach out to Councilmember Bingle directly as well.
- 4. RESOLUTION 24-704 OBJECTING TO CONSIDERATION OF HOMELESS FACILITIES IN THE CITY OF MEDICAL LAKE**
- A. Mayor Cooper read the Resolution. Council discussion. Councilmember Pritchard would like to change the term “homelessness camp” to “homeless facility”. Motion to amend as such made by Councilmember Kennedy, seconded by Councilmember Speirs, carried 7-0.
 - B. Motion to approve as amended made by Councilmember Harbolt, seconded by Councilmember Olson, carried 7-0.
 - C. Mayor Cooper thanked Councilmember Bingle and confirmed her commitment to regional collaboration on the homelessness issue. Asked citizens to save comments on this topic for the August 21st Community meeting. Councilmember Bingle shared that he will attend that meeting as well.

5. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. None. Mayor Cooper let attendees know they could stay but were also free to go. At 6:50 pm, Mayor Cooper gave a five-minute recess while the attendees left. Called the meeting back to order at 6:55 pm.

6. REPORTS

- A. Council Comments
 - i. Councilmember Pritchard – spoke on PFAS sampling. Volunteers needed for Blue Waters Bluegrass Festival this weekend. Next Geo Walk will be August 21st.
 - ii. Councilmember Shaffer – Finance Committee met and reviewed claim vouchers and the Q2 Budget report.
 - iii. Councilmember Speirs – no report
 - iv. Councilmember Kennedy – no report
 - v. Councilmember Maxwell – no report
 - vi. Councilmember Olson – no report
 - vii. Councilmember Harbolt – Parks and Recreation Committee – updated on Linger at the Lake, budget, Blue Waters Bluegrass Festival, Coney Island Park dock, RCO grant, and the kitchen remodel.

***At this point in the meeting, a Zoom bomber interrupted, and the meeting was shut down and restarted.*

- B. Mayor Cooper – Thanked citizens for their attendance at the press conference to address the Pine Lodge issue.
- C. City Administrator & City Staff
 - i. Sonny Weathers, City Administrator – reported on the August 1st Linger at the Lake concert and shared about the upcoming day of remembrance event hosted by Re*Imagine Medical Lake on August 18th.
 - ii. 2024 Q2 Budget Report - stricken

iii. 2024 Q2 Code Enforcement Report

1. Dave Yuhas, Code Enforcement Officer gave a presentation. See attached.

7. WORKSHOPS

A. ARPA Beautification Funding

- i. Glen Horton, Parks and Recreation Director gave a presentation. See attached.

B. Capital Improvement Plan Update

- i. Mr. Weathers reviewed each project report in the packet. Council discussion.
- ii. Scott Duncan, Public Works Director gave an update on the scrub seal project.

8. ACTION ITEMS

A. Consent Agenda

- i. Approve **June 28, 2024**, Council Retreat minutes and **July 16, 2024**, regular minutes.

1. June 28th – correction on page two, letter E should read Capital Improvement Plan not Comprehensive Plan. Motion to approve correction made by Councilmember Kennedy, seconded by Councilmember Olson, carried 7-0.
2. July 16th – motion to approve made by Councilmember Shaffer, seconded by Councilmember Speirs, carried 6-0-1 with Councilmember Kennedy abstaining since he was not present at that meeting.

- ii. Approve **August 6, 2024**, Claim Warrants numbered **51548** through **51609** in the amount of **\$244,930.52**.

1. Motion to approve made by Councilmember Shaffer, seconded by Councilmember Speirs, carried 7-0.

B. Utility Late Payment Citizen Request

- i. Finance Committee reviewed and decided to waive the late fee. They do not wish to make a policy change at this time. Motion to approve made by Councilmember Shaffer, seconded by Councilmember Speirs, carried 7-0.

- C. Appointment of Diane Nichols to Parks and Recreation Advisory Board – this was done earlier in the meeting by Mayor Cooper.

9. PUBLIC HEARING - none

10. RESOLUTIONS

A. 24-698 Jan-Pro Janitorial Service Agreement

- i. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Shaffer, carried 7-0.

B. 24-699 RCO COAF Grant Application Authorization

- i. Mr. Weathers reviewed for Council.
- ii. Motion to approve made by Councilmember Speirs, seconded by Councilmember Kennedy, carried 7-0.

C. 24-700 Stormwater Mitigation Consultant Agreement

- i. Mr. Weathers reviewed for Council.
- ii. Motion to approve made by Councilmember Olson, seconded by Councilmember Speirs, carried 7-0.

D. 24-701 Blake Agreement Update

- i. Mayor Cooper - Change the point of contact on page 59 to Dave Lucas.
- ii. Motion to approve with correction made by Councilmember Speirs, seconded by Councilmember Harbolt, carried 7-0.

- E. 24-702 Amendment to ARP Agreement 22ARP1189
 - i. Mayor Cooper explained the reason for the amendment.
 - ii. Motion to approve made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 7-0.

- F. 24-703 Agreement for Government Relations Services
 - i. Mr. Weathers reviewed and introduced two representatives, Briahna Murray and Emily Shay, who were present on Zoom. Ms. Murray shared a little about what they do.
 - ii. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Shaffer, carried 7-0.

11. ORDINANCES - None

12. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

A. none

13. EXECUTIVE SESSION - none

14. EMERGENCY ORDINANCES - none

15. UPCOMING AGENDA ITEMS - none

16. CONCLUSION

- A. Motion to conclude meeting at 8:25 pm made by Councilmember Pritchard, seconded by Councilmember Speirs, carried 7-0.



Terri Cooper, Mayor




Koss Ronholt, Finance Director/City Clerk

8/20/24
Date


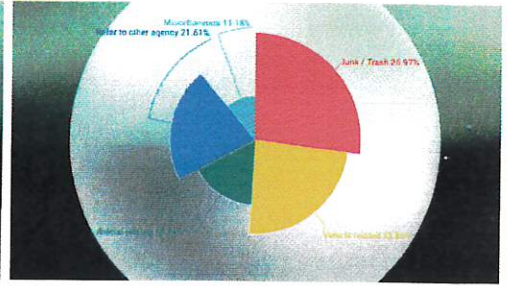
Medical lake Code Enforcement

CITY COUNCIL UPDATE
2ND QUARTER 2024



Closed 2023 with
85 Cases

Currently at
63 Cases 08/06/24





Moving forward

- Enforcement of Abandoned vehicle / junk vehicles
- Code Enforcement Guide Lines
- Make adjustments to codes that are outdated / create new code as needed
- Create new door knockers
- Updates to the new website
- Washington State Association of Code Enforcement Fall Conference



Thank you



Questions?

ARPA BEAUTIFICATION FUNDS 2024

STAFF SUGGESTIONS & OPTIONS

The proposed signage program is designed to meet the needs of the community while also being cost-effective and easy to maintain. The program is designed to be flexible and adaptable to future needs.

SIGNAGE: 4 CLASSIFICATIONS

DIRECTIONAL | INFORMATIONAL | IDENTITY | REGULATORY

OPTION #2 HYBRID - INCREMENTAL

Planning for the Future

May not meet ARPA mandates

Potential to lose funding

WHAT ARE THE FUNDS

The City allocated \$100,000 in ARPA funding to be designated towards beautification projects within the City.

These funds must be spent or designated to a project by the end of the year.

WELCOME SIGNS AND PARKS

Map showing locations for Welcome Signs and Parks.

OPTION #3 GATEWAYS, PARKS, & FLAGS

Gateway signs, parks, and flags.

WHY BEAUTIFICATION?


- Make it easier for visitors to find their way
- Better for our businesses
- Signage made to our specifications & standards

OPTION #1 GATEWAYS ONLY

- Better looking and an amenity
- Regional landmarks around town
- City pride

SOME OPTIONS IF DESIRED TO MOVE FORWARD

PARKS SIGNAGE



It's great looking at it to modern
And it's a little grabbing.

THANK YOU!

