

City of Medical Lake
124 S. Lefevre Street – City Council Chambers
Planning Commission Meeting and Public Workshop
January 26, 2023, Minutes

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

- a) Approval of agenda. Motion to approve agenda made by commissioner Mark, seconded by commissioner Munson, motion carried 4-0.
- b) Commissioner Mayulianos is acting as Chair in the absence of commissioner Hudson. Commissioner Mayulianos called the meeting to order at 5 pm, led the Pledge of Allegiance, and conducted roll call.
- c) Commissioner Hudson submitted a request for an excused absence from tonight's meeting. All other commissioners were present.
 - i) Motion to approve commissioner Hudson's absence made by commissioner Munson, seconded by commissioner Jorgenson, carried 4-0.

2) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- a) Tammy Roberson 424 W Brooks Rd – Requested correction to the December 15, 2022, minutes; paragraph 8a delete the words "that she felt".

3) APPROVAL OF MINUTES

- a) **December 15, 2022**, Regular Meeting and Public Workshop minutes
 - i) Section 2. a.i, correct vote count to 3-1-1. Motion to correct made by commissioner Mayulianos, seconded by commissioner Munson, carried 4-0.
 - ii) Section 6.a. correct to 17.42.030, not 7.42.020. Motion to correct made by commissioner Mark, seconded by commissioner Munson, carried 4-0.
 - iii) Motion to include Ms. Roberson's attachments that were inadvertently not included in the packet made by commissioner Mayulianos, no second. Motion failed.
 - iv) Commissioner Mayulianos motioned to change Section 3.a.i from 3-0 to 3-0-2, seconded by Commissioner Munson, carried 4-0. Note: Section 3.a.i is a discussion of the November minutes, and the language correctly reflects the conversation at the December meeting. Therefore, this change will not be made to the minutes.
 - v) Section 8.a. strike the words "that she felt". Motion to correct made by commissioner Mark, seconded by commissioner Mayulianos, carried 4-0.
 - vi) Motion to approve minutes as amended made by commissioner Munson, seconded by commissioner Mark, carried 4-0.

4) STAFF REPORTS

- a) Elisa Rodriguez, City Planner
 - i) Shared update on the CAO presentation to City Council at the January 3, 2023, council meeting.
 - ii) Provided clarification on what gets attached to Planning Commission minutes.

5) SCHEDULED ITEMS

- a) Planning Commission Rules of Procedure
 - i) Commissioner Mayulianos opened discussion on the current Rules of Procedure (Rules). She brought to the commission's attention that several changes had been made to the Rules, however, these were invalid due to the procedure used. She suggested that the commission review the newest version from 2015, write down any changes and come back at the next meeting.
 - ii) Legal Counsel, Sean Boutz, offered guidance on the procedure for initiating changes to the Rules of Procedure. Specifically, that before any final changes can be made, they must first be introduced and voted on at a previous meeting.
 - iii) Discussed proposed changes in sections 4.1.2, 4.1.3, 4.1.6 under Order of Business.

iv) Commissioner Mayulianos motioned to introduce proposed changes to Section 4.1, Order of Business, as follows:

1. Call to Order, Pledge of Allegiance and Roll Call
 - A. Additions to the Agenda
 - B. Excused Absences
2. Interested Citizens: Audience Requests and Comments
3. Approval of Minutes
4. Staff Reports
5. Scheduled Items
6. Public Workshops
7. Commission Members' Comments or Concerns
8. Interested Citizens: Audience Requests and Comments
9. Conclusion

Seconded by commissioner Munson, carried 4-0.

- v) Commissioner Mark motioned to introduce a potential change to section 1.3, Attendance, Excused Absences, to add the words "or designee" after Planning Director, seconded by commissioner Mayulianos, carried 4-0.
- vi) Commissioner Mayulianos suggested leaving Section 5.4, Motions to Reconsider, as is, even though the commission had previously passed a motion to change it. Commissioner Mark motioned let Section 5.4 to remain as is, seconded by commissioner Munson, carried 4-0.
- vii) Commissioner Mayulianos motioned to introduce a potential change to Section 2.1, Commission Meetings, to change the commission meeting days to the 4th Thursday of the month, seconded by commissioner Mark, carried 4-0.
- viii) Commissioner Munson motioned to introduce potential changes to pages 7 and 8 to appropriate Medical Lake city contact info, seconded by commissioner Mark, carried 4-0.

6) **PUBLIC WORKSHOP** – Continued from December 15, 2022, Meeting

- a) Application LU 2022-004 TA, Proposal to amend MLMC Section 17.42.030 to allow shipping containers under certain circumstances.
 - i) City Planner, Elisa Rodriguez, explained the application received from Mr. Stoker of Monark Storage. Due to receiving a citation for the illegal placement of shipping containers within the city limits, Mr. Stoker, has opted to request a change to the municipal code to allow shipping containers in commercial zones. Mrs. Rodriguez followed the explanation with a presentation of all the aspects the Planning Commission should think about regulating when considering new code language.
 - ii) Commissioners discussed the proposed change of code. Expressed concerns regarding the aesthetics of shipping containers and their degradation of appearance over time.
 - iii) City Administrator, Sonny Weathers, offered clarification on the process thus far; Mr. Stoker illegally brought in the shipping containers, code enforcement issued citation, Mr. Stoker submitted the application to amend the municipal code thus pausing the code enforcement action.
 - iv) Motion to table discussion to next meeting made by commissioner Mayulianos, seconded by commissioner Mark, carried 3-1 with commissioner Jorgenson voting nay.

7) **COMMISSION MEMBERS' COMMENTS OR CONCERNS**

- a) Commissioner Mayulianos asked about the city's website. Mr. Weathers addressed and explained that the new website is in progress and will hopefully be up and running soon.


8) **INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- a) Tammy Roberson 424 W Brooks Rd – asked for clarification on the failed motion to include her attachments from paragraph 2 of the December 15, 2022, minutes. Mrs. Rodriguez explained that anything handed out at a meeting will become part of the official minutes. Ms. Roberson also asked about unexcused absences for the agenda. Commissioner Munson referred to agenda section 1.3 and clarified that it will be documented in minutes whether the absence is excused or unexcused.

9) **CONCLUSION**

- a) Commissioner Munson motioned to conclude the meeting, seconded by commissioner Mark. Motion carried 4-0 and the meeting concluded at 7:02 pm.

Date: Feb. 28, 2023



Roxanne Wright, Administrative Assistant

Comments Made During PC Meeting

26 Jan 2023

(As of: 26 Jan 2023)

Corrections needed for 15 Dec 2022 Draft PC Minutes:

Paragraph 2) a) ii): States “See attached detailed commentary provided by Ms. Roberson.” – Attachment not included in Agenda packet.

Paragraph 5) a) i): this para is referring to Ms. Roberson’s handout title CAO Summary Handout. If one references something, then this Handout should also be included as part of the Agenda packet which it was not.

Paragraph 8) a): Stated that “Tammy Roberson – shared her disappointment and frustration about the CAO decisions made tonight in particular commissioner Munson’s previous suggestions that she felt he later voted against.” Delete the words “that she felt.” The word “felt” means “sensed.” There was no sensing involved here. He actually voted against his own proposals or he just did not vote period (except for two of them).

Comments made later on during PC Meeting:

Paragraph 3) a) i): Needed to fix the 17 Nov 2022 Minutes, the “motion carried 3-2 with commissioners Mark and Munson abstaining” to “... 3-0-2 with commissioners Mark and Munson abstaining. This was not done initially with the other changes during the Approval of the Minutes.

Informed the Planning Commissioners the following from Robert’s Rules for dummies (page 274): Calling up the motion to *Reconsider* (that is, debating and voting on whether to reconsider in the first place) has to take place in the current session or the next session, unless the next session isn’t going to occur within a quarterly time interval. In that case, it has to be completed by the end of the current session.”

Asked for clarification regarding the motion that failed to have only one motion versus two about not including the attached detailed commentary provided by Ms Roberson. Given response accepted.

Asked if “Unexcused Absences” should also be a written part of the Agenda (along with “Excused” Absences in 1) b)? Given response accepted.