



City of Medical Lake  
124 S. Lefevre St.  
P.O. Box 369  
Medical Lake, WA 99022-0369

City Hall: (509) 565-5000 Fax: (509) 565-5008

Parks & Recreation: (509) 565-5007

Police: (Crime Check) (509) 456-2233

## **SPECIAL MEETING NOTICE**

**PURSUANT TO RCW 42.30.080, NOTICE IS HEREBY GIVEN TO ALL INTERESTED PARTIES THAT:** The City of Medical Lake's Mayor and City Council will hold a Special Meeting Budget Retreat on Wednesday, September 28, 2022, 11 am – 3 pm. The meeting will be held in person at Silver Lake Camp and Retreat Center 10919 S Lakehurst Drive, Medical Lake.

The purpose of the Special Meeting is to discuss department-level funding and city council priorities related to the 2023 budget. The meeting agenda is attached.

Roxanne Wright, Administrative Assistant

Posted: September 19, 2022

Mayor  
Terri Cooper

Administrator  
Katy Allen

Finance Director

Public Works Director  
Scott Duncan

Police  
County Sheriff

Fire & EMS  
SCFD3



**AGENDA**  
**CITY COUNCIL SPECIAL MEETING BUDGET RETREAT**  
**WEDNESDAY, SEPTEMBER 28, 2022, 11 am – 3 pm**  
**SILVER LAKE CAMP AND RETREAT CENTER**  
**10919 S LAKEHURST DRIVE, MEDICAL LAKE**

**WRITTEN PUBLIC COMMENTS**

If you wish to provide written public comments for the special council meeting, please email your comments to [sduncan@Medical-Lake.org](mailto:sduncan@Medical-Lake.org) by 8:30 a.m. the day of the meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Medical Lake resident
4. The Agenda Item(s) which you are speaking about

\*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 8:30 a.m. will be provided to the mayor and city council members in advance of the meeting.

**Questions or Need Assistance? Please contact the City Hall at 509-565-5000**

**SPECIAL SESSION – 11 AM - 3 PM**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

- A. Additions to Agenda
- B. Excused Absence(s)

**2. WELCOME – Mayor Cooper**

**3. GOALS – Mayor Cooper**

- A. Determine council priorities and demonstrate how council goals can be funded and realized
- B. Maintaining a viable, sustainable, and justifiable budget for 2023 and beyond

**4. DEPARTMENT FUND BUDGETING – Koss Ronholt, Finance Director**

**5. CURRENT AFFAIRS – Scott Duncan, Interim City Administrator**

**6. CONCLUSION**

*\*Next Regular Council Meeting Tuesday, October 4, 2022, 6:30pm*