



**CITY COUNCIL MEETING AND PUBLIC HEARING AGENDA  
TUESDAY, NOVEMBER 1, 2022  
HELD REMOTELY & IN PERSON AT CITY HALL  
124 S. LEFEVRE ST.**

- Sign up to provide Public Comment at the meeting via calling in
- Submit Written Public Comment Before 4 pm on (November 1, 2022) - \*SEE NOTE\*
- Join the Zoom Meeting –  
<https://us06web.zoom.us/j/83512201330?pwd=UnVjN1V4WkRKMDNRdEgxMmUvY2ZsQT09>

Meeting ID: 835 1220 1330

Passcode: 248669

One tap mobile

+12532158782,,83512201330#,,,,\*248669# US (Tacoma)

+17193594580,,83512201330#,,,,\*248669# US

Dial by your location

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+1 719 359 4580 US

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+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

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Meeting ID: 835 1220 1330

Passcode: 248669

Find your local number: <https://us06web.zoom.us/j/kdVggJ0one>

**WRITTEN PUBLIC COMMENTS**

If you wish to provide written public comments for the council meeting, please email your comments to [SDuncan@Medical-Lake.org](mailto:SDuncan@Medical-Lake.org) by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Medical Lake resident
4. The Agenda Item(s) which you are speaking about

\*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.

**Questions or Need Assistance? Please contact City Hall at 509-565-5000**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

- A. Absence(s):

**2. AGENDA APPROVAL**

**3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

**4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS**

**5. REPORTS**

- a. Council Committee Reports
- b. Council Comments
- c. Mayor
- d. City Administrator & City Staff

**6. WORKSHOP DISCUSSION**

- A. Golf carts
- B. City Administrator Job Description and Ordinance

**7. GENERAL BUSINESS**

- A. Consent Agenda
  - i. Approve **October 18, 2022, Regular Meeting**, and **October 25, 2022, Special Meeting** minutes
  - ii. Approve **November 1, 2022**, Claim Warrants **41827** through **41851** in the amount of **\$126,507.85**.
- B. Action Items

**8. PUBLIC HEARING**

- A. Preliminary Budget Public Hearing

**9. RESOLUTIONS**

- A. Resolution 22-551 Adopting a Fleet Policy for the City of Medical Lake

**10. ORDINANCES**

- A. First Read Ordinance 1103 Property Tax Levy 2023

**11. EMERGENCY ORDINANCES – No items listed**

**12. UPCOMING AGENDA ITEMS**

**13. INTERESTED CITIZENS**

**14. EXECUTIVE SESSION – No items listed**

**15. CONCLUSION**

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
October 18, 2022

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript.** Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

**Councilmembers**

Tony Harbolt  
Art Kulibert  
Bob Maxwell  
Chad Pritchard  
Heather Starr  
Don Kennedy  
Dawn Olmstead

**Administration/Staff**

Terri Cooper, Mayor  
Scott Duncan, Interim City Administrator  
Koss Ronholt, Finance Director/City Clerk  
Steve Cooper, WWTP Director  
Sean King, City Attorney  
Elisa Rodriguez, City Planner  
Roxanne Wright, Administrative Asst.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

- A. Mayor Cooper called the meeting to order at 6:30 pm, led the Pledge of Allegiance, and conducted roll call. Councilmember Starr requested to be excused due to illness. Motion to approve absence made by councilmember Kennedy, seconded by councilmember Maxwell, motion carried 6-0.
- B. Councilmember Pritchard submitted a request to be excused from the October 25, 2022, Public Hearing due to a previous engagement. Motion to approve absence made by councilmember Olmstead, seconded by councilmember Maxwell, motion carried 6-0.

**2. AGENDA APPROVAL**

- A. No additions. Motion to approve agenda as written made by councilmember Pritchard, seconded by councilmember Harbolt, motion carried 6-0.

**3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- A. None at this time

**4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS – No items listed**

**5. REPORTS**

- A. City Council & Council Committee Reports
  - i. Public Safety, Fire Chief Rohrbach
    - 1. Shared that the county-wide burn ban has been lifted. Debris burning is not permitted yet. Gave an update on August stats; Medical Lake had sixty-nine calls. September had a record-low number of calls at thirty-eight. Updated on the fire district's budget review and volunteer needs. Shared that they will hold an Open

Public Meeting regarding volunteer recruitment this Thursday at 6 pm at Fire District 3, 10 S. Presley in Cheney.

2. Sheriff Kittilstved – shared that he attended tonight’s Public Safety committee meeting to address the topic of golf carts. Shared Medical Lake’s call and crime report and that overall crime is low in Medical Lake. Shared crime trend information. Reported that SCOPE is actively recruiting. Shared that a joint Training Center is being built just outside of town and discussed how this will increase police proximity to Medical Lake.

ii. Finance Committee

1. Councilmember Olmstead shared that the committee discussed the ongoing budget preparation and how to properly allocate expenditures per department.

iii. Public Works

1. Councilmember Maxwell gave an update on the wastewater pressure main leak; permission has been granted by the Army Corps of Engineers to move forward with the repair. Shared that the repair itself will be quick once the contractor is on site. Reported that the city wells are doing great, with no problems. Shared that Public Works is hiring one additional maintenance person with the possibility of another. Reported that the fifth solar aerator will be installed at Medical Lake soon. Shared that Public Works is working on winter preparations for the city. Scott Duncan shared that quotes for the Medical Lake Library roof repair are being put together.

B. Council Comments

- i. Councilmember Pritchard shared about the stormwater discussion held earlier today. Shared that the next community walk around Medical Lake will be in December with another to be held in April.
- ii. Councilmember Kulibert – no report
- iii. Councilmember Kennedy – no report
- iv. Councilmember Maxwell - no report
- v. Councilmember Olmstead – shared continued concerns regarding the deer population, giving a reminder for the community to not feed them.
- vi. Councilmember Harbolt – no report

C. Mayor Cooper

- i. Provided an update on the Urban Growth Area review

D. City Administrator & City Staff

- i. High School Bonfire Permit – Scott Duncan
  1. Medical Lake High School’s Homecoming bonfire will be held on Wednesday, October 19, 2022, at 7 pm. The permit has been approved by Fire District 3 and Spokane County Sherriff.
- ii. Planning Department Update – Elisa Rodriguez, City Planner
  1. Mrs. Rodriguez gave an update on the city planning department, including the Critical Areas Ordinance (CAO) update, and the Urban Growth Area planning process.

2. Shared about the EWU Urban Planning Program studio class project. The class and professor came to City Hall today and met with Gerri Johnson for a history lesson on Medical Lake and took a van tour of the city.

## 6. WORKSHOP DISCUSSION

- A. Golf carts – Scott Duncan
  - i. Mr. Duncan requested to table this workshop discussion until councilmember Starr is present. Motion to move the discussion to the November 1, 2022, council meeting made by councilmember Kennedy, seconded by councilmember Harbolt, motion carried 6-0.
- B. Letter for Police Services
  - i. Mayor Cooper explained the purpose of the letter. Motion to approve sending the letter made by councilmember Harbolt, seconded by councilmember Olmstead, motion carried 6-0.

## 7. GENERAL BUSINESS

- A. Consent Agenda
  - i. Approve **September 28, 2022**, Special Meeting Budget Retreat minutes and **October 4, 2022**, Regular Meeting minutes
    1. Motion to approve September 28, 2022 minutes made by councilmember Olmstead, seconded by councilmember Pritchard, motion carried 6-0. Motion to approve October 4, 2022 minutes made by councilmember Pritchard, seconded by councilmember Kulibert, motion carried 6-0.
  - ii. Approve **October 18, 2022**, Claim Warrants **41782** through **41825** in the amount of **\$130,758.43**, Payroll Claim Warrants **41774** through **41781**, and Payroll Payable Warrants **20160** through **20166** in the amount of **\$142,286.80**.
    1. Councilmember Olmstead shared that the Finance Committee reviewed and recommended approval of all October 18, 2022 warrants.
    2. Motion to approve warrants made by councilmember Olmstead, seconded by councilmember Kennedy, motion carried 6-0.
- B. Action Items
  - i. Letter of Understanding (LOU) for DSHS Land Lease
    1. Scott Duncan explained that the purpose of the LOU is to extend the current DSHS Land Lease to January 31, 2023. Motion to approve the LOU made by councilmember Kennedy, seconded by councilmember Kulibert, motion carried 6-0.

## 8. PUBLIC HEARING / APPEALS – No items listed

## 9. RESOLUTIONS

- A. Resolution 22-549 Zemler Street Intent to Vacate
  - i. Ms. Rodriguez explained the Resolution and the process moving forward.
  - ii. Motion to approve the Resolution made by councilmember Kulibert, seconded by councilmember Olmstead, motion carried 6-0.
    1. A Public Hearing will be set for the November 15, 2022, City Council meeting.

**10. ORDINANCES**

- A. Second Read Ordinance 1101 ARPA Budget Amendment
  - i. Ordinance read by City Attorney Sean King.
  - ii. Motion to approve Ordinance 1101 made by councilmember Kulibert, seconded by councilmember Pritchard, motion carried 6-0.
  
- B. Second Read Ordinance 1102 Library Budget Amendment
  - i. Ordinance read by City Attorney Sean King.
  - ii. Motion to approve Ordinance 1102 made by councilmember Harbolt, seconded by councilmember Maxwell, motion carried 6-0.

**11. EMERGENCY ORDINANCES – No items listed**

**12. UPCOMING AGENDA ITEMS**

- A. Golf cart workshop

**13. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- A. Lahnne Henderson 611 E Ladd – commented that she had a difficult time hearing the speakers. Commented on the letter for police services and wanted it stated for the record that she opposes any change to the current policing agreement.
- B. Brad Olmstead 1010 E Fox Ridge – wanted to recognize local business Elephant Touchless Car Wash for the new owner’s efforts to improve the business’s appearance and his commitment to community outreach.

**14. EXECUTIVE SESSION – None**

**15. CONCLUSION**

- A. Motion to conclude meeting made by councilmember Pritchard, seconded by councilmember Olmstead, motion carried 6-0 and meeting concluded at 7:42 pm.

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Terri Cooper, Mayor

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Koss Ronholt, Finance Director/City Clerk

**CITY OF MEDICAL LAKE**  
**City Council Special Meeting and Public Hearing**

6:30 PM  
October 25, 2022

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript.** Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

**Councilmembers**

Dawn Olmstead  
Art Kulibert  
Bob Maxwell  
Don Kennedy  
Heather Starr

**Administration/Staff**

Terri Cooper, Mayor  
Scott Duncan, Interim City Administrator  
Koss Ronholt, Finance Director/City Clerk  
Steve Cooper, WWTP Director  
Roxanne Wright, Administrative Asst.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

- A. Mayor Cooper called the meeting to order at 6:35 pm, led the Pledge of Allegiance, and conducted roll call.
- B. Absences: Councilmember Pritchard and Councilmember Harbolt
  - i. Councilmember Pritchard's absence was approved at the October 18, 2022, meeting.
  - ii. Councilmember Harbolt submitted a request for absence due to being out of town. Motion to approve absence made by councilmember Kulibert, seconded by councilmember Starr, motion carried 4-0.
  - iii. Councilmember Kennedy notified Mayor Cooper that he was running late. Arrived at 7 pm.

**2. AGENDA APPROVAL**

- A. Proposed changes to rates and fees
  - i. Motion to approve the addition to the agenda made by councilmember Kulibert, seconded by councilmember Maxwell, motion carried 4-0.

**3. PUBLIC COMMENTS**

- A. None

**4. STAFF REPORT**

- A. 2023 Budget Revenues Presentation – Koss Ronholt, Finance Director
  - i. Mr. Ronholt presented information on budget revenues for 2023.

**5. WORKSHOP DISCUSSION**

- A. Resolution 22-550 Medical Lake Property Tax Levy 2023
  - i. Public hearing opened at 6:56 pm

- ii. Council comments – none
- iii. Public comments – none
- iv. Closed public hearing 6:57 pm
- v. Will move this as an ordinance to November 1, 2022, council meeting.
  - 1. Motion to accept Resolution 22-550 as read and bring forth as an ordinance at the November 1, 2022, council meeting made by councilmember Olmstead, seconded by councilmember Maxwell, motion carried 4-0.

**B. Proposed changes to rates and fees**

- i. Mayor Cooper discussed proposed changes and asked council members for comments or questions.
- ii. Councilmember Starr inquired what the deciding factors were on the proposed changes. Mr. Ronholt explained the process.
- iii. Councilmember Kulibert – no comments or questions.
- iv. Councilmember Kennedy – no comments or question.
- v. Councilmember Maxwell – no comments or questions.
- vi. Councilmember Olmstead – no comments or questions.
- vii. Mayor Cooper shared that she has received and reviewed the 2023 preliminary budget.

**6. ADDITIONAL PUBLIC COMMENTS**

- A. None

**7. CONCLUSION**

- A. Motion to conclude meeting made by councilmember Olmstead, seconded by councilmember Maxwell. Motion carried 5-0 and the meeting concluded at 7:06 pm.

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Terri Cooper, Mayor

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Koss Ronholt, Finance Director/City Clerk



# City of Medical Lake

## 2023 Preliminary Budget

Presented by Mayor Terri Cooper



# City of Medical Lake



## Elected Officials

Terri Cooper  
Don Kennedy  
Anthony Harbolt  
Art Kulibert  
Chad Pritchard  
Dawn Olmstead  
Heather Starr  
Robert Maxwell

Mayor  
Mayor Pro Tem  
Council Member  
Council Member  
Council Member  
Council Member  
Council Member  
Council Member



City of  
Medical Lake

Document prepared by:  
Koss Ronholt, Finance Director

# Budget Guide

## 2023

# Budget Process

## Purpose

The City of Medical Lake's budget seeks to achieve four basic purposes:

1. Policy Document: The City's budget process is conducted in a manner that allows the City's policy officials to comprehensively review the direction of the City and to redirect its activities by means of the allocation of financial resources. On this basis, the budget sets policy for the following year. The budget process also facilitates the evaluation of the City programs by providing a means to measure the financial activities of the departments.
2. Operational Guide: The budget provides financial control by setting forth both legislative and administrative guidance to City employees regarding the character and scope of their activities in both summary and detail form in the various products of the budget process.
3. Financial Plan: The budget outlines the manner in which the financial resources of the City will be managed during the budget period. This allocation of resources is based on an understanding of both the current year's needs and the long-term view of the development of City programs. The budget takes into account unforeseen contingencies and provides a process for periodic adjustments.
4. Communications Medium: The budget provides management information as a comprehensive tabulation of information regarding both the character and scope of City activity. It also provides a unique opportunity to allow and encourage public review of City operations. The budget describes the activities of the City, the reason or cause for those activities, future implications, and the direct relationship to the citizenry.

## Process

The City of Medical Lake operates on a calendar year basis. It utilizes an incremental budgeting approach that assumes, for most functions of government, that the current year's budget is indicative of the base required for the following year. Any increases are incremental and are either based on need, emerging issues, Council goals, and available resources.

The budget process begins in late spring/early summer with departments preparing requests for new staff, programs, or significant increases to their current year budget that will address emerging issues and other operational needs. The City Administrator and Finance Director conduct an analysis of the departmental base budgets and the revenue outlook for the coming year to determine the availability of funds for any new programs or services. These requests are submitted to the Finance Director for processing. A complete proposed budget is presented to the Mayor in September/October. The Mayor reviews the budget in detail and develops a preliminary budget recommendation.

The preliminary budget is presented to the City Council in October/November. The Council makes its adjustments to the preliminary budget and adopts by ordinance a final balanced budget no later than December 31. The final budget as adopted is published, distributed, and made available to the public.

After the budget is adopted, the City enters a budget implementation and monitoring stage. Throughout the year, expenditures are monitored by the Finance Director to ensure that funds are within the approved budget. The Finance Director provides quarterly financial updates to the City Council to keep them current with the City's financial condition. Any budget amendments made during the year are adopted by City Council ordinance. These amendments allow for necessary adjustments to the budget that could not have been planned for during the normal budgeting process. Any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, or other conditions of employment must be approved by the City Council.

## **Basis of Accounting and Budgeting**

### **Basis of Presentation: Fund Accounting**

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. For 2023, the City will use twenty-two (22) separate funds. Each fund has a specific role and responsibility. Each fund is accounted for with a separate set of single-entry accounts that comprises its cash, investments, revenues and expenditures, as appropriate. Revenues and expenditures within each fund are closely monitored to ensure accuracy, accountability and efficiency. The City's resources are allocated to and accounted for in individual funds depending on their intended purpose. The following are the fund types used by the City of Medical Lake:

### **Governmental Fund Types**

Governmental funds are used to account for activities typically associated with state and local government operations. There are four governmental fund types used by the City of Medical Lake:

#### **General Fund**

The general fund is the primary operating fund of the City of Medical Lake. It accounts for all financial resources and transactions, except those required or elected to be accounted for in other funds.

## Special Revenue Funds

Special Revenue Funds account for revenues that are legally restricted or designed to finance particular activities of the City as required by law or administrative regulation.

## Capital Project Funds

Capital Project Funds account for financial resources which are designated for the acquisition, major construction or renovation of general government capital projects. Such projects add value to the community and to a government's physical assets or significantly increase the useful life of a facility.

## **Proprietary Fund Types**

Proprietary Funds are used to account for services to the general public where all or most of the costs, including depreciation, are to be financed or recovered from users of such services. There are two generic fund types in this category:

### Enterprise Funds

Enterprise Funds account for operations that provide goods or services to the general public and are supported primarily through user charges. The City's provision of water, wastewater and solid waste services utilize this fund as defined above.

### Internal Service Fund

The City uses this fund on a cost-reimbursement basis for unemployment reimbursement claims.

## **Fiduciary Fund Types**

Fiduciary funds account for assets held by the government in a trustee capacity or as a custodian on behalf of others.

### Custodial Funds

These funds are used to account for assets that the government holds on behalf of others in a custodial capacity.

## **Basis of Accounting**

Basis of Accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Revenues are recognized only when cash is received and expenditures are recognized when paid, including those properly chargeable against the report year budget appropriations as required by state law.

In accordance with state law, the City also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

Purchases of capital assets are expensed during the year of acquisition. There is no capitalization of capital assets, nor allocation of depreciation expense. Inventory is expensed when purchased.

The basis of accounting described above represents a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

## **Budgets and Budgetary Accounting**

The City adopts annual appropriated budgets for the following funds:

General, American Rescue Plan Act, Impact Fees, Streets, Streets Restricted, Leave & Severance, Contingency Reserves, Public Safety, Criminal Justice, City Beautification, Parks & Recreation, Capital Improvement, Parks Capital Improvement, Water, Water Restricted, Water/Sewer Managerial Fund, Wastewater, Wastewater Restricted, Solid Waste, Unemployment and State of Washington Collections/remittances.

These budgets are appropriated at the department level. The budget constitutes the legal authority for expenditures at that level. All funds without individual departments are assumed to constitute a department and will be adopted at the fund level. Annual appropriations for these funds lapse at the fiscal year end. Funds with individual departments listed below:

**General Fund:** Legislative, Executive, Administrative Services, Legal, Code & Building, Planning

**Public Safety:** Law Enforcement, Criminal Justice, Other Environmental Preservation, Animal Control

**Parks & Recreation:** Recreation, Parks Facilities

**Wastewater:** Wastewater Collection (WWC), Wastewater Treatment (WWT)

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

## **Financial Policies, Adoption of Policies**

The City Council is looking to adopt a comprehensive set of Financial Management Policies during fiscal year 2023, which would add further financial policies and compile existing ones. These policies will address general budget, accounting, revenue and receivables, expenditures and payables, debt management, purchasing, capital improvement plan, grants, and reserves.

Written, adopted financial policies have many benefits, such as assisting the elected officials and staff in the financial management of the City, saving time and energy when discussing financial matters, engendering public confidence, and providing continuity over time as elected officials and staff members change. While these policies will be amended periodically, they will provide the basic foundation and framework for many of the issues and decisions facing the City. They will promote sound financial management and assist in the City's stability, efficiency, and effectiveness.

The Mayor, City Council and City Staff of Medical Lake are accountable to its citizens for the use of public dollars.

Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet the community's present and future needs.

These policies safeguard the fiscal stability required to achieve the City's goals and objectives.

## **Cash Management and Investment Policy**

Careful financial control of the City's daily operations is an important part of the City's overall fiscal management program. Achieving adequate cash management and investment control requires sound financial planning to ensure that sufficient revenues are available to meet the current expenditures of any one operating period. Once steps are taken to ensure that the City maintains a protected cash position in its daily operations, it is to the municipality's advantage to prudently invest idle funds until such time as they are required to make expenditures.

All investments of the City of Medical Lake must be made in compliance with Federal and State law and in accordance with applicable legal interpretations. Funds of the City will be invested in accordance with the current version of the Revised Code of Washington (RCW), the BARS manual, these policies and written administrative procedures. The City of Medical Lake is empowered to invest in certain types of securities as detailed in RCW 35A.40.050 and RCW 35.39.030. Among the authorized investments are:

1. Nonnegotiable certificates of deposit and other collateralized evidence of deposits with qualified public depositories.
2. United States bonds and certificates of indebtedness.



3. Bonds or warrants of the State of Washington.
4. State of Washington Local Government Investment Pool.
5. Its own bonds or warrants of a local improvement district which are with the protection of the local improvement guaranty fund law.

### **Purchasing Policy**

The City of Medical Lake currently uses a purchase order system for operational purchasing needs. Any purchases and contracts above a specific level are handled in accordance with state mandated purchasing practices, such as small works roster and bidding requirements.

Purchasing authority is based on the appropriated budget as passed by the City Council. Council must approve any purchases beyond original appropriations through the budget amendment process. If the budget requires an amendment, revenues are first readdressed to verify that adequate resources are available to fund the amendment. If adequate resources are available, proposed amendments are presented to Council for consideration.

### **Financial Communication**

The City will continue to provide reports on the budget status to the Council, City departments, and citizens. Monthly and quarterly summary reports will be provided to the City Council for review and posted on the City's web site for citizens viewing.

Appendix A  
City of Medical Lake - 2023 Hourly & Salary Steps/Ranges

For City Employees - General Unit

Position	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
City Administrator		\$ 6,417	\$ 6,642	\$ 6,874	\$ 7,115	\$ 7,364	\$ 7,621	\$ 7,888	\$ 8,164	\$ 8,450	\$ 8,746
Finance Director		\$ 5,617	\$ 5,814	\$ 6,017	\$ 6,228	\$ 6,446	\$ 6,671	\$ 6,905	\$ 7,146	\$ 7,396	\$ 7,655
Public Works WWTP Director		\$ 5,617	\$ 5,814	\$ 6,017	\$ 6,228	\$ 6,446	\$ 6,671	\$ 6,905	\$ 7,146	\$ 7,396	\$ 7,655
Parks & Rec. Director		\$ 4,916	\$ 5,088	\$ 5,266	\$ 5,450	\$ 5,641	\$ 5,839	\$ 6,043	\$ 6,255	\$ 6,473	\$ 6,700
	<b>11</b>	\$ 17.35	\$ 17.96	\$ 18.59	\$ 19.24	\$ 19.91	\$ 20.61	\$ 21.33	\$ 22.07	\$ 22.85	\$ 23.65
Summer Park Laborer	<b>12</b>	\$ 17.77	\$ 18.39	\$ 19.04	\$ 19.70	\$ 20.39	\$ 21.10	\$ 21.84	\$ 22.61	\$ 23.40	\$ 24.22
	<b>13</b>	\$ 18.21	\$ 18.85	\$ 19.51	\$ 20.19	\$ 20.90	\$ 21.63	\$ 22.39	\$ 23.17	\$ 23.98	\$ 24.82
	<b>14</b>	\$ 18.67	\$ 19.33	\$ 20.00	\$ 20.70	\$ 21.43	\$ 22.18	\$ 22.95	\$ 23.76	\$ 24.59	\$ 25.45
Utility Billing Clerk Clerk Cashier	<b>15</b>	\$ 19.15	\$ 19.82	\$ 20.51	\$ 21.23	\$ 21.97	\$ 22.74	\$ 23.54	\$ 24.36	\$ 25.21	\$ 26.09
	<b>16</b>	\$ 19.63	\$ 20.32	\$ 21.03	\$ 21.76	\$ 22.53	\$ 23.31	\$ 24.13	\$ 24.97	\$ 25.85	\$ 26.75
Rec Coordinator	<b>17</b>	\$ 20.12	\$ 20.83	\$ 21.56	\$ 22.31	\$ 23.09	\$ 23.90	\$ 24.74	\$ 25.60	\$ 26.50	\$ 27.43
Code Enforcement Officer	<b>18</b>	\$ 20.63	\$ 21.35	\$ 22.10	\$ 22.87	\$ 23.67	\$ 24.50	\$ 25.36	\$ 26.25	\$ 27.16	\$ 28.12
Maint Person - Entry Administrative Clerk	<b>19</b>	\$ 21.24	\$ 21.99	\$ 22.75	\$ 23.55	\$ 24.38	\$ 25.23	\$ 26.11	\$ 27.03	\$ 27.97	\$ 28.95
	<b>20</b>	\$ 21.69	\$ 22.45	\$ 23.24	\$ 24.05	\$ 24.89	\$ 25.77	\$ 26.67	\$ 27.60	\$ 28.57	\$ 29.57
Maint Person - Journey	<b>21</b>	\$ 22.21	\$ 22.99	\$ 23.79	\$ 24.62	\$ 25.49	\$ 26.38	\$ 27.30	\$ 28.26	\$ 29.25	\$ 30.27
WWTP Operator I WWTP Lab Tech	<b>22</b>	\$ 22.78	\$ 23.58	\$ 24.40	\$ 25.26	\$ 26.14	\$ 27.05	\$ 28.00	\$ 28.98	\$ 30.00	\$ 31.05
WWTP Operator II	<b>23</b>	\$ 23.33	\$ 24.14	\$ 24.99	\$ 25.86	\$ 26.77	\$ 27.71	\$ 28.68	\$ 29.68	\$ 30.72	\$ 31.79
	<b>24</b>	\$ 23.90	\$ 24.73	\$ 25.60	\$ 26.50	\$ 27.42	\$ 28.38	\$ 29.38	\$ 30.40	\$ 31.47	\$ 32.57
	<b>25</b>	\$ 24.52	\$ 25.38	\$ 26.27	\$ 27.19	\$ 28.14	\$ 29.12	\$ 30.14	\$ 31.20	\$ 32.29	\$ 33.42
	<b>26</b>	\$ 25.11	\$ 25.99	\$ 26.90	\$ 27.84	\$ 28.82	\$ 29.83	\$ 30.87	\$ 31.95	\$ 33.07	\$ 34.23
Building Inspector	<b>27</b>	\$ 25.72	\$ 26.63	\$ 27.56	\$ 28.52	\$ 29.52	\$ 30.55	\$ 31.62	\$ 32.73	\$ 33.87	\$ 35.06
City Planner	<b>28</b>	\$ 26.35	\$ 27.27	\$ 28.22	\$ 29.21	\$ 30.24	\$ 31.29	\$ 32.39	\$ 33.52	\$ 34.70	\$ 35.91
WWTP Plant Operator	<b>29</b>	\$ 27.00	\$ 27.95	\$ 28.93	\$ 29.94	\$ 30.99	\$ 32.07	\$ 33.19	\$ 34.36	\$ 35.56	\$ 36.80
	<b>30</b>	\$ 27.68	\$ 28.65	\$ 29.65	\$ 30.69	\$ 31.76	\$ 32.88	\$ 34.03	\$ 35.22	\$ 36.45	\$ 37.73
	<b>31</b>	\$ 28.37	\$ 29.36	\$ 30.39	\$ 31.45	\$ 32.55	\$ 33.69	\$ 34.87	\$ 36.09	\$ 37.36	\$ 38.66

7.5% increase from 2022. Additional steps added to scale, 6-10. Each step is 3.5%.

Longevity Pay begins after 5 years of employment at \$50 per month and increases by \$50 per month for every five years thereafter

City of Medical Lake - 2024 Hourly & Salary Steps/Ranges  
For City Employees - General Unit

Position	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
City Administrator		\$ 6,898	\$ 7,140	\$ 7,390	\$ 7,648	\$ 7,916	\$ 8,193	\$ 8,480	\$ 8,777	\$ 9,084	\$ 9,402
Finance Director		\$ 6,038	\$ 6,250	\$ 6,468	\$ 6,695	\$ 6,929	\$ 7,172	\$ 7,423	\$ 7,682	\$ 7,951	\$ 8,229
Public Works WWTP Director		\$ 6,038	\$ 6,250	\$ 6,468	\$ 6,695	\$ 6,929	\$ 7,172	\$ 7,423	\$ 7,682	\$ 7,951	\$ 8,229
Parks & Rec. Director		\$ 5,088	\$ 5,266	\$ 5,450	\$ 5,641	\$ 5,839	\$ 6,043	\$ 6,255	\$ 6,473	\$ 6,700	\$ 6,935
	<b>11</b>	\$ 18.65	\$ 19.30	\$ 19.98	\$ 20.68	\$ 21.40	\$ 22.15	\$ 22.93	\$ 23.73	\$ 24.56	\$ 25.42
Summer Park Laborer	<b>12</b>	\$ 19.10	\$ 19.77	\$ 20.46	\$ 21.18	\$ 21.92	\$ 22.69	\$ 23.48	\$ 24.30	\$ 25.15	\$ 26.03
	<b>13</b>	\$ 19.58	\$ 20.26	\$ 20.97	\$ 21.70	\$ 22.46	\$ 23.25	\$ 24.06	\$ 24.91	\$ 25.78	\$ 26.68
	<b>14</b>	\$ 20.07	\$ 20.78	\$ 21.50	\$ 22.26	\$ 23.03	\$ 23.84	\$ 24.68	\$ 25.54	\$ 26.43	\$ 27.36
Utility Billing Clerk Clerk Cashier	<b>15</b>	\$ 20.58	\$ 21.30	\$ 22.05	\$ 22.82	\$ 23.62	\$ 24.44	\$ 25.30	\$ 26.19	\$ 27.10	\$ 28.05
	<b>16</b>	\$ 21.10	\$ 21.84	\$ 22.60	\$ 23.40	\$ 24.21	\$ 25.06	\$ 25.94	\$ 26.85	\$ 27.79	\$ 28.76
Rec Coordinator	<b>17</b>	\$ 21.63	\$ 22.39	\$ 23.17	\$ 23.99	\$ 24.82	\$ 25.69	\$ 26.59	\$ 27.52	\$ 28.49	\$ 29.48
Code Enforcement Officer	<b>18</b>	\$ 22.18	\$ 22.95	\$ 23.76	\$ 24.59	\$ 25.45	\$ 26.34	\$ 27.26	\$ 28.21	\$ 29.20	\$ 30.22
Maint Person - Entry Administrative Clerk	<b>19</b>	\$ 22.84	\$ 23.63	\$ 24.46	\$ 25.32	\$ 26.20	\$ 27.12	\$ 28.07	\$ 29.05	\$ 30.07	\$ 31.12
	<b>20</b>	\$ 23.32	\$ 24.14	\$ 24.98	\$ 25.86	\$ 26.76	\$ 27.70	\$ 28.67	\$ 29.67	\$ 30.71	\$ 31.78
Maint Person - Journey	<b>21</b>	\$ 23.88	\$ 24.71	\$ 25.58	\$ 26.47	\$ 27.40	\$ 28.36	\$ 29.35	\$ 30.38	\$ 31.44	\$ 32.54
WWTP Operator I WWTP Lab Tech	<b>22</b>	\$ 24.49	\$ 25.34	\$ 26.23	\$ 27.15	\$ 28.10	\$ 29.08	\$ 30.10	\$ 31.16	\$ 32.25	\$ 33.37
WWTP Operator II	<b>23</b>	\$ 25.08	\$ 25.95	\$ 26.86	\$ 27.80	\$ 28.78	\$ 29.78	\$ 30.83	\$ 31.91	\$ 33.02	\$ 34.18
	<b>24</b>	\$ 25.69	\$ 26.59	\$ 27.52	\$ 28.48	\$ 29.48	\$ 30.51	\$ 31.58	\$ 32.68	\$ 33.83	\$ 35.01
	<b>25</b>	\$ 26.36	\$ 27.28	\$ 28.24	\$ 29.23	\$ 30.25	\$ 31.31	\$ 32.40	\$ 33.54	\$ 34.71	\$ 35.93
	<b>26</b>	\$ 27.00	\$ 27.94	\$ 28.92	\$ 29.93	\$ 30.98	\$ 32.06	\$ 33.18	\$ 34.35	\$ 35.55	\$ 36.79
Building Inspector	<b>27</b>	\$ 27.65	\$ 28.62	\$ 29.62	\$ 30.66	\$ 31.73	\$ 32.84	\$ 33.99	\$ 35.18	\$ 36.42	\$ 37.69
City Planner	<b>28</b>	\$ 28.32	\$ 29.32	\$ 30.34	\$ 31.40	\$ 32.50	\$ 33.64	\$ 34.82	\$ 36.04	\$ 37.30	\$ 38.60
WWTP Plant Operator	<b>29</b>	\$ 29.03	\$ 30.05	\$ 31.10	\$ 32.19	\$ 33.31	\$ 34.48	\$ 35.68	\$ 36.93	\$ 38.23	\$ 39.56

7.5% increase from 2022. Additional steps added to scale, 6-10. Each step is 3.5%.

Longevity Pay begins after 5 years of employment at \$50 per month and increases by \$50 per month for every five years thereafter

City of Medical Lake - 2025 Hourly & Salary Steps/Ranges  
For City Employees - General Unit

Wage opener and salary survey will occur in 2024 to set hourly steps/ranges for 2025.

Position	Range
City Administrator	
Finance Director	
Public Works WWTP Director	
Parks & Rec. Director	
	<b>11</b>
Summer Park Laborer	<b>12</b>
	<b>13</b>
	<b>14</b>
Administrative Clerk I	<b>15</b>
	<b>16</b>
Rec Coordinator	<b>17</b>
Code Enforcement Officer	<b>18</b>
Maint Person - Entry Administrative Clerk	<b>19</b>
	<b>20</b>
Maint Person - Journey	<b>21</b>
WWTP Operator I WWTP Lab Tech	<b>22</b>
WWTP Operator II	<b>23</b>
	<b>24</b>
	<b>25</b>
	<b>26</b>
Building Inspector	<b>27</b>
City Planner	<b>28</b>
WWTP Plant Operator	29
	<b>30</b>
	31

Longevity Pay begins after 5 years of employment at \$50 per month and increases by \$50 per month for every five years thereafter

City of Medical Lake  
Budget Summary by Revenue

	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed
<b>001 General Fund</b>				
310 Taxes	\$ 1,865,758.00	\$ 1,929,457.25	\$ 1,829,123.00	\$ 1,939,599.30
320 License & Permits	45,787.20	128,441.85	46,600.00	67,000.00
330 Intergovernmental	409,516.23	268,334.99	160,240.00	198,997.00
340 Charges for Services	19,085.56	56,093.26	15,150.00	14,650.00
350 Fines and Forfeitures	-	1,341.61	2,000.00	-
360 Miscellaneous Revenue	65,381.65	2,105.24	4,460.00	6,050.00
380 Non-Revenue	68,427.59	-	-	-
390 Operational Transfers				
<b>Total of General Fund</b>	<b>\$ 2,473,956.23</b>	<b>\$ 2,385,774.20</b>	<b>\$ 2,057,573.00</b>	<b>\$ 2,226,296.30</b>

	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed
<b>All Other Funds</b>				
100 Impact Fees Fund	1,680.77	9,766.70	650.00	5,600.00
101 Streets Fund	99,070.54	102,097.68	91,808.00	244,480.00
104 Streets - Restricted Fund	554,066.15	229,941.87	214,231.00	734,000.00
105 Leave & Severance Fund	13,592.93	13,072.88	13,000.00	12,800.00
106 Contingency Fund	401.14	59.06	200.00	300.00
107 American Rescue Plan Act	\$ -	\$ 693,801.00	\$ 693,801.00	\$ -
110 Public Safety Fund	226,745.00	223,842.00	223,842.00	1,201,136.00
111 Criminal Justice Fund	6,421.52	6,743.14	6,739.00	22,703.06
112 Parks & Recreation Fund	7,627.48	7,435.57	9,900.00	352,250.00
125 City Beautification Fund	3,875.00	6,542.50	4,000.00	6,500.00
301 Capital Improvement Fund	69,576.25	131,721.70	81,000.00	97,000.00
401 Water Fund	803,162.05	812,478.45	809,150.00	843,050.00
402 Water - Restricted Fund	-	-	5,112.00	75,000.00
408 Wastewater Fund	1,017,918.27	1,086,488.55	706,000.00	1,380,500.00
409 Wastewater - Restricted Fund	-	-	-	80,000.00
407 Solid Waste Fund	623,096.34	641,331.25	601,010.00	667,010.00
501 Unemployment Compensation	10,010.67	10.33	10.00	-
635 State Custodials Fund	-	-	-	-
<b>Total of All Other Funds</b>	<b>\$ 3,437,244.11</b>	<b>\$ 3,965,332.68</b>	<b>\$ 3,460,453.00</b>	<b>\$ 5,722,329.06</b>

Total All Funds	\$ 5,911,200.34	\$ 6,351,106.88	\$ 5,518,026.00	\$ 7,948,625.36
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City of Medical Lake  
Budget Summary by Expenditure

	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed
<b>001 General Fund</b>				
110 Legislative	\$ 37,058.73	\$ 38,423.88	\$ 40,120.00	\$ 45,017.00
120 Municipal Court	\$ 59,970.00	\$ 45,170.00	\$ 61,000.00	\$ 60,000.00
130 Executive	\$ 108,893.92	\$ 135,587.93	\$ 116,400.00	\$ 211,963.40
140 Administrative Svcs	\$ 342,049.04	\$ 322,813.28	\$ 343,025.00	\$ 389,423.13
150 Legal	\$ 12,045.78	\$ 22,242.46	\$ 17,500.00	\$ 27,750.00
240 Code/Building Inspections	\$ 112,004.37	\$ 124,385.82	\$ 192,900.00	\$ 204,495.43
580 Planning	\$ 26,928.25	\$ 27,034.79	\$ 29,400.00	\$ 96,492.67
Capital Expenditures	\$ 5,046.55	\$ 5,923.17	\$ 6,000.00	\$ -
<b>Total of General Fund</b>	<b>\$ 698,950.09</b>	<b>\$ 715,658.16</b>	<b>\$ 800,345.00</b>	<b>\$ 1,035,141.63</b>

	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed
<b>All Other Funds</b>				
100 Impact Fees Fund	10,536.00	6,108.00	-	45,300.00
101 Streets Fund	229,363.93	225,486.33	274,750.00	264,131.00
104 Streets - Restricted Fund	554,906.00	285,284.84	240,590.00	735,000.00
105 Leave & Severance Fund	-	-	100,000.00	55,000.00
106 Contingency Fund	-	-	-	-
107 American Rescue Plan Act	\$ -	\$ 140,261.24	\$ 623,059.00	\$ 750,000.00
110 Public Safety Fund	1,068,372.04	1,186,000.00	1,186,000.00	1,191,673.00
111 Criminal Justice Fund	-	-	-	-
112 Parks & Recreation Fund	175,415.39	391,480.11	291,900.00	344,785.06
125 City Beautification Fund	-	-	-	4,000.00
301 Capital Improvement Fund	115,000.00	65,000.00	25,000.00	-
401 Water Fund	505,818.03	526,016.46	595,200.00	775,731.00
402 Water - Restricted Fund	911,149.46	142,266.43	40,100.00	65,000.00
408 Wastewater Fund	1,041,352.35	1,083,516.98	909,365.00	1,326,322.00
409 Wastewater - Restricted Fun	-	-	-	80,000.00
407 Solid Waste Fund	632,588.93	666,506.84	644,200.00	706,924.00
501 Unemployment Compensatic	-	450.77	-	5,000.00
635 State Custodials Fund	-	-	-	-
<b>Total of General Fund</b>	<b>\$ 5,244,502.13</b>	<b>\$ 4,718,378.00</b>	<b>\$ 4,930,164.00</b>	<b>\$ 6,348,866.06</b>
	\$ 5,943,452.22	\$ 5,434,036.16	\$ 5,730,509.00	\$ 7,384,007.69

**Notes**

**City wide expense changes:**

Total Insurance premiums are estimated to increase by 35%. All funds with personnel, property or vehicles will have increased insurance expenses.

Medical insurance premiums are set to increase by 4.5%. All funds with full or part-time regular employees will have increased medical benefit expenses

The City is providing a 7.5% Salary Adjustment to all City positions. All funds with full or part-time employees will have increased salaries & wages expenses

# **General Fund**

## **2023**

Legislative Department  
General Fund 001

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	20,875.00	20,500.00	21,000.00	21,000.00	0%
Benefits	1,677.99	1,643.28	1,900.00	1,900.00	0%
Supplies	99.02	191.06	300.00	400.00	25%
Services & Charges	14,406.72	16,089.54	12,920.00	17,717.00	27%
Capital Outlay					
<b>Legislative Total</b>	<b>\$ 37,058.73</b>	<b>\$ 38,423.88</b>	<b>\$ 36,120.00</b>	<b>\$ 41,017.00</b>	12%

Legislative costs are expenditures associated with City Council activities.

**Notes**

**Services & Charges** Includes additional registration expenses for council members to attend informational events such as trainings, conferences and workshops

Position Summary	2020	2021	2022	2023	% Change
<u>Elected</u> Councilmember	7	7	7	7	0



Municipal Court Department  
General Fund 001

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	-	-	-	-	
Benefits	-	-	-	-	
Supplies	-	-	-	-	
Services & Charges	59,970.00	45,170.00	61,000.00	60,000.00	-2%
<b>Municipal Court Total</b>	<b>\$ 59,970.00</b>	<b>\$ 45,170.00</b>	<b>\$ 61,000.00</b>	<b>\$ 60,000.00</b>	-2%

**Notes**

The City contracts with Cheney Municipal Court for its Municipal Court Services.

Executive Department  
General Fund 001

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	75,147.01	76,966.86	80,300.00	132,416.00	39%
Benefits	24,773.07	34,851.74	28,100.00	59,936.40	53%
Supplies	777.57	1,155.92	600.00	1,750.00	66%
Services & Charges	8,196.27	22,613.41	7,400.00	17,861.00	59%
<b>Executive Total</b>	<b>\$ 108,893.92</b>	<b>\$ 135,587.93</b>	<b>\$ 116,400.00</b>	<b>\$ 211,963.40</b>	45%

Executive costs are expenditures associated with Mayor and City Administrator

**Notes**

**Salaries & Wages**

Prior to 2023, 50% of City Administrator's salary and benefits were charged to 401 fund. 7.5% Salary Adjustment for City Administrator, Executive Asst.

**Services & Charges**

Position Summary	2020	2021	2022	2023	% Change
<i>Elected</i>					
Mayor	1	1	1	1	0%
<i>FTEs</i>					
City Administrator	1	1	1	1	0%
Executive Assistance	1	1	1	1	0%

Administrative Services  
General Fund 001

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	115,689.62	118,974.24	122,500.00	137,455.00	11%
Benefits	56,231.16	55,389.25	60,100.00	76,719.13	22%
Supplies	6,610.45	10,304.56	9,600.00	13,650.00	30%
Services & Charges	153,039.26	131,768.55	141,325.00	154,599.00	9%
Capital Outlay	10,478.55	6,376.68	9,500.00	7,000.00	-36%
<b>Finance Total</b>	<b>\$ 342,049.04</b>	<b>\$ 322,813.28</b>	<b>\$ 343,025.00</b>	<b>\$ 389,423.13</b>	12%

Finance & Records Service and Central Services departments were combined to form Centralized Administrative Services

**Notes**

**Salaries & Wages**

Reclassifying various clerk type titles into a single classification, namely Administrative Clerk. Pay allocation of Administrative Clerk is split based on job duties and service to other funds. 7.5% Salary Adjustment for Finance Director and Admin Clerks.

**Services & Charges**

Financial and Records svcs include Financial support, bank and credit fees, records request processing fees and state audit costs.

Position Summary	2020	2021	2022	2023	% Change
<i>Full time</i>					
Finance Director	1	1	1	1	
Administrative Clerk	0	0	0	2.5	
Utility Billing Clerk	1	1	1	0	
Clerk Cashier	1	1	1	0	
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.5</u>	14%

Legal Department  
General Fund 001

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	-	-	-	-	
Benefits	-	-	-	-	
Supplies	-	-	-	-	
Services & Charges	12,045.78	22,242.46	27,750.00	33,373.25	17%
Capital Outlay	-	-	-	-	
<b>Legal Total</b>	<b>\$ 12,045.78</b>	<b>\$ 22,242.46</b>	<b>\$ 27,750.00</b>	<b>\$ 33,373.25</b>	17%

**Notes**

The City currently contracts with Evans, Craven and Lackie for its Legal Services on a temporary basis. Other City Attorney applicants are being considered

Code & Building Department  
General Fund 001

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	63,176.00	73,609.68	112,200.00	100,505.52	-12%
Benefits	36,797.01	40,872.60	67,300.00	79,047.91	15%
Supplies	1,908.42	1,069.03	1,900.00	7,750.00	75%
Services & Charges	10,122.94	8,834.51	10,500.00	17,192.00	39%
Capital Outlay	-	-	1,000.00	-	-100%
<b>Code &amp; Building Total</b>	<b>\$ 112,004.37</b>	<b>\$ 124,385.82</b>	<b>\$ 192,900.00</b>	<b>\$ 204,495.43</b>	<b>6%</b>

Code & Building includes Code Enforcement and Building Inspection services.

**Notes**

**Salaries & Wages**

Current Code Enforcement Officer has given notice, will be seeking replacement in 2023. 7.5% Salary Adjustment, 3.5% Step.

**Supplies**

New equipment for Code Enforcement, includes tablet with photo capabilities, City uniform and radio. Includes updated code books (required by State) for Building Inspector.

Position Summary	2020	2021	2022	2023	% Change
<i>Full time</i>					
Building Inspector	1	1	1	1	
<i>Part time</i>					
Code Enforcement Officer	0	1	1	1	
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	0%

Planning & Community Development Department  
General Fund 001

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	-	-	-	43,990.00	100%
Benefits	-	-	-	14,665.67	100%
Supplies	8.06	23.16	200.00	400.00	50%
Services & Charges	26,920.19	27,011.63	29,200.00	37,437.00	22%
Capital Outlay					
<b>Planning Total</b>	<b>\$ 26,928.25</b>	<b>\$ 27,034.79</b>	<b>\$ 29,400.00</b>	<b>\$ 96,492.67</b>	70%

Notes

**Salaries & Wages**                      7.5% Salary Adjustment. 3.5% Step

**Services & Charges**                      Reduced outsourcing of planning professional services following hire of part-time City Planner. GIS Software and computer capable of running GIS.

Position Summary	2020	2021	2022	2023	% Change
<i>Part time</i> City Planner	0	0	1	1	0%

### 3 Year Budget Comparison General Fund 001

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance			\$ 1,022,704.63		\$ 1,032,493.47		\$ 1,895,262.67	\$ 2,674,632.22
Revenues		\$ 1,570,628.00	\$ 2,452,547.99	\$ 1,948,815.00	\$ 2,489,420.16	\$ 2,058,073.00	\$ 1,462,923.85	\$ 2,226,296.30
Expenditures	Legislative	\$ 38,045.00	\$ 37,058.73	\$ 41,620.00	\$ 38,423.88	\$ 40,120.00	\$ 21,245.35	\$ 45,017.00
	Municipal Court	\$ 71,150.00	\$ 59,970.00	\$ 61,000.00	\$ 45,170.00	\$ 61,000.00	\$ 45,461.00	\$ 60,000.00
	Executive	\$ 106,589.00	\$ 108,893.92	\$ 111,042.00	\$ 135,587.93	\$ 116,400.00	\$ 166,879.02	\$ 211,963.40
	Administrative Services	\$ 317,385.00	\$ 342,049.04	\$ 332,225.00	\$ 322,813.28	\$ 343,025.00	\$ 241,704.66	\$ 389,423.13
	Legal	\$ 25,700.00	\$ 12,045.78	\$ 22,500.00	\$ 22,242.46	\$ 17,500.00	\$ 33,373.25	\$ 27,750.00
	Code/Building Inspections	\$ 184,210.00	\$ 112,004.37	\$ 190,766.00	\$ 124,385.82	\$ 192,900.00	\$ 107,214.50	\$ 204,495.43
	Planning & Community Development	\$ 43,900.00	\$ 26,928.25	\$ 34,300.00	\$ 27,034.79	\$ 29,400.00	\$ 64,144.52	\$ 96,492.67
	Capital Expenditures	\$ 4,900.00	\$ 5,046.55	\$ 5,100.00	\$ 5,923.17	\$ 6,000.00	\$ 3,532.00	\$ -
	Transfers Out	\$ 105,000.00	\$ 115,000.00	\$ 126,623.00	\$ 126,623.00	\$ 120,749.00	\$ -	\$ 1,490,856.05
Total Expenditures		\$ 791,879.00	\$ 703,996.64	\$ 798,553.00	\$ 721,581.33	\$ 806,345.00	\$ 683,554.30	\$ 1,035,141.63
Ending Balance		\$ 778,749.00	\$ 2,771,255.98	\$ 1,150,262.00	\$ 2,800,332.30	\$ 1,251,728.00	\$ 2,674,632.22	\$ 3,865,786.89
Total Gain (Loss)		\$ 778,749.00	\$ 1,748,551.35	\$ 1,150,262.00	\$ 1,767,838.83	\$ 1,251,728.00	\$ 779,369.55	\$ 1,191,154.67

Detail

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>General Fund Revenues</b>								
<a href="#">001-311-10-00-00</a>	PROPERTY TAX	\$ 579,000.00	\$ 554,489.16	\$ 579,440.00	\$ 596,500.58	\$ 580,123.00	\$ 326,930.64	\$ 592,829.30
<a href="#">001-311-11-00-00</a>	EMS LEVY	\$ 146,633.00	\$ 139,239.54	\$ -	\$ 7,089.93	\$ -	\$ 628.58	\$ -
<a href="#">001-313-11-00-00</a>	SALES TAX	\$ 400,000.00	\$ 453,843.52	\$ 420,000.00	\$ 616,253.86	\$ 550,000.00	\$ 431,274.58	\$ 640,000.00
<a href="#">001-313-61-00-00</a>	NATURAL GAS USE TAX	\$ 26,000.00	\$ 23,710.88	\$ 24,000.00	\$ 22,880.95	\$ 21,000.00	\$ 21,860.38	\$ 24,000.00
<a href="#">001-316-40-00-01</a>	WTR/SWR/GRBG UTILITY TAX-17%	\$ 345,100.00	\$ 334,841.16	\$ 330,000.00	\$ 342,707.70	\$ 330,000.00	\$ 228,823.91	\$ 340,000.00
<a href="#">001-316-41-00-00</a>	ELECTRIC B & O TAX	\$ 225,000.00	\$ 224,320.74	\$ 225,000.00	\$ 238,085.62	\$ 230,000.00	\$ 161,424.56	\$ 235,000.00
<a href="#">001-316-43-00-00</a>	GAS B & O TAX	\$ 65,000.00	\$ 61,037.54	\$ 67,000.00	\$ 62,247.60	\$ 65,000.00	\$ 61,415.81	\$ 66,000.00
<a href="#">001-316-46-00-00</a>	CABLE B&O TAX	\$ 9,000.00	\$ 7,225.76	\$ 7,500.00	\$ 6,533.01	\$ 8,000.00	\$ 5,030.44	\$ 6,750.00
<a href="#">001-316-47-00-00</a>	TELEPHONE B & O TAX	\$ 70,000.00	\$ 45,357.29	\$ 60,000.00	\$ 37,155.34	\$ 45,000.00	\$ 30,431.06	\$ 35,000.00
<a href="#">001-317-20-00-00</a>	LEASEHOLD EXCISE TAX	\$ 20.00	\$ 184.17	\$ 100.00	\$ 2.66	\$ -	\$ 18.76	\$ 20.00
<a href="#">001-317-40-00-00</a>	TIMBER TAX	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ -	\$ -	\$ -
<a href="#">001-322-10-00-00</a>	BUILDING PERMITS	\$ 40,000.00	\$ 43,270.90	\$ 45,000.00	\$ 127,117.65	\$ 45,000.00	\$ 28,686.00	\$ 60,000.00





Grant									
<a href="#">001-060-517-00-30-00</a>	AWC WELLNESS SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 242.78		
	<b>Dept Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 242.78</b>	<b>\$ -</b>	
Legislative									
<a href="#">001-110-511-60-10-01</a>	COUNCIL	\$ 21,000.00	\$ 20,875.00	\$ 21,000.00	\$ 20,500.00	\$ 21,000.00	\$ 14,000.00	\$ 21,000.00	
<a href="#">001-110-511-60-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 1,600.00	\$ 1,597.35	\$ 1,800.00	\$ 1,568.66	\$ 1,800.00	\$ 1,071.28	\$ 1,800.00	
<a href="#">001-110-511-60-20-02</a>	LABOR & INDUSTRIES	\$ 95.00	\$ 80.64	\$ 100.00	\$ 74.62	\$ 100.00	\$ 54.32	\$ 100.00	
<a href="#">001-110-511-60-31-01</a>	OFFICE SUPPLIES	\$ 1,000.00	\$ 99.02	\$ 300.00	\$ 191.06	\$ 300.00	\$ 251.24	\$ 400.00	
<a href="#">001-110-511-60-41-00</a>	PROFESSIONAL SERVICES	\$ 100.00	\$ -	\$ 100.00	\$ 69.76	\$ 100.00	\$ -	\$ 100.00	
<a href="#">001-110-511-60-42-01</a>	POSTAGE	\$ -	\$ 41.62	\$ 20.00	\$ 5.50	\$ 20.00	\$ 9.93	\$ 20.00	
<a href="#">001-110-511-60-43-02</a>	MEALS & LODGING	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 203.92	\$ 400.00	
<a href="#">001-110-511-30-44-00</a>	ADVERTISING	\$ 500.00	\$ 1,530.59	\$ 500.00	\$ 986.83	\$ 1,000.00	\$ 700.73	\$ 1,000.00	
<a href="#">001-110-511-60-46-00</a>	INSURANCE	\$ 2,300.00	\$ 2,717.00	\$ 2,700.00	\$ 2,617.00	\$ 2,700.00	\$ 3,448.00	\$ 4,672.00	
<a href="#">001-110-511-60-49-00</a>	MISCELLANEOUS	\$ 1,000.00	\$ 1,996.04	\$ 1,000.00	\$ 2,195.43	\$ 1,500.00	\$ 1,497.93	\$ 1,500.00	
<a href="#">001-110-511-60-49-01</a>	DUES & MEMBERSHIPS	\$ 5,000.00	\$ 3,520.00	\$ 5,000.00	\$ 3,587.00	\$ 3,500.00	\$ -	\$ 3,500.00	
<a href="#">001-110-511-60-49-02</a>	REGISTRATION FEES	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ 2,500.00	
<a href="#">001-110-511-60-49-04</a>	PRINTING	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 8.00	\$ 25.00	
<a href="#">001-110-514-40-40-00</a>	GENERAL ELECTION COSTS	\$ 1,000.00	\$ 4,601.47	\$ 4,000.00	\$ 6,588.02	\$ 4,000.00	\$ -	\$ 4,000.00	
<a href="#">001-110-514-90-01-00</a>	VOTER REGISTRATION COSTS	\$ 4,300.00	\$ -	\$ 5,000.00	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	
	<b>Dept Total</b>	<b>\$ 38,045.00</b>	<b>\$ 37,058.73</b>	<b>\$ 41,620.00</b>	<b>\$ 38,423.88</b>	<b>\$ 40,120.00</b>	<b>\$ 21,245.35</b>	<b>\$ 45,017.00</b>	
Municipal Court									
<a href="#">001-120-512-50-41-00</a>	COURT SERVICES*	\$ 70,000.00	\$ 59,000.00	\$ 60,000.00	\$ 44,250.00	\$ 60,000.00	\$ 44,250.00	\$ 60,000.00	
<a href="#">001-120-512-50-46-00</a>	INSURANCE	\$ 850.00	\$ 970.00	\$ 1,000.00	\$ 920.00	\$ 1,000.00	\$ 1,211.00	\$ -	
<a href="#">001-120-512-50-49-00</a>	MISCELLANEOUS	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<a href="#">001-120-512-50-49-01</a>	DUES & MEMBERSHIPS	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<a href="#">001-120-512-50-49-02</a>	REGISTRATION FEES	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>Dept Total</b>	<b>\$ 71,150.00</b>	<b>\$ 59,970.00</b>	<b>\$ 61,000.00</b>	<b>\$ 45,170.00</b>	<b>\$ 61,000.00</b>	<b>\$ 45,461.00</b>	<b>\$ 60,000.00</b>	
Executive									
<a href="#">001-130-513-10-10-01</a>	MAYOR	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 8,000.00	\$ 12,000.00	
<a href="#">001-130-513-10-10-02</a>	CITY ADMINISTRATOR	\$ 45,167.00	\$ 45,166.44	\$ 46,522.00	\$ 46,521.48	\$ 49,300.00	\$ 89,396.26	\$ 90,000.00	
<a href="#">001-130-513-10-10-03</a>	ADMINISTRATIVE ASSISTANT-35%	\$ 17,912.00	\$ 17,980.57	\$ 18,445.00	\$ 18,445.38	\$ 19,000.00	\$ 17,504.17	\$ 30,416.00	
<a href="#">001-130-513-10-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 4,850.00	\$ 5,764.32	\$ 6,000.00	\$ 7,673.39	\$ 6,000.00	\$ 8,808.10	\$ 9,931.20	
<a href="#">001-130-513-10-20-02</a>	LABOR & INDUSTRIES	\$ 250.00	\$ 206.89	\$ 200.00	\$ 288.63	\$ 300.00	\$ 122.72	\$ 350.00	
<a href="#">001-130-513-10-20-03</a>	RETIREMENT/ICMA	\$ 8,500.00	\$ 9,091.90	\$ 9,500.00	\$ 11,706.94	\$ 9,500.00	\$ 4,453.46	\$ 14,000.00	
<a href="#">001-130-513-10-20-04</a>	MEDICAL/LIFE/DEFERRED COMP	\$ 9,500.00	\$ 8,498.85	\$ 9,500.00	\$ 13,460.49	\$ 11,000.00	\$ 9,024.48	\$ 34,000.00	
<a href="#">001-130-513-10-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 1,250.00	\$ 1,211.11	\$ 1,250.00	\$ 1,722.29	\$ 1,300.00	\$ 692.83	\$ 1,655.20	
<a href="#">001-130-513-10-31-01</a>	OFFICE SUPPLIES	\$ 500.00	\$ 510.84	\$ 500.00	\$ 68.87	\$ 300.00	\$ 831.84	\$ 500.00	
<a href="#">001-130-513-10-31-02</a>	OPERATING SUPPLIES	\$ 500.00	\$ 266.73	\$ 500.00	\$ 1,087.05	\$ 300.00	\$ 4,282.78	\$ 1,000.00	
<a href="#">001-130-513-10-31-03</a>	PUBLICATIONS	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	
<a href="#">001-130-513-10-41-00</a>	PROFESSIONAL SERVICES	\$ 250.00	\$ 1,303.77	\$ 500.00	\$ 2,235.30	\$ 1,500.00	\$ 17,783.77	\$ 1,500.00	

<a href="#">001-130-513-10-42-01</a>	POSTAGE	\$ 500.00	\$ 399.12	\$ 500.00	\$ 44.30	\$ 300.00	\$ 5.23	\$ 100.00
<a href="#">001-130-513-10-42-02</a>	PHONE	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ 379.46	\$ 515.00
<a href="#">001-130-513-10-43-01</a>	TRAVEL/AIRFARE/CAR RENTAL	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00
<a href="#">001-130-513-10-43-02</a>	MEALS & LODGING	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 251.66	\$ 250.00
<a href="#">001-130-513-10-44-00</a>	ADVERTISING	\$ 50.00	\$ 107.38	\$ 100.00	\$ 369.81	\$ 100.00	\$ 246.26	\$ 250.00
<a href="#">001-130-513-10-46-00</a>	INSURANCE	\$ 3,300.00	\$ 3,881.00	\$ 4,000.00	\$ 3,678.00	\$ 4,000.00	\$ 4,846.00	\$ 11,346.00
<a href="#">001-130-513-10-48-00</a>	REPAIR & MAINTENANCE	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	
<a href="#">001-130-513-10-49-00</a>	MISCELLANEOUS	\$ 100.00	\$ -	\$ 100.00	\$ 13,500.00	\$ 100.00	\$ -	
<a href="#">001-130-513-10-49-01</a>	DUES & MEMBERSHIPS	\$ 1,000.00	\$ 2,400.00	\$ 1,200.00	\$ 2,686.00	\$ 1,200.00	\$ -	\$ 3,000.00
<a href="#">001-130-513-10-49-02</a>	REGISTRATION FEES	\$ 100.00	\$ 75.00	\$ 75.00	\$ 100.00	\$ 100.00	\$ 110.00	\$ 500.00
<a href="#">001-130-513-10-49-03</a>	SUBSCRIPTIONS	\$ 50.00	\$ 30.00	\$ 50.00	\$ -	\$ -	\$ 140.00	\$ 150.00
	<b>Dept Total</b>	<b>\$ 106,589.00</b>	<b>\$ 108,893.92</b>	<b>\$ 111,042.00</b>	<b>\$ 135,587.93</b>	<b>\$ 116,400.00</b>	<b>\$ 166,879.02</b>	<b>\$ 211,963.40</b>
Administrative Services								
<a href="#">001-140-514-20-10-01</a>	FINANCE DIRECTOR	\$ 63,518.00	\$ 63,518.04	\$ 65,424.00	\$ 65,423.52	\$ 67,400.00	\$ 51,813.19	\$ 72,455.00
<a href="#">001-140-514-20-10-02</a>	ADMINISTRATIVE ASSISTANTS	\$ 5,117.00	\$ 5,137.34	\$ 5,270.00	\$ 5,269.82	\$ 5,400.00	\$ 2,662.08	\$ 65,000.00
<a href="#">001-140-514-20-10-03</a>	UTILITY BILLING CLERK - 10%	\$ 4,260.00	\$ 4,275.84	\$ 4,387.00	\$ 4,391.14	\$ 4,500.00	\$ 3,214.30	\$ -
<a href="#">001-140-514-20-10-06</a>	CASHIER - PART TIME	\$ 42,595.00	\$ 42,758.40	\$ 43,869.00	\$ 43,889.76	\$ 45,200.00	\$ 30,709.37	\$ -
<a href="#">001-140-514-20-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 8,850.00	\$ 8,861.17	\$ 9,000.00	\$ 10,139.34	\$ 9,000.00	\$ 6,661.32	\$ 10,309.13
<a href="#">001-140-514-20-20-02</a>	LABOR & INDUSTRIES	\$ 650.00	\$ 488.59	\$ 550.00	\$ 447.04	\$ 600.00	\$ 322.77	\$ 660.00
<a href="#">001-140-514-20-20-03</a>	RETIREMENT/ICMA	\$ 15,000.00	\$ 16,219.62	\$ 17,000.00	\$ 14,608.80	\$ 17,000.00	\$ 8,891.21	\$ 18,000.00
<a href="#">001-140-514-20-20-04</a>	MEDICAL/LIFE/DEFERRED COMP	\$ 28,600.00	\$ 28,229.19	\$ 29,000.00	\$ 27,781.19	\$ 31,000.00	\$ 21,734.31	\$ 45,000.00
<a href="#">001-140-514-20-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 2,400.00	\$ 2,432.59	\$ 2,500.00	\$ 2,412.88	\$ 2,500.00	\$ 1,321.33	\$ 2,750.00
<a href="#">001-140-514-20-31-01</a>	OFFICE SUPPLIES	\$ 2,000.00	\$ 2,007.48	\$ 2,000.00	\$ 1,142.85	\$ 1,000.00	\$ 614.29	\$ 1,500.00
	RECORDS SUPPLIES							\$ 750.00
<a href="#">001-140-514-20-31-02</a>	OPERATING SUPPLIES	\$ 500.00	\$ 302.57	\$ 500.00	\$ 1,090.78	\$ 1,000.00	\$ 596.25	\$ 2,500.00
<a href="#">001-140-514-20-31-03</a>	PUBLICATIONS	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00
<a href="#">001-140-514-20-40-00</a>	INTERGOV'T SERVICES - OASI	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
<a href="#">001-140-514-20-41-00</a>	PROFESSIONAL SERVICES	\$ 2,500.00	\$ 636.00	\$ 1,000.00	\$ 3,555.29	\$ 5,000.00	\$ 1,344.19	\$ 5,000.00
<a href="#">001-140-514-20-41-02</a>	SERVICE CHARGES	\$ -	\$ -	\$ -	\$ 1,378.45	\$ -	\$ -	\$ -
<a href="#">001-140-514-20-41-03</a>	BANK SERVICE FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,836.49	\$ 2,000.00
<a href="#">001-140-514-20-42-01</a>	POSTAGE	\$ 700.00	\$ 1,092.91	\$ 700.00	\$ 498.37	\$ 700.00	\$ 445.67	\$ 770.00
<a href="#">001-140-514-20-42-02</a>	PHONE	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ -	
<a href="#">001-140-514-20-43-01</a>	MILEAGE	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">001-140-514-20-43-02</a>	MEALS & LODGING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 449.36	\$ 500.00
<a href="#">001-140-514-20-44-00</a>	ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 397.33	\$ 500.00
<a href="#">001-140-514-20-45-00</a>	RENTALS	\$ 5,500.00	\$ 5,406.42	\$ 5,000.00	\$ 3,419.42	\$ 4,000.00	\$ 3,335.59	\$ 4,500.00
<a href="#">001-140-514-20-46-00</a>	INSURANCE	\$ 3,700.00	\$ 4,170.00	\$ 4,200.00	\$ 3,969.00	\$ 4,200.00	\$ 5,141.00	\$ 10,306.00
<a href="#">001-140-514-20-48-00</a>	REPAIR & MAINTENANCE	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 131.65	\$ 250.00
<a href="#">001-140-514-20-48-01</a>	COPIER MAINTENANCE AGREEMENT	\$ -	\$ 956.24	\$ 500.00	\$ 3,483.33	\$ 3,500.00	\$ 4,039.42	
<a href="#">001-140-514-20-49-00</a>	MISCELLANEOUS	\$ 500.00	\$ 299.00	\$ 500.00	\$ 469.80	\$ 300.00	\$ 69.12	\$ 300.00

<a href="#">001-140-514-20-49-01</a>	DUES & MEMBERSHIPS	\$ 100.00	\$ -	\$ 100.00	\$ 30.00	\$ 100.00	\$ 1,305.00	\$ 500.00
<a href="#">001-140-514-20-49-02</a>	REGISTRATION FEES	\$ 500.00	\$ 382.40	\$ 500.00	\$ 210.00	\$ 500.00	\$ 521.75	\$ 1,000.00
<a href="#">001-140-514-23-41-00</a>	AUDIT COSTS - STATE EXAMINERS	\$ 8,000.00	\$ 16,958.40	\$ 8,000.00	\$ 6,927.40	\$ 12,000.00	\$ -	\$ 14,400.00
<a href="#">001-140-594-14-60-00</a>	FINANCE - CAPITAL OUTLAY	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 500.00	\$ -	
<a href="#">001-180-518-01-40-01</a>	PENALTIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 561.58	\$ -
<a href="#">001-180-518-10-31-02</a>	OPERATING SUPPLIES	\$ 7,000.00	\$ 3,781.50	\$ 6,000.00	\$ 7,797.71	\$ 7,000.00	\$ 6,217.19	\$ 8,000.00
<a href="#">001-180-518-10-31-03</a>	CENSUS SUPPLIES	\$ -	\$ 240.00	\$ -	\$ -	\$ -	\$ -	
<a href="#">001-180-518-10-32-00</a>	FUEL FOR CITY VEHICLE	\$ 150.00	\$ 62.03	\$ 100.00	\$ 273.22	\$ 500.00	\$ 443.63	\$ 600.00
<a href="#">001-180-518-10-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 100.00	\$ 216.87	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">001-180-518-10-40-00</a>	INTERGOVERNMENTAL SERVICES	\$ 500.00	\$ 1,842.70	\$ 900.00	\$ 528.50	\$ 500.00	\$ 142.00	\$ 500.00
<a href="#">001-180-518-10-41-00</a>	PROFESSIONAL SERVICES	\$ 4,500.00	\$ 18,306.80	\$ 12,000.00	\$ 15,676.18	\$ 12,000.00	\$ 12,023.61	\$ 13,000.00
<a href="#">001-180-518-10-41-01</a>	JANITORIAL SERVICES	\$ 20,000.00	\$ 18,983.24	\$ 20,000.00	\$ 19,140.00	\$ 20,000.00	\$ 12,760.00	\$ 20,000.00
<a href="#">001-180-518-10-41-02</a>	HVAC CONTRACT	\$ 5,500.00	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	
<a href="#">001-180-518-10-41-03</a>	ELEVATOR CONTRACT	\$ 5,500.00	\$ 6,001.44	\$ 5,500.00	\$ 6,198.24	\$ 5,500.00	\$ 4,801.23	\$ 6,000.00
<a href="#">001-180-518-10-42-00</a>	BASE PHONE LINE CHARGES	\$ 9,000.00	\$ 9,521.57	\$ 10,000.00	\$ 9,734.38	\$ 10,000.00	\$ 7,234.31	\$ 10,000.00
<a href="#">001-180-518-10-42-02</a>	ELEVATOR PHONE LINE	\$ 500.00	\$ 518.86	\$ 500.00	\$ 529.69	\$ 500.00	\$ 347.77	\$ 500.00
<a href="#">001-180-518-10-44-00</a>	ADVERTISING	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 200.00	\$ -	\$ 200.00
<a href="#">001-180-518-10-45-00</a>	RENTALS	\$ 200.00	\$ 120.00	\$ 200.00	\$ 122.00	\$ 200.00	\$ 140.00	\$ 200.00
<a href="#">001-180-518-10-46-00</a>	INSURANCE	\$ 6,300.00	\$ 5,644.00	\$ 6,000.00	\$ 4,904.00	\$ 5,500.00	\$ 6,326.00	\$ 9,548.00
<a href="#">001-180-518-10-47-00</a>	UTILITIES	\$ 25,000.00	\$ 19,861.54	\$ 23,000.00	\$ 24,527.79	\$ 20,000.00	\$ 13,462.45	\$ 22,000.00
<a href="#">001-180-518-10-48-00</a>	REPAIR & MAINTENANCE	\$ 5,000.00	\$ 6,410.33	\$ 6,000.00	\$ 2,656.86	\$ 5,000.00	\$ 569.91	\$ 6,000.00
<a href="#">001-140-514-20-48-03</a>	COMPUTER SUPPORT CONTRACT	\$ 16,500.00	\$ 25,708.55	\$ 25,000.00	\$ 22,125.30	\$ 25,000.00	\$ 22,405.47	\$ 25,000.00
<a href="#">001-180-518-10-49-00</a>	MISCELLANEOUS	\$ 700.00	\$ 10,193.86	\$ 1,000.00	\$ 1,659.55	\$ 1,500.00	\$ 272.14	\$ 1,000.00
<a href="#">001-180-518-10-49-02</a>	REGISTRATION FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 426.75	\$ 500.00
<a href="#">001-180-518-90-99-47</a>	CITY FACILITIES-WATER USE	\$ 2,500.00	\$ 1,795.23	\$ 2,500.00	\$ 1,809.37	\$ 2,000.00	\$ 1,192.96	\$ 2,000.00
<a href="#">001-180-594-18-60-00</a>	CITY HALL - CAPITAL OUTLAY	\$ 10,000.00	\$ 5,667.51	\$ 6,000.00	\$ 4,567.31	\$ 6,000.00	\$ 4,795.67	
<a href="#">001-180-594-18-60-10</a>	COMPUTER SERVER/NETWORK	\$ 1,000.00	\$ 2,873.99	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 5,000.00
<a href="#">001-180-594-18-61-00</a>	LAND PURCHASE	\$ -	\$ 141.82	\$ -	\$ -	\$ -	\$ -	
	<b>Dept Total</b>	<b>\$ 317,385.00</b>	<b>\$ 342,049.04</b>	<b>\$ 332,225.00</b>	<b>\$ 322,813.28</b>	<b>\$ 343,025.00</b>	<b>\$ 241,704.66</b>	<b>\$ 389,423.13</b>
Legal								
<a href="#">001-150-515-30-40-00</a>	INTERGOVERNMENTAL SERVICES	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	
<a href="#">001-150-515-30-49-01</a>	MISCELLANEOUS\JUDGEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">001-150-515-41-40-00</a>	CITY ATTORNEY - MUNICIPAL	\$ 22,000.00	\$ 9,524.00	\$ 20,000.00	\$ 19,742.50	\$ 15,000.00	\$ 31,928.35	\$ 25,000.00
<a href="#">001-150-515-41-43-02</a>	MEALS/LODGING & TRAVEL	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<a href="#">001-150-515-93-41-05</a>	OPD GRANT - PUBLIC DEFENDER	\$ 2,400.00	\$ 2,500.00	\$ 2,400.00	\$ 2,499.96	\$ 2,400.00	\$ 1,163.32	\$ 2,400.00
<a href="#">001-150-515-41-44-00</a>	ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207.46	\$ 250.00
<a href="#">001-150-515-41-49-01</a>	MISCELLANEOUS	\$ 100.00	\$ 21.78	\$ 100.00	\$ -	\$ -	\$ 74.12	
	<b>Dept Total</b>	<b>\$ 25,700.00</b>	<b>\$ 12,045.78</b>	<b>\$ 22,500.00</b>	<b>\$ 22,242.46</b>	<b>\$ 17,500.00</b>	<b>\$ 33,373.25</b>	<b>\$ 27,750.00</b>
Code/Building Inspections								
<a href="#">001-240-524-10-10-02</a>	BUILDING INSPECTOR	\$ 59,000.00	\$ 63,176.00	\$ 64,916.00	\$ 64,915.92	\$ 66,800.00	\$ 44,059.52	\$ 72,924.72

<a href="#">001-240-524-10-10-03</a>	CODE ENF/PW TECH-PART TIME	\$ 44,000.00	\$ -	\$ 41,000.00	\$ 8,693.76	\$ 45,400.00	\$ 19,588.80	\$ 27,580.80
<a href="#">001-240-524-10-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 8,400.00	\$ 4,581.33	\$ 7,000.00	\$ 5,419.01	\$ 6,000.00	\$ 4,768.25	\$ 7,537.91
<a href="#">001-240-524-10-20-02</a>	LABOR & INDUSTRIES	\$ 4,000.00	\$ 1,358.49	\$ 3,000.00	\$ 1,370.04	\$ 2,500.00	\$ 1,252.46	\$ 1,500.00
<a href="#">001-240-524-10-20-03</a>	RETIREMENT/ICMA	\$ 14,150.00	\$ 8,147.82	\$ 16,000.00	\$ 7,766.59	\$ 10,000.00	\$ 4,996.09	\$ 13,360.00
<a href="#">001-240-524-10-20-04</a>	MEDICAL/LIFE/DEFERRED COMP	\$ 37,200.00	\$ 21,391.65	\$ 42,000.00	\$ 24,764.61	\$ 47,000.00	\$ 19,869.20	\$ 54,500.00
<a href="#">001-240-524-10-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 2,300.00	\$ 1,317.72	\$ 2,300.00	\$ 1,552.35	\$ 1,500.00	\$ 1,275.59	\$ 1,500.00
<a href="#">001-240-524-10-20-06</a>	UNIFORMS & CLOTHING	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ 179.84	\$ 650.00
<a href="#">001-240-524-10-31-01</a>	OFFICE SUPPLIES	\$ 300.00	\$ 264.04	\$ 300.00	\$ 516.64	\$ 300.00	\$ 263.71	\$ 500.00
<a href="#">001-240-524-10-31-02</a>	OPERATING SUPPLIES	\$ 200.00	\$ 1,267.02	\$ 300.00	\$ 41.78	\$ 300.00	\$ 29.79	\$ 500.00
<a href="#">001-240-524-10-32-00</a>	FUEL	\$ 1,200.00	\$ 377.36	\$ 1,000.00	\$ 510.61	\$ 1,000.00	\$ 666.08	\$ 750.00
<a href="#">001-240-524-10-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 300.00	\$ -	\$ 6,000.00
<a href="#">001-240-524-10-41-00</a>	PROFESSIONAL SERVICES	\$ -	\$ 59.35	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">001-240-524-10-42-01</a>	POSTAGE	\$ 300.00	\$ 40.66	\$ 200.00	\$ 60.15	\$ 100.00	\$ 35.18	\$ 100.00
<a href="#">001-240-524-10-42-02</a>	PHONE	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<a href="#">001-240-524-10-43-01</a>	MILEAGE	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">001-240-524-10-43-02</a>	MEALS & LODGING	\$ 1,400.00	\$ 496.75	\$ 600.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
<a href="#">001-240-524-10-44-00</a>	ADVERTISING	\$ -	\$ -	\$ -	\$ 808.35	\$ -	\$ -	\$ 1,000.00
<a href="#">001-240-524-10-46-00</a>	INSURANCE	\$ 7,400.00	\$ 8,590.00	\$ 9,000.00	\$ 7,751.00	\$ 8,000.00	\$ 10,105.00	\$ 13,692.00
<a href="#">001-240-524-10-48-00</a>	REPAIR & MAINTENANCE	\$ 500.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00
<a href="#">001-240-524-10-49-00</a>	MISCELLANEOUS	\$ 200.00	\$ 131.18	\$ 200.00	\$ 115.06	\$ 200.00	\$ 124.99	\$ -
<a href="#">001-240-524-10-49-01</a>	DUES & MEMBERSHIPS	\$ 300.00	\$ 400.00	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 500.00
<a href="#">001-240-524-10-49-02</a>	REGISTRATION FEES	\$ 350.00	\$ 405.00	\$ 450.00	\$ -	\$ 400.00	\$ -	\$ 500.00
<a href="#">001-240-524-10-49-03</a>	SUBSCRIPTIONS	\$ 100.00	\$ -	\$ 100.00	\$ 99.95	\$ 100.00	\$ -	\$ -
<a href="#">001-240-594-24-60-00</a>	CODE ENFORCE - CAPITAL OUTLAY	\$ 2,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -
	<b>Dept Total</b>	<b>\$ 184,210.00</b>	<b>\$ 112,004.37</b>	<b>\$ 190,766.00</b>	<b>\$ 124,385.82</b>	<b>\$ 192,900.00</b>	<b>\$ 107,214.50</b>	<b>\$ 204,495.43</b>
Planning & Community Development								
<a href="#">001-580-558-60-00-00</a>	ADMINISTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,182.50	\$ -
<a href="#">001-580-558-60-10-01</a>	CITY PLANNER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,053.24	\$ 43,990.00
<a href="#">001-580-558-60-10-03</a>	PLANNER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,569.34	\$ -
<a href="#">001-580-558-60-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,479.25	\$ 3,365.24
<a href="#">001-580-558-60-20-02</a>	LABOR & INDUSTRIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36.07	\$ 80.00
<a href="#">001-580-558-60-20-03</a>	RETIREMENT/ICMA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100.12	\$ 5,170.56
<a href="#">001-580-558-60-20-04</a>	MEDICAL/LIFE/DEFERRED COMP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425.75	\$ 5,500.00
<a href="#">001-580-558-60-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127.59	\$ 549.88
<a href="#">001-580-558-60-31-01</a>	OFFICE SUPPLIES	\$ 100.00	\$ 8.06	\$ -	\$ 23.16	\$ 100.00	\$ 108.46	\$ 200.00
<a href="#">001-580-558-60-31-02</a>	OPERATING SUPPLIES	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 654.56	\$ 200.00

<a href="#">001-580-558-60-41-00</a>	PROFESSIONAL SERVICES	\$ 40,000.00	\$ 21,067.94	\$ 30,000.00	\$ 24,057.50	\$ 25,000.00	\$ 23,119.59	\$ 25,000.00
<a href="#">001-580-558-60-41-01</a>	HEARING EXAMINER-PROFESSIONAL	\$ 1,000.00	\$ 2,941.25	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
<a href="#">001-580-558-60-42-01</a>	POSTAGE	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">001-580-558-60-44-00</a>	ADVERTISING	\$ 100.00	\$ -	\$ 100.00	\$ 195.13	\$ 100.00	\$ 654.05	\$ 1,000.00
	SOFTWARE							\$ 6,000.00
<a href="#">001-580-558-60-31-03</a>	PUBLICATIONS							\$ 1,000.00
<a href="#">001-580-558-60-46-00</a>	INSURANCE	\$ 2,500.00	\$ 2,911.00	\$ 3,100.00	\$ 2,759.00	\$ 3,000.00	\$ 3,634.00	\$ 3,337.00
	<b>Dept Total</b>	<b>\$ 43,900.00</b>	<b>\$ 26,928.25</b>	<b>\$ 34,300.00</b>	<b>\$ 27,034.79</b>	<b>\$ 29,400.00</b>	<b>\$ 64,144.52</b>	<b>\$ 96,492.67</b>
Capital Expenditures								
<a href="#">001-720-572-50-46-00</a>	INSURANCE	\$ 2,900.00	\$ 2,805.00	\$ 3,100.00	\$ 2,671.00	\$ 3,000.00	\$ 3,532.00	
<a href="#">001-720-572-50-48-00</a>	REPAIR & MAINTENANCE	\$ 1,000.00	\$ 135.00	\$ 1,000.00	\$ 94.07	\$ 500.00	\$ -	
<a href="#">001-720-594-72-60-00</a>	LIBRARY - CAPITAL OUTLAY	\$ 1,000.00	\$ 2,106.55	\$ 1,000.00	\$ 3,158.10	\$ 2,500.00	\$ -	
	<b>Dept Total</b>	<b>\$ 4,900.00</b>	<b>\$ 5,046.55</b>	<b>\$ 5,100.00</b>	<b>\$ 5,923.17</b>	<b>\$ 6,000.00</b>	<b>\$ 3,532.00</b>	<b>\$ -</b>
Transfers Out								
<a href="#">001-990-597-20-90-00</a>	T/O - UNEMPLOYMENT COMP (001 to	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	
	T/O - IMPACT FEES (100)							\$ 5,000.00
<a href="#">001-990-597-43-00-01</a>	T/O - STREET (001 TO 101)	\$ 105,000.00	\$ 105,000.00	\$ 126,623.00	\$ 126,623.00	\$ 120,749.00	\$ -	\$ 150,000.00
	T/O PUBLIC SAFETY (110)							\$ 980,000.00
	T/O CRIMINAL JUSTICE (111)							\$ 15,856.05
	T/O PARKS & RECREATION							\$ 340,000.00
	<b>Dept Total</b>	<b>\$ 105,000.00</b>	<b>\$ 115,000.00</b>	<b>\$ 126,623.00</b>	<b>\$ 126,623.00</b>	<b>\$ 120,749.00</b>	<b>\$ -</b>	<b>\$ 1,490,856.05</b>
	<b>Fund Total</b>	<b>\$ 897,079.00</b>	<b>\$ 819,054.91</b>	<b>\$ 925,376.00</b>	<b>\$ 849,151.77</b>	<b>\$ 927,144.00</b>	<b>\$ 683,797.08</b>	<b>\$ 2,525,997.68</b>

**All Other Funds**  
**2023**

Impact Fees Fund Resources  
Special Revenue Fund 100

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	16,315.99	8,670.76	-	69,000.00	
School Impact Fees	268.00	5,840.00	300.00	300.00	
Fire Impact Fees	1,304.00	3,899.47	300.00	300.00	
Parks Impact Fees	1,210.00	55,070.00	1,200.00	1,200.00	
Interest & Other Earnings	108.77	27.23	50.00	-	
Transfers In	-	-	-	5,000.00	
<b>Impact Fund Total Resources</b>	<b>\$ 19,206.76</b>	<b>\$ 73,507.46</b>	<b>\$ 1,850.00</b>	<b>\$ 75,800.00</b>	<b>98%</b>

Impact Fees Fund Uses  
Special Revenue Fund 100

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Intergovernmental Remittance	5,536.00	6,108.00	-	300.00	
Transfers Out	5,000.00	-	-	45,000.00	
<b>Impact Fund Total Uses</b>	<b>\$ 10,536.00</b>	<b>\$ 6,108.00</b>	<b>\$ -</b>	<b>\$ 45,300.00</b>	<b>100%</b>
<b>Net Resources Over Uses</b>	<b>\$ 8,670.76</b>	<b>\$ 67,399.46</b>	<b>\$ 1,850.00</b>	<b>\$ 30,500.00</b>	

Notes

<b>Revenue</b>	Impact fees are collected through permits for construction. The intention of collecting impact fees is to offset the increased impact that new construction has on schools, the fire district and the City's parks.
<b>Intergovernmental Remittance</b>	The City remits all School and Fire impact fees to their respective districts
<b>Transfers Out</b>	The City created a capital fund for parks improvements, parks impact fees balance will be transferred to fund 302.

**3 Year Budget Comparison  
Impact Fees 100**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance			\$ 16,315.99		\$ 8,670.76		\$ 67,399.46	\$ 69,000.00
Revenues		\$ 508.00	\$ 1,680.77	\$ 308.00	\$ 9,766.70	\$ 650.00	\$ 613.40	\$ 5,600.00
Expenditures		\$ 10,000.00	\$ 10,536.00	\$ -	\$ 6,108.00	\$ -	\$ -	\$ 45,300.00
Ending Balance		\$ (9,492.00)	\$ 7,460.76	\$ 308.00	\$ 12,329.46	\$ 650.00	\$ 68,012.86	\$ 29,300.00
Total Gain (Loss)		\$ (9,492.00)	\$ (8,855.23)	\$ 308.00	\$ 3,658.70	\$ 650.00	\$ 613.40	\$ (39,700.00)

Detail

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Impact Fee Revenues</b>								
<a href="#">100-345-85-00-00</a>	SCHOOL IMPACT FEES	\$ -	\$ 268.00	\$ -	\$ 5,840.00	\$ 300.00	\$ 268.00	\$ 300.00
<a href="#">100-345-85-22-00</a>	FIRE - IMPACT FEES	\$ 208.00	\$ 1,304.00	\$ 208.00	\$ 3,899.47	\$ 300.00	\$ 104.00	\$ 300.00
<a href="#">100-361-11-00-00</a>	INVESTMENT INTEREST	\$ 300.00	\$ 108.77	\$ 100.00	\$ 27.23	\$ 50.00	\$ 241.40	
<a href="#">100-361-11-00-00</a>	T/I RTN FIRE IMPACT FROM 001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
	<b>Fund Total</b>	<b>\$ 508.00</b>	<b>\$ 1,680.77</b>	<b>\$ 308.00</b>	<b>\$ 9,766.70</b>	<b>\$ 650.00</b>	<b>\$ 613.40</b>	<b>\$ 5,600.00</b>
		2020 Budget	2020 Activity	2021 Budget	2021 Activity	2022 Budget	2022 Activity	
<b>Impact Fee Expenditures</b>								
<a href="#">100-000-518-65-00-00</a>	SCHOOL IMPACT FEES - REMITT	\$ -	\$ 536.00	\$ -	\$ 6,108.00	\$ -	\$ -	\$ 300.00
<a href="#">100-220-597-00-60-00</a>	T/O-FIRE IMPACT FEE (100 TO 001)	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	
<a href="#">100-760-597-00-60-00</a>	T/O PARK IMPROVEMENTS (302)	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
	<b>Fund Total</b>	<b>\$ 10,000.00</b>	<b>\$ 10,536.00</b>	<b>\$ -</b>	<b>\$ 6,108.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,300.00</b>



Street Operations and Maintenance Fund Resources  
Special Revenue Fund 101

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	14,341.96	73,566.75	-	134,058.05	100%
Taxes - Motor Vehicle Fuel Tax	92,195.17	94,896.05	85,000.00	60,525.04	-40%
Multimodal Transportation - City	6,822.71	6,691.96	6,428.00	3,207.54	-100%
Interest & Other Earnings	52.66	509.67	380.00	50.00	-660%
Transfer In	-	-	-	150,000.00	100%
<b>Street Fund Total Resources</b>	<b>\$ 113,412.50</b>	<b>\$ 175,664.43</b>	<b>\$ 91,808.00</b>	<b>\$ 347,840.63</b>	<b>74%</b>

Street Operations and Maintenance Fund Uses  
Special Revenue Fund 101

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	87,047.75	77,425.40	95,250.00	79,000.00	-21%
Benefits	49,741.10	43,044.05	57,900.00	45,745.00	-27%
Supplies	22,213.24	28,813.70	36,600.00	44,600.00	18%
Services & Charges	70,361.84	76,203.18	85,000.00	94,786.00	10%
<b>Street Fund Total Uses</b>	<b>\$ 229,363.93</b>	<b>\$ 225,486.33</b>	<b>\$ 274,750.00</b>	<b>\$ 264,131.00</b>	<b>-4%</b>

Notes

**Revenue**

Majority of resources come from the Motor Vehicle Fuel Tax and Multimodal Transportation distributions from the State of Washington

**Salaries & Wages**

A set percentage portion of the City's Maintenance employees' wages are charged for work performed on City streets, including street sweeping and snow plowing. 7.5% Salary Adjustment. 3.5% Step

**Supplies**

Includes snow & ice removal supplies, equipment and parts for street vehicles

Streets Restricted Fund Resources  
Special Revenue Fund 104

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	14,115.02	14,203.45	-	13,000.00	100%
SRTC	-	-	-	-	
TIB	553,977.72	229,930.13	214,211.00	639,000.00	66%
Interest & Other Earnings	88.43	11.74	20.00	-	
<b>Street Res. Total Resources</b>	<b>\$ 568,181.17</b>	<b>\$ 244,145.32</b>	<b>\$ 214,231.00</b>	<b>\$ 652,000.00</b>	<b>67%</b>

Streets Restricted Fund Uses  
Special Revenue Fund 104

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
TIB	\$ 548,474.91	\$ 265,395.82	\$ 225,590.00	\$ 710,000.00	68%
Preservation	-	-	-	20,000.00	100%
Capital Outlay	6,431.09	19,889.02	15,000.00	5,000.00	-200%
<b>Street Res. Total Uses</b>	<b>\$ 554,906.00</b>	<b>\$ 285,284.84</b>	<b>\$ 240,590.00</b>	<b>\$ 735,000.00</b>	<b>67%</b>

Notes

Revenue

Capital Outlay

**3 Year Budget Comparison**  
**Streets Fund 101, Streets - Restricted Fund 104**

CITY OF MEDICAL LAKE

**Summary - Streets**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
Beginning Balance			\$ 14,341.96		\$ 73,566.75		\$ 134,058.05	\$ 50,000.00
Revenues		\$ 117,000.00	\$ 99,070.54	\$ 107,698.00	\$ 102,097.68	\$ 91,808.00	\$ 63,782.58	\$ 244,480.00
Expenditures		\$ 280,500.00	\$ 229,363.93	\$ 284,063.00	\$ 225,486.33	\$ 274,750.00	\$ 145,025.01	\$ 264,131.00
Ending Balance		\$ (163,500.00)	\$ (115,951.43)	\$ (176,365.00)	\$ (49,821.90)	\$ (182,942.00)	\$ 52,815.62	\$ 30,349.00
Total Gain (Loss)		\$ (163,500.00)	\$ (130,293.39)	\$ (176,365.00)	\$ (123,388.65)	\$ (182,942.00)	\$ (81,242.43)	\$ (19,651.00)

**Summary - Streets Restricted**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
Beginning Balance			\$ 14,115.02		\$ 14,203.45		\$ 14,215.19	\$ 13,000.00
Revenues		\$ 350.00	\$ 554,066.15	\$ 413,502.00	\$ 229,941.87	\$ 214,231.00	\$ 255,195.19	\$ 734,000.00
Expenditures		\$ 29,400.00	\$ 554,906.00	\$ 450,160.00	\$ 285,284.84	\$ 240,590.00	\$ 255,985.34	\$ 735,000.00
Ending Balance		\$ (29,050.00)	\$ 13,275.17	\$ (36,658.00)	\$ (41,139.52)	\$ (26,359.00)	\$ 13,425.04	\$ 12,000.00
Total Gain (Loss)		\$ (29,050.00)	\$ (839.85)	\$ (36,658.00)	\$ (55,342.97)	\$ (26,359.00)	\$ (790.15)	\$ (1,000.00)

**Detail**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
Street Revenues								
<a href="#">101-322-40-00-00</a>	STREET & CURB PERMITS	\$ -	\$ 25.00	\$ 25.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ 50.00
<a href="#">001-336-00-71-00</a>	MULTIMODAL TRANSPORATION CITY	\$ 7,000.00	\$ 6,822.71	\$ 6,500.00	\$ 6,691.96	\$ 6,428.00	\$ 3,207.54	\$ 6,292.00
<a href="#">101-336-00-87-00</a>	STREET - MV FUEL TAX	\$ 110,000.00	\$ 92,195.17	\$ 101,153.00	\$ 94,896.05	\$ 85,000.00	\$ 60,525.04	\$ 88,088.00
<a href="#">101-361-11-00-00</a>	INVESTMENT INTEREST	\$ -	\$ 25.95	\$ 20.00	\$ 37.67	\$ 30.00	\$ -	\$ 50.00
<a href="#">101-369-90-00-00</a>	OTHER MISCELLANEOUS REVENUE	\$ -	\$ 1.71	\$ -	\$ 372.00	\$ 300.00	\$ -	\$ -
	TRANSFERS IN (001)							\$ 150,000.00
	<b>Fund Total</b>	<b>\$ 117,000.00</b>	<b>\$ 99,070.54</b>	<b>\$ 107,698.00</b>	<b>\$ 102,097.68</b>	<b>\$ 91,808.00</b>	<b>\$ 63,782.58</b>	<b>\$ 244,480.00</b>

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Street Expenditures</b>								
<a href="#">101-000-542-30-30-00</a>	ROADWAY - SUPPLIES	\$ 5,000.00	\$ 2,412.49	\$ 5,000.00	\$ 3,153.45	\$ 3,000.00	\$ 1,417.03	\$ 5,000.00
<a href="#">101-000-542-40-30-00</a>	STORM DRAIN - SUPPLIES	\$ 1,000.00	\$ 95.85	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
<a href="#">101-000-542-40-40-00</a>	STORM DRAIN - SERVICES	\$ 6,000.00	\$ -	\$ 6,000.00	\$ -	\$ 5,000.00	\$ -	\$ 6,000.00
<a href="#">101-000-542-40-41-00</a>	PROFESSIONAL SERVICES	\$ -	\$ 458.03	\$ 500.00	\$ 2,800.00	\$ 500.00	\$ 1,329.07	\$ 1,000.00
<a href="#">101-000-542-61-40-00</a>	SIDEWALKS - SERVICES	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 716.07	\$ 1,000.00	\$ -	\$ 2,000.00
<a href="#">101-000-542-63-40-00</a>	STREET LIGHTS - UTILITIES	\$ 50,000.00	\$ 39,800.35	\$ 45,000.00	\$ 40,537.45	\$ 40,000.00	\$ 24,189.44	\$ 40,000.00
<a href="#">101-000-542-64-30-00</a>	TRAFFIC CONTROL - SUPPLIES	\$ 8,000.00	\$ 1,500.31	\$ 8,000.00	\$ 3,297.52	\$ 5,000.00	\$ 6,997.61	\$ 8,000.00
<a href="#">101-000-542-64-40-00</a>	TRAFFIC CONTROL - SERVICES	\$ -	\$ -	\$ -	\$ 3,424.26	\$ -	\$ 5,836.96	
<a href="#">101-000-542-64-40-01</a>	TRAFFIC CONTROL - INTERGOV'T	\$ 7,500.00	\$ 9,780.65	\$ 7,000.00	\$ 6,234.11	\$ 7,000.00	\$ 120.72	\$ 7,000.00
<a href="#">101-000-542-66-10-00</a>	SNOW & ICE - OVERTIME	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
<a href="#">101-000-542-66-30-00</a>	SNOW & ICE - SUPPLIES	\$ 10,000.00	\$ 8,220.79	\$ 10,000.00	\$ 9,624.24	\$ 10,000.00	\$ 1,329.18	\$ 10,000.00
<a href="#">101-000-542-66-40-00</a>	SNOW & ICE - INTERGOV'T	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
<a href="#">101-000-542-67-30-00</a>	STREET CLEANING - SUPPLIES	\$ 2,000.00	\$ 715.01	\$ 2,000.00	\$ 1,117.26	\$ 2,000.00	\$ 486.77	\$ 3,000.00
<a href="#">101-000-542-70-30-00</a>	ROADSIDE - SUPPLIES	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 997.43	\$ 1,000.00
<a href="#">101-000-542-70-40-00</a>	ROADSIDE - INTERGOV'T	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 46.62	\$ 2,500.00	\$ -	\$ 2,500.00
<a href="#">101-000-543-30-10-02</a>	MAINTENANCE SUPERVISOR - 25%	\$ 16,608.00	\$ 16,549.03	\$ 17,106.00	\$ 17,106.00	\$ 17,650.00	\$ 10,105.96	
<a href="#">101-000-543-30-10-03</a>	MAINTENANCE WORKERS - SPLIT	\$ 64,004.00	\$ 66,655.51	\$ 67,457.00	\$ 56,707.48	\$ 69,600.00	\$ 38,460.44	\$ 71,000.00
<a href="#">101-000-543-30-11-00</a>	OVERTIME	\$ 10,000.00	\$ 3,843.21	\$ 7,000.00	\$ 3,611.92	\$ 7,000.00	\$ 1,525.93	\$ 7,000.00
<a href="#">101-000-543-30-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 6,200.00	\$ 6,556.33	\$ 7,000.00	\$ 5,681.75	\$ 7,000.00	\$ 3,637.40	\$ 5,325.00
<a href="#">101-000-543-30-20-02</a>	LABOR & INDUSTRIES	\$ 3,200.00	\$ 2,477.53	\$ 3,000.00	\$ 1,763.15	\$ 3,000.00	\$ 1,100.08	\$ 1,420.00
<a href="#">101-000-543-30-20-03</a>	RETIREMENT/ICMA	\$ 10,500.00	\$ 11,684.93	\$ 13,500.00	\$ 9,464.48	\$ 13,000.00	\$ 5,398.80	\$ 9,000.00
<a href="#">101-000-543-30-20-04</a>	MEDICAL/DENTAL/LIFE/DEFERRED	\$ 25,500.00	\$ 27,246.15	\$ 30,500.00	\$ 24,537.17	\$ 32,400.00	\$ 16,986.19	\$ 28,000.00
<a href="#">101-000-543-30-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 1,700.00	\$ 1,776.16	\$ 2,000.00	\$ 1,597.50	\$ 2,000.00	\$ 1,019.55	\$ 1,500.00
<a href="#">101-000-543-30-20-06</a>	UNIFORMS & CLOTHING	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
<a href="#">101-000-543-30-30-00</a>	GENERAL SERVICES - SUPPLIES	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ -	\$ -	
<a href="#">101-000-543-30-31-01</a>	OFFICE SUPPLIES	\$ 100.00	\$ 8.48	\$ 100.00	\$ 2.36	\$ 100.00	\$ -	\$ 100.00
<a href="#">101-000-543-30-31-02</a>	OPERATING SUPPLIES	\$ 1,688.00	\$ 1,580.44	\$ 1,700.00	\$ 2,955.80	\$ 1,500.00	\$ 218.83	\$ 1,500.00
<a href="#">101-000-543-30-32-00</a>	FUEL	\$ 7,500.00	\$ 7,609.02	\$ 8,000.00	\$ 8,116.19	\$ 12,000.00	\$ 7,153.46	\$ 12,000.00
<a href="#">101-000-543-30-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 1,500.00	\$ 70.85	\$ 500.00	\$ 546.88	\$ 1,000.00	\$ 386.88	\$ 3,000.00
<a href="#">101-000-543-30-41-00</a>	PROFESSIONAL SERVICES	\$ 4,000.00	\$ 512.96	\$ 4,000.00	\$ 1,916.80	\$ 2,500.00	\$ 3,309.03	\$ 4,000.00
<a href="#">101-000-543-30-42-01</a>	POSTAGE	\$ -	\$ 1.30	\$ -	\$ 2.64	\$ -	\$ 2.20	

<a href="#">101-000-543-30-42-02</a>	PHONE	\$ 1,000.00	\$ 1,002.51	\$ 1,000.00	\$ 1,046.83	\$ 1,000.00	\$ 713.42	\$ 1,000.00
<a href="#">101-000-543-30-45-00</a>	RENTALS	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 190.58	\$ 3,500.00	\$ -	\$ 3,500.00
<a href="#">101-000-543-30-46-00</a>	INSURANCE	\$ 8,300.00	\$ 7,079.00	\$ 7,500.00	\$ 5,192.00	\$ 7,500.00	\$ 6,646.00	\$ 11,186.00
<a href="#">101-000-543-30-47-00</a>	UTILITIES	\$ 3,500.00	\$ 3,423.25	\$ 3,500.00	\$ 3,768.18	\$ 3,500.00	\$ 2,197.22	\$ 3,500.00
<a href="#">101-000-543-30-48-00</a>	REPAIRS & MAINTENANCE	\$ 10,000.00	\$ 8,086.18	\$ 10,000.00	\$ 9,804.42	\$ 10,000.00	\$ 3,287.63	\$ 10,000.00
<a href="#">101-000-543-30-49-00</a>	MISCELLANEOUS/REGISTRATIONS	\$ 500.00	\$ 217.61	\$ 500.00	\$ 523.22	\$ 500.00	\$ 127.78	\$ 2,500.00
<a href="#">101-000-543-30-49-01</a>	PUBLICATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44.00	\$ 100.00
	<b>Fund Total</b>	<b>\$ 280,500.00</b>	<b>\$ 229,363.93</b>	<b>\$ 284,063.00</b>	<b>\$ 225,486.33</b>	<b>\$ 274,750.00</b>	<b>\$ 145,025.01</b>	<b>\$ 264,131.00</b>
		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<b>Street - Restricted Revenues</b>								
<a href="#">101-334-03-80-08</a>	TIB GRANT-2019 PINEVIEW/EVERGREEN	\$ -	\$ 523,661.88	\$ -	\$ -	\$ -	\$ -	\$ -
<a href="#">101-334-03-80-09</a>	TIB GRANT HALLET/GRACE ST (P09)-1	\$ -	\$ 12,159.97	\$ 214,310.00	\$ 1,216.00	\$ 214,211.00	\$ 244,642.03	\$ -
<a href="#">101-334-03-80-10</a>	TIB GRANT-LAKE/PRENTIS ST (006)-1	\$ -	\$ 18,155.87	\$ 199,092.00	\$ 228,714.13	\$ -	\$ -	
<a href="#">101-334-03-80-11</a>	TIB GRANT - BARKER ST(003)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,503.00	\$ 639,000.00
	T/I CAPITAL IMPROVEMENTS							\$ 95,000.00
<a href="#">104-361-11-00-00</a>	INVESTMENT INTEREST	\$ 350.00	\$ 88.43	\$ 100.00	\$ 11.74	\$ 20.00	\$ 50.16	
	<b>Fund Total</b>	<b>\$ 350.00</b>	<b>\$ 554,066.15</b>	<b>\$ 413,502.00</b>	<b>\$ 229,941.87</b>	<b>\$ 214,231.00</b>	<b>\$ 255,195.19</b>	<b>\$ 734,000.00</b>
		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<b>Street - Restricted Expenditures</b>								
<a href="#">101-000-594-44-60-00</a>	GENERAL SERVICES - CAP OUTLAY	\$ 29,400.00	\$ 6,431.09	\$ 15,000.00	\$ 19,889.02	\$ 15,000.00	\$ 1,335.77	\$ 5,000.00
	PRESERVATION							\$ 20,000.00
<b>Grants</b>								
<a href="#">101-060-589-00-00-01</a>	PINEVIEW,EVERGREEN ST RETAINAGE	\$ -	\$ -	\$ -	\$ 25,613.32	\$ -	\$ -	
<a href="#">101-060-595-30-60-00</a>	PINEVIEW,EVERGREEN ST CONSTRUCT	\$ -	\$ 505,355.11	\$ -	\$ -	\$ -	\$ -	
<b>TIB Project</b>								
<a href="#">101-070-595-10-60-00</a>	HALLET/GRACE ST DESIGN/ENGINEERING	\$ -	\$ 21,760.00	\$ 225,590.00	\$ 1,280.00	\$ 225,590.00	\$ 237,533.57	\$ -
<a href="#">101-080-595-10-60-00</a>	LAKE/PRENTIS ST DESIGN/ENGINEERING	\$ -	\$ 21,359.80	\$ 209,570.00	\$ 1,124.20	\$ -	\$ -	
<a href="#">101-080-595-30-60-00</a>	LAKE/PRENTIS ST CONSTRUCTION (006)	\$ -	\$ -	\$ -	\$ 237,378.30	\$ -	\$ -	
<a href="#">101-090-595-10-60-00</a>	BARKER ST-DESIGN/ENGINEERING (003)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,116.00	\$ 20,000.00
	BARKER ST-CONSTRUCTION (003)							\$ 690,000.00
	<b>Fund Total</b>	<b>\$ 29,400.00</b>	<b>\$ 554,906.00</b>	<b>\$ 450,160.00</b>	<b>\$ 285,284.84</b>	<b>\$ 240,590.00</b>	<b>\$ 255,985.34</b>	<b>\$ 735,000.00</b>

Leave & Severance Fund Resources  
Special Revenue Fund 105

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	169,431.41	183,024.34	184,000.00	92,000.00	-100%
Sick Leave Buyback	12,524.73	12,802.53	12,500.00	12,500.00	0%
Interest & Other Earnings	1,068.20	270.35	500.00	300.00	-67%
<b>Leave &amp; Sev. Total Resources</b>	<b>\$ 183,024.34</b>	<b>\$ 196,097.22</b>	<b>\$ 197,000.00</b>	<b>\$ 104,800.00</b>	<b>-88%</b>

Leave & Severance Fund Uses  
Special Revenue Fund 105

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Leave Payouts	-	-	100,000.00	20,000.00	
Severance Payments	-	-	-	35,000.00	
<b>Leave &amp; Sev. Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 55,000.00</b>	<b>-82%</b>

Notes

- Revenue** The City expenses sick leave buyback funds equivalent to 1.25% of gross payroll each month and deposits these funds into the Leave & Severance fund
- Leave Payouts** Includes leave payout from anticipated retirement of WWTP employee.
- Severance Payments** Includes contractual post-employment payments to former City Administrator

**3 Year Budget Comparison  
Leave & Severance Fund 105**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance			\$ 169,431.41		\$ 183,024.34		\$ 182,269.96	\$ 92,000.00
Revenues		\$ 15,900.00	\$ 13,592.93	\$ 1,400.00	\$ 13,072.88	\$ 13,000.00	\$ 10,377.12	\$ 12,800.00
Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 55,000.00
Ending Balance		\$ 15,900.00	\$ 183,024.34	\$ 1,400.00	\$ 196,097.22	\$ (87,000.00)	\$ 92,647.08	\$ 49,800.00
Total Gain (Loss)		\$ 15,900.00	\$ 13,592.93	\$ 1,400.00	\$ 13,072.88	\$ (87,000.00)	\$ (89,622.88)	\$ (42,200.00)

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Leave &amp; Severance Revenues</b>								
<a href="#">105-361-11-00-00</a>	INVESTMENT INTEREST	\$ 3,900.00	\$ 1,068.20	\$ 1,400.00	\$ 270.35	\$ 500.00	\$ 642.99	\$ 300.00
<a href="#">001-341-96-01-00</a>	SICK LEAVE BUY BACK	\$ 12,000.00	\$ 12,524.73	\$ -	\$ 12,802.53	\$ 12,500.00	\$ 9,734.13	\$ 12,500.00
	<b>Fund Total</b>	<b>\$ 15,900.00</b>	<b>\$ 13,592.93</b>	<b>\$ 1,400.00</b>	<b>\$ 13,072.88</b>	<b>\$ 13,000.00</b>	<b>\$ 10,377.12</b>	<b>\$ 12,800.00</b>
		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Leave &amp; Severance Expenditures</b>								
	SEVERANCE PAYMENTS							\$ 35,000.00
	LEAVE PAYOUTS					\$ 100,000.00	\$ 100,000.00	\$ 20,000.00
	<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 55,000.00</b>

Contingency Fund Resources  
Special Revenue Fund 106

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	36,345.24	36,572.89	36,600.00	36,700.00	
Interest & Other Earnings	401.14	59.06	200.00	300.00	
<b>Contingency Total Resources</b>	<b>\$ 36,746.38</b>	<b>\$ 36,631.95</b>	<b>\$ 36,800.00</b>	<b>\$ 37,000.00</b>	<b>1%</b>

Contingency Fund Uses  
Special Revenue Fund 106

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Transfers Out					
<b>Contingency Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

**Notes**

**Beginning Balances**

The Contingency Fund absorbed managerial funds Finance CIP (004), City Hall (CIP), Bldg/Code Reserve (007), Parks CIP (008) and Library CIP (072)

**Transfers Out**

Considering the nature of the contingency fund, the entire resources of the fund are budgeted to be spent on unforeseen expenditures.



**3 Year Budget Comparison  
Contingency Fund 106**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance			\$ 36,345.24		\$ 36,572.89		\$ 36,606.40	\$ 36,700.00
Revenues		\$ 1,500.00	\$ 401.14	\$ 475.00	\$ 59.06	\$ 200.00	\$ 227.53	\$ 300.00
Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance		\$ 1,500.00	\$ 36,746.38	\$ 475.00	\$ 36,631.95	\$ 200.00	\$ 36,833.93	\$ 37,000.00
Total Gain (Loss)		\$ 1,500.00	\$ 401.14	\$ 475.00	\$ 59.06	\$ 200.00	\$ 227.53	\$ 300.00

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Contingency Revenues</b>								
<a href="#">106-361-11-00-00</a>	INVESTMENT INTEREST	\$ 650.00	\$ 173.49	\$ 200.00	\$ 25.55	\$ 100.00	\$ 98.39	\$ 300.00
<a href="#">004-361-11-00-00</a>	INVESTMENT INTEREST	\$ 180.00	\$ 47.01	\$ 60.00	\$ 6.94	\$ 20.00	\$ 26.67	
<a href="#">005-361-11-00-00</a>	INVESTMENT INTEREST	\$ 100.00	\$ 25.42	\$ 40.00	\$ 3.74	\$ 10.00	\$ 14.43	
<a href="#">007-361-11-00-00</a>	INVESTMENT INTEREST	\$ 70.00	\$ 17.88	\$ 20.00	\$ 2.63	\$ 10.00	\$ 10.14	
<a href="#">008-361-11-00-00</a>	INVESTMENT INTEREST	\$ 100.00	\$ 24.09	\$ 30.00	\$ 3.55	\$ 10.00	\$ 13.66	
<a href="#">072-361-11-00-00</a>	INVESTMENT INTEREST	\$ 400.00	\$ 113.25	\$ 125.00	\$ 16.65	\$ 50.00	\$ 64.24	
	<b>Fund Total</b>	<b>\$ 1,500.00</b>	<b>\$ 401.14</b>	<b>\$ 475.00</b>	<b>\$ 59.06</b>	<b>\$ 200.00</b>	<b>\$ 227.53</b>	<b>\$ 300.00</b>

American Rescue Plan Act Fund Resources Managerial Fund 107				
Account Descriptions	2021 Actual	2022 Adopted	2022 Current, Q3	2023 Proposed
Beginning Balances	\$ -	\$ -	\$ 553,539.76	\$ 1,000,000.00
Federal Indirect Grant	\$ -	\$ 693,801.00	\$ 693,801.00	\$ -
<b>ARPA Fund Total</b>	<b>\$ -</b>	<b>\$ 693,801.00</b>	<b>\$ 1,247,340.76</b>	<b>\$ 1,000,000.00</b>

American Rescue Plan Act Fund Uses ARPA Fund 107				
Projects	2021 Actual	2022 Adopted	2022 Current, Q3	2023 Proposed
			Will be updated with final	
Public Works Equipment		159,222.00		307,402.00
Aerators		165,524.00		165,524.00
Broadband		107,500.00		7,500.00
WWTP Capital Reserves		-		59,115.00
Civic Non-Profits		94,935.00		37,827.00
Expanded Parks & Trails		10,000.00		118,000.00
Downtown Beautification		10,000.00		105,000.00
Auditorium Remodel		-		105,000.00
City Technology & Training		75,878.00		75,000.00
<b>Executive Total</b>	<b>\$ -</b>	<b>\$ 623,059.00</b>		<b>\$ 980,368.00</b>

In 2021, the City of Medical Lake was awarded \$1,386,248 in grant funds for the American Rescue Plan Act. The intent of these funds was to replace lost revenue during the pandemic, allowing for the use of funds on any general government purpose, in addition to water, sewer and broadband infrastructure. During 2022, the City allocated all remaining ARPA funds to the projects/categories above.

#### Notes

The totals of the adopted budget for 2022 and 2023 proposed budget exceed the total resources because there is an assumption that not all 2022 budgeted expenditures will occur in 2022, thus funds will be carried forward

**3 Year Budget Comparison  
ARPA Fund 107**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance							\$ 553,539.76	\$ 1,000,000.00
Revenues		\$ -	\$ -	\$ -	\$ 693,801.00	\$ 693,801.00	\$ 693,801.00	\$ -
Expenditures		\$ -	\$ -	\$ -	\$ 140,261.24	\$ 623,059.00	\$ 142,633.82	\$ 1,000,000.00
Ending Balance		\$ -	\$ -	\$ -	\$ 553,539.76	\$ 70,742.00	\$ 1,104,706.94	\$ -
Total Gain (Loss)		\$ -	\$ -	\$ -	\$ 553,539.76	\$ 70,742.00	\$ 551,167.18	\$ (1,000,000.00)

Detail

Revenues		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<a href="#">001-332-92-10-01</a>	CORONAVIRUS LOCAL FISCAL RCVRY-F	\$ -	\$ -	\$ -	\$ 693,801.00	\$ 693,801.00	\$ 693,801.00	\$ -
	<b>Dept Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 693,801.00</b>	<b>\$ 693,801.00</b>	<b>\$ 693,801.00</b>	<b>\$ -</b>
Expenditures		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<a href="#">001-400-594-00-00-00</a>	ARPA - CAPITAL EXPENDITURE	\$ -	\$ -	\$ -	\$ 140,261.24	\$ 623,059.00	\$ 142,633.82	\$ 1,000,000.00
	<b>Dept Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,261.24</b>	<b>\$ 623,059.00</b>	<b>\$ 142,633.82</b>	<b>\$ 1,000,000.00</b>

Public Safety Fund Resources  
Special Revenue Fund 110

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Public Safety Tax	60,027.93	69,423.02	60,000.00	72,704.00	
Local Criminal Justice	105,774.17	122,770.62	105,000.00	120,000.00	
Criminal Justice - Population	1,567.94	1,639.18	1,705.00	1,742.00	
Fireworks Permits	200.00	200.00	200.00	200.00	
Liquor Board Profits	40,174.96	39,820.30	37,937.00	7,490.00	
Law Enforcement Services	19,000.00	19,000.00	19,000.00	19,000.00	
Transfer In	-	-	-	980,000.00	
<b>Public Safety Total Resources</b>	<b>\$ 226,745.00</b>	<b>\$ 252,853.12</b>	<b>\$ 223,842.00</b>	<b>\$ 1,201,136.00</b>	<b>81%</b>

Public Safety Fund Departments - Expenditures  
Special Revenue Fund 110

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Law Enforcement	987,082.15	627,010.44	1,106,000.00	1,106,500.00	
Criminal Justice	46,906.92	46,561.98	46,000.00	46,000.00	
Other Environmental Preservation	15,500.97	6,213.00	17,000.00	19,173.00	
Animal Control	18,882.00	19,448.52	17,000.00	20,000.00	
<b>Public Safety Total Uses</b>	<b>\$ 1,068,372.04</b>	<b>\$ 699,233.94</b>	<b>\$ 1,186,000.00</b>	<b>\$ 1,191,673.00</b>	<b>0%</b>

Notes

<b>Revenue</b>	Law Enforcement Services revenues includes contractual distributions from the Department of Social and Health Services for the shared use of law enforcement services
<b>Law Enforcement</b>	Includes police services contract with the Spokane County Sheriff's Office and phone line for SCOPE office.
<b>Criminal Justice</b>	Includes contracted services for prisoner detention, City public defender and prosecutor.
<b>Other Environmental Pres.</b>	Includes aerator annual maintenance contract and Spokane Regional Clean Air Agency annual registration program fees
<b>Animal Control</b>	Includes contracted animal control services with Spokanimal

**3 Year Budget Comparison  
Public Safety Fund 110**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance								
Revenues		\$ 260,700.00	\$ 226,745.00	\$ 213,660.00	\$ 252,853.12	\$ 223,842.00	\$ 149,003.23	\$ 1,201,136.00
Expenditures	Law Enforcement	\$ 1,041,722.00	\$ 987,082.15	\$ 1,106,600.00	\$ 627,010.44	\$ 1,106,000.00	\$ 796,673.57	\$ 1,106,500.00
	Criminal Justice	\$ 61,000.00	\$ 46,906.92	\$ 51,000.00	\$ 46,561.98	\$ 46,000.00	\$ 26,508.29	\$ 46,000.00
	Other Environmental Preservat	\$ 20,400.00	\$ 15,500.97	\$ 17,713.00	\$ 6,213.00	\$ 17,000.00	\$ 11,312.90	\$ 19,173.00
	Animal Control	\$ 11,000.00	\$ 18,882.00	\$ 17,000.00	\$ 19,448.52	\$ 17,000.00	\$ 15,023.97	\$ 20,000.00
Total Expenditures		\$ 1,134,122.00	\$ 1,068,372.04	\$ 1,192,313.00	\$ 699,233.94	\$ 1,186,000.00	\$ 849,518.73	\$ 1,191,673.00
Ending Balance		\$ (873,422.00)	\$ (841,627.04)	\$ (978,653.00)	\$ (446,380.82)	\$ (962,158.00)	\$ (700,515.50)	\$ 9,463.00
Total Gain (Loss)		\$ (873,422.00)	\$ (841,627.04)	\$ (978,653.00)	\$ (446,380.82)	\$ (962,158.00)	\$ (700,515.50)	\$ 9,463.00

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Public Safety Revenues</b>								
<a href="#">001-313-15-00-00</a>	PUBLIC SAFETY TAX	\$ 55,000.00	\$ 60,027.93	\$ 55,000.00	\$ 69,423.02	\$ 60,000.00	\$ 46,119.20	\$ 72,704.00
<a href="#">001-313-71-00-00</a>	LOCAL CRIMINAL JUSTICE	\$ 95,000.00	\$ 105,774.17	\$ 98,000.00	\$ 122,770.62	\$ 105,000.00	\$ 80,880.78	\$ 120,000.00
<a href="#">001-336-06-21-00</a>	MVET-CRIM. JUSTICE PROGRAM	\$ 1,500.00	\$ 1,567.94	\$ 1,660.00	\$ 1,639.18	\$ 1,705.00	\$ 1,242.09	\$ 1,742.00
<a href="#">001-321-30-00-00</a>	FIREWORKS PERMITS	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
<a href="#">001-336-06-95-00</a>	LIQUOR BOARD PROFITS	\$ 41,000.00	\$ 40,174.96	\$ 39,800.00	\$ 39,820.30	\$ 37,937.00	\$ 18,887.30	\$ 7,490.00
<a href="#">001-342-10-00-00</a>	LAW ENFORCEMENT SERVICES	\$ 68,000.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 1,673.86	\$ 19,000.00
	TRANSFERS IN (001)							\$ 980,000.00
	<b>Fund Total</b>	<b>\$ 260,700.00</b>	<b>\$ 226,745.00</b>	<b>\$ 213,660.00</b>	<b>\$ 252,853.12</b>	<b>\$ 223,842.00</b>	<b>\$ 149,003.23</b>	<b>\$ 1,201,136.00</b>
		<b>2020 Budget</b>	<b>2020 Activity</b>	<b>2021 Budget</b>	<b>2021 Activity</b>	<b>2022 Budget</b>	<b>2022 Activity</b>	<b>2023 Budget</b>
<b>Public Safety Expenditures</b>								
Law Enforcement								
<a href="#">001-210-521-10-41</a>	CONTRACTED SERVICE-SPOK CO	\$ 1,035,222.00	\$ 981,648.00	\$ 1,100,000.00	\$ 599,252.00	\$ 1,100,000.00	\$ 795,807.00	\$ 1,100,000.00
<a href="#">001-210-521-10-42</a>	PHONE	\$ 1,500.00	\$ 1,524.87	\$ 1,600.00	\$ 1,389.48	\$ 1,500.00	\$ 866.57	\$ 1,500.00

<a href="#">001-210-521-20-40</a>	SPOK COUNTY EMERG MNGT S	\$ 5,000.00	\$ 3,909.28	\$ 5,000.00	\$ 4,480.06	\$ 4,500.00	\$ -	\$ 5,000.00
<a href="#">001-210-594-21-60</a>	LE & CJ LEG ONE TIME COST	\$ -	\$ -	\$ -	\$ 21,888.90	\$ -	\$ -	
	<b>Dept Total</b>	<b>\$ 1,041,722.00</b>	<b>\$ 987,082.15</b>	<b>\$ 1,106,600.00</b>	<b>\$ 627,010.44</b>	<b>\$ 1,106,000.00</b>	<b>\$ 796,673.57</b>	<b>\$ 1,106,500.00</b>
Criminal Justice								
<a href="#">001-150-515-93-41</a>	PUBLIC DEFENDER	\$ 12,000.00	\$ 12,500.00	\$ 12,000.00	\$ 13,000.00	\$ 12,000.00	\$ 7,000.00	\$ 12,000.00
<a href="#">001-210-523-20-40</a>	PRISONER DETENTION-SPK/CH	\$ 25,000.00	\$ 10,406.92	\$ 15,000.00	\$ 9,561.98	\$ 10,000.00	\$ 6,508.29	\$ 10,000.00
<a href="#">001-150-515-45-40</a>	CITY ATTORNEY - PROSECUTOR	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 13,000.00	\$ 24,000.00
	<b>Dept Total</b>	<b>\$ 61,000.00</b>	<b>\$ 46,906.92</b>	<b>\$ 51,000.00</b>	<b>\$ 46,561.98</b>	<b>\$ 46,000.00</b>	<b>\$ 26,508.29</b>	<b>\$ 46,000.00</b>
Other Environmental Preservation								
<a href="#">001-310-531-90-32</a>	FUEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.74	\$ 250.00
<a href="#">001-310-553-70-40</a>	COUNTY - AIR POLLUTION	\$ 5,900.00	\$ 5,823.03	\$ 6,213.00	\$ 6,213.00	\$ 6,500.00	\$ 1,534.22	\$ 7,423.00
<a href="#">001-310-554-90-41</a>	PROFESSIONAL SERVICES	\$ 14,000.00	\$ 9,677.94	\$ 11,000.00	\$ -	\$ 10,000.00	\$ 9,677.94	\$ 11,000.00
<a href="#">001-310-554-90-48</a>	REPAIR & MAINTENANCE	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
	<b>Dept Total</b>	<b>\$ 20,400.00</b>	<b>\$ 15,500.97</b>	<b>\$ 17,713.00</b>	<b>\$ 6,213.00</b>	<b>\$ 17,000.00</b>	<b>\$ 11,312.90</b>	<b>\$ 19,173.00</b>
Animal Control								
<a href="#">001-390-539-30-41</a>	CONTRACTED SERVICE-SPOKAN	\$ 11,000.00	\$ 18,882.00	\$ 17,000.00	\$ 19,448.52	\$ 17,000.00	\$ 15,023.97	\$ 20,000.00
	<b>Dept Total</b>	<b>\$ 11,000.00</b>	<b>\$ 18,882.00</b>	<b>\$ 17,000.00</b>	<b>\$ 19,448.52</b>	<b>\$ 17,000.00</b>	<b>\$ 15,023.97</b>	<b>\$ 20,000.00</b>
	<b>Fund Total</b>	<b>\$ 1,134,122.00</b>	<b>\$ 1,068,372.04</b>	<b>\$ 1,192,313.00</b>	<b>\$ 699,233.94</b>	<b>\$ 1,186,000.00</b>	<b>\$ 849,518.73</b>	<b>\$ 1,191,673.00</b>

Criminal Justice Fund Resources  
Special Revenue Fund 111

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Criminal Justice - Special Prog.	5,611.54	5,836.85	6,039.00	6,147.00	
DUI - Cities	727.46	815.84	700.00	700.00	
Crime Victims	82.52	90.45	-	-	
Interest & Other Earnings	-	-	-	-	
<b>Criminal Just. Total Resources</b>	<b>\$ 6,421.52</b>	<b>\$ 6,743.14</b>	<b>\$ 6,739.00</b>	<b>\$ 6,847.00</b>	<b>2%</b>

Criminal Justice Fund Uses  
Special Revenue Fund 111

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Intergovernmental Remittance	-	-	-	-	
<b>Criminal Just. Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Notes

**Revenue**

Special Programs revenues must be used for innovative law enforcement strategies or programs related to helping at-risk children or child abuse victims.

**Intergovernmental Remittance**

With no current programs with allowable uses of Special Programs funding, the City is considering remitting funds to Spokane County.

**3 Year Budget Comparison  
Criminal Justice Fund 111**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues		\$ 5,900.00	\$ 6,421.52	\$ 6,575.00	\$ 6,743.14	\$ 6,739.00	\$ 4,849.07	\$ 22,703.06
Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance		\$ 5,900.00	\$ 6,421.52	\$ 6,575.00	\$ 6,743.14	\$ 6,739.00	\$ 4,849.07	\$ 22,703.06
Total Gain (Loss)		\$ 5,900.00	\$ 6,421.52	\$ 6,575.00	\$ 6,743.14	\$ 6,739.00	\$ 4,849.07	\$ 22,703.06

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Criminal Justice Revenues</b>								
<a href="#">001-336-06-26-00</a>	MVET-CRIM JUSTICE-SPEC PRO	\$ 5,000.00	\$ 5,611.54	\$ 5,800.00	\$ 5,836.85	\$ 6,039.00	\$ 4,407.66	\$ 6,147.00
<a href="#">001-341-32-00-01</a>	CRIME VICTIMS	\$ 150.00	\$ 82.52	\$ 75.00	\$ 90.45	\$ -	\$ 44.47	
<a href="#">001-336-06-51-00</a>	DUI - CITIES	\$ 750.00	\$ 727.46	\$ 700.00	\$ 815.84	\$ 700.00	\$ 396.94	\$ 700.00
	T/I PRIOR PERIOD REVENUES							\$ 15,856.06
	<b>Fund Total</b>	<b>\$ 5,900.00</b>	<b>\$ 6,421.52</b>	<b>\$ 6,575.00</b>	<b>\$ 6,743.14</b>	<b>\$ 6,739.00</b>	<b>\$ 4,849.07</b>	<b>\$ 22,703.06</b>
		<b>2020 Budget</b>	<b>2020 Activity</b>	<b>2021 Budget</b>	<b>2021 Activity</b>	<b>2022 Budget</b>	<b>2022 Activity</b>	<b>2023 Budget</b>
<b>Criminal Justice Expenditures</b>								
	INTERGOVERNMENTAL TRANSFERS							
	<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Parks & Recreation Fund Resources  
Special Revenue Fund 112

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Concessions	-	358.00	-	150.00	100%
Recreation Fees	3,133.84	5,997.57	5,000.00	7,500.00	33%
Rec Facility Use	-	-	-	100.00	100%
Parking - Waterfront Park	85.00	460.00	200.00	500.00	60%
Facility Rentals	2,338.64	310.00	4,000.00	2,000.00	-100%
Interest & Other Earnings	2,070.00	310.00	700.00	2,000.00	65%
Transfer In	-	-	-	340,000.00	100%
<b>Parks &amp; Rec. Total Resources</b>	<b>\$ 7,627.48</b>	<b>\$ 7,435.57</b>	<b>\$ 9,900.00</b>	<b>\$ 352,250.00</b>	<b>97%</b>

Parks & Recreation Fund Departments - Expenditures  
Special Revenue Fund 112

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
<b><u>Recreation</u></b>					
Salaries & Wages	48,988.17	47,089.80	59,500.00	97,200.00	39%
Benefits	27,759.32	23,465.88	29,700.00	51,502.40	42%
Supplies	2,261.27	3,667.20	10,700.00	10,000.00	-7%
Services & Charges	17,152.41	8,990.64	14,800.00	17,224.00	14%
Capital Outlay	1,711.65	-	10,000.00	-	
<b>Dept. total</b>	<b>97,872.82</b>	<b>83,213.52</b>	<b>124,700.00</b>	<b>175,926.40</b>	<b>29%</b>
<b><u>Parks Facilities</u></b>					
Salaries & Wages	18,702.68	79,517.70	58,700.00	83,441.01	30%
Benefits	6,568.30	33,725.13	17,500.00	28,210.65	38%
Supplies	10,316.79	15,019.26	20,100.00	21,600.00	7%
Services & Charges	33,215.91	35,218.66	30,900.00	35,607.00	13%
Capital Outlay	8,738.89	44,160.47	40,000.00	-	
<b>Dept. total</b>	<b>\$ 77,542.57</b>	<b>\$ 207,641.22</b>	<b>\$ 167,200.00</b>	<b>\$ 168,858.66</b>	<b>1%</b>
<b>Parks &amp; Rec. Total Uses</b>	<b>\$ 175,415.39</b>	<b>\$ 290,854.74</b>	<b>\$ 291,900.00</b>	<b>\$ 344,785.06</b>	<b>30%</b>

Notes

**Recreation: Salaries & Wages**

Created new position, Parks & Recreation Director. 7.5% Salary Adjustment, 3.5% Step.

**Recreation: Supplies**

Includes office equipment for new position, Parks & Recreation Director.

**3 Year Budget Comparison  
Parks & Recreation Fund 112**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues		\$ 21,250.00	\$ 7,627.48	\$ 9,200.00	\$ 7,435.57	\$ 9,900.00	\$ 19,908.30	\$ 352,250.00
Expenditures	Parks & Rec	\$ 138,850.00	\$ 97,872.82	\$ 123,399.00	\$ 83,213.52	\$ 124,700.00	\$ 75,623.43	\$ 175,926.40
	Parks Facilities	\$ 160,708.00	\$ 77,542.57	\$ 140,700.00	\$ 308,266.59	\$ 167,200.00	\$ 129,405.90	\$ 168,858.66
Total Expenditures		\$ 299,558.00	\$ 175,415.39	\$ 264,099.00	\$ 391,480.11	\$ 291,900.00	\$ 205,029.33	\$ 344,785.06
Ending Balance		\$ (278,308.00)	\$ (167,787.91)	\$ (254,899.00)	\$ (384,044.54)	\$ (282,000.00)	\$ (185,121.03)	\$ 7,464.94
Total Gain (Loss)		\$ (278,308.00)	\$ (167,787.91)	\$ (254,899.00)	\$ (384,044.54)	\$ (282,000.00)	\$ (185,121.03)	\$ 7,464.94

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Parks &amp; Rec Revenues</b>								
<a href="#">001-321-80-00-00</a>	CONCESSIONS	\$ -	\$ -	\$ -	\$ 358.00	\$ -	\$ 175.50	\$ 150.00
<a href="#">001-347-30-01-00</a>	MAC LEAGUE RECREATION SERVICES	\$ 300.00	\$ -	\$ 100.00	\$ -	\$ 500.00	\$ -	\$ -
<a href="#">001-347-60-00-00</a>	RECREATION FEES	\$ 12,500.00	\$ 3,133.84	\$ 5,000.00	\$ 5,997.57	\$ 5,000.00	\$ 9,677.80	\$ 7,500.00
<a href="#">001-347-30-00-01</a>	REC FACILITY USE							\$ 100.00
<a href="#">001-362-00-00-02</a>	PARKING-WATERFRONT PARK	\$ 250.00	\$ 85.00	\$ 100.00	\$ 460.00	\$ 200.00	\$ 690.00	\$ 500.00
<a href="#">001-362-40-00-00</a>	FACILITY RENTALS	\$ 8,000.00	\$ 2,338.64	\$ 4,000.00	\$ 310.00	\$ 4,000.00	\$ 4,885.00	\$ 2,000.00
<a href="#">001-367-00-74-00</a>	DONATIONS - PARK & RECREATION	\$ 200.00	\$ 250.00	\$ -	\$ 300.00	\$ 200.00	\$ 300.00	\$ -
<a href="#">001-382-10-00-00</a>	FACILITY RNTL DEPOSIT	\$ -	\$ 1,820.00	\$ -	\$ 10.00	\$ -	\$ 4,180.00	\$ 2,000.00
	TRANSFERS IN							\$ 340,000.00
	<b>Fund Total</b>	<b>\$ 21,250.00</b>	<b>\$ 7,627.48</b>	<b>\$ 9,200.00</b>	<b>\$ 7,435.57</b>	<b>\$ 9,900.00</b>	<b>\$ 19,908.30</b>	<b>\$ 352,250.00</b>

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Parks &amp; Rec Expenditures</b>								
Parks & Rec								
<a href="#">001-000-582-10-00-01</a>	DEPOST REFUND-FCLTY RNTL	\$ 1,000.00	\$ 2,057.50	\$ 1,000.00	\$ 10.00	\$ 1,000.00	\$ 3,560.00	\$ 2,000.00

<a href="#">001-000-582-30-00-00</a>	PARK & REC DEPOSIT REFUND	\$ 200.00	\$ -	\$ 150.00	\$ 947.44	\$ -	\$ -	
<a href="#">001-740-571-10-10-03</a>	PT RECREATION SALARIES	\$ 12,000.00	\$ 4,028.92	\$ 12,000.00	\$ 945.00	\$ 12,000.00	\$ 3,759.50	\$ 4,500.00
<a href="#">001-740-571-10-10-04</a>	RECREATION D	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,400.00
<a href="#">001-740-571-10-10-05</a>	RECREATION COORDINATOR	\$ 40,000.00	\$ 44,959.25	\$ 46,124.00	\$ 46,144.80	\$ 47,500.00	\$ 31,499.84	\$ 27,000.00
<a href="#">001-740-571-10-11-00</a>	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 403.07	\$ 300.00
<a href="#">001-740-571-10-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 4,500.00	\$ 4,840.97	\$ 5,200.00	\$ 4,040.42	\$ 5,000.00	\$ 3,305.52	\$ 7,267.50
<a href="#">001-740-571-10-20-02</a>	LABOR & INDUSTRIES	\$ 500.00	\$ 466.92	\$ 575.00	\$ 263.57	\$ 500.00	\$ 273.14	\$ 2,034.90
<a href="#">001-740-571-10-20-03</a>	RETIREMENT/ICMA	\$ 7,500.00	\$ 8,903.38	\$ 9,500.00	\$ 7,088.39	\$ 9,000.00	\$ 4,670.87	\$ 13,000.00
<a href="#">001-740-571-10-20-04</a>	MEDICAL/LIFE/DEFERRED COMP	\$ 14,000.00	\$ 12,317.68	\$ 13,000.00	\$ 10,995.82	\$ 14,000.00	\$ 8,668.71	\$ 28,000.00
<a href="#">001-740-571-10-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 1,200.00	\$ 1,230.37	\$ 1,250.00	\$ 1,077.68	\$ 1,200.00	\$ 795.83	\$ 1,200.00
<a href="#">001-740-571-10-31-01</a>	OFFICE SUPPLIES	\$ 500.00	\$ 43.49	\$ 500.00	\$ 41.46	\$ 500.00	\$ 40.33	\$ 500.00
<a href="#">001-740-571-10-31-02</a>	OPERATING SUPPLIES	\$ 10,000.00	\$ 2,217.78	\$ 10,000.00	\$ 3,625.74	\$ 10,000.00	\$ 5,768.74	\$ 7,500.00
<a href="#">001-740-571-10-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 2,000.00
<a href="#">001-740-571-10-41-00</a>	INSTRUCTORS/UMPIRES/REFEREES	\$ 1,000.00	\$ -	\$ 750.00	\$ -	\$ 1,000.00	\$ -	\$ -
<a href="#">001-740-571-10-41-01</a>	PROFESSIONAL SERV/CONCERTS-ETC	\$ 4,000.00	\$ 6,482.10	\$ 5,000.00	\$ 2,031.64	\$ 4,500.00	\$ 2,848.73	\$ 4,000.00
<a href="#">001-740-571-10-42-01</a>	POSTAGE	\$ 500.00	\$ 1.50	\$ 100.00	\$ -	\$ 100.00	\$ 1.06	\$ 100.00
<a href="#">001-740-571-10-42-02</a>	PHONE	\$ 300.00	\$ 368.79	\$ 400.00	\$ 418.77	\$ 400.00	\$ 249.99	\$ 400.00
<a href="#">001-740-571-10-43-02</a>	MEALS & LODGING	\$ 350.00	\$ -	\$ 350.00	\$ -	\$ 300.00	\$ -	\$ 150.00
<a href="#">001-740-571-10-45-00</a>	RENTALS	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 156.79	\$ 1,000.00	\$ 2,559.67	\$ 2,500.00
<a href="#">001-740-571-10-46-00</a>	INSURANCE	\$ 4,100.00	\$ 4,851.00	\$ 5,100.00	\$ 4,669.00	\$ 5,100.00	\$ 6,150.00	\$ 6,674.00
<a href="#">001-740-571-10-49-00</a>	MISCELLANEOUS	\$ 500.00	\$ 367.00	\$ 500.00	\$ 757.00	\$ 500.00	\$ -	\$ 500.00
<a href="#">001-740-571-10-49-02</a>	REGISTRATIONS FEES	\$ 500.00	\$ 3,024.52	\$ 700.00	\$ -	\$ 700.00	\$ 266.75	\$ 700.00
<a href="#">001-740-571-10-49-04</a>	PARK & REC REFUND	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ 801.68	\$ 200.00
<a href="#">001-740-594-74-60-00</a>	RECREATION - CAPITAL OUTLAY	\$ 35,000.00	\$ 1,711.65	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	
	<b>Dept Total</b>	<b>\$ 138,850.00</b>	<b>\$ 97,872.82</b>	<b>\$ 123,399.00</b>	<b>\$ 83,213.52</b>	<b>\$ 124,700.00</b>	<b>\$ 75,623.43</b>	<b>\$ 175,926.40</b>
<b>Parks Facilities</b>								
<a href="#">001-760-576-80-10-02</a>	MAINTENANCE WORKER - 67%	\$ 25,708.00	\$ 8,635.20	\$ 27,800.00	\$ 53,473.69	\$ 28,700.00	\$ 36,298.88	\$ 43,447.01
<a href="#">001-760-576-80-10-03</a>	SUMMER PARK LABORER	\$ 13,000.00	\$ 9,543.88	\$ 14,000.00	\$ 23,258.91	\$ 28,000.00	\$ 12,007.16	\$ 38,244.00
<a href="#">001-760-576-80-11-00</a>	OVERTIME	\$ 1,000.00	\$ 523.60	\$ 1,000.00	\$ 2,785.10	\$ 2,000.00	\$ 1,582.81	\$ 1,750.00
<a href="#">001-760-576-80-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 2,000.00	\$ 1,436.19	\$ 2,000.00	\$ 5,952.40	\$ 5,000.00	\$ 3,717.43	\$ 6,126.83
<a href="#">001-760-576-80-20-02</a>	LABOR & INDUSTRIES	\$ 1,200.00	\$ 842.08	\$ 1,200.00	\$ 2,026.42	\$ 1,500.00	\$ 1,024.49	\$ 1,633.82
<a href="#">001-760-576-80-20-03</a>	RETIREMENT/ICMA	\$ 3,300.00	\$ 1,457.27	\$ 3,000.00	\$ 6,520.95	\$ 5,000.00	\$ 3,882.87	\$ 5,600.00
<a href="#">001-760-576-80-20-04</a>	MEDICAL/LIFE/DEFERRED COMP	\$ 6,650.00	\$ 2,621.42	\$ 4,000.00	\$ 18,061.87	\$ 5,000.00	\$ 12,577.80	\$ 13,750.00
<a href="#">001-760-576-80-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 550.00	\$ 211.34	\$ 300.00	\$ 1,163.49	\$ 1,000.00	\$ 789.54	\$ 1,100.00

<a href="#">001-760-576-80-30-00</a>	INTERGOVERNMENTAL SERVICES	\$ 12,500.00	\$ 6,405.49	\$ 12,000.00	\$ 6,223.92	\$ 10,000.00	\$ 4,726.74	\$ 10,000.00
<a href="#">001-760-576-80-31-01</a>	OFFICE SUPPLIES	\$ 100.00	\$ 105.62	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">001-760-576-80-31-02</a>	OPERATING SUPPLIES	\$ 4,000.00	\$ 2,262.94	\$ 4,000.00	\$ 5,901.96	\$ 5,500.00	\$ 7,778.36	\$ 6,000.00
<a href="#">001-760-576-80-32-00</a>	FUEL	\$ 3,500.00	\$ 1,501.17	\$ 2,500.00	\$ 2,207.50	\$ 3,500.00	\$ 1,807.70	\$ 3,500.00
<a href="#">001-760-576-80-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 1,000.00	\$ 41.57	\$ 500.00	\$ 685.88	\$ 1,000.00	\$ 925.01	\$ 2,000.00
<a href="#">001-760-576-80-41-00</a>	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 5,820.62	\$ 3,000.00	\$ 5,673.60	\$ 5,000.00	\$ -	\$ 5,000.00
<a href="#">001-760-576-80-42-01</a>	POSTAGE	\$ -	\$ 1.00	\$ -	\$ -	\$ -	\$ 0.51	\$ -
<a href="#">001-760-576-80-42-02</a>	PHONE	\$ 650.00	\$ 700.57	\$ 700.00	\$ 751.33	\$ 700.00	\$ 586.53	\$ 700.00
<a href="#">001-760-576-80-45-00</a>	RENTALS	\$ 4,500.00	\$ 4,724.66	\$ 4,000.00	\$ 1,657.32	\$ 4,000.00	\$ 4,843.05	\$ 4,000.00
<a href="#">001-760-576-80-46-00</a>	INSURANCE	\$ 5,850.00	\$ 6,017.00	\$ 6,400.00	\$ 4,968.00	\$ 5,500.00	\$ 6,400.00	\$ 15,707.00
<a href="#">001-760-576-80-47-00</a>	UTILITIES	\$ 10,000.00	\$ 11,457.65	\$ 10,000.00	\$ 10,265.98	\$ 10,000.00	\$ 7,840.80	
<a href="#">001-760-576-80-48-00</a>	REPAIR & MAINTENANCE	\$ 4,000.00	\$ 4,344.26	\$ 4,000.00	\$ 11,742.19	\$ 5,500.00	\$ 7,094.51	\$ 10,000.00
<a href="#">001-760-576-80-49-00</a>	MISCELLANEOUS	\$ 200.00	\$ 150.15	\$ 200.00	\$ 160.24	\$ 200.00	\$ 137.01	\$ 200.00
<a href="#">001-760-594-74-60-01</a>	PARK SHELTER REBUILD PROJECT	\$ -	\$ -	\$ -	\$ 100,625.37	\$ -	\$ -	\$ -
<a href="#">001-760-594-76-60-00</a>	PARKS - CAPITAL OUTLAY	\$ 60,000.00	\$ 8,738.89	\$ 40,000.00	\$ 44,160.47	\$ 40,000.00	\$ 15,384.70	\$ -
	<b>Dept Total</b>	<b>\$ 160,708.00</b>	<b>\$ 77,542.57</b>	<b>\$ 140,700.00</b>	<b>\$ 308,266.59</b>	<b>\$ 167,200.00</b>	<b>\$ 129,405.90</b>	<b>\$ 168,858.66</b>
	<b>Fund Total</b>	<b>\$ 299,558.00</b>	<b>\$ 175,415.39</b>	<b>\$ 264,099.00</b>	<b>\$ 391,480.11</b>	<b>\$ 291,900.00</b>	<b>\$ 205,029.33</b>	<b>\$ 344,785.06</b>

City Beautification Fund Resources  
Special Revenue Fund 125

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Business License	3,875.00	6,542.50	4,000.00	5,000.00	20%
Interest & Other Earnings	-	-	-	-	
<b>City Beaut. Total Resources</b>	<b>\$ 3,875.00</b>	<b>\$ 6,542.50</b>	<b>\$ 4,000.00</b>	<b>\$ 5,000.00</b>	<b>20%</b>

City Beautification Fund Uses  
Special Revenue Fund 125

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Supplies	-	-	-	2,000.00	100%
Services & Charges	-	-	-	2,000.00	100%
<b>City Beaut. Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>	<b>100%</b>

Notes

**Revenue** Includes all business license revenues

**City Beautification** Includes costs related to beautification projects that are aimed at updating or enhancing the visual aspects of the City's downtown and urban areas.

**3 Year Budget Comparison  
City Beautification Fund 125**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance								\$ -
Revenues		\$ 1,000.00	\$ 3,875.00	\$ 2,000.00	\$ 6,542.50	\$ 4,000.00	\$ 5,000.00	\$ 6,500.00
Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00
Ending Balance		\$ 1,000.00	\$ 3,875.00	\$ 2,000.00	\$ 6,542.50	\$ 4,000.00	\$ 5,000.00	\$ 2,500.00
Total Gain (Loss)		\$ 1,000.00	\$ 3,875.00	\$ 2,000.00	\$ 6,542.50	\$ 4,000.00	\$ 5,000.00	\$ 2,500.00

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>City Beautification Revenues</b>								
<a href="#">001-321-99-00-00</a>	BUSINESS LICENSE	\$ 1,000.00	\$ 3,875.00	\$ 2,000.00	\$ 6,542.50	\$ 4,000.00	\$ 5,000.00	\$ 6,500.00
	<b>Fund Total</b>	<b>\$ 1,000.00</b>	<b>\$ 3,875.00</b>	<b>\$ 2,000.00</b>	<b>\$ 6,542.50</b>	<b>\$ 4,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 6,500.00</b>
		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>City Beautification Expenditures</b>								
	Repairs & Maint.							\$ 2,000.00
	Operating Supplies							\$ 2,000.00
	<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000.00</b>

Capital Improvements Fund Resources  
Capital Projects Fund 301

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	414,922.66	369,498.91	436,000.00	515,000.00	
Real Estate Excise Tax (REET)	66,988.09	131,375.47	80,000.00	95,000.00	
Interest & Other Earnings	2,588.16	346.23	1,000.00	2,000.00	
<b>Capital Imp. Total Resources</b>	<b>\$ 484,498.91</b>	<b>\$ 501,220.61</b>	<b>\$ 517,000.00</b>	<b>\$ 612,000.00</b>	<b>16%</b>

Capital Improvements Fund Uses  
Capital Projects Fund 301

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Streets Projects	\$ -	\$ -	\$ -	\$ -	
Other Projects	-	-	-	-	
Transfers Out	115,000.00	65,000.00	25,000.00	-	
<b>Capital Imp. Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Notes

**Streets Projects**

**Parks Projects**

**3 Year Budget Comparison  
Capital Improvement Fund 301**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance			\$ 414,922.66		\$ 369,498.91	\$ 436,000.00	\$ 436,220.61	\$ 515,000.00
Revenues		\$ 51,000.00	\$ 69,576.25	\$ 53,000.00	\$ 131,721.70	\$ 81,000.00	\$ 80,599.58	\$ 97,000.00
Expenditures		\$ 115,000.00	\$ 115,000.00	\$ 65,000.00	\$ 65,000.00	\$ 25,000.00	\$ -	\$ -
Ending Balance		\$ (64,000.00)	\$ 369,498.91	\$ (12,000.00)	\$ 436,220.61	\$ 492,000.00	\$ 516,820.19	\$ 612,000.00
Total Gain (Loss)		\$ (64,000.00)	\$ (45,423.75)	\$ (12,000.00)	\$ 66,721.70	\$ 56,000.00	\$ 80,599.58	\$ 97,000.00

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Capital Improvements Revenues</b>								
<a href="#">301-318-34-00-00</a>	REET TAX	\$ 40,000.00	\$ 66,988.09	\$ 50,000.00	\$ 131,375.47	\$ 80,000.00	\$ 78,882.92	\$ 95,000.00
<a href="#">301-361-11-00-00</a>	INVESTMENT INTEREST	\$ 11,000.00	\$ 2,588.16	\$ 3,000.00	\$ 346.23	\$ 1,000.00	\$ 1,716.66	\$ 2,000.00
	<b>Fund Total</b>	<b>\$ 51,000.00</b>	<b>\$ 69,576.25</b>	<b>\$ 53,000.00</b>	<b>\$ 131,721.70</b>	<b>\$ 81,000.00</b>	<b>\$ 80,599.58</b>	<b>\$ 97,000.00</b>
		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Capital Improvements Expenditures</b>								
	STREETS PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	PARKS PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Transfers Out (301 to 302)							
	Transfers Out (301 to 001)	\$ 90,000.00	\$ 90,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -
	Transfers Out (301 to 101)	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -
	<b>Fund Total</b>	<b>\$ 115,000.00</b>	<b>\$ 115,000.00</b>	<b>\$ 65,000.00</b>	<b>\$ 65,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>



Parks Capital Improvements Fund Resources  
Capital Projects Fund 302

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Impact Fees	1,210.00	55,070.00	1,200.00	1,200.00	0%
Interest & Other Earnings	-	-	-	-	
Transfers In	-	-	-	45,000.00	100%
<b>Capital Imp. Total Resources</b>	<b>\$ 1,210.00</b>	<b>\$ 55,070.00</b>	<b>\$ 1,200.00</b>	<b>\$ 46,200.00</b>	<b>97%</b>

Capital Improvements Fund Uses  
Capital Projects Fund 301

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Streets Projects					
Parks Projects					
<b>Capital Imp. Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Notes

**Streets Projects**

**Parks Projects**

**3 Year Budget Comparison  
Parks Capital Improvement Fund 302**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues		\$ 2,420.00	\$ 1,210.00	\$ 2,420.00	\$ 55,070.00	\$ 1,200.00	\$ 1,210.00	\$ 46,200.00
Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
Ending Balance		\$ 2,420.00	\$ 1,210.00	\$ 2,420.00	\$ 55,070.00	\$ 1,200.00	\$ 1,210.00	\$ 16,200.00
Total Gain (Loss)		\$ 2,420.00	\$ 1,210.00	\$ 2,420.00	\$ 55,070.00	\$ 1,200.00	\$ 1,210.00	\$ 16,200.00

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Capital Improvements Revenues</b>								
<a href="#">100-345-85-76-00</a>	PARK - IMPACT FEES	\$ 2,420.00	\$ 1,210.00	\$ 2,420.00	\$ 55,070.00	\$ 1,200.00	\$ 1,210.00	\$ 1,200.00
<a href="#">301-361-11-00-00</a>	INVESTMENT INTEREST							
	TRANSFERS IN (100)							\$ 45,000.00
	<b>Fund Total</b>	<b>\$ 2,420.00</b>	<b>\$ 1,210.00</b>	<b>\$ 2,420.00</b>	<b>\$ 55,070.00</b>	<b>\$ 1,200.00</b>	<b>\$ 1,210.00</b>	<b>\$ 46,200.00</b>
		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Capital Improvements Expenditures</b>								
	PARKS PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
	<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000.00</b>

Water Operations and Maintenance Fund Resources  
Proprietary Fund 401

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Delinquent Fees	3,666.00	1,150.00	5,000.00	16,500.00	70%
Facilities Rental - Reservoir	123,410.44	114,443.63	100,000.00	125,000.00	20%
Water Sales	663,094.41	690,216.52	700,000.00	700,000.00	0%
Water Tap Fees	-	5,086.01	3,000.00	-	
Interest & Other Earnings	12,991.20	1,547.06	1,100.00	1,500.00	27%
<b>Water Fund Total Resources</b>	<b>\$ 803,162.05</b>	<b>\$ 812,443.22</b>	<b>\$ 809,100.00</b>	<b>\$ 843,000.00</b>	<b>4%</b>

Water Operations and Maintenance Fund Uses  
Proprietary Fund 401

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	170,006.20	156,662.40	175,300.00	265,000.00	34%
Benefits	94,470.53	80,466.57	105,800.00	137,555.00	23%
Supplies	91,909.44	132,430.80	143,500.00	100,500.00	-43%
Services & Charges	149,431.86	156,456.69	170,600.00	197,676.00	14%
Transfers Out	-	-	-	75,000.00	100%
<b>Water Fund Total Uses</b>	<b>\$ 505,818.03</b>	<b>\$ 526,016.46</b>	<b>\$ 595,200.00</b>	<b>\$ 775,731.00</b>	<b>23%</b>

Notes

**Revenue**

Includes revenues from sale of water, late fees and lease charges for the rental of space on the City's reservoir to telecommunications companies.

**Salaries & Wages**

7.5% Salary Adjustment, 3.5% Step.

**Supplies**

Water Restricted Fund Resources  
Proprietary Managerial Fund 402

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Interest & Other Earnings	-	-	-	-	
Transfers In	-	-	-	75,000.00	
<b>Water Res. Total Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000.00</b>	<b>100%</b>

Water Restricted Fund Uses  
Proprietary Managerial Fund 402

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Improvements	200,615.48	43,075.00	15,100.00	50,000.00	70%
Spokane Intertie Project	693,574.39	84,624.12	-	-	
Equipment	6,959.59	4,567.31	15,000.00	15,000.00	0%
<b>Water Res. Total Uses</b>	<b>\$ 901,149.46</b>	<b>\$ 132,266.43</b>	<b>\$ 30,100.00</b>	<b>\$ 65,000.00</b>	<b>54%</b>

Notes

**Beginning Balances**

**Improvements**

**Equipment**

**3 Year Budget Comparison**  
**Water Fund 401, Water - Restricted Fund 402**

CITY OF MEDICAL LAKE

**Summary - Water**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
Beginning Balance								
Revenues		\$ 856,550.00	\$ 803,162.05	\$ 768,150.00	\$ 812,478.45	\$ 809,150.00	\$ 511,058.50	\$ 843,050.00
Expenditures		\$ 569,915.00	\$ 505,818.03	\$ 499,544.00	\$ 526,016.46	\$ 595,200.00	\$ 354,873.95	\$ 775,731.00
Ending Balance		\$ 286,635.00	\$ 297,344.02	\$ 268,606.00	\$ 286,461.99	\$ 213,950.00	\$ 156,184.55	\$ 67,319.00
Total Gain (Loss)		\$ 286,635.00	\$ 297,344.02	\$ 268,606.00	\$ 286,461.99	\$ 213,950.00	\$ 156,184.55	\$ 67,319.00

**Summary - Water Restricted**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
Beginning Balance								
Revenues		\$ 5,000.00	\$ -	\$ 5,077.71	\$ -	\$ 5,112.00	\$ -	\$ 75,000.00
Expenditures		\$ 540,000.00	\$ 911,149.46	\$ 230,000.00	\$ 142,266.43	\$ 40,100.00	\$ 6,570.67	\$ 65,000.00
Ending Balance		\$ (535,000.00)	\$ (911,149.46)	\$ (224,922.29)	\$ (142,266.43)	\$ (34,988.00)	\$ (6,570.67)	\$ 10,000.00
Total Gain (Loss)		\$ (535,000.00)	\$ (911,149.46)	\$ (224,922.29)	\$ (142,266.43)	\$ (34,988.00)	\$ (6,570.67)	\$ 10,000.00

**Detail**

		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<b>Water Revenues</b>								
<a href="#">401-359-90-00-00</a>	UTILITY DELINQUENT FEES	\$ 15,000.00	\$ 3,666.00	\$ 10,000.00	\$ 1,150.00	\$ 5,000.00	\$ 20,944.42	\$ 12,000.00
	DOOR HANGER FEES							\$ 4,500.00
<a href="#">401-362-50-00-00</a>	FACILITIES RENTAL-RESERVOIR	\$ 100,000.00	\$ 123,410.44	\$ 100,000.00	\$ 114,443.63	\$ 100,000.00	\$ 89,394.46	\$ 125,000.00
<a href="#">401-343-40-00-00</a>	WATER SALES	\$ 700,000.00	\$ 663,094.41	\$ 650,000.00	\$ 690,216.52	\$ 700,000.00	\$ 396,654.49	\$ 700,000.00
<a href="#">401-343-40-00-01</a>	WATER TAP FEES	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 5,086.01	\$ 3,000.00	\$ 650.00	\$ -
<a href="#">401-343-40-01-00</a>	BULK WATER SALES	\$ 50.00	\$ -	\$ 50.00	\$ 35.23	\$ 50.00	\$ 183.57	\$ 50.00
<a href="#">401-361-11-00-00</a>	INVESTMENT INTEREST	\$ 38,500.00	\$ 8,179.19	\$ 5,000.00	\$ 782.06	\$ 1,000.00	\$ 3,097.34	\$ 1,500.00
<a href="#">401-332-92-10-00</a>	COVID-19 NON-GRANT ASSTANCE	\$ -	\$ 4,544.81	\$ -	\$ -	\$ -	\$ -	

<a href="#">401-369-90-00-00</a>	MISCELLANEOUS REVENUE	\$ -	\$ 267.20	\$ 100.00	\$ 765.00	\$ 100.00	\$ 134.22	
	<b>Fund Total</b>	<b>\$ 856,550.00</b>	<b>\$ 803,162.05</b>	<b>\$ 768,150.00</b>	<b>\$ 812,478.45</b>	<b>\$ 809,150.00</b>	<b>\$ 511,058.50</b>	<b>\$ 843,050.00</b>
		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<b>Water Expenditures</b>								
<a href="#">401-380-534-00-47-00</a>	IRRIGATION/WATER CITY FACILITIES	\$ 300.00	\$ 319.90	\$ 300.00	\$ 414.90	\$ 400.00	\$ 41.30	\$ 400.00
<a href="#">401-380-534-10-10-01</a>	PW DIRECTOR	\$ 22,583.00	\$ 22,583.28	\$ 23,261.00	\$ 23,260.43	\$ 24,000.00	\$ 15,408.60	\$ 35,000.00
<a href="#">401-380-534-10-10-02</a>	MAINTENANCE LEAD	\$ 19,929.00	\$ 19,858.75	\$ 20,527.00	\$ 20,527.20	\$ 21,150.00	\$ 12,127.13	\$ -
<a href="#">401-380-534-10-10-03</a>	MAINTENANCE WORKERS - SPLIT	\$ 93,220.00	\$ 99,983.16	\$ 98,174.00	\$ 85,061.20	\$ 101,150.00	\$ 57,690.67	\$ 200,000.00
<a href="#">401-380-534-10-10-06</a>	ADMINISTRATIVE STAFF	\$ 21,733.00	\$ 21,816.21	\$ 22,382.00	\$ 22,395.73	\$ 22,000.00	\$ 14,610.53	\$ 24,000.00
<a href="#">401-380-534-10-11-00</a>	OVERTIME	\$ 8,000.00	\$ 5,764.80	\$ 6,000.00	\$ 5,417.84	\$ 7,000.00	\$ 2,852.57	\$ 6,000.00
<a href="#">401-380-534-10-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 11,500.00	\$ 12,646.96	\$ 13,000.00	\$ 11,121.99	\$ 13,000.00	\$ 7,534.23	\$ 19,875.00
<a href="#">401-380-534-10-20-02</a>	LABOR & INDUSTRIES	\$ 5,000.00	\$ 3,748.71	\$ 4,500.00	\$ 2,683.05	\$ 4,000.00	\$ 1,733.15	\$ 5,180.00
<a href="#">401-380-534-10-20-03</a>	RETIREMENT/ICMA	\$ 20,300.00	\$ 23,061.76	\$ 24,000.00	\$ 18,604.12	\$ 25,000.00	\$ 10,398.77	\$ 26,500.00
<a href="#">401-380-534-10-20-04</a>	MEDICAL/DENTAL/VISION/DEFERRED	\$ 48,200.00	\$ 51,441.93	\$ 56,400.00	\$ 44,306.67	\$ 59,800.00	\$ 30,758.76	\$ 82,000.00
<a href="#">401-380-534-10-20-05</a>	DISABILTIY/SICK LV BUYBACK	\$ 3,250.00	\$ 3,440.52	\$ 3,600.00	\$ 3,082.14	\$ 3,500.00	\$ 1,928.61	\$ 3,500.00
<a href="#">401-380-534-10-20-06</a>	UNIFORMS & CLOTHING	\$ 500.00	\$ 130.65	\$ 500.00	\$ 668.60	\$ 500.00	\$ 474.09	\$ 500.00
<a href="#">401-380-534-10-31-01</a>	OFFICE SUPPLIES	\$ 3,000.00	\$ 1,557.88	\$ 2,000.00	\$ 1,199.88	\$ 1,500.00	\$ 996.39	\$ 1,500.00
<a href="#">401-380-534-10-31-02</a>	OPERATING SUPPLIES	\$ 10,000.00	\$ 11,599.60	\$ 10,000.00	\$ 6,597.76	\$ 12,000.00	\$ 5,247.06	\$ 12,000.00
<a href="#">401-380-534-10-32-00</a>	FUEL	\$ 6,500.00	\$ 4,111.62	\$ 5,000.00	\$ 5,664.52	\$ 8,000.00	\$ 3,646.10	\$ 6,000.00
<a href="#">401-380-534-10-34-00</a>	ITEMS FOR RESALE	\$ 50,000.00	\$ 69,238.29	\$ 50,000.00	\$ 81,223.43	\$ 92,000.00	\$ 82,594.60	\$ 50,000.00
<a href="#">401-380-534-10-34-01</a>	ITEMS FOR RESALE-SPOK INTERTIE	\$ 85,000.00	\$ -	\$ -	\$ 33,150.00	\$ 25,000.00	\$ 12,350.20	\$ 25,000.00
<a href="#">401-380-534-10-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 5,000.00	\$ 5,402.05	\$ 5,000.00	\$ 4,595.21	\$ 5,000.00	\$ 1,773.49	\$ 6,000.00
<a href="#">401-380-534-10-40-00</a>	WATER TESTING	\$ 3,500.00	\$ 2,825.00	\$ 3,500.00	\$ 2,630.00	\$ 4,000.00	\$ 4,287.99	\$ 5,000.00
<a href="#">401-380-534-10-40-01</a>	OTHER INTERGOV'T SERVICES	\$ 5,000.00	\$ 2,675.90	\$ 5,000.00	\$ 2,675.90	\$ 3,500.00	\$ 2,675.90	\$ 3,500.00
<a href="#">401-380-534-10-41-00</a>	PROFESSIONAL SERVICES	\$ 12,500.00	\$ 11,033.08	\$ 10,000.00	\$ 13,249.83	\$ 13,000.00	\$ 10,312.73	\$ 20,000.00
<a href="#">401-380-534-10-42-01</a>	POSTAGE	\$ 3,000.00	\$ 2,085.51	\$ 3,000.00	\$ 3,266.47	\$ 3,000.00	\$ 2,158.28	\$ 3,500.00
	BILLING SERVICE							\$ 6,000.00
<a href="#">401-380-534-10-42-02</a>	PHONE	\$ 4,500.00	\$ 4,356.02	\$ 4,500.00	\$ 4,373.64	\$ 4,500.00	\$ 2,988.74	\$ 4,500.00
<a href="#">401-380-534-10-43-01</a>	MILEAGE	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">401-380-534-10-43-02</a>	MEALS & LODGING	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00
<a href="#">401-380-534-10-44-00</a>	ADVERTISING	\$ 100.00	\$ -	\$ 100.00	\$ 19.45	\$ 100.00	\$ 160.72	\$ 500.00
<a href="#">401-380-534-10-45-00</a>	RENTALS	\$ 5,000.00	\$ 2,587.53	\$ 4,000.00	\$ 2,982.04	\$ 4,000.00	\$ 1,151.83	\$ 4,000.00
<a href="#">401-380-534-10-46-00</a>	INSURANCE	\$ 11,700.00	\$ 12,403.00	\$ 13,000.00	\$ 11,129.00	\$ 12,500.00	\$ 14,457.50	\$ 24,473.00

<a href="#">401-380-534-10-47-00</a>	UTILITIES	\$ 50,000.00	\$ 66,208.80	\$ 60,000.00	\$ 63,701.11	\$ 67,000.00	\$ 29,262.08	\$ 65,000.00
<a href="#">401-380-534-10-48-00</a>	REPAIR & MAINTENANCE	\$ 20,000.00	\$ 9,837.24	\$ 15,000.00	\$ 15,807.98	\$ 20,000.00	\$ 4,226.55	\$ 20,000.00
<a href="#">401-380-534-10-48-01</a>	UTILITY SOFTWARE ASSURANCE	\$ 4,500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
<a href="#">401-380-534-10-49-00</a>	STATE EXCISE TAX	\$ 33,500.00	\$ 33,030.64	\$ 33,500.00	\$ 33,874.57	\$ 35,000.00	\$ 19,348.08	\$ 35,203.00
<a href="#">401-380-534-10-49-01</a>	DUES & MEMBERSHIPS	\$ 1,200.00	\$ 1,646.80	\$ 1,400.00	\$ 1,347.90	\$ 1,700.00	\$ 1,340.40	\$ 1,700.00
<a href="#">401-380-534-10-49-02</a>	MISCELLANEOUS & REGISTRATIONS	\$ 1,000.00	\$ 422.44	\$ 1,000.00	\$ 983.90	\$ 1,000.00	\$ 336.90	\$ 3,000.00
	T/O - WATER RESTRICTED							\$ 75,000.00
	<b>Fund Total</b>	<b>\$ 569,915.00</b>	<b>\$ 505,818.03</b>	<b>\$ 499,544.00</b>	<b>\$ 526,016.46</b>	<b>\$ 595,200.00</b>	<b>\$ 354,873.95</b>	<b>\$ 775,731.00</b>
		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<b>Water - Restricted Revenues</b>								
<a href="#">403-308-31-00-00</a>	BEG NET CASH & INVESTMENTS	\$ 5,000.00	\$ -	\$ 5,077.71	\$ -	\$ 5,112.00	\$ -	
	T/I WATER RESTRICTED							\$ 75,000.00
	<b>Fund Total</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ 5,077.71</b>	<b>\$ -</b>	<b>\$ 5,112.00</b>	<b>\$ -</b>	<b>\$ 75,000.00</b>

		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<b>Water - Restricted Expenditures</b>								
<a href="#">405-368-10-00-00</a>	LID SET UP FEES	\$ -	\$ 175.00	\$ -	\$ 875.00	\$ 100.00	\$ 175.00	
<a href="#">405-379-00-00-01</a>	W/S CAPITAL IMPROVEMENT FEES	\$ 5,000.00	\$ 5,600.00	\$ 5,000.00	\$ 42,200.00	\$ 5,000.00	\$ 1,600.00	
<a href="#">401-380-594-34-63-00</a>	WATER IMPROVEMENTS	\$ 500,000.00	\$ 194,840.48	\$ 200,000.00	\$ -	\$ 10,000.00	\$ -	\$ 50,000.00
<a href="#">401-380-594-34-63-01</a>	SPOKANE INTERTIE PRJCT-WTR IMPRV	\$ -	\$ 693,574.39	\$ -	\$ 84,624.12	\$ -	\$ -	
<a href="#">401-380-594-34-64-00</a>	WATER - EQUIPMENT	\$ 25,000.00	\$ 6,959.59	\$ 15,000.00	\$ 4,567.31	\$ 15,000.00	\$ 4,795.67	\$ 15,000.00
<a href="#">401-380-597-34-90-64</a>	T/O - W/S EQUIP (401 TO 404)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	
	<b>Fund Total</b>	<b>\$ 540,000.00</b>	<b>\$ 911,149.46</b>	<b>\$ 230,000.00</b>	<b>\$ 142,266.43</b>	<b>\$ 40,100.00</b>	<b>\$ 6,570.67</b>	<b>\$ 65,000.00</b>

Water/Sewer O&M Managerial Fund Resources  
Proprietary Managerial Fund 403

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances				863,430.67	
<b>W/S Fund Total Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 863,430.67</b>	<b>100%</b>

Water/Sewer O&M Managerial Fund Uses  
Proprietary Managerial Fund 403

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Transfers Out	-	-	-	75,000.00	
<b>W/S Fund Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000.00</b>	<b>100%</b>

Notes

**Beginning Balance**

Includes Ending Cash balance from Water/Sewer fund before being split into two different proprietary funds. Funds will support both Water and Wastewater funds until funds are depleted.

Water/Sewer Capital Managerial Fund Resources  
Proprietary Managerial Fund 404

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances					
Interest & Other Earnings					
Transfers In					
<b>W/S Fund Total Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Water Restricted Fund Uses  
Proprietary Managerial Fund 402



<b>Account Description</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2023 Proposed</b>	<b>% Change</b>
Transfers Out					
<b>W/S Fund Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Notes

**Beginning Balances**

**Improvements**

**Equipment**

**3 Year Budget Comparison**  
**Water Fund 401, Water - Restricted Fund 402**

CITY OF MEDICAL LAKE

**Summary - Water**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Budget</b>
Beginning Balance								
Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 863,430.67
Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00
Ending Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 663,430.67
Total Gain (Loss)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 663,430.67

**Summary - Water Restricted**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Budget</b>
Beginning Balance								
Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,201,834.14
Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00
Ending Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,001,834.14
Total Gain (Loss)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,001,834.14

**Detail**

		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<b>Water Revenues</b>								
<a href="#">401-369-90-00-00</a>	TRANSFERS IN							\$ 863,430.67
	<b>Fund Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 863,430.67
		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<b>Water Expenditures</b>								
	T/O - WATER							
	T/O - WASTEWATER							\$ 200,000.00
	<b>Fund Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Water - Restricted Revenues</b>								
<a href="#">403-308-31-00-00</a>	TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,201,834.14
	<b>Fund Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,201,834.14

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Water Expenditures</b>								
	T/O - WATER							
	T/O - WASTEWATER							\$ 200,000.00
	<b>Fund Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00

Solid Waste Operations and Maintenance Fund Resources  
Proprietary Fund 407

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances					
Delinquent Fees	3,666.00	-	-	6,000.00	
Compost Trailer Reimbursement	-	13,100.01	-	10,000.00	
Garbage Collection Fees	617,729.98	627,944.44	600,000.00	650,000.00	
Interest & Other Earnings	4,007.16	286.80	1,010.00	1,010.00	
<b>Solid Waste Total Resources</b>	<b>\$ 625,403.14</b>	<b>\$ 641,331.25</b>	<b>\$ 601,010.00</b>	<b>\$ 667,010.00</b>	<b>10%</b>

Solid Waste Operations and Maintenance Fund Uses  
Proprietary Fund 407

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Salaries & Wages	17,309.13	17,820.18	18,400.00	27,500.00	
Benefits	11,778.27	10,099.93	12,800.00	12,565.00	
Supplies	1,496.64	1,697.66	1,100.00	2,600.00	
Services & Charges	601,739.40	633,671.07	610,100.00	658,259.00	
Refunds	265.49	-	300.00	-	
Capital Outlay	-	3,218.00	1,500.00	6,000.00	
<b>Solid Waste Total Uses</b>	<b>\$ 632,588.93</b>	<b>\$ 666,506.84</b>	<b>\$ 644,200.00</b>	<b>\$ 706,924.00</b>	<b>9%</b>

**Notes**

**Revenue** Includes garbage collection charges, late fees and reimbursement from the County for 75% of compost removal costs. Collection rates increase of approximately 6% to match increase in contracted garbage and recycling removal services.

**Salaries & Wages** Includes a portion of administrative staff's wages for billing and administrative support. 7.5% Salary Adjustment, 3.5% Step.

**Services & Charges** Includes Sunshine Disposal contract for removal services. Approximate 6% increase in garbage and recycling removal services.

**Capital Outlay** Includes improvements to yard waste trailer station.

**3 Year Budget Comparison  
Solid Waste Fund 407**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance								
Revenues		\$ 626,640.00	\$ 623,096.34	\$ 612,020.00	\$ 641,331.25	\$ 601,010.00	\$ 461,426.24	\$ 667,010.00
Expenditures		\$ 616,192.00	\$ 632,588.93	\$ 628,309.00	\$ 666,506.84	\$ 644,200.00	\$ 472,942.58	\$ 706,924.00
Ending Balance		\$ 10,448.00	\$ (9,492.59)	\$ (16,289.00)	\$ (25,175.59)	\$ (43,190.00)	\$ (11,516.34)	\$ (39,914.00)
Total Gain (Loss)		\$ 10,448.00	\$ (9,492.59)	\$ (16,289.00)	\$ (25,175.59)	\$ (43,190.00)	\$ (11,516.34)	\$ (39,914.00)

Detail

		2020 Budget	2020 Activity	2021 Budget	2021 Activity	2022 Budget	2022 Activity	2023 Proposed
<b>Solid Waste Revenues</b>								
<a href="#">407-337-00-00-01</a>	COMPOST TRAILER REIMBURSEMENT	\$ -	\$ -	\$ -	\$ 13,100.01	\$ -	\$ 10,130.16	\$ 10,000.00
<a href="#">401-359-90-00-00</a>	UTILITY DELINQUENT FEES	\$ -	\$ 3,666.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00
<a href="#">407-343-70-00-00</a>	GARBAGE COLLECTION FEES	\$ 620,000.00	\$ 617,729.98	\$ 610,000.00	\$ 627,944.44	\$ 600,000.00	\$ 450,130.88	\$ 650,000.00
<a href="#">407-361-00-00-01</a>	INTEREST-GARB MM	\$ 40.00	\$ 21.08	\$ 20.00	\$ 4.10	\$ 10.00	\$ 1.71	\$ 10.00
<a href="#">407-361-11-00-00</a>	INVESTMENT INTEREST	\$ 6,500.00	\$ 1,622.97	\$ 2,000.00	\$ 239.70	\$ 1,000.00	\$ 892.29	\$ 1,000.00
<a href="#">407-369-00-00-01</a>	OTHER MISCELLANEOUS REVENUES	\$ -	\$ 17.56	\$ -	\$ -	\$ -	\$ -	
<a href="#">407-369-10-00-00</a>	SALE OF RECYCLABLES	\$ 100.00	\$ 38.75	\$ -	\$ 54.00	\$ -	\$ 271.20	
<a href="#">407-369-90-00-00</a>	MISCELLANEOUS/CART RENTAL	\$ -	\$ -	\$ -	\$ (11.00)	\$ -	\$ -	
	<b>Fund Total</b>	<b>\$ 626,640.00</b>	<b>\$ 623,096.34</b>	<b>\$ 612,020.00</b>	<b>\$ 641,331.25</b>	<b>\$ 601,010.00</b>	<b>\$ 461,426.24</b>	<b>\$ 667,010.00</b>
<b>Solid Waste Expenditures</b>								
<a href="#">407-000-537-10-10-02</a>	MAINTENANCE SUPERVISOR -10%	\$ 6,643.00	\$ 6,619.53	\$ 6,842.00	\$ 6,842.52	\$ 7,100.00	\$ 4,042.34	\$ -
<a href="#">407-000-537-10-10-06</a>	ADMINISTRATIVE STAFF	\$ 10,649.00	\$ 10,689.60	\$ 10,967.00	\$ 10,977.66	\$ 11,300.00	\$ 8,035.73	\$ 27,000.00
<a href="#">407-000-537-10-11-00</a>	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 477.41	\$ 500.00
<a href="#">407-000-537-10-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 1,300.00	\$ 1,201.53	\$ 1,300.00	\$ 1,262.77	\$ 1,000.00	\$ 919.66	\$ 2,025.00
<a href="#">407-000-537-10-20-02</a>	LABOR & INDUSTRIES	\$ 300.00	\$ 225.80	\$ 300.00	\$ 176.11	\$ 300.00	\$ 120.46	\$ 540.00
<a href="#">407-000-537-10-20-03</a>	RETIREMENT/ICMA	\$ 2,200.00	\$ 2,232.24	\$ 2,500.00	\$ 2,067.04	\$ 2,500.00	\$ 1,211.34	\$ 3,500.00
<a href="#">407-000-537-10-20-04</a>	MEDICAL/DENTAL/VISION/DEFERRED	\$ 7,500.00	\$ 7,755.52	\$ 8,100.00	\$ 6,220.43	\$ 8,600.00	\$ 3,917.40	\$ 6,000.00
<a href="#">407-000-537-10-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 400.00	\$ 363.18	\$ 400.00	\$ 373.58	\$ 400.00	\$ 228.69	\$ 500.00
<a href="#">407-000-537-10-30-00</a>	INTERGOVERNMENTAL SERVICES	\$ 1,000.00	\$ 889.87	\$ 1,000.00	\$ 902.75	\$ -	\$ 593.24	\$ 1,000.00

<a href="#">407-000-537-10-31-01</a>	OFFICE SUPPLIES	\$ 500.00	\$ 573.04	\$ 500.00	\$ 674.77	\$ 700.00	\$ 711.93	\$ 850.00
<a href="#">407-000-537-10-31-02</a>	OPERATING SUPPLIES	\$ 300.00	\$ 33.73	\$ 200.00	\$ 120.14	\$ 200.00	\$ 85.48	\$ 200.00
<a href="#">407-000-537-10-32-00</a>	FUEL	\$ 500.00	\$ -	\$ 200.00	\$ -	\$ 100.00	\$ 280.40	\$ 300.00
<a href="#">407-000-537-10-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 250.00
<a href="#">407-000-537-10-41-00</a>	GARBAGE CONTRACTORS	\$ 520,000.00	\$ 536,769.72	\$ 530,000.00	\$ 559,163.57	\$ 552,000.00	\$ 413,325.35	\$ 600,000.00
<a href="#">407-000-537-10-41-01</a>	COMPOST DISPOSAL	\$ 19,000.00	\$ 21,604.84	\$ 19,000.00	\$ 24,901.31	\$ 10,000.00	\$ 9,302.88	\$ 15,000.00
<a href="#">407-000-537-10-41-03</a>	PROFESSIONAL SERVICES	\$ 500.00	\$ 123.04	\$ 500.00	\$ 5,242.13	\$ 2,000.00	\$ 711.30	\$ 2,000.00
<a href="#">407-000-537-10-42-01</a>	POSTAGE	\$ 3,000.00	\$ 2,228.18	\$ 3,000.00	\$ 2,668.63	\$ 3,000.00	\$ 1,906.84	\$ 3,000.00
	BILLING SERVICE							\$ 6,000.00
<a href="#">407-000-537-10-44-00</a>	ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6.25	\$ 15.00
<a href="#">407-000-537-10-46-00</a>	INSURANCE	\$ 5,300.00	\$ 5,855.00	\$ 6,000.00	\$ 5,230.00	\$ 6,000.00	\$ 6,821.00	\$ 3,344.00
<a href="#">407-000-537-10-47-00</a>	UTILITIES	\$ 4,400.00	\$ 3,563.73	\$ 4,000.00	\$ 4,046.42	\$ 4,000.00	\$ 2,237.03	\$ 4,000.00
<a href="#">407-000-537-10-48-00</a>	REPAIR & MAINTENANCE	\$ 1,000.00	\$ 135.16	\$ 1,000.00	\$ 784.69	\$ 1,500.00	\$ 71.87	\$ 1,500.00
<a href="#">407-000-537-10-49-00</a>	STATE EXCISE TAX	\$ 30,000.00	\$ 31,298.48	\$ 31,000.00	\$ 31,606.60	\$ 31,500.00	\$ 17,924.83	\$ 23,400.00
<a href="#">407-000-537-10-49-01</a>	OTHER MISCELLANEOUS	\$ 100.00	\$ 161.25	\$ 100.00	\$ 27.72	\$ 100.00	\$ 11.15	
<a href="#">407-000-582-10-00-01</a>	GARBAGE REFUND	\$ -	\$ 265.49	\$ 300.00	\$ -	\$ 300.00	\$ -	
<a href="#">407-000-594-37-63-00</a>	IMPROVEMENTS	\$ 1,000.00	\$ -	\$ 500.00	\$ 3,218.00	\$ 1,000.00	\$ -	\$ 5,000.00
<a href="#">407-000-594-37-64-00</a>	EQUIPMENT	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 1,000.00
	<b>Fund Total</b>	<b>\$ 616,192.00</b>	<b>\$ 632,588.93</b>	<b>\$ 628,309.00</b>	<b>\$ 666,506.84</b>	<b>\$ 644,200.00</b>	<b>\$ 472,942.58</b>	<b>\$ 706,924.00</b>

Wastewater Operations and Maintenance Fund Resources  
Proprietary Fund 408

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Delinquent Fees	3,666.00	1,150.00	5,000.00	16,500.00	
DSHS WWTP O&M 50%	314,189.21	385,820.81	350,000.00	441,000.00	
Sewer Service	691,583.87	698,360.68	700,000.00	720,000.00	
Sewer Tap Fees	300.00	375.00	-	-	
Interest & Other Earnings	8,179.19	782.06	1,000.00	3,000.00	
Transfers In	-	-	-	-	
<b>Wastewater Total Resources</b>	<b>\$1,017,918.27</b>	<b>\$ -</b>	<b>\$1,056,000.00</b>	<b>\$1,180,500.00</b>	<b>11%</b>

Wastewater Fund Departments - Expenditures  
Proprietary Fund 408

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
<b><u>Wastewater Collection</u></b>					
Salaries & Wages	161,731.33	148,109.42	167,050.00	186,000.00	
Benefits	89,854.20	75,670.81	100,600.00	96,525.00	
Supplies	15,075.23	16,774.03	20,000.00	19,500.00	
Services & Charges	82,275.40	76,200.97	87,250.00	106,258.40	
Transfers Out	30,000.00	30,000.00	30,000.00	-	
<b>Dept. total</b>	<b>378,936.16</b>	<b>346,755.23</b>	<b>404,900.00</b>	<b>408,283.40</b>	<b>1%</b>
<b><u>Wastewater Treatment</u></b>					
Salaries & Wages	181,872.54	185,545.15	13,565.00	340,000.00	
Benefits	124,225.74	123,236.45	132,800.00	164,034.60	
Supplies	102,544.19	110,869.77	98,500.00	108,500.00	
Services & Charges	253,773.72	317,110.38	259,600.00	305,504.00	
Transfers Out	-	-	-	-	
<b>Dept. total</b>	<b>\$ 662,416.19</b>	<b>\$ 736,761.75</b>	<b>\$ 504,465.00</b>	<b>\$ 918,038.60</b>	<b>45%</b>
<b>Wastewater Total Uses</b>	<b>\$1,041,352.35</b>	<b>\$1,083,516.98</b>	<b>\$ 909,365.00</b>	<b>\$1,326,322.00</b>	<b>31%</b>

Notes

**Revenue** Includes Sewer charges, late fees and DSHS contract to reimburse the City for 50% of Operating and Maintenance costs for the Wastewater Treatment Plant.

**Salaries & Wages** Added FTE for succession planning. 7.5% Salary Adjustment, 3.5% Step

**Services & Charges** Includes repair of reclaimed water pipe and service charges for City Engineer's work on project.

Wastewater Restricted Fund Resources  
Proprietary Managerial Fund 409

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances					
Interest & Other Earnings					
Transfers In	-	-	-	80,000.00	100%
<b>Street Res. Total Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000.00</b>	<b>100%</b>

Wastewater Restricted Fund Uses  
Proprietary Managerial Fund 409

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Improvements	30,431.25	60,977.69	55,000.00	35,000.00	-57%
Equipment	19,804.80	14,567.29	20,000.00	10,000.00	-100%
<b>Street Res. Total Uses</b>	<b>\$ 50,236.05</b>	<b>\$ 75,544.98</b>	<b>\$ 75,000.00</b>	<b>\$ 45,000.00</b>	<b>-67%</b>

Notes

Revenue

Capital Outlay



**3 Year Budget Comparison**  
**Wastewater Fund 408, Wastewater - Restricted Fund 409**

CITY OF MEDICAL LAKE

**Summary - Wastewater**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
Beginning Balance								
Revenues		\$ 1,113,500.00	\$ 1,017,918.27	\$ 1,040,000.00	\$ 1,086,488.55	\$ 706,000.00	\$ 751,300.69	\$ 1,380,500.00
Expenditures	WWC	\$ 379,289.00	\$ 378,936.16	\$ 390,217.00	\$ 346,755.23	\$ 404,900.00	\$ 216,794.69	\$ 408,283.40
	WWT	\$ 680,169.00	\$ 662,416.19	\$ 516,224.00	\$ 736,761.75	\$ 504,465.00	\$ 526,334.88	\$ 918,038.60
Total Expenditures		\$ 1,059,458.00	\$ 1,041,352.35	\$ 906,441.00	\$ 1,083,516.98	\$ 909,365.00	\$ 743,129.57	\$ 1,326,322.00
Ending Balance		\$ 54,042.00	\$ 999,270.55	\$ 133,559.00	\$ 1,035,465.04	\$ (203,365.00)	\$ 1,903,433.79	\$ 2,728,810.22
Total Gain (Loss)		\$ 54,042.00	\$ (23,434.08)	\$ 133,559.00	\$ 2,971.57	\$ (203,365.00)	\$ 8,171.12	\$ 54,178.00

**Summary - Wastewater**

	<b>Departments</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
Beginning Balance								
Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00
Expenditures		\$ 120,000.00	\$ 50,236.05	\$ 82,000.00	\$ 75,544.98	\$ 85,000.00	\$ 4,795.66	\$ 75,000.00
Ending Balance		\$ (120,000.00)	\$ (50,236.05)	\$ (82,000.00)	\$ (75,544.98)	\$ (85,000.00)	\$ (4,795.66)	\$ 5,000.00
Total Gain (Loss)		\$ (120,000.00)	\$ (50,236.05)	\$ (82,000.00)	\$ (75,544.98)	\$ (85,000.00)	\$ (4,795.66)	\$ 5,000.00

**Detail**

<b>Wastewater Revenues</b>		<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>2021 Actuals</b>	<b>2022 Budget</b>	<b>2022 Current</b>	<b>2023 Proposed</b>
<a href="#">401-338-51-00-00</a>	DSHS WWTP O & M-50%	\$ 350,000.00	\$ 314,189.21	\$ 325,000.00	\$ 385,820.81	\$ -	\$ 226,164.68	\$ 441,000.00
<a href="#">401-343-50-00-00</a>	SEWER SERVICE	\$ 710,000.00	\$ 691,583.87	\$ 700,000.00	\$ 698,360.68	\$ 700,000.00	\$ 501,019.25	\$ 720,000.00
<a href="#">401-343-50-00-01</a>	SEWER TAP FEES	\$ -	\$ 300.00	\$ -	\$ 375.00	\$ -	\$ 75.00	\$ -
	DOOR HANGER FEES							\$ 4,500.00
<a href="#">401-359-90-00-00</a>	UTILITY DELINQUENT FEES	\$ 15,000.00	\$ 3,666.00	\$ 10,000.00	\$ 1,150.00	\$ 5,000.00	\$ 20,944.42	\$ 12,000.00
<a href="#">401-361-11-00-01</a>	INVESTMENT INTEREST	\$ 38,500.00	\$ 8,179.19	\$ 5,000.00	\$ 782.06	\$ 1,000.00	\$ 3,097.34	\$ 3,000.00
	TRANSFERS IN (403)							\$ 200,000.00

	<b>Fund Total</b>	<b>\$ 1,113,500.00</b>	<b>\$ 1,017,918.27</b>	<b>\$ 1,040,000.00</b>	<b>\$ 1,086,488.55</b>	<b>\$ 706,000.00</b>	<b>\$ 751,300.69</b>	<b>\$ 1,380,500.00</b>
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		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Wastewater Expenditures</b>								
<b>WWC</b>								
<a href="#">401-381-535-10-10-01</a>	PW DIRECTOR 25%	\$ 22,583.00	\$ 22,583.16	\$ 23,261.00	\$ 23,260.68	\$ 24,000.00	\$ 15,408.56	\$ 35,000.00
<a href="#">401-381-535-10-10-02</a>	MAINTENANCE SUPERVISOR 17.5%	\$ 11,625.00	\$ 11,584.29	\$ 11,974.00	\$ 11,974.20	\$ 12,350.00	\$ 7,074.17	
<a href="#">401-381-535-10-10-03</a>	MAINTENANCE WORKERS - SPLIT	\$ 93,648.00	\$ 99,982.95	\$ 98,700.00	\$ 85,061.13	\$ 101,700.00	\$ 57,690.61	\$ 120,000.00
<a href="#">401-381-535-10-10-06</a>	ADMINISTRATIVE STAFF	\$ 21,733.00	\$ 21,816.21	\$ 22,382.00	\$ 22,395.73	\$ 22,000.00	\$ 14,610.53	\$ 24,000.00
<a href="#">401-381-535-10-11-00</a>	OVERTIME	\$ 7,000.00	\$ 5,764.72	\$ 7,000.00	\$ 5,417.68	\$ 7,000.00	\$ 2,784.29	\$ 7,000.00
<a href="#">401-381-535-10-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 11,400.00	\$ 11,999.28	\$ 12,500.00	\$ 10,446.11	\$ 12,500.00	\$ 7,127.28	\$ 11,625.00
<a href="#">401-381-535-10-20-02</a>	LABOR & INDUSTRIES	\$ 4,500.00	\$ 3,530.09	\$ 4,000.00	\$ 2,523.04	\$ 4,000.00	\$ 1,645.83	\$ 3,100.00
<a href="#">401-381-535-10-20-03</a>	RETIREMENT/ICMA	\$ 19,500.00	\$ 21,938.49	\$ 23,000.00	\$ 17,559.18	\$ 23,000.00	\$ 9,837.77	\$ 21,000.00
<a href="#">401-381-535-10-20-04</a>	MEDICAL/DENTAL/VISION/DEFERR	\$ 46,000.00	\$ 48,995.75	\$ 54,000.00	\$ 41,847.00	\$ 57,300.00	\$ 29,264.55	\$ 57,000.00
<a href="#">401-381-535-10-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 3,100.00	\$ 3,259.93	\$ 3,500.00	\$ 2,899.06	\$ 3,500.00	\$ 1,820.63	\$ 3,500.00
<a href="#">401-381-535-10-20-06</a>	UNIFORMS & CLOTHING	\$ 300.00	\$ 130.66	\$ 300.00	\$ 396.42	\$ 300.00	\$ 91.54	\$ 300.00
<a href="#">401-381-535-10-31-01</a>	OFFICE SUPPLIES	\$ 1,500.00	\$ 1,232.88	\$ 1,500.00	\$ 1,123.87	\$ 1,500.00	\$ 996.08	\$ 1,500.00
<a href="#">401-381-535-10-31-02</a>	OPERATING SUPPLIES	\$ 7,500.00	\$ 4,980.14	\$ 7,000.00	\$ 8,703.42	\$ 7,000.00	\$ 1,636.86	\$ 7,000.00
<a href="#">401-381-535-10-32-00</a>	FUEL	\$ 5,500.00	\$ 4,111.59	\$ 5,000.00	\$ 5,664.52	\$ 7,500.00	\$ 3,646.07	\$ 6,000.00
<a href="#">401-381-535-10-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 3,000.00	\$ 4,750.62	\$ 3,000.00	\$ 1,282.22	\$ 4,000.00	\$ 713.16	\$ 5,000.00
<a href="#">401-381-535-10-40-01</a>	OTHER INTERGOV'T SERVICES	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	
<a href="#">401-381-535-10-41-00</a>	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 14,135.00	\$ 10,000.00	\$ 6,299.37	\$ 12,000.00	\$ 5,130.39	\$ 12,000.00
<a href="#">401-381-535-10-42-01</a>	POSTAGE	\$ 3,000.00	\$ 2,445.58	\$ 2,500.00	\$ 2,668.61	\$ 3,000.00	\$ 1,906.84	\$ 3,000.00
<a href="#">401-381-535-10-42-02</a>	PHONE	\$ 6,300.00	\$ 6,318.25	\$ 6,300.00	\$ 6,516.35	\$ 6,400.00	\$ 4,397.02	\$ 6,500.00
	BILLING SERVICE							\$ 3,000.00
<a href="#">401-381-535-10-43-01</a>	MILEAGE	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">401-381-535-10-43-02</a>	MEALS & LODGING	\$ 400.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00
<a href="#">401-381-535-10-44-00</a>	ADVERTISING	\$ 100.00	\$ -	\$ 100.00	\$ 19.45	\$ 100.00	\$ 150.14	\$ 100.00
<a href="#">401-381-535-10-45-00</a>	RENTALS	\$ 2,000.00	\$ 2,135.12	\$ 2,000.00	\$ 1,508.82	\$ 2,200.00	\$ 1,145.74	\$ 2,200.00
<a href="#">401-381-535-10-46-00</a>	INSURANCE	\$ 11,700.00	\$ 12,403.00	\$ 13,000.00	\$ 11,129.00	\$ 13,000.00	\$ 14,457.50	\$ 18,474.00
<a href="#">401-381-535-10-47-00</a>	UTILITIES	\$ 18,000.00	\$ 14,826.45	\$ 17,000.00	\$ 16,670.19	\$ 17,000.00	\$ 9,783.51	\$ 17,000.00
<a href="#">401-381-535-10-48-00</a>	REPAIR & MAINTENANCE	\$ 14,000.00	\$ 11,240.92	\$ 12,000.00	\$ 12,023.03	\$ 12,000.00	\$ 7,042.87	\$ 12,000.00
<a href="#">401-381-535-10-48-01</a>	UTILITY SOFTWARE ASSURANCE	\$ 3,200.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
<a href="#">401-381-535-10-49-00</a>	STATE EXCISE TAX	\$ 20,000.00	\$ 18,608.64	\$ 18,000.00	\$ 18,456.66	\$ 19,000.00	\$ 17,875.96	\$ 27,734.40

<a href="#">401-381-535-10-49-01</a>	DUES & MEMBERSHIPS	\$ 100.00	\$ -	\$ 100.00	\$ 402.90	\$ 350.00	\$ 343.40	\$ 350.00
<a href="#">401-381-535-10-49-02</a>	MISCELLANEOUS & REGISTRATIONS	\$ 500.00	\$ 162.44	\$ 200.00	\$ 506.59	\$ 300.00	\$ 213.39	\$ 3,000.00
<a href="#">401-381-535-10-90-14</a>	T/O FINANCE - INTRFND SRVCS (401	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	
	<b>Dept Total</b>	<b>\$ 379,289.00</b>	<b>\$ 378,936.16</b>	<b>\$ 390,217.00</b>	<b>\$ 346,755.23</b>	<b>\$ 404,900.00</b>	<b>\$ 216,794.69</b>	<b>\$ 408,283.40</b>
<b>WWT</b>								
<a href="#">401-382-535-10-10-02</a>	MAINTENANCE SUPERVISOR-17.5%	\$ 11,625.00	\$ 11,584.29	\$ 11,974.00	\$ 11,974.20	\$ 12,565.00	\$ 7,074.17	
<a href="#">401-382-535-10-10-05</a>	WWTP OPERATORS	\$ 164,344.00	\$ 170,288.25	\$ -	\$ 173,570.95	\$ -	\$ 119,772.95	\$ 240,000.00
<a href="#">401-382-535-10-10-09</a>	WWTP DIRECTOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,841.41	\$ 93,000.00
<a href="#">401-382-535-10-11-00</a>	OVERTIME	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 7,000.00
<a href="#">401-382-535-10-20-01</a>	SOCIAL SECURITY & MEDICARE	\$ 18,500.00	\$ 19,526.20	\$ 20,000.00	\$ 19,958.88	\$ 21,000.00	\$ 13,491.14	\$ 24,975.00
<a href="#">401-382-535-10-20-02</a>	LABOR & INDUSTRIES	\$ 8,100.00	\$ 5,825.80	\$ 6,500.00	\$ 4,816.51	\$ 6,500.00	\$ 3,254.89	\$ 7,059.60
<a href="#">401-382-535-10-20-03</a>	RETIREMENT/ICMA	\$ 31,250.00	\$ 35,645.43	\$ 37,000.00	\$ 32,975.20	\$ 35,000.00	\$ 19,898.14	\$ 41,000.00
<a href="#">401-382-535-10-20-04</a>	MEDICAL/DENTAL/VISION/DEF CON	\$ 61,050.00	\$ 57,947.98	\$ 61,000.00	\$ 60,073.03	\$ 64,700.00	\$ 41,016.69	\$ 85,000.00
<a href="#">401-382-535-10-20-05</a>	DISABILITY/SICK LV BUYBACK	\$ 5,100.00	\$ 5,280.33	\$ 5,300.00	\$ 5,412.83	\$ 5,300.00	\$ 3,638.55	\$ 6,000.00
<a href="#">401-382-535-10-20-06</a>	UNIFORMS & CLOTHING	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 300.00	\$ -	
<a href="#">401-382-535-10-30-02</a>	OTHER INTERGOV'T SERVICES	\$ 7,500.00	\$ 6,620.16	\$ 5,000.00	\$ 8,200.50	\$ -	\$ 8,061.73	\$ 8,200.00
<a href="#">401-382-535-10-31-01</a>	OFFICE SUPPLIES	\$ 1,000.00	\$ 981.75	\$ 1,000.00	\$ 707.89	\$ 1,000.00	\$ 517.71	\$ 1,000.00
<a href="#">401-382-535-10-31-02</a>	OPERATING SUPPLIES	\$ 80,000.00	\$ 93,239.46	\$ 90,000.00	\$ 98,116.98	\$ 93,000.00	\$ 74,798.36	\$ 95,000.00
<a href="#">401-382-535-10-32-00</a>	FUEL	\$ 2,000.00	\$ 1,097.25	\$ 1,500.00	\$ 2,399.60	\$ 3,500.00	\$ 1,357.97	\$ 3,300.00
<a href="#">401-382-535-10-35-00</a>	SMALL TOOLS & EQUIPMENT	\$ 1,500.00	\$ 605.57	\$ 1,000.00	\$ 1,444.80	\$ 1,000.00	\$ 174.74	\$ 1,000.00
<a href="#">401-382-535-10-41-00</a>	PROFESSIONAL SERVICES	\$ 60,000.00	\$ 54,754.57	\$ 50,000.00	\$ 66,762.62	\$ 50,000.00	\$ 56,948.84	\$ 60,000.00
<a href="#">401-382-535-10-42-01</a>	POSTAGE	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 300.00	\$ -	
	BILLING SERVICE							\$ 3,000.00
<a href="#">401-382-535-10-42-02</a>	PHONE	\$ 2,200.00	\$ 2,552.41	\$ 2,500.00	\$ 2,483.65	\$ 2,500.00	\$ 1,651.66	\$ 2,500.00
<a href="#">401-382-535-10-43-02</a>	MEALS & LODGING	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">401-382-535-10-44-00</a>	ADVERTISING	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
<a href="#">401-382-535-10-45-00</a>	RENTALS	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 100.00
<a href="#">401-382-535-10-46-00</a>	INSURANCE	\$ 50,550.00	\$ 51,625.00	\$ 54,000.00	\$ 55,871.00	\$ 56,500.00	\$ 64,236.00	\$ 78,204.00
<a href="#">401-382-535-10-47-00</a>	UTILITIES	\$ 146,000.00	\$ 132,998.48	\$ 150,000.00	\$ 158,472.88	\$ 135,500.00	\$ 85,975.75	\$ 135,000.00
<a href="#">401-382-535-10-48-00</a>	REPAIR & MAINTENANCE	\$ 25,000.00	\$ 9,979.84	\$ 15,000.00	\$ 30,517.71	\$ 12,000.00	\$ 10,496.80	\$ 25,000.00
<a href="#">401-382-535-10-48-01</a>	COPIER MAINTENANCE	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -
<a href="#">401-382-535-10-49-00</a>	STATE EXCISE TAX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69.86	
<a href="#">401-382-535-10-49-01</a>	DUES & MEMBERSHIPS	\$ 500.00	\$ 688.00	\$ 500.00	\$ 738.00	\$ 600.00	\$ 299.00	\$ 500.00
<a href="#">401-382-535-10-49-02</a>	REGISTRATIONS/OTHER MISC	\$ 1,000.00	\$ 1,175.42	\$ 1,000.00	\$ 2,264.52	\$ 1,500.00	\$ 549.18	\$ 1,000.00

<a href="#">401-382-535-10-49-04</a>	STATE USE TAX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209.34	
	<b>Dept Total</b>	<b>\$ 680,169.00</b>	<b>\$ 662,416.19</b>	<b>\$ 516,224.00</b>	<b>\$ 736,761.75</b>	<b>\$ 504,465.00</b>	<b>\$ 526,334.88</b>	<b>\$ 918,038.60</b>
	<b>Fund Total</b>	<b>\$ 1,059,458.00</b>	<b>\$ 1,041,352.35</b>	<b>\$ 906,441.00</b>	<b>\$ 1,083,516.98</b>	<b>\$ 909,365.00</b>	<b>\$ 743,129.57</b>	<b>\$ 1,326,322.00</b>

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Wastewater - Restricted Revenues</b>								
	TRANSFERS IN							\$ 80,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00

**Fund Total**

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Wastewater - Restricted Expenditures</b>								
<a href="#">401-383-594-35-60-00</a>	WWTP - CAPITAL OUTLAY	\$ 25,000.00	\$ -	\$ 20,000.00	\$ 30,977.69	\$ 20,000.00	\$ -	\$ 20,000.00
<a href="#">401-383-594-35-63-00</a>	SEWER IMPROVEMENTS	\$ 5,000.00	\$ 431.25	\$ 2,000.00	\$ -	\$ 5,000.00	\$ -	\$ 15,000.00
<a href="#">401-383-594-35-64-00</a>	SEWER - EQUIPMENT	\$ 20,000.00	\$ 9,804.80	\$ 10,000.00	\$ 4,567.29	\$ 10,000.00	\$ 4,795.66	\$ 10,000.00
<a href="#">401-383-594-60-64-00</a>	SOFTWARE	\$ 30,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 30,000.00
<a href="#">401-383-597-35-90-63</a>	T/O - W/S UT IMPRVMT (401 TO 4	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	
<a href="#">401-383-597-35-90-64</a>	T/O - W/S EQUIP (401 TO 404)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	
	<b>Fund Total</b>	<b>\$ 120,000.00</b>	<b>\$ 50,236.05</b>	<b>\$ 82,000.00</b>	<b>\$ 75,544.98</b>	<b>\$ 85,000.00</b>	<b>\$ 4,795.66</b>	<b>\$ 75,000.00</b>

Unemployment Compensation Fund Resources  
Internal Service Fund 501

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Beginning Balances	-	-	-	-	
Interest & Other Earnings	10.67	10.33	10.00	-	
Transfers In	10,000.00	-	-	-	
<b>Unemployment Total Resources</b>	<b>\$ 10,010.67</b>	<b>\$ 10.33</b>	<b>\$ 10.00</b>	<b>\$ -</b>	<b>0%</b>

Capital Improvements Fund Uses  
Internal Service Fund 501

Account Description	2020 Actual	2021 Actual	2022 Adopted	2023 Proposed	% Change
Employment Sec. Reimburse	\$ -	\$ 450.77	\$ -	\$ 5,000.00	
<b>Unemployment Total Uses</b>	<b>\$ -</b>	<b>\$ 450.77</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>0%</b>

Notes

**Employment Sec. Reimburse**

The City reimburses the Employment Security Department directly for unemployment claims.

**3 Year Budget Comparison**  
**Unemployment Compensation Fund 501**

CITY OF MEDICAL LAKE

Summary

	Departments	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
Beginning Balance								
Revenues		\$ 5.00	\$ 10,010.67	\$ 10.00	\$ 10.33	\$ 10.00	\$ 39.08	\$ -
Expenditures		\$ -	\$ -	\$ -	\$ 450.77	\$ -	\$ -	\$ 5,000.00
Ending Balance		\$ 5.00	\$ 10,010.67	\$ 10.00	\$ (440.44)	\$ 10.00	\$ 39.08	\$ (5,000.00)
Total Gain (Loss)		\$ 5.00	\$ 10,010.67	\$ 10.00	\$ (440.44)	\$ 10.00	\$ 39.08	\$ (5,000.00)

Detail

		2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Current	2023 Proposed
<b>Unemployment Compensation Revenues</b>								
<a href="#">501-361-11-00-00</a>	INVESTMENT INTEREST	\$ 5.00	\$ 10.67	\$ 10.00	\$ 10.33	\$ 10.00	\$ 39.08	
<a href="#">501-397-20-90-00</a>	T/I - UNEMPLOYMENT (001 TO 501)	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	
	<b>Fund Total</b>	<b>\$ 5.00</b>	<b>\$ 10,010.67</b>	<b>\$ 10.00</b>	<b>\$ 10.33</b>	<b>\$ 10.00</b>	<b>\$ 39.08</b>	<b>\$ -</b>
		<b>2020 Budget</b>	<b>2020 Activity</b>	<b>2021 Budget</b>	<b>2021 Activity</b>	<b>2022 Budget</b>	<b>2022 Activity</b>	
<b>Unemployment Compensation Expenditures</b>								
<a href="#">501-000-517-70-40-00</a>	EMPLOYMENT SEC REIMBURSEMENTS	\$ -	\$ -	\$ -	\$ 450.77	\$ -	\$ -	\$ 5,000.00
	<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>

**CITY OF MEDICAL LAKE  
SPOKANE COUNTY, WASHINGTON  
RESOLUTION NO. 22-551**

**A RESOLUTION OF THE CITY OF MEDICAL LAKE ADOPTING A FLEET POLICY  
FOR THE CITY OF MEDICAL LAKE, WASHINGTON**

WHEREAS, the establishment and maintenance of a prudent fleet policy enables public officials to protect the public’s interest and ensure the public’s trust; and

WHEREAS, the Washington Cities Insurance Authority recommends the City of Medical Lake adopt a fleet policy; and

WHEREAS, the City of Medical Lake is desirous of adopting such a policy.

NOW, THEREFORE, be it resolved by the City Council of the City of Medical Lake, Washington as follows:

Section 1. Fleet Policy Adopted. The Council hereby adopts the City of Medical Lake’s Fleet Policy, attached hereto as Exhibit “A” and incorporated herein by this reference, as the official Fleet Policy for the City of Medical Lake.

Section 2. Severability. If any section, sentence, clause or phrase of this Resolution shall be found to be invalid by a court of competent jurisdiction, such invalidity shall not affect the remainder of said Resolution.

Section 3. Effective Date. This Resolution shall become effective immediately upon passage by the Medical Lake City Council.

Adopted this 1<sup>st</sup> day of November, 2022.

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Terri Cooper, Mayor

**ATTEST:**

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Koss Ronholt, Clerk/Treasurer

**APPROVED AS TO FORM:**

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Sean P. Boutz, City Attorney

## **EXHIBIT A**

### **CITY OF MEDICAL LAKE FLEET POLICY AUTOMOBILE USAGE**

It is the policy of the City of Medical Lake (“City”) to provide vehicles for business use, to allow employees to drive on City business, to provide and require drivers to follow safety protocols, and to reimburse employees for business use of personal vehicles according to the guidelines below. The Commercial Driver License policy is in addition to this policy.

The term “vehicle” as used in these guidelines includes, but is not limited to, cars, trucks, and vans.

1. Only employees eighteen (18) years old or older, possessing a valid driver license and meeting the driver approval standards may drive a vehicle on City business.
2. Employees may not operate any vehicle for City business without prior approval of their supervisor. Before approving a driver, and periodically annually each supervisor should verify the existence of a valid driver license and request from the driver a copy of a current Abstract of Driving Record (ADR).
3. Employees approved to drive on City business are required to inform their supervisor immediately of any changes that may affect either their legal or physical ability to drive or their continued insurability. Employees are not permitted, under any circumstances, to operate a City vehicle, or a personal vehicle for City business, when any physical or mental impairment causes the employee to be unable to drive safely. This prohibition includes, but is not limited to, circumstances in which the employee is temporarily unable to operate a vehicle safely or legally because of injury, illness, or medication.
4. Employees in job positions requiring regular driving for business as an essential job function must, as a condition of employment, be able to meet the driver approval standards. For job positions that require periodic driving for City business, driver approval standards should be met prior to the employee’s initial trip.
5. Employees who drive a vehicle on City business must, in addition to meeting approval requirements, exercise due diligence to drive safely and to maintain the security of the vehicle and its contents.
6. Employees are to attend driver training and vehicle orientation prior to operating a City vehicle. Periodic on-going driver training will also be provided.
7. Employees may use City vehicles for non-business purposes only with the approval of a supervisor.
8. Non-employee, non-business passengers are prohibited from riding in City vehicles without prior approval. Non-employee, non-business passengers are prohibited from



riding in the employee's personal vehicle, without prior approval, when the vehicle is being used for City business. All permitted passengers must read and sign a "Permission-to-ride Waiver".

9. When no City vehicles are available, employees may use their own vehicles for business purposes with prior approval of a supervisor. Auto liability coverage follows the vehicle. Therefore, the employee's personal auto insurance is primary, and WCIA's liability coverage is excess. Employees who use a personal vehicle for approved business purposes will receive a mileage allowance equal to the Internal Revenue Service optional mileage allowance. This allowance is to compensate for the cost of gasoline, oil, depreciation, and insurance. Therefore, employees who operate personal vehicles for City business should obtain and maintain auto liability coverage for bodily injury and property damage and any other required coverage determined by the employee's personal auto insurance agent or broker.
10. Every City vehicle should have an accident report form and WCIA proof of coverage card in the glove box.
11. All vehicle accidents involving City vehicles must be reported to the local law enforcement agency immediately following the accident. Employees must report any accident, theft, or damage involving a City vehicle to their supervisor, City Administrator, and Mayor, regardless of the extent of damage or lack of injuries. Such reports must be made as soon as possible but no later than forty-eight (48) hours after the incident. Employees are expected to cooperate fully with authorities in the event of an accident. However, employees should avoid making voluntary statements regarding the accident; other than reply to questions of investigating officers.
12. Employees who are on-call and allowed to take a City vehicle home, are to provide written acknowledgment that they fully understand that the vehicle should only be used as part of an on-call response for the City.
13. The City has a zero tolerance policy, prohibiting employees from operating a City vehicle or any personal vehicle while on City business while using, consuming or under the influence of alcohol, marijuana, illegal drugs, prescription medications and over the counter medications that may affect their ability to drive. (Refer to any applicable drug and alcohol policy.)
14. Smoking (including vaping) is not allowed in City vehicles.
15. Employees are personally responsible for all tickets, citations, or infractions issued for moving violations or parking violations while using a City vehicle or a personal vehicle for City business. With the exception of parking violations, employees should advise their supervisor of any such tickets, citations, or infractions received.
16. Employees should obey all safety laws and regulations while operating a City vehicle or a personal vehicle on City business. This would include, but is not limited to, the proper use

of seat belt, the prohibition on using cell phones without a proper hands free device, and obeying applicable traffic laws.

## **FLEET POLICY (DRIVER EVALUATION POINT SYSTEM)**

The purpose of the Driver Evaluation Point System is to determine eligibility for an employee when driving is a function of the job.

### **ONCE ADR IS RECEIVED:**

1. Review the driver's Abstract of Driving Record (ADR) using the Driver Evaluation Rating Guide shown below.
2. Determine whether driving record is acceptable, questionable or unacceptable.

### **THINGS TO KEEP IN MIND:**

1. Past driving records are highly predictive of future performance as a safe, dependable driver and statistically there is a high correlation between recent driving history and future accident frequency. A driver, who had four moving violations, more than three years ago, may be a better risk than a driver who has two violations within the last 12 months. However, do not base any hiring, promotion, or transfer decisions solely on this one factor. Drivers with borderline ADRs can be advised of their status and coached to improve.
2. The job the individual may perform or is performing may not relate to certain violations listed in the Driver Point Value Guide. Consider the applicability of the individual's past violations to the job the applicant or employee will perform.
3. Review the details of the violations listed on the ADR with the applicant/employee to determine if any extenuating circumstances exist regarding the violation.
4. Accidents listed on ADRs are coded with a two-digit number (e.g. 01-CAR, 02-CAR) that indicates the number of vehicles involved in the particular accident. This number is NOT an indication the driver was or was not at fault.
5. Most convictions and violations are kept on an ADR for five (5) years from the date of conviction or adjudication. Departmental actions, such as suspensions, revocations, or disqualifications are kept on an ADR for ten (10) years from final release date. Certain violations appear on an ADR in perpetuity, such as alcohol-related convictions, vehicular assault and vehicular homicide convictions and deferred prosecutions.

Under Washington State law, employers are not allowed to consider violations that occurred more than ten (10) years ago, unless the position involves law enforcement, school districts, or the direct responsibility for children, mentally ill, developmentally delayed, or vulnerable adults. Federal law imposes no similar date restriction, but requires employers to take into account the age of the violation, the nature of the violation, and the relationship of the violation to the job.

## DRIVER EVALUATION RATING GUIDE

*Authorized drivers should only be allowed to operate a vehicle on behalf of the City of Medical Lake ("City") if their driving record demonstrates they will be a safe driver. Those possessing an invalid or suspended license are not eligible to operate a vehicle, for the City) under any circumstances.*

*A point system may be used to determine if current employees or applicants are eligible to operate a motor vehicle within the scope of their employment, based on their driving history.*

*Compare the moving violations listed on the driver's ADR (a five-year record review is recommended) to this rating guide. Assign points to the violations as indicated and total the points.*

<b>Total Points</b>	<b>Driver Rating</b>
0 - 2	Acceptable
3-4	Questionable – Management should give consideration prior to placing or maintaining this individual in a driving position and may want to provide additional training or other requirements.
5 or more	Unacceptable – Management should give serious consideration to not placing or maintaining this individual in a driving position.

## DRIVER POINT VALUE GUIDE

*This guide is used to determine points associated with each violation listed on the individual's ADR. Moving and non-moving violations are defined under WAC 308-104-160.(This guide was developed with the help of a number of law enforcement agencies. Other law enforcement agencies may assign different point values to certain violations.)*

<b>Points</b>	<b>Explanation</b>
	<b><i>NON-SPEED-RELATED MOVING VIOLATIONS</i></b>
2	At fault accident
3	Attempting to elude a police vehicle (RCW 46.61.024)
2	Cellphone/texting/headphones/TV (RCW 46.61.667 & 46.61.668)
1	Crossing fire hose (RCW 46.61.640)
1	Defective equipment/Muffler/Exhaust
1	Disobey road sign/school patrol (RCW 46.61.050 & 46.61.385)
2	Disobey signal person or officer (RCW 46.61.015)
2	Driving on shoulder/sidewalk (RCW 46.61.606)
1	Driving without lights after dusk (RCW 46.37.020)
4	Driving with a suspended/revoked/canceled license (RCW 46.20.342)
2	Driving wrong way:
	- On one-way street or freeway (RCW 46.61,135)
	- On wrong side of road/cross divider (RCW 46.61.150)
	- Straddling or over center line (RCW 46.61.140)
1	Embracing (RCW 46.61.665)

1	Failure to dim headlights (RCW 46.37.230)
1	Failure to keep to the right (RCW 46.61.100)
1	Failure to maintain control (RCW 46.61.445)
1	Failure to signal/improper signal (RCW 46.61.305)
2	Failure to stop (RCW 46.61.055)
1	Failure to stop at scales
1	Failure to yield right of way (RCW 46.61.180)
1	Following too closely (RCW 46.61.145)
1	High occupancy vehicle lane violation (RCW 46.61.165)
1	Illegal or missing vehicle equipment
1	Impeding traffic (RCW 46.61.100)
1	Improper backing (RCW 46.61.605)
2	Improper entrance to or exit from freeway (RCW 46.61.155)
1	Improper lane change/lane travel (RCW 46.61.140)
2	Improper passing (RCW 46.61.110)
1	Improper turn (cutting corners) (RCW 46.61.290)
2	Inattention to driving
1	No license on person – driving without CDL license
1	No proof of liability insurance
1	No shields or mirrors (Motorcycle)
1	Obstructed vision or control (RCW 46.61.615)
2-3	Open container violation – driver (3) or passenger (2) (RCW 46.61.519)
1	Overtaking or passing on the right
1	Over weight/height/length
2	Passing stop school bus (RCW 46.61.370)
1	Seatbelt – driver or passenger
	<b><i>SPEED-RELATED MOVING VIOLATIONS</i></b>
2	Negligent driving – 2 <sup>nd</sup> degree (RCW 46.61.525 or 46.61.526)
1	Prohibited turn (U-turn) (RCW 46.61.295)
5	Racing (RCW 61.530)
3	Reckless:
	- Driving (RCW 46.61.500)
	- Endangerment (RCW 9A.36.050)
	- Endangerment in construction zone (RCW 46.61.527)
1	Speeding/Speeding in school zone (RCW 46.61.400 & 46.61.440)
	<b><i>CRIMINAL VIOLATIONS</i></b>
5	Driving under the influence/Physical control (RCW 46.61.502 & 46.61.504)
3	Failure to secure load (safety chains/devices) – 1 <sup>st</sup> degree (RCW 46.37.490)
2	Failure to secure load (safety chains/devices) – 2 <sup>nd</sup> degree (RCW 46.37.490)
5	Hit and run:
	- Occupied vehicle (RCW 46.52.020)
	- Unoccupied vehicle (RCW 46.52.010)
3	Negligent driving – 1 <sup>st</sup> degree (RCW 46.61.5249)
5	Vehicular assault (RCW 46.61.522)
5	Vehicular homicide (RCW 46.61.520)

**CITY OF MEDICAL LAKE  
SPOKANE COUNTY, WASHINGTON  
ORDINANCE NO. 1103**

**AN ORDINANCE OF THE CITY OF MEDICAL LAKE, WASHINGTON, LEVYING  
THE REGULAR PROPERTY TAXES FOR THE CITY OF MEDICAL LAKE,  
WASHINGTON IN SPOKANE COUNTY FOR THE YEAR COMMENCING JANUARY  
1, 2023 TO PROVIDE REVENUE FOR THE PROVISION OF CITY SERVICES AS SET  
FORTH IN THE CITY BUDGET.**

WHEREAS, State law authorizes the City of Medical Lake to levy regular property taxes upon the taxable property within the corporate limits in order to provide revenue for the 2023 current expense budget of the City;

WHEREAS, the City Council, after a public hearing and after duly considering all relevant evidence and testimony presented, has determined that the City desires a 1% increase in property tax revenue from the previous year, while receiving increases resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property;

WHEREAS, the population of the City of Medical Lake is 4,850;

WHEREAS, RCW 84.52.020 requires the City Council on or before the 30<sup>th</sup> day of November to certify budget estimates to the Clerk of the Spokane County Board of Commissioners including amounts to be raised by taxing property in the City;

WHEREAS, the City Council pursuant to notice has held a public hearing on the proposed budget estimates for 2023, including revenue sources which will fund the provision of services; and

WHEREAS, after due consideration of the proposed 2023 budget and the related financial requirements the City Council desires to impose an ad valorem property tax as permitted by State law.

NOW, THEREFORE, the City Council of the City of Medical Lake, Washington, do ordain as follows:

**Section 1.** 2023 Levy. There shall be and is hereby levied and imposed upon real property, personal property, all new construction, utility property, and all property resulting from any annexations as defined in RCW Chap. 84.02 and 84.55.005 in the City of Medical Lake, Spokane County, Washington, a regular property tax increase over the 2022 amount of \$5,808.77 which is 1% for the year commencing January 1, 2023, plus any additional revenue resulting from new construction and improvements to property and any increase in the value of state-assessed property.

The regular property tax levied through this Ordinance is for the purpose of receiving revenue to make payment upon the general indebtedness of the City of Medical Lake, the general fund obligations and for the payment of services performed by or for the City during the 2023 calendar year.

**Section 2.** Notice to Spokane County. Pursuant to RCW 84.52.020, the Finance Director/City Clerk shall certify to the County Legislative Authority a true and correct copy of this Ordinance, as well as, the budget estimates adopted by the City Council in order to provide for and direct that the taxes levied herein shall be collected and paid to the Finance Director/City Clerk of the City of Medical Lake at the time and in the manner provided by the laws of the State of Washington.

PASSED by the City Council this 15<sup>th</sup> day of November 2022.

\_\_\_\_\_  
Mayor, Terri Cooper

ATTEST:

\_\_\_\_\_  
Finance Director/City Clerk Koss Ronholt

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney, Sean P. Boutz

Date of Publication:

Effective Date: