

CITY OF MEDICAL LAKE
City Council Special Meeting – Budget Retreat

11:00 am
September 28, 2022

Silver Lake Camp and Retreat Center
10919 S Lakehurst Drive, Medical Lake

Minutes

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Heather Starr
Dawn Olmstead
Chad Pritchard
Art Kulibert

Administration/Staff

Terri Cooper, Mayor
Scott Duncan, Interim City Admin.
Koss Ronholt, Finance Director
Steve Cooper, WWTP Director
Roxanne Wright, Administrative Assistant

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

A. Mayor Cooper called the meeting to order at 11:08 am, led the Pledge of Allegiance, and conducted roll call. Councilmembers Starr, Olmstead, Pritchard, and Kulibert were present.

2. WELCOME – Mayor Cooper

A. Mayor Cooper welcomed everyone and gave an overview of the agenda.

3. GOALS – Mayor Cooper

- A. Determine council priorities and demonstrate how council goals can be funded and realized

- B. Maintaining a viable, sustainable, and justifiable budget for 2023 and beyond

4. DEPARTMENT FUND BUDGETING – Koss Ronholt, Finance Director

A. Gave Budget Foundations presentation (Attachment A).

5. CURRENT AFFAIRS – Scott Duncan, Interim City Administrator

- A. Gave 2023, Looking Forward presentation. Shared about updated rates and status of city wells.
- B. Mayor Cooper shared about the salary survey and current union negotiations.

6. COUNCILMEMBER CONCERNS AND INTERESTS

- A. Councilmember Pritchard
 - i. Primary interests are Parks & Rec programs, after-school programs, summer camps, stormwater/lake health, and swales.
 - 1. Mayor Cooper shared her discussion with Medical Lake School District regarding partnering with them for before and after school programs.
 - 2. Discussed the city's Parks and Recreation program.
 - 3. Discussed the topic of stormwater and swales.

- B. Councilmember Starr
 - i. Primary interests are an information center/kiosk, concern regarding the left-handed turn onto Stanley Street from Hwy 902, and golf carts on city streets.
- C. Councilmember Kulibert
 - i. Primary interests are installing/providing RV hook-ups, stabilizing revenue funds, and possible uses for recycled glass, and having our own facility to process.
- D. Councilmember Olmstead
 - i. Primary interests are attracting new businesses to the city, parks and recreation program development, and providing information via social media.
 - 1. Discussed attracting businesses to our city.
 - 2. Discussed requirements for business appearances and how to facilitate them.
 - 3. Discussed expanding the city's Parks and Rec social media presence. Shared that Zipline can manage social media posting for the city.
- E. Mayor Cooper
 - i. Shared about the current issue of a local business moving in shipping containers which is against the city ordinance. Discussed current regulations for storage units on properties.
 - ii. Shared program ideas; garden club, community garden, civics/history museum, summer concerts, expanding the farmer's market.
 - iii. Shared about the city's current contract for police services.

7. POOLED FUNDS

- A. Mr. Ronholt shared information regarding pooled funds.

8. CONCLUSION

- A. Mayor Cooper thanked everyone for coming and concluded the meeting at 2:17 pm.



Terri Cooper, Mayor



Koss Ronholt, Finance Director/City Clerk