

City of Medical Lake
124 S. Lefevre Street – City Council Chambers
Planning Commission Meeting
February 22, 2024, Minutes

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

- a) Commissioner Hudson called the meeting to order at 5:31 pm, led the Pledge of Allegiance, and conducted roll call. Commissioner Mark submitted a request for absence during the last meeting. Motion to approve commissioner Mark's absence made by commissioner Mayulianos, seconded by commissioner Jorgenson, carried 3-0. Commissioner Munson was not present. Will move forward with the meeting and address his absence if he does not make it. He joined the meeting on Zoom at 6 pm.

2) ADDITIONS TO AGENDA

- a) Add discussion for changing the date of the April meeting. Mrs. Rodriguez will be attending a conference during the regularly scheduled meeting on April 25th. Requested to move the meeting to April 18th. Motion to move the meeting to April 18, 2024, made by commissioner Mayulianos, seconded by commissioner Hudson, carried 3-0.
- b) Motion approve agenda as amended made by commissioner Mayulianos, seconded by commissioner Jorgenson, carried 3-0.

3) APPROVAL OF MINUTES

- a) January 25, 2024, Minutes
 - i) Motion to approve made by commissioner Mayulianos, seconded by commissioner Hudson, carried 3-0.

4) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- i) none

5) STAFF REPORTS

- a) Elisa Rodriguez, City Planner – no new applications have been submitted. In the process of receiving a grant for the climate resilience element of the comprehensive plan. RFP for hazard mitigation plan consultant is open and will close at the end of March. Commissioner Jorgenson asked about the presidential approval of funds for wildfire assistance. Mrs. Rodriguez shared that the declaration of a national disaster allows FEMA to help. She spoke with a representative from the Small Business Administration. They can give low-interest loans to those who suffered losses in the fire. Up to \$500,000 for owners and \$100,000 for renters. Potential for other benefits. Another disaster relief location (FEMA arrived in the area today). Elisa shared that over two dozen homes have been permitted. The new energy code goes into effect on March 15, 2024.

6) SCHEDULED ITEMS

- a) Comprehensive Plan Overview – Public Participation Plan
 - i) Elisa Rodriguez shared a presentation. See attached. Explained this is a draft and she is looking for input from the commission and reviewed their role in the process. Discussed ways to engage community participation.
- b) City Branding Discussion – Community News Release

- i) Commissioner Munson spoke about the news release he drafted. Discussed gearing it more toward families and requesting the community's input. Commissioner Munson will revise based on what was discussed and bring it forward for the commission's approval.
- ii) Motion to table the topic to the next meeting made by commissioner Hudson, seconded by commissioner Mayulianos, carried 4-0.
- c) Education Packet for New Commission Members
 - i) Commissioner Mayulianos reported that the packet is almost complete. Because she won't be present at the next two meetings, she would like to table the topic until the May meeting.
 - ii) Motion to table made by commissioner Mayulianos, seconded by commissioner Jorgenson, carried 4-0.

7) **PUBLIC HEARING** – None scheduled.

8) **COMMISSION MEMBERS' COMMENTS OR CONCERNS**

- a) Commissioner Mayulianos – asked Elisa Rodriguez about the letter from the Department of Ecology regarding the Martin St. wetland. Mrs. Rodriguez explained that the letter was to the property owner, not the city, therefore the city is not involved.
- b) Commissioner Jorgenson inquired on the status of the shipping containers discussion. Mrs. Rodriguez shared that the applicant is out of town until April.
- c) Commissioner Hudson inquired if there had been any new business licenses recently. Mrs. Rodriguez shared that she had received a few for home occupancy businesses (online).
- d) Commissioner Mayulianos asked about the Green Gate area subdivision. Mrs. Rodriguez shared that the original application was incomplete and is now considered abandoned.

9) **INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- a) none

10) **CONCLUSION**

- a) Motion to conclude at 6:23 pm made by commissioner Mayulianos, seconded by commissioner Jorgenson, carried 4-0.

Roxanne Wright April 9, 2024
