

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
March 5, 2024

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Chad Pritchard
Keli Shaffer
Lance Speirs
Don Kennedy
Bob Maxwell
Ted Olson
Tony Harbolt

Administration/Staff

Terri Cooper, Mayor
Sonny Weathers, City Administrator
Steve Cooper, WWTP Director
Glen Horton, Parks & Recreation Director
Scott Duncan, Public Works Director
Koss Ronholt, Finance Director
Roxanne Wright, Administrative Assistant

REGULAR SESSION – 6:30 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Cooper called the meeting to order at 6:30 pm, led the Pledge of Allegiance, and conducted roll call. All council members were present in person.

2. AGENDA APPROVAL

- A. Add Section 6B Workshops - Climate Planning Grant from the Department of Commerce. Motion to approve made by councilmember Kennedy, seconded by councilmember Maxwell, carried 7-0.
 - i. Motion to approve agenda as amended made by councilmember Kennedy, seconded by councilmember Shaffer, carried 7-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. Mayor Cooper acknowledged the receipt of e-mail commentary from a citizen regarding wetlands. All council members were included in the e-mail. *The full comments are part of the official record on file at City Hall and can be requested from the City Clerk.*
- B. Leo Passinetti, Cheney resident and Executive Director of the community-based Spokane Region Long-Term Recovery Group (LTRG). Shared information about the program and the services they provide to the fire survivors.

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS

- A. American Red Cross Month 2024 Proclamation
 - i. Mayor Cooper read the proclamation.
 - ii. A Red Cross representative shared about their services.

B. Small Business Administration Disaster Recovery Presentation

- i. George Kostyrko with the Small Business Administration shared a presentation about how the SBA is working with FEMA to aid fire survivors.

5. REPORTS

A. Council Comments

- i. Councilmember Pritchard – Next Geo Walk is on April 13th at 1 pm at Waterfront Park. MLSD Community STEM night is on May 2nd, 5-7 pm at Medical Lake Middle School.
- ii. Councilmember Shaffer – Finance Committee met and reviewed vouchers, discussed possible new oversight recommendations from audit.
- iii. Councilmember Speirs – none
- iv. Councilmember Kennedy – none
- v. Councilmember Maxwell – none
- vi. Councilmember Olson – reminded everyone that presidential primary ballots are due in one week.
- vii. Councilmember Harbolt – Parks and Recreation Committee update - second session of karate starting soon, after school program has eleven signed up. Summer concert series planning in progress. Park Advisory Board held first meeting on February 20th. Rent.fun set up kayak/canoe rental kiosks.

B. Mayor

- i. none

C. City Administrator & City Staff

- i. Sonny Weathers, City Administrator – Medical Lake received Well City recognition from the Association of Washington Cities (AWC) which gives the city a 2% discount on the cost of medical benefits. FEMA major disaster declaration approved by the Biden administration. FEMA Resource Center is onsite in the council chambers. Waterfront Trail is now open with the park opening hopefully by mid-month.
- ii. Glen Horton, Amended Back to Terra Agreement – reviewed updated contract with amended dates.

6. WORKSHOPS

A. Ordinance 1123 Right of Way Permit and Use Requirements Code

- i. Mr. Weathers shared a presentation and the council discussed necessary updates to the current code. Mr. Weathers will make the suggested changes and bring as first read at next meeting. *The full presentation is on file with the City Clerk and available to the public on request.*

B. Climate Planning Grant from Department of Commerce

- i. Mr. Weathers shared that the city submitted for this grant because House Bill 1181 dictates that climate resilience goals and policies must be added to the ML Comprehensive Plan. Applied for the \$100,000 grant from the Department of Commerce to develop this required element. The goal is to come away with a very detailed hazard mitigation plan and communications plan for the city. The grant would allow the city to hire consultants to help develop these plans. Will also apply for a \$125,000 grant for Comprehensive Plan periodic update assistance.

7. ACTION ITEMS

A. Consent Agenda

- i. Approve **February 20, 2024**, minutes.

1. Motion to approve made by councilmember Kennedy, seconded by councilmember Shaffer, carried 7-0.
- ii. Approve **March 5, 2024**, Claim Warrants numbered **51054** through **51104** in the amount of **\$236,955.37**.
 1. Motion to approve made by councilmember Shaffer, seconded by councilmember Harbolt, carried 7-0.

8. RESOLUTIONS

- A. 24-661 Barr-Tech Biosolids Agreement Extension
 - i. Mr. Weathers reviewed the resolution and agreement.
 1. Motion to approve made by councilmember Pritchard, seconded by councilmember Shaffer, carried 7-0.
- B. 24-664 Avista Net Metering Agreement
 - i. Mr. Weathers reviewed the resolution and agreement.
 1. Motion to approve made by councilmember Pritchard, seconded by councilmember Harbolt, carried 7-0.

9. PUBLIC HEARING – none

10. ORDINANCES - none

11. EXECUTIVE SESSION - none

12. EMERGENCY ORDINANCES - none

13. UPCOMING AGENDA ITEMS - none

14. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- A. Leo Passinetti – Continued his comments regarding the Spokane Region Long Term Recovery Group.

15. CONCLUSION

- A. Motion to conclude meeting at 8:05 pm made by councilmember Pritchard, seconded by councilmember Shaffer, carried 7-0.



Terri Cooper, Mayor



Koss Ronholt, Finance Director/City Clerk