

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
April 18, 2023

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard
Don Kennedy
Heather Starr
Art Kulibert (via Zoom)
Bob Maxwell
Ted Olson
Tony Harbolt

Administration/Staff

Sonny Weathers, City Administrator
Koss Ronholt, Finance Director
Elisa Rodriguez, City Planner
Sean King, City Attorney
Scott Duncan, Public Works Director
Steve Cooper, WWTP Director

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Cooper was not present. Councilmember Kennedy acted as Mayor Pro Tem and called the meeting to order at 6:30 pm, led the Pledge of Allegiance and conducted roll call. All council members were present, with councilmember Kulibert present via Zoom.
 - i. Made a retroactive approval of councilmember Pritchard's absence from the April 4, 2023, council meeting. Motioned by councilmember Harbolt, seconded by councilmember Olson, carried 6-1 with councilmember Pritchard abstaining.

2. AGENDA APPROVAL

- A. Additions to Agenda
 - i. Added Resolution 23-588 – ESRI Service Agreement as item 8.E. Motioned by councilmember Harbolt, seconded by councilmember Pritchard, carried 7-0.
- B. Motion to approve agenda made by councilmember Pritchard, seconded by councilmember Maxwell, carried 7-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. None

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS

- A. Karl Otterstrom with Spokane Transit Authority gave a presentation on STA's 10-year strategic plan, Connect 2035. Discussion held.

5. REPORTS

- A. Public Safety - Councilmember Olson reported that assaults decreased, language is being drafted with Spokane County for Sheriff's contracts, unauthorized camping resolved, code enforcement officer Dave Yuhas hired, more SCOPE involvement.
 - i. FD3 - helped with Fool's Run at Midnight, three new volunteer firefighters, Saturday is the Fisherman's Breakfast (4am-noon), STEPS Printing and ROAM Roasters helped and donated. Harvest Foods donated food, etc.
- B. Council Comments
 - i. Councilmember Pritchard – Shared that the Spokane County Housing and Community Development Advisory Committee (HCDAC) was awarded 2 million dollars, Food Bank on list for 100k. Reported on the recent Geo walk around Medical Lake where community members cleaned up trash and sampled water. Shared that on May 3rd, Medical Lake Middle School will host a STEM career night at 6pm.
 - ii. Councilmember Starr – Finance Committee discussed GIS software, reported that the garbage fee study is progressing, and the staff time study is underway.
 - iii. Councilmember Maxwell – General Government Committee discussed getting signs for the business loop, vacant property ordinance in the works. Reported that the Vector truck is paying for itself (estimated 12k already) and the Baker Street project will be starting soon.
 - iv. Councilmember Olson - Shared that on April 19, 2023, wellness clinic will hold a free meeting regarding students' mental health. Meeting is open to the public 3:30-5:30pm.
 - v. Councilmember Harbolt - no report
 - vi. Councilmember Kulibert: attended a Bluegrass Festival headline group. Shared excitement about grants that they acquired and conducted survey to acquire more grants for future years.
- C. Mayor Pro Tem Kennedy – No comment
- D. City Administrator & City Staff –
 - i. Mr. Weathers – shared that the Legislative session ends on April 24, 2023. He will attend the AWC conference in Spokane in May. Shared about the groundwater agreement. Shared about the recent Community Garden meeting.

6. WORKSHOP DISCUSSION

- A. Application LU 2022-004 TA Shipping Containers
 - i. City Planner, Elisa Rodriguez gave a presentation regarding the application.
 - ii. Applicant Larry Stoker provided input on his request. Apologized for not being aware of code violation. Monark is making visual improvements. Used to have RV storage, now is using storage containers in lieu of RVs. Painting and upkeeping shipping containers. Can keep rates lower when using shipping containers. Containers are much more secure. They are housed in the back of the facility, not very visible. Willing to make adjustments if needed or if the law is changed. Researched what some other communities are doing regarding shipping containers and reported that they are allowed in some cities. Shared that it would cost close to \$100,000 to remove containers. Asking for fair review of the application.
 - iii. Brett Lucas, City Planner for City of Cheney. Asked by Mr. Stoker to talk about the City of Cheney's recent planning developments. 5 years ago, the city began allowing PODS.

McDonald's began using a shipping container for dry storage because of supply chain issues and reduced cost. Shared that shipping containers are used throughout Spokane. Another business added screening to prevent visibility of the shipping container. Plenty of code options to improve visual appeal or screening of shipping containers. Only allowed in Cheney's C2 and industrial zoning, not in residential zones. Cheney ensures that code enforcement manages paint and maintenance of containers. Spokane County does allow shipping containers.

7. ACTION ITEMS

A. Consent Agenda

- i. Approve **April 4, 2023**, minutes.
 1. Motion to approve made by councilmember Harbolt, seconded by councilmember Pritchard, carried 7-0.
- ii. Approve **April 18, 2023**, Payroll Claim Warrants **50027** through **50034** and Payroll Payable Warrants **20197** through **20203** in the amount of **\$134,779.79** and Claim Warrants **50035** through **50075** in the amount of **\$120,515.24**.
 1. Motion to approve made by councilmember Starr, seconded by councilmember Maxwell, carried 7-0.

B. Support for Joint Statement Addressing Homelessness Regionally.

- i. Discussion held.
- ii. Motion to approve made by councilmember Pritchard, seconded by councilmember Starr, carried 7-0.

8. RESOLUTIONS

A. 23-583 Broadline Agreement

- i. Motion to approve made by councilmember Pritchard, seconded by councilmember Maxwell, carried 7-0.

B. 23-584 Managed IT Services Agreement with Executech

- i. Motion to approve made by councilmember Starr, seconded by councilmember Olson, carried 7-0.

C. 23-585 Criminal Histories MOU (Spokane County)

- i. Motion to approve with correction to the word "County" in the title made by councilmember Harbolt, seconded by councilmember Pritchard, carried 7-0.

D. 23-586 Energy Savings Contract with Apollo.

- i. Motion to approve made by councilmember Starr, seconded by councilmember Olson, carried 7-0.

E. (Added item) 23-588 ESRI Service Agreement

- i. Motion to approve made by councilmember Pritchard, seconded by councilmember Maxwell, carried 7-0.

9. PUBLIC HEARING / APPEALS – No items listed.

10. ORDINANCES

- A. Second Read Ordinance 1109 Complete Streets.
 - i. Motion to approve made by councilmember Starr, seconded by councilmember Harbolt, carried 6-1 with councilmember Kennedy voting nay.

11. EXECUTIVE SESSION – None scheduled.

12. EMERGENCY ORDINANCES – No items listed.

13. UPCOMING AGENDA ITEMS

14. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. Lance Speirs, Medical Lake resident – Encouraged council and community to pay attention to 90 day homelessness study and to get the whole county together.

15. CONCLUSION

- A. Motion to conclude meeting made by councilmember Pritchard, seconded by councilmember Harbolt. Motion carried 7-0 and meeting concluded at 8:15 pm.



Terri Cooper, Mayor



Koss Ronholt, Finance Director/City Clerk



STA Connect 2035 Strategic Plan

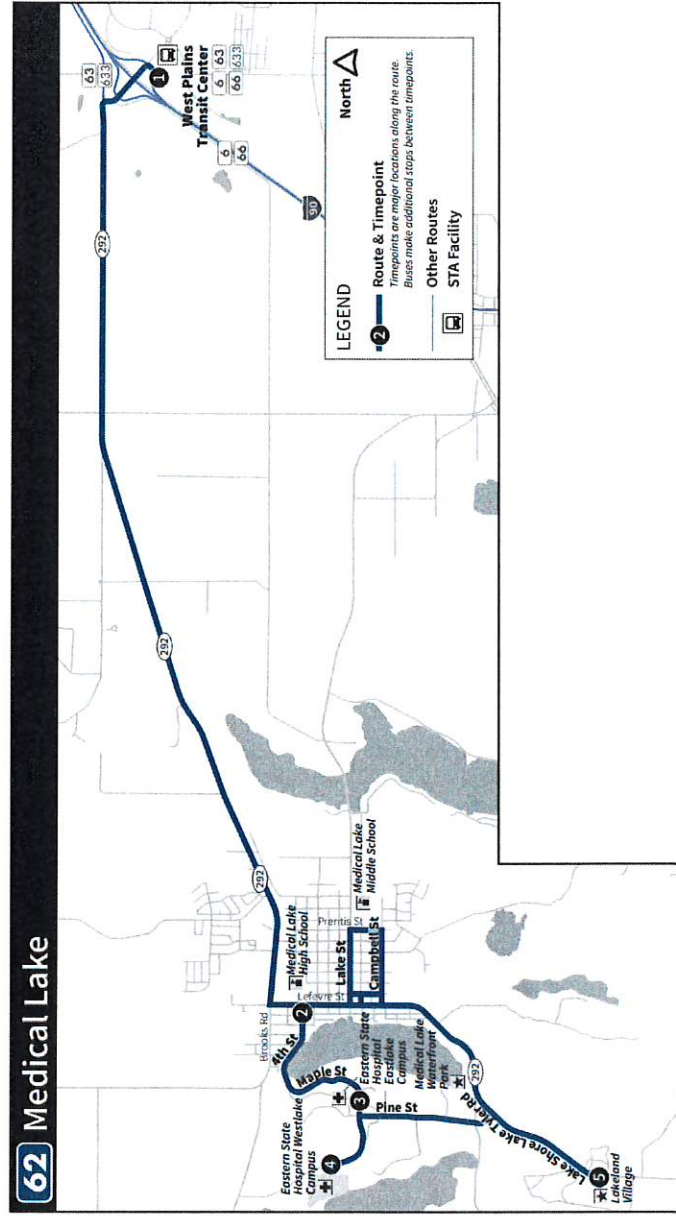
E Susan Meyer
Chief Executive Officer

Karl Otterstrom, AICP
Chief Planning & Development Officer

How a great city moves.™

Spokane Transit: Medical Lake's Public Transportation System

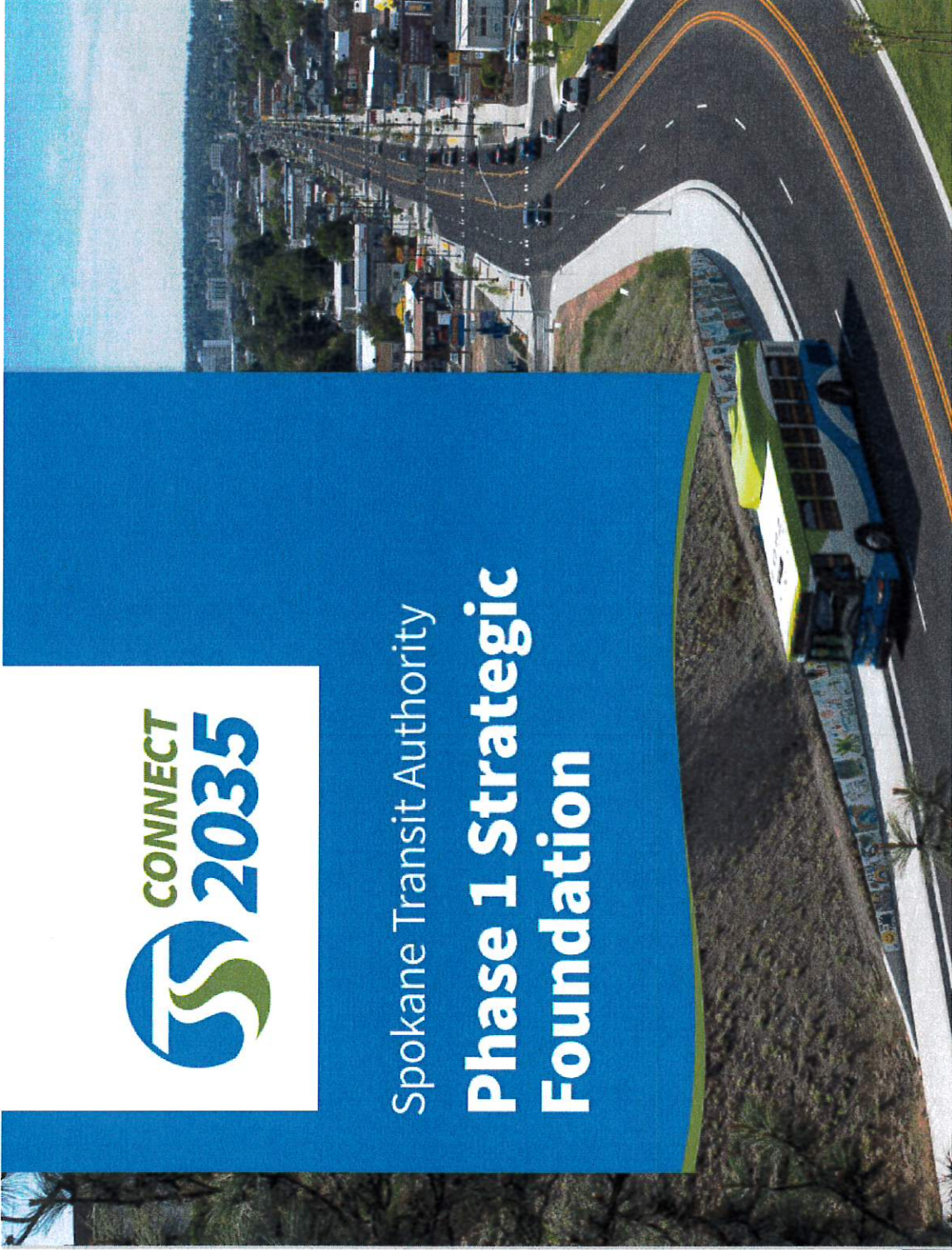
- Service provided:
 - Route 62
 - Paratransit
 - Rideshare
- Current plans include:
 - Stop improvements on SR 902





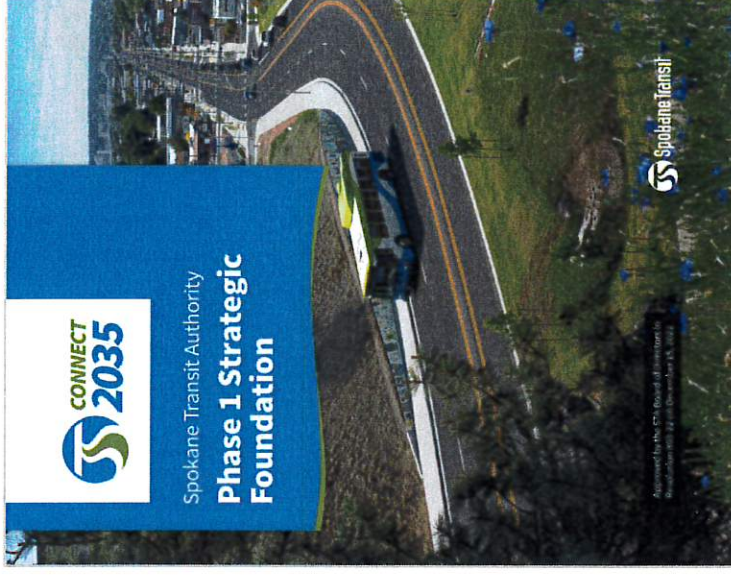
Spokane Transit Authority

Phase 1 Strategic Foundation



What is *Connect 2035*

- STA's next 10-year strategic plan
- Phase 1 Strategic Foundation
 - Completed in 2022
 - Community engagement
 - Revised agency mission and vision
 - Goals, strategies, and headline performance measures
- Phase 2
 - Officially kick-off in July
 - Identify, evaluate, prioritize, and program initiatives, and actions
 - Extensive community engagement



Phase 1 Engagement and Outreach



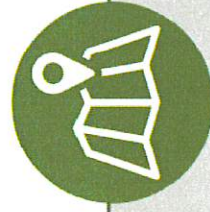
- Interviewed STA Board Members & 27 community leaders
- Online survey - 849 participants
- Held 6 listening sessions
- Prioritization activity at 3 summer events
- 4 STA Board of Director workshops
- STA employee engagement



What we heard people want for the future



Buses that come often is the #1 priority for the future of transit



Service to more places is the #2 priority for the future of transit



People want STA to prioritize expanded hours all week



People see the opportunity for STA to be a leader in sustainability and climate change



Vision

Connecting everyone to opportunity

Mission

We provide safe, inclusive, convenient, and efficient public transportation services to Spokane area communities.

We are leaders in transportation and a valued partner in the region's social fabric, economic infrastructure, and quality of life

Plan Goals

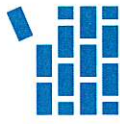
- Each goal in phase 1 plan is supported by strategies, possible actions, and headline performance measures



Goal 1 – Elevate the customer experience



Goal 2 – Lead and collaborate with community partners to enhance the quality of life in our region



Goal 3 – Strengthen our capacity to anticipate and respond to the demands of the region

Goal 1 – Elevate the customer experience

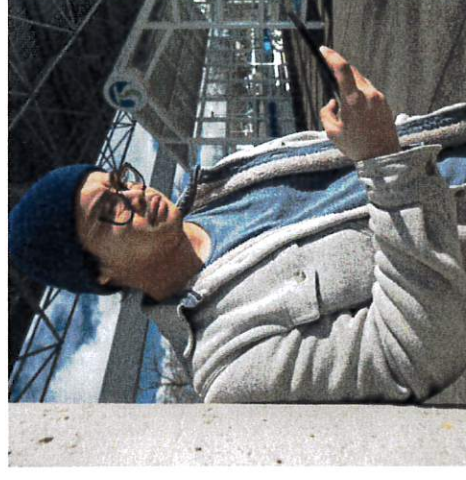


Strategy 1.1 – Expand and adapt mobility options to attract and serve more people

Strategy 1.2 – Advance frequent, easy to use, fast, and reliable service

Strategy 1.3 – Deliver an outstanding door-to-door experience

Strategy 1.4 – Create a welcoming, comfortable, and secure environment for all customers



Goal 2 – Lead and collaborate with community partners to enhance the quality of life in our region



Strategy 2.1 – Collaborate to enhance access to transit

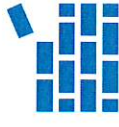
Strategy 2.2 – Support community partners to amplify community benefits

Strategy 2.3 – Proactively initiate partnerships to promote and help employers, service providers, and residential development to locate near high-frequency transit.



Page from *Division Connects Visual Sourcebook*

Goal 3 – Strengthen our capacity to anticipate and respond to the demands of the region



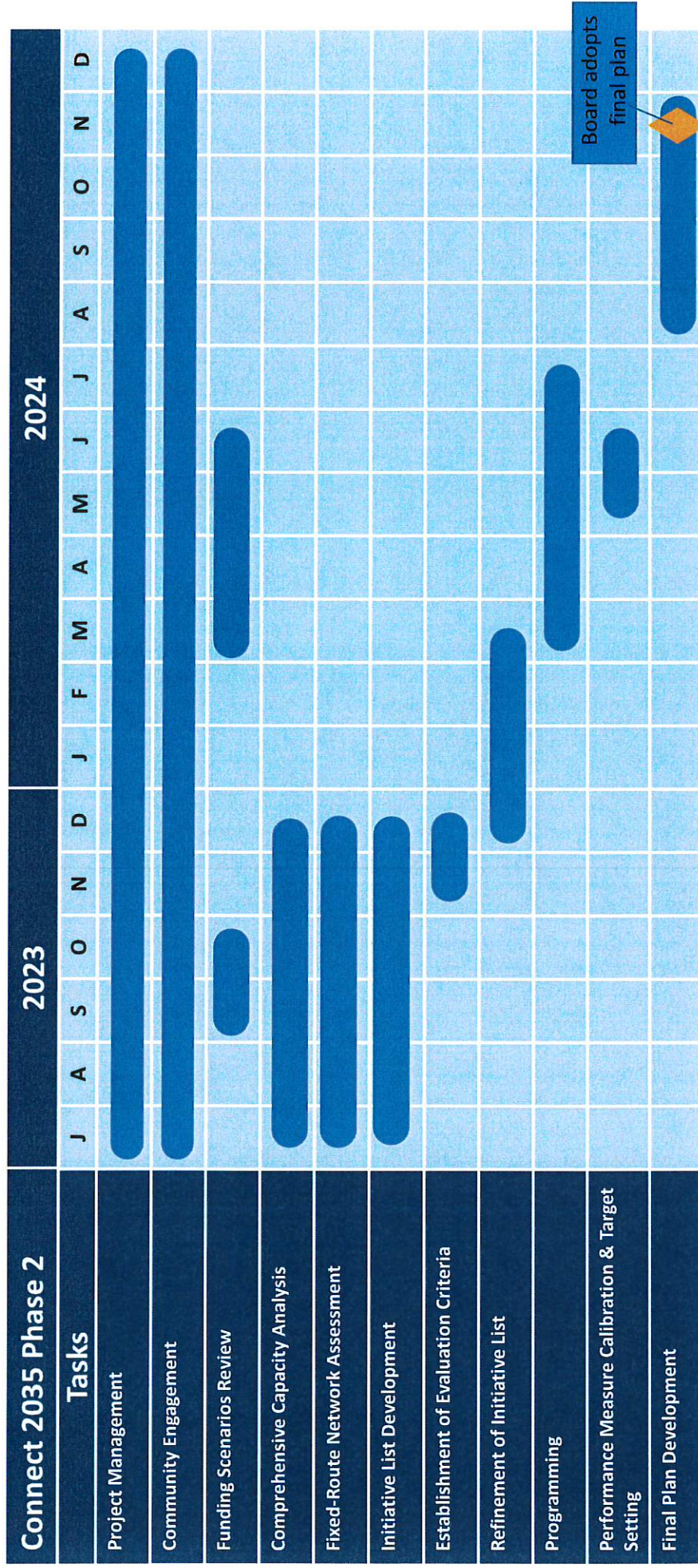
Strategy 3.1 – Develop, prepare, and empower our team members

Strategy 3.2 – Engage in proactive assessment and planning, and deliver strategic long-term investments most beneficial to our communities

Strategy 3.3 – Exemplify financial stewardship to maintain public trust and organizational sustainability



Connect 2035 Phase 2 – Draft Timeline



Adjustments to scope item scheduling expected when consultant team is on-boarded

Questions for you

- How do you see these goals and strategies aligning with the City's priorities for the next 10 years?
- What opportunities do you see for the City and STA to collaborate in the next 10 years?
- How would you like to participate in the Phase 2 of the *Connect 2035*?
- What public engagement strategies have worked well with your citizens?