

City of Medical Lake
124 S. Lefevre Street – City Council Chambers
Planning Commission Meeting
April 18, 2024, Minutes

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

- i) Commissioner Hudson called the meeting to order at 5:30 pm, led the Pledge of Allegiance, and conducted roll call. Commissioner Munson had to step out right before the meeting began and returned at 5:32 pm. Commissioners Jorgenson, Mayulianos, Hudson, and Mark were all present from the beginning.

2) ADDITIONS TO AGENDA

- a) Elisa Rodriguez requested to move the May meeting to the third Thursday which would be May 16th. Motion to approve made by commissioner Mayulianos, seconded by commissioner Mark, carried 5-0.
- b) Motion to approve agenda as amended made by commissioner Mayulianos, seconded by commissioner Hudson, carried 5-0.

3) APPROVAL OF MINUTES

- a) March 28, 2024, Minutes
 - i) Motion to approve made by commissioner Mark, seconded by commissioner Jorgenson, carried 5-0.

4) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- a) Sonya Sievers, Medical Lake citizen submitted a letter to Mrs. Rodriguez with several questions for the commission. Commissioner Hudson asked if her questions are borne out of concerns. Responded yes and voiced some of those concerns. All commissioners received a copy of the letter. *The submitted letter is part of the official record on file at City Hall and can be requested in person or by sending an e-mail to records@medical-lake.org.*

5) STAFF REPORTS

- a) Elisa Rodriguez, City Planner addressed the submitted questions and answered a few. Shared that the Hazard Mitigation Plan bid award went to Choleta. Shared on the topic of ‘placemaking’ which is the process of making spaces for the people based on wants and needs of the community. This will be a topic of further discussion with the commission.

6) SCHEDULED ITEMS

- a) STA Connect 2035, 10-Year Strategic Plan Presentation
 - i) Mike Tresidder with the Spokane Transit Authority (STA) gave a presentation (see attached). Discussion held with commission members.
- b) Lefevre Street Improvements presentation
 - i) Sonny Weathers, City Administrator shared a video and gave a presentation (see attached).
- c) Comprehensive Plan Overview – Transportation
 - i) Elisa Rodriguez gave a presentation to begin the conversation (see attached). Discussion held on each slide, gathering input from commissioners.

7) **PUBLIC HEARING** – None scheduled.

8) **COMMISSION MEMBERS' COMMENTS OR CONCERNS**

- a) Commissioner Mayulianos – asked status of press release. Mr. Weathers – still under review. Asked about Martin Street property and if anything had begun. Mrs. Rodriguez – no building permits or inquiries on a sale have been received.
- b) Commissioner Mark – made notes on transportation plan summary in the packet and asked next steps. Mrs. Rodriguez asked her to share her notes and will provide further information after reviewing.
- c) Commissioner Mayulianos – in reference to commissioner Hudson's discussion with a resident at a previous meeting regarding the resident providing an educational wetland program – does the city have a place to put a manmade educational wetland? Mr. Weathers – possible but hasn't been explored.
- d) Commissioner Hudson – inquired about the large concrete blocks at the WWTP. Mr. Weathers – they are ballasts for the steel structure for the solar array panels. Commissioner Hudson - asked about the panels withstanding hail. Mr. Weathers - will review specs.

9) **INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- a) none

10) **CONCLUSION**

- a) Motion to conclude at 7:16 pm made by commissioner Munson, seconded by commissioner Mayulianos, carried 5-0.

Roxanne Wright

Roxanne Wright, Administrative Assistant



Connect 2035 Goals

- Each goal in Phase 1 is supported by strategies, possible actions, and headline performance measures



Goal 1 – Elevate the customer experience



Goal 2 – Lead and collaborate with community partners to enhance the quality of life in our region



Goal 3 – Strengthen our capacity to anticipate and respond to the demands of the region

What is Connect 2035?

- STA's next 10-year strategic plan
- Phase 1 Strategic Foundation – adopted in December 2022
 - Informed by community input
 - Updated agency mission and vision
 - Developed goals, strategies, and headline performance measures



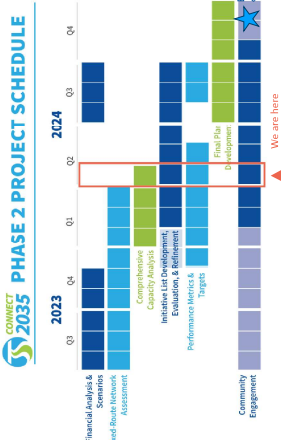
What we heard people want for the future

- Buses that come often is the #1 priority for the future of transit
- Service to more places is the #2 priority for the future of transit
- People want STA to prioritize expanded hours all week
- People see the opportunity for STA to be a leader in sustainability and climate change

Guiding Questions for Phase 2

- What programs, projects, and supporting investments are needed to deliver on the Phase 1 Strategic Foundation?
- How should STA's service, modes, and network evolve?
- How can desired new investments align with funding?
- What will be required (e.g., resources, new capabilities, facilities) to successfully deliver the Connect 2035 strategic plan?

Phase 2 Project Schedule



Fixed-Route Assessment Goals

- Finalize delivery of STA *Moving Forward*
- Respond to any changes in travel markets due to the lasting impacts of the pandemic
- Ensure systemwide efficiency and effectiveness
- Identify best the opportunities for future mobility goals

Phase 2 Process Overview

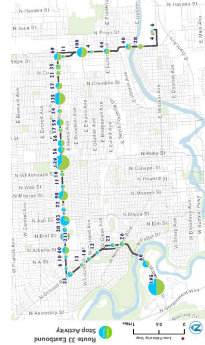


Connect 2035 Funding and Investment Principles

- Ensure STA can deliver and maintain the improvements made since 2016 (*STA Moving Forward*, *2021 Near-Term Investments*)
- Leverage STA's current financial position to deliver strategic, one-time investments aligned with *Connect 2035*
- Any potential future service expansions will require a new revenue source

STA Performs Well

- Post-Covid recovery outpaces peers
- As of September, weekday ridership is about at 2019 levels
- Weekend ridership exceeds 2019 levels
- The systemwide average for productivity is excellent for a system this size

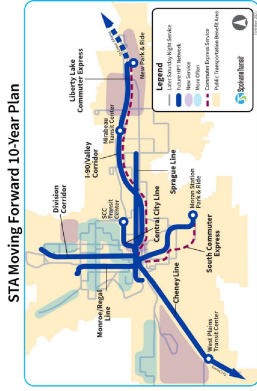


Opportunities to Improve Mobility

- Commuter service
- Growing region
- Improve Spokane Valley service
- Improve West Plains service
- On-Demand service
- Weekend service
- High performance transit network

Opportunities respond to evolving mobility trends and rider demand

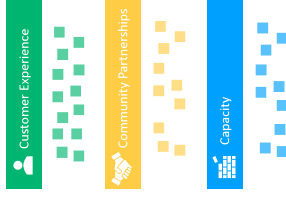
Completing Delivery of Moving Forward



Project Status	Count
Delivered	17
First phase completed, with second phase scheduled for completion	2
Underway	6
Not started, scheduled for completion	2
Total	27

Connect 2035 Initiatives

Connect 2035 initiatives will represent the **programs, projects, and supporting investments** that are needed to deliver on the three strategic goals.



Action Pathways

- Complete Delivery of *STA Moving Forward* and Near-Term Investments
- Identify Improvement/Expansion Opportunities as Connect 2035 Initiatives for Evaluation

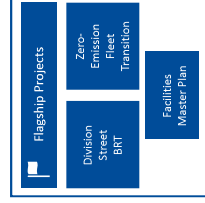
Improvement/Expansion Opportunities – Connect 2035

Near-Term + One-Time

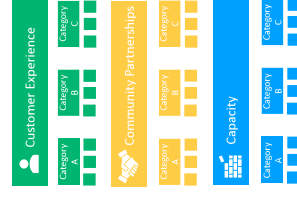
- Leverage Division St BRT as a transformative project
- Improve and Expand HPT Network
 - Speed and reliability improvements, station upgrades
- Expand Coverage (*geographic/temporal*)
 - On-demand service pilot

Long-Term + On-going

- Improve and Expand HPT Network
 - Service upgrades and enhanced frequency
- Continue improving evening and weekend service
- Expand Coverage (*geographic and temporal*)
 - Fixed-route network
- Additional Regional Service



Connect 2035 Initiatives



Connect 2035 Initiatives

Core Initiatives

Condition: Renewal of additional 0.2% sales tax rate

Source: Use and leverage available resources

- One-time projects (e.g., capital, pilots)
- Cost-neutral service optimization
- Highest priority investments that fit within available resources

Timeframe: ~ 2025 - 2030



Enhanced Initiatives Requiring Additional Funding

Condition: New funding source (e.g., additional 0.1% sales tax rate or other) identified and in place

Source: TBD

- High priority investments that can't be delivered with resources available today
- Can include recurring investments (e.g., new/expanded service)

Timeframe: ~ 2030 - 2035



Connect 2035 Engagement

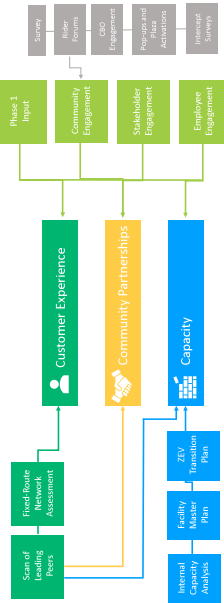
- Website: staconnect2035.com
- Connecting with Stakeholder Organizations
- Insight Network
- Board engagement tours
- Three completed to-date
- Upcoming:
 - 4/24 – Paratransit Dispatch
 - May – Fleek Valley Service Center



Connect 2035 Engagement: Upcoming

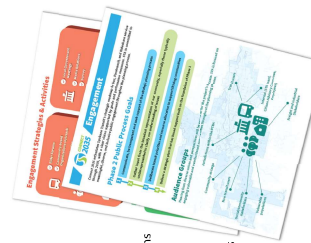
- General public survey (April-May)
- Presentations (April-May):
 - Plan Commissions
 - Liberty Lake, Spokane County, Spokane Valley, Medical Lake, Airway Heights, Cheney
 - City of Spokane Community Assembly-TBD
- Listening Sessions (April-May):
 - Community-based Organizations
 - Employers
 - Healthcare
 - STA Riders
 - Plaza Activity
- Purpose:
 - Gather feedback on proposed network themes
 - Gather ideas/themes for initiative potential initiative development

Sourcing Candidate Initiatives



Connect 2035 Engagement

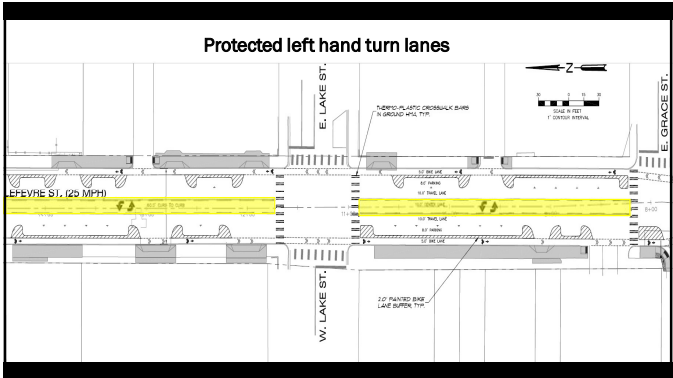
- Awareness
 - Posters in STA Plaza
 - Regional Open Houses
 - Planning Commissions
 - Regular updates in STA Moving Forward newsletter
 - Initial conversations with leadership of community organizations
 - Notifications to Connect Card users via emails
- Network Feedback & Initiative Development
 - Rider Forums
 - Tabling/Presentations/Discussion at community partner events and locations
 - General public survey
 - Employee tabling
 - Board member input



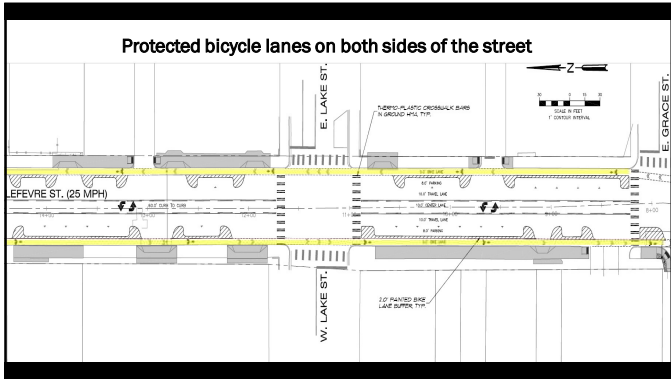
Questions?



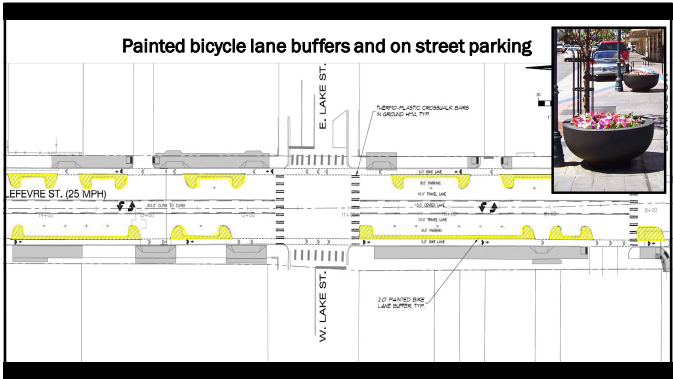
1



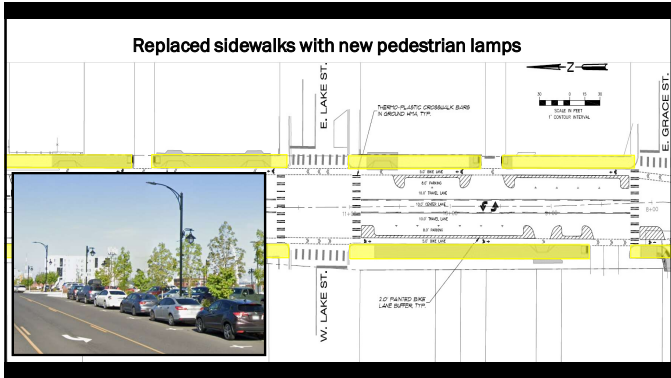
2



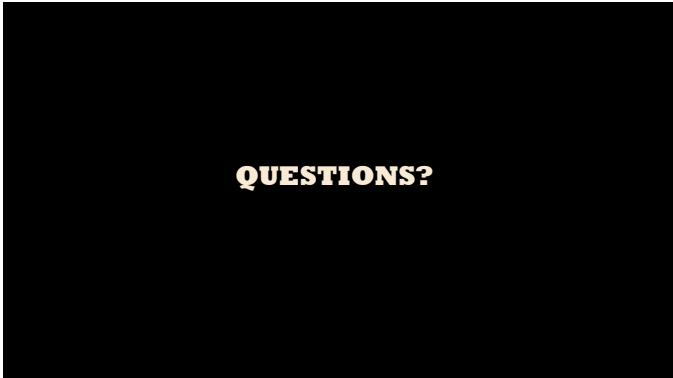
3



4



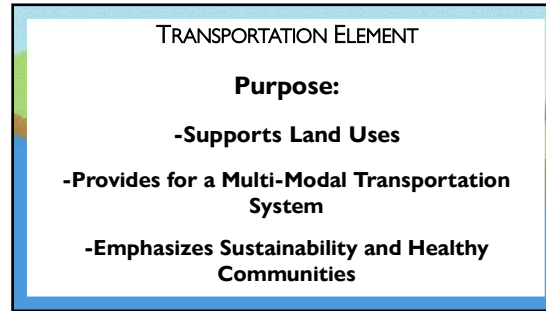
5



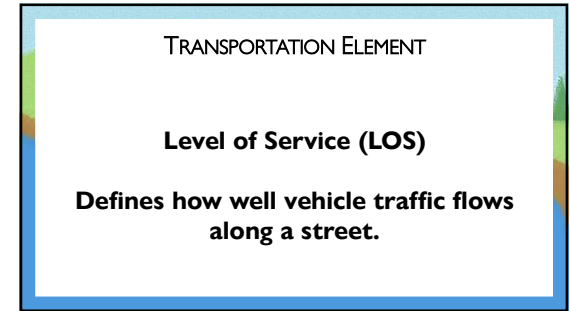
6



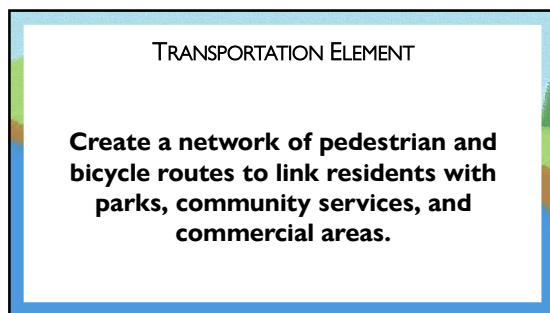
1



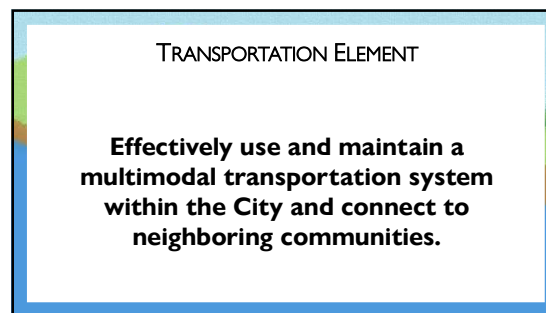
2



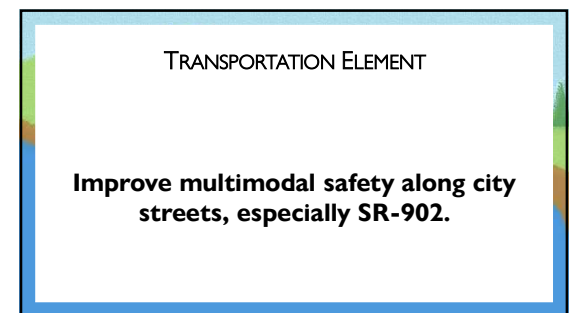
3



4



5



6

TRANSPORTATION ELEMENT

Ensure adequate access for public safety vehicles and neighborhood evacuation.

7

TRANSPORTATION ELEMENT

Beautify the transportation system.

8

TRANSPORTATION ELEMENT

Encourage physical activity.

9

TRANSPORTATION ELEMENT

Encourage citizen participation.

10