



**CITY COUNCIL MEETING AGENDA  
TUESDAY, JULY 19, 2022, 6:30 PM  
HELD REMOTELY & IN PERSON AT CITY HALL  
124 S. LEFEVRE ST., MEDICAL LAKE**

- Sign up to provide Public Comment at the meeting via calling in
- Submit Written Public Comment Before 4 pm on (July 19, 2022) - \*SEE NOTE\*
- Join the Zoom Meeting –

<https://us06web.zoom.us/j/89594415549?pwd=YzhUSjFaQnVqRy9ic252clY5bzK4dz09>

Meeting ID: 895 9441 5549

Passcode: 120482

One tap mobile

+12532158782,,89594415549#,,,,\*120482# US (Tacoma)

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Dial by your location

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+1 720 707 2699 US (Denver)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 895 9441 5549

Passcode: 120482

Find your local number: <https://us06web.zoom.us/j/kBOBd5e8S>

**WRITTEN PUBLIC COMMENTS**

If you wish to provide written public comments for the council meeting, please email your comments to [KAllen@Medical-Lake.org](mailto:KAllen@Medical-Lake.org) by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Medical Lake resident
4. The Agenda Item(s) which you are speaking about

\*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.

**Questions or Need Assistance? Please contact City Hall at 509-565-5000**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**
  - a. Absence(s):
2. **AGENDA APPROVAL**
3. **EXECUTIVE SESSION – Tentative**
4. **INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**
5. **ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS**
6. **REPORTS**
  - a. Council Committee Reports
  - b. Council Comments
  - c. Mayor
  - d. City Administrator & City Staff
    - i. Katy Allen - City Administrator position update
    - ii. Fireworks Permits
  - e. Fire District 3 – TNT Fireworks Permit
7. **WORKSHOP DISCUSSION**
8. **GENERAL BUSINESS**
  - A. Consent Agenda
    - i. Approve the July 5, 2022, Minutes
    - ii. Approve **July 19, 2022**, Claim Warrants **41482** through **41526** in the amount of **\$216,804.80** and Payroll Warrants **20134** through **20144** in the amount of **\$191,056.05**.
  - B. Action Items
    - i. Approval of Interim Agreement for Legal Services
9. **PUBLIC HEARING / APPEALS – No items listed**
10. **RESOLUTIONS**
  - A. Resolution 22-543 ARPA Fund Allocations
11. **ORDINANCES**
  - A. Second Reading Ordinance 1099 Budget Amendment
12. **EMERGENCY ORDINANCES – No items listed**
13. **UPCOMING AGENDA ITEMS**
14. **INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**
15. **CONCLUSION**

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
July 5, 2022

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript.** Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

**Councilmembers**

Heather Starr  
Dawn Olmstead  
Don Kennedy  
Chad Pritchard  
Bob Maxwell  
Art Kulibert

**Administration/Staff**

Terri Cooper, Mayor  
Katy Allen, Interim-Deputy  
City Administrator  
Koss Ronholt, Finance Director  
Roxanne Wright, Admin. Asst.  
Shannon Ragonesi,  
Legal Counsel with Keating, Bucklin, & McCormack  
(attended remotely for the Executive Session only)

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

- A. Mayor Cooper called the meeting to order at 6:30 pm and led the Pledge of Allegiance
- B. Absence(s): Tony Harbolt – Councilmember Harbolt asked to be excused, motion to excuse made by Councilmember Kennedy, seconded by Councilmember Pritchard, motion carried 6-0

**2. AGENDA APPROVAL**

- A. Katy Allen, Interim Deputy City Administrator
  - i. Explained the need for Executive Session per RCW 42.30.110.1i (see attachment A) and asked for a motion to add this item to the agenda and move the session up to the next item of business. Motioned by Councilmember Kennedy, seconded by Councilmember Starr, motion carried 6-0.
  - ii. Due to a technical error in the recording of the meeting, and to preserve the integrity of the Executive Session, the council meeting was restarted by the mayor at 6:44, pledge of allegiance done, roll call made, and motion to excuse Councilmember Harbolt made by Councilmember Kennedy, seconded by Councilmember Starr, motion carried 6-0

**3. EXECUTIVE SESSION**

- A. Audience was excused while Executive Session was held. Zoom participants placed in breakout rooms.
- B. Executive Session began at 6:35 pm and ended at 6:42 pm.
  - i. No action was taken during the Executive Session.

**4. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- A. Lahnier Henderson – Requested further clarification regarding the auditorium remodel using ARPA funds. Requested a July 4<sup>th</sup> update from Chief Rohrbach during his Public Safety presentation.
- B. Brandon McCoy – gave a presentation to Council regarding his request to film City Hall and surrounding areas.

**5. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS – None listed**

**6. REPORTS**

**A. City Council & Council Committee Reports**

- i. Public Safety - Fire Chief Rohrbach – Reported that the 4<sup>th</sup> of July celebrations were a little better this year because of the weather. Emergency responses saw an improvement. Reported that community interactions were mostly positive and overall celebrations were responsible. Shared that there were two permits received and approved for the sale of fireworks. Mayor Cooper commented that both the fire department and city council approved permits and these were the same stands that have operated in Medical Lake historically. Chief Rohrbach continued his report sharing that there were 227 calls district-wide last month and that he will get the specific numbers regarding Medical Lake. Shared that mail-in ballots will go out this month and gave information about the EMS Levy.
  - 1. Councilmember Kulibert asked about patrols by the fire department on the 4<sup>th</sup> of July. Chief Rohrbach confirmed that they were, in fact, out and about in the area and mobile.
- ii. Finance Committee – Report will be made during the workshop slated for later in the agenda.

**B. Council Comments**

- i. Councilmember Pritchard – no report
- ii. Councilmember Starr – asked about ORV/Golf cart usage. Mayor Cooper responded that the issue is being investigated and information being gathered from other cities. Katy Allen commented that there will be someone come share information sometime in August.
- iii. Councilmember Kulibert – Commented that he was pleased with how the community handled fireworks and the clean-up afterward.
  - 1. Councilmember Pritchard commented that he noticed fireworks coming from the trail around Medical Lake.
- iv. Councilmember Kennedy – Shared that he attended an STA meeting on Thursday; ridership has been going down with STA and Paratransit. Mayor Cooper noted that it makes sense due to the pandemic and will be interested to compare usage with this year.
- v. Councilmember Maxwell – commented that he enjoyed driving around and seeing everyone having fun during the 4<sup>th</sup> of July celebrations.
- vi. Councilmember Olmstead – no report

**C. Mayor**

- i. Shared that she was impressed with how Medical Lake citizens managed their celebrations. Shared that she joined a block party in her neighborhood with about fifty other citizens. Noted that she will be declaring August "Block Party" month and explained the process that will be put in place.

#### D. City Administrator & City Staff

##### i. Katy Allen, Interim Deputy City Administrator

1. Notified city council that Laura McAloon has given her 30-day resignation notice. Explained that the city is now looking to find legal counsel. The law firm of Evans, Craven, and Lackie will provide an interim agreement for the council's consideration at the July 19, 2022, meeting.
2. Ms. Allen gave an update on the City Administrator position. Shared that five applications have been received and reviewed with four of the five applicants advancing to interviews. Requested availability of council members for interview panels on Monday, July 11, 2022. Once a candidate is selected, the mayor will appoint, and it will be brought before the council for confirmation. The hope is to have a candidate for the July 19<sup>th</sup> council meeting. Mayor Cooper added that community members will be on the interview panel along with city council members.

### 7. WORKSHOP DISCUSSION

#### A. ARPA Grant and Fund Distribution – Koss Ronholt, Finance Director/City Clerk

- i. Mayor Cooper expressed a desire to move forward.
- ii. Mr. Ronholt shared that they had a consensus at the Finance Committee meeting with no changes made to actual allocations.
- iii. Councilmember Starr explained that this was the second round of discussions regarding this matter. Discussed the criteria the Finance Committee used to determine how to disperse funding to non-profit organizations:
  1. Have the organizations received funding in the past?
  2. Do they have other funding options?
  3. Do they have a current 501c3?
- iv. Councilmember Starr explained that organizations can always reapply for the next round of distributions as the Finance Committee opted to not disperse the full amounts at this time. Updated distribution lists were distributed to the council, noting that some of the awarded amounts are different than what was requested. The distribution list is as follows:
  1. Kiwanis – Requested \$2,300, proposed to award full amount.
  2. Re-Imagine Medical Lake – Requested \$20,000, proposed to award full amount.
  3. American Legion – Requested \$2,000, on hold until they receive a valid 501c3.
  4. Dollars for Scholars – Requested \$38,780 over 3 years, proposed to award \$14,960 for one year.
  5. St. John's Lutheran church – requested \$25,000 to update for wheelchair accessibility. Proposed \$7,675 to address functionality not beautification (request included a stained-glass window).
  6. Medical Lake Community Outreach and Food Bank – noted that they have already received a substantial amount of funding. Committee feels that it is in the best interest of the budget to not move forward with this application at this time.
  7. Bluewaters Festival – Requested funding for a sound stage that could be used not just for this festival but for other community events. Commented that this is a great idea but cannot facilitate with ARPA funding, would be more appropriate for Parks and Recreation updating not as a non-profit request since it is a different allocation of funds.

- a. Mayor Cooper commented that she agrees it is a great idea but that we are in the process of updating the lease on the property at Waterfront Park. There are still many questions that haven't been addressed yet regarding the requested soundstage; the answer isn't no, just not for this type of funding.
- 8. \$44,935 is the total amount of funding proposed, this would leave a balance of \$37,827 for a second round of allocations with new applications being required.
- 9. Request to approve allocations made by Councilmember Pritchard seconded by Councilmember Maxwell, motion carried 6-0.
- 10. Mayor Cooper explained the process for non-profits to move forward

## **8. GENERAL BUSINESS**

### **A. Consent Agenda**

- i. Approve the June 21, 2022, Minutes
  - 1. Motion to approve made by Councilmember Kennedy, seconded by Councilmember Pritchard, motion carried 6-0.
    - a. Councilmember Kulibert commented that Councilmember Maxwell's name was incorrect on the PowerPoint presentation from the 5/24 special meeting and requested it be noted in tonight's meeting.
- ii. Approve July 5, 2022, Vouchers 41441 through 41473 in the amount of \$246,752.69.
  - 1. Finance Committee reviewed said warrants and approval recommended.
    - a. Motion to accept made by Councilmember Pritchard, seconded by Councilmember Kulibert, motion carried 6-0.

### **B. Action Items**

- i. Approval of ARPA Funding Distribution
  - 1. Katy Allen explained that this item will be presented as a Resolution for the July 19, 2022, council meeting.

## **9. PUBLIC HEARING / APPEALS – No items listed**

## **10. RESOLUTIONS**

- A. Resolution 22-541 Authorizing the Mayor to Execute a Proposal from EVCO Sound to Provide Audio-Visual Upgrades to City Council Chambers
  - i. Mayor Cooper explained the proposal. Councilmember Kennedy asked if this is a budget item and the mayor explained this is ARPA funded.
  - ii. Councilmember Kennedy moved to approve the resolution, seconded by Councilmember Olmstead, motion carried 6-0.

## **11. ORDINANCES**

- A. First Reading – Ordinance 1099 Budget Amendment
  - i. Koss Ronholt read the Ordinance summary.
  - ii. Mayor Cooper explained the Ordinance in more detail.

- iii. Motion to accept the Ordinance made by Councilmember Starr, seconded by Councilmember Kulibert, motion carried 6-0. Second reading will be held at the July 19, 2022, meeting.

B. Second Reading - Ordinance 1070 Regulating Business Licenses

- i. Koss Ronholt read Ordinance summary
- ii. Mayor Cooper explained the Ordinance in more detail.
- iii. Noted that there needs to be a comma in the summary of Ordinance between the numbers "5" and "6".
- iv. Motion made by Councilmember Pritchard to approve with the above correction, seconded by Councilmember Kulibert, motion carried 6-0 and Ordinance approved.
- v. Councilmember Kulibert made an additional comment that the state of Washington is making some changes to its business licensing processes.

**12. EMERGENCY ORDINANCES – No items listed**

**13. UPCOMING AGENDA ITEMS**

- A. Katy Allen – Interim Deputy City Administrator
  - i. MOU for film request
  - ii. Agreement for interim legal services
  - iii. ARPA Fund Distribution Resolution
  - iv. City Administrator position

**14. INTERESTED CITIZENS**

- A. Lahnne Henderson – Additional questions about auditorium expansion. Mayor Cooper explained that there is no formal proposal yet. Some suggestions have been received and that it would be a multi-purpose room, possibly including more AV equipment, updated flooring, ventilation, etc.

**15. CONCLUSION**

- A. Motion to conclude meeting made by Councilmember Kulibert, seconded by Councilmember Pritchard, motion carried 6-0 and meeting concluded at 7:50 pm.

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Terri Cooper, Mayor

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Koss Ronholt, Finance Director/City Clerk

**Council Meeting Minutes, July 5, 2022**  
**Attachment "A"**  
**RCW 42.30.110(1)i**



**RCW 42.30.110 Executive sessions.** (1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting:

- (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

This subsection (1)(i) does not permit a governing body to hold an executive session solely because an attorney representing the agency is present. For purposes of this subsection (1)(i), "potential litigation" means matters protected by RPC 1.6 or RCW 5.60.060(2)(a) concerning:

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;
- (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or
- (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency;

**City of Medical Lake Agreement for Interim Services  
City Attorney**

**City of Medical Lake Agreement for Interim Services  
City Attorney**

The City of Medical Lake, Washington (“City”), agrees to retain Evans, Craven & Lackie, P.S. (“ECL”), 818 West Riverside, Lincoln Building, Suite 250, Spokane, Washington 99201-0910 for Interim City Attorney Services.

**I. RECITALS**

A. The City is desirous of retaining Evans, Craven and Lackie, P.S. to perform legal services on an interim basis as specified herein.

B. Legal Services (“Services”) shall generally include preparation and review of all City Ordinances, Resolutions, contracts and other legal related documents; legal opinions and memorandums; review of public works projects; land use planning; purchasing and procurement; leasing, purchasing and sale of property; employment matters; public disclosure laws; and certain other limited legal services as designated by the Mayor.

C. Evans, Craven and Lackie, P.S. will assign Sean P. Boutz, to act as City Attorney for the City of Medical Lake, and Sean King as an associate attorney to assist with the Services.

**II. AGREEMENT**

NOW, THEREFORE, in consideration of the following terms and conditions, the parties agree as follows:

1. Services/Term/Fees.

Sean P. Boutz and/or Sean King of Evans, Craven, and Lackie, P.S. shall provide Services as the City Attorney to the City of Medical Lake in accordance with City Ordinance, State Law and generally accepted legal practices, including those Services contained herein, provided that in the event the City requires ECL’s legal services, including those of Mr. Boutz and/or Mr. King, outside of the designated Services, including but not limited to any litigation, appeal, administrative law agency or tribunal, or other related jurisdiction, the City shall compensate ECL on an hourly basis as set forth in paragraph 1(B) below.

A. Effective July 19, 2022 and continuing each month thereafter until terminated as provided for herein, or modified earlier by the parties, the hourly fee for Services provided by Sean P. Boutz shall be in the amount of Two Hundred Dollars (\$200.00) per hour. The hourly fee for Sean King shall be in the amount of One Hundred Eighty-Five Dollars (\$185.00) per hour.

**City of Medical Lake Agreement for Interim Services  
City Attorney**

B. For those legal services performed outside of the designated Services identified in this Agreement, Mr. Boutz shall be compensated by the City at an hourly rate of Two Hundred Twenty-Five Dollars (\$225.00) per hour and Sean King at an hourly rate of Two Hundred Dollars (\$200.00) per hour.

C. If not terminated earlier, after ninety (90) days from the parties' execution of this Agreement, the parties shall meet to discuss the terms of this Agreement and the City's intent to continue with interim City Attorney Services.

2. Billing and Payment.

ECL shall submit monthly invoices to the City for payment of the Services, which shall contain an itemized billing of the Services rendered each month. The City agrees to pay each monthly bill by the 15<sup>th</sup> of the month in which the billing is timely received. The City also agrees to reimburse ECL for all appropriate out-of-pocket expenses paid by ECL on behalf of the City.

3. Effort and Outcome.

Sean P. Boutz, Sean King, and ECL shall use best efforts in their representation of the City. The City acknowledges that ECL, Mr. Boutz, and Mr. King can provide no guarantees with respect to the outcome of a matter.

4. Termination of Representation.

- a. ECL reserves the right to withdraw from this Agreement if the City fails to perform as outlined in this Agreement or for any reason as permitted or required under the Washington Rules of Professional Conduct or as permitted by the Court Rules or Judicial Decisions of the State of Washington. Notification of withdrawal shall be made in writing to the City with a reasonable notice period of at least thirty (30) days provided by ECL. In the event of a withdrawal, the City agrees to promptly pay ECL for all Services rendered including all fees, charges and expenses incurred pursuant to this Agreement prior to the date of the withdrawal.
- b. The City reserves the right to terminate the Agreement with or without cause upon thirty (30) days-notice to ECL. In the event of such termination by the City, ECL shall deliver all files as requested by the City provided, that the City shall promptly reimburse ECL all outstanding fees, charges and expenses incurred pursuant to this Agreement as well as copying charges for reproduction of any produced files.

**City of Medical Lake Agreement for Interim Services  
City Attorney**

5. Indemnification.

The City shall indemnify ECL in accordance with the provisions of the City's Municipal Code Chapter 2.15. ECL agrees that the City shall have no duty to indemnify or hold ECL harmless from any damages, attorneys' fees or other expenses of litigation in any action, claim or proceeding against the City brought directly or indirectly by ECL.

6. Entire Agreement.

This Agreement constitutes the entire understanding between the parties and any prior understanding or representation proceeding the date of this Agreement shall not be binding upon either party except to the extent incorporated herein.

7. Modification.

This Agreement shall be modified only by mutual agreement of the parties herein. Any modification shall be in writing and signed by each party or an authorized representative.

8. Notice.

Any Notice provided for under this Agreement shall be deemed sufficiently given when sent by certified or registered mail to the respective address of each party, which as of the date of this Agreement is as follows:

**CITY**

Name: City Administrator  
Address: 124 S. Lefevre  
Medical Lake, WA 99022

**ECL**

Name: Sean P. Boutz  
Address: 818 W. Riverside Ave.  
Suite 250  
Spokane, WA 99201

9. Washington Law and Venue

This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. Venue shall be Spokane County.

DATED this \_\_\_\_\_ day of July, 2022.

CITY OF MEDICAL LAKE

EVANS, CRAVEN & LACKIE, P.S.

By: \_\_\_\_\_  
Terri Cooper, Mayor

By: \_\_\_\_\_  
Sean P. Boutz, Attorney

**RESOLUTION 22-543**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, AUTHORIZING THE MAYOR, CITY ADMINISTRATOR AND FINANCE DIRECTOR TO EXECUTE AND MANAGE ALLOCATIONS AND ALLOWABLE EXPENDITURE CATEGORIES FOR THE USE OF CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS FROM THE FEDERAL AMERICAN RESCUE PLAN ACT (ARPA) AND RELATED GRANT FUNDING.**

**WHEREAS**, the American Rescue Plan Act (“ARPA”) was signed into law on March 11, 2021. Under ARPA, \$350 billion dollars in emergency funding was made available to state, local and Tribal governments through the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”). The City of Medical Lake was notified it was eligible for \$1,386,248 from SLFRF to combat the challenges created by the COVID-19 pandemic subject to regulatory requirements; and

**WHEREAS**, the State of Washington has made federal grant funds available through the Office of Financial Management to cities for the purpose of providing relief to cities affected by the pandemic; and

**WHEREAS**, the City Council of the City of Medical Lake adopted Resolution 537, signing for the award of American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds of \$1,386,248 to the City of Medical Lake on April 19, 2022; and

**WHEREAS**, of the total awarded ARPA funding, \$203,931 has been expended on allowable uses, leaving a total of \$1,182,316 of unallocated ARPA funding to be allocated by City Council; and

**WHEREAS**, the City of Medical Lake held a Council Retreat open to the public on June 14, 2022 at Silver Lake Resort to discuss proposed ARPA Funding categories and projects for the remaining \$1,182,316; and

**WHEREAS**, the City Council of the City of Medical Lake discussed and approved the proposed allocations of ARPA funding with no further changes on July 5, 2022; and

**WHEREAS**, the Council now desires to allocate the ARPA funding and create allowable expenditure categories for the use of such funds.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Medical Lake, Washington, that the City’s ARPA funds shall be allocated and create allowable expenditure categories for the use of ARPA funds as follows

- |                              |           |
|------------------------------|-----------|
| 1. Public Works Equipment -  | \$307,402 |
| 2. Lake Aerators -           | \$165,524 |
| 3. Broadband (Ptera, Inc) -  | \$118,231 |
| 4. WWTP Capital Reserves -   | \$59,115  |
| 5. Civic Non-Profits -       | \$82,762  |
| 6. Expanded Parks & Trails - | \$118,231 |

- |                                   |           |
|-----------------------------------|-----------|
| 7. Downtown Beautification -      | \$106,408 |
| 8. Auditorium Remodel -           | \$106,408 |
| 9. City Technology and Training - | \$118,231 |

**BE IT FURTHER RESOLVED**, that the Mayor, City Administrator and Finance Director shall take all actions necessary to create allowable expenditure categories for the use of the City's ARPA funds as set forth herein and to take all other actions necessary to carry out the intent of this Resolution.

**RESOLUTION 22-543 IS APPROVED BY THE CITY COUNCIL OF MEDICAL LAKE ON THIS 19<sup>TH</sup> DAY OF JULY 2022.**

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Terri Cooper  
Mayor

ATTEST

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Koss Ronholt  
Clerk/Treasurer

APPROVED AS TO FORM

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City Attorney

**CITY OF MEDICAL LAKE ORDINANCE NO. 1099**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, SPOKANE COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 1092, §1 (2021) AND THE 2022 FINAL BUDGET; PROVIDING FOR THE EFFECTIVE DATE THEREOF AND OTHER MATTERS PROPERLY RELATED THERETO.

**WHEREAS**, the final budget of the City of Medical Lake for the year 2022 was approved and adopted December 7, 2021 by Ordinance 1092; and

**WHEREAS**, the City staff recommending to change the name of the “Sick Leave Buyback Fund” to the “Leave & Severance Fund” to more appropriately reflect the uses of the fund; and

**WHEREAS**, pursuant to Resolution 471, §7 (2001), the Leave & Severance Fund is designated as the fund to compensate employees in accordance with the personnel rules of the city; and

**WHEREAS**, further pursuant to Resolution 471, §7 (2001), the Leave & Severance Fund is designated as the fund to compensate employees in accordance with severance and contractual, post-employment payment to former employees; and

**WHEREAS**, a transfer from the Leave & Severance Fund to the General Fund has become necessary to pay leave payouts and contractual, post-employment payments to former employees; and

**WHEREAS**, a transfer from the Leave & Severance Fund to the Water/Sewer Fund has become necessary to pay leave payouts and contractual, post-employment payments to former employees.

NOW, THEREFORE, the City Council of the City of Medical Lake, Spokane County, Washington, hereby ordain as follows:

**Section 1:** Ordinance No. 1092, §1 (2021), is hereby amended (deleted items ~~stricken~~, added items double-underlined) to change the following fund name: ~~Sick Leave Buy Back Fund~~ Leave & Severance Fund.

**Section 2:** The following fund amounts are hereby amended for the year 2022:

<u>Fund #</u>	<u>Description</u>	<u>Revenue</u>	<u>Expenditure</u>
105	Leave & Severance Fund	\$ 186,731	\$ 125,000
001	General Fund	\$4,667,396	\$2,880,344
401	Water/Sewer Fund	\$2,784,150	\$1,983,807

**Section 3: Repealer.** All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.

**Section 4: Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

**Section 5: Effective Date.** This ordinance shall be in full force and effect five (5) days after passage, approval and publication in accordance with law.

INTRODUCED THIS 5th day of July, 2022.

ADOPTED THIS 19th day of July, 2022.

CITY OF MEDICAL LAKE,  
WASHINGTON

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Terri Cooper, Mayor

ATTEST:

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Koss Ronholt, Finance Director/City Clerk

APPROVED TO FORM:

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Laura McAloon, City Attorney



**Summary of  
City of Medical Lake Ordinance No. 1099**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, SPOKANE COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 1092, §1 (2021) AND THE 2022 FINAL BUDGET; PROVIDING FOR THE EFFECTIVE DATE THEREOF AND OTHER MATTERS PROPERLY RELATED THERETO.

CITY OF MEDICAL LAKE

A summary of the principal provisions of Ordinance No. 1099 of the City of Medical Lake, Washington, adopted on July 19, 2022, is as follows:

**Section 1:** Changes the name of the “Sick Leave Buy Back Fund” to the “Leave & Severance Fund.”

**Section 2:** Amends the 2022 Budget to provide for a \$50,000 transfer from the Leave & Severance Fund to the General Fund and a \$50,000 transfer from the Leave & Severance Fund to the Water/Sewer Fund, each to pay leave payouts and contractual, post-employment payments to former employees.

**Section 3.** Repeals all other ordinances and resolutions or parts thereof in conflict with the ordinance.

**Section 4:** Provides that other sections, sentences, clauses, or phrases of the ordinance in the ordinance are not affected if one is made invalid.

**Section 5:** Provides for the effective date of the ordinance.

The full text of Ordinance No. 1099 will be mailed to any citizen without cost upon request from the City’s Clerk’s office.

CITY OF MEDICAL LAKE