

**CITY OF MEDICAL LAKE
RESOLUTION NO. 23-631**

WHEREAS, The City of Medical Lake has, by *Ordinance 613*, enacted September 20, 1993, ordained that all administrative fees and charges for services shall be set by Council Resolution; and

WHEREAS, The City of Medical Lake held a workshop on rates on October 17, 2023, and discussed proposed rate changes to administrative fees, the only proposed change being the establishment of a minimum and maximum threshold for Section 7 – Planning Fees, 6. Zoning Fees, Critical Areas Permit,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Medical Lake that the following fees and charges shall be assessed effective **January 1, 2024**.

SECTION 1. TITLE 2 – MUNICIPAL COURT FEES

1. Jail Costs..... As charged by Spokane County* or Lincoln County
**Determined by dividing the total annual cost charged to the City by the number of inmate days per designated year as set forth in the Contract between the City and Spokane County.*

SECTION 1. TITLE 4 – LICENSES AND PERMITS

1. Dancing, Live Music or Community Singing:
- | | |
|--|--------|
| a) Annual Fee (prorated quarterly) | 200.00 |
| b) Single Event Fee | 50.00 |
2. Fireworks..... 100.00
3. Special Events Permit..... 100.00
- A. Special Event Activity Fees for Participant Charged Events:
- | | |
|-------------------------------|----------|
| 0 – 50 participants..... | 50.00 |
| 51 – 100 participants..... | 100.00 |
| 101 – 200 participants..... | 200.00 |
| 201 – 500 participants..... | 500.00 |
| 501 – 1000 participants..... | 1,000.00 |
| 1001 – 2000 participants..... | 2,000.00 |
| 2001 + participants..... | 5,000.00 |
4. Business License Application Fee + WA State DOR Fee 30.00
5. Annual Business License Fee Renewal + WA State DOR Fee 30.00
6. Individual Peddler ID Card 10.00
7. Business License Transfer Fee + WA State DOR Fee..... 10.00
8. Business License Delinquent Fee + WA State DOR Fee 12.50

Business Licenses issued during the last quarter for a new business will be good through the next ensuing year.

SECTION 2. TITLE 5 – CITY PARK & RECREATION FEES

- | | |
|---------------------------------|------------------------------|
| 1. GROUPS ----- | <u>Weekday Rate</u> |
| Of 25 - 49 | 45.00 |
| Of 50 – 99 | 90.00 |
| Of 100 – 249 | 180.00 |
| Of 250 – 499 | 360.00 |
| Of 500 or more..... | 720.00 |
| Park Shelter Fee per hour | 15.00 |
| 2. GROUPS ----- | <u>Weekend Rate**</u> |
| Of 25 - 49 | 100.00 |
| Of 50 – 99 | 200.00 |
| Of 100 – 249 | 400.00 |
| Of 250 – 499 | 800.00 |
| Of 500 or more..... | 1,600.00 |
| Park Shelter Fee per hour | 20.00 |

**** Weekend Rate applies to Friday, Saturday, Sunday and any Holiday****

3. **BALL PARK**-----
Per Game/practice (2-hour period with lights)..... 20.00
Per Game, field use 20.00
Tournament Play/Security Deposit..... 100.00
League/Security Deposit (non-City sponsored)..... 100.00
Per Field, Tournament Use (non-City sponsored)..... 200.00
4. **BUSINESS PARK USE**
Business Clean-up/Damage/Security Deposit 100.00
Commercial Business Fee..... 50.00 per day
5. **WATERFRONT PARK RECREATIONAL VEHICLE PARKING FEES**
Self-contained recreational vehicle/motor home – per night 30.00
6. **RECREATION ACTIVITY FEES (Youth Sports Fee INCLUDES Sales Tax)**
Recreation activity and program fees set by the Parks Advisory Board, see Recreation Fee Schedule for current fees.

SECTION 3. TITLE 7.04.010 – ANIMAL FEES

1. **ANNUAL LICENSE FEES** – Per Spokane County Regional Animal Protection Service
2. **ANIMAL CONTROL INFRACTIONS**

The following penalties will be subject to the addition of all state assessments:

- Each infraction in calendar year -----25.00
3. **IMPOUNDMENT RELEASE CHARGES**
First infraction in calendar year 26.00
Second infraction in calendar year 36.00
Third infraction in calendar year 56.00
Per Day Fee..... 6.00

SECTION 4. TITLE 9 - PEACE, SAFETY AND MORALS

1. **CONDUCT IN PARKS**

The following penalties will be subject to the addition of all state assessments:

- Each infraction 50.00
a. Park rule violation for failure to pay facility reservation fee, total cost is infraction penalty plus reservation fee.

SECTION 5. TITLE 11 – STREET FEES

1. **PERMITS/FINES** -----
a. Street Modification and/or Excavation Permit 25.00
b. Open excavation - exceeding 32 continuous hours fine per day 100.00

SECTION 6. TITLE 14 – BUILDING AND CONSTRUCTION FEES

1. Solid fuel burning appliance (fireplace or freestanding) 30.00
2. Building permit fee Current IC Fee
3. Plan check fee Current IC Fee
4. Valuation..... Current *Building Standard™*
5. Plumbing permit fee (Section 20.7) Current UPC Fee
6. Mechanical permit fee (Section 304b) Current IFGC Fee
7. Manufactured home siting fee per section 150.00
Mobile home park – Creation or Expansion 50.00

- | | |
|---|--|
| Plus per site | 5.00 |
| Moved in and/or relocated structures..... | Fee assessed on 100% of current building valuation |
| 8. Re-roof permits | Based on valuation of work |

SECTION 7. TITLES 15, 16 & 17 – PLANNING FEES

1. SHORELINE MANAGEMENT

Shoreline Substantial Development, Variance and Conditional Use Permits

Project Valuation

\$2,500 – 10,000	400.00
10,001 – 50,000	550.00
50,001 – 250,000	700.00
250,001 – 1,000,000	850.00
Over 1,000,000	1,000 + .01% of project value
Permit Amendment	80% of fee under this schedule

2. STATE ENVIRONMENTAL POLICY ACT (SEPA)

SEPA Review	225.00
SEPA Review with concurrent review	150.00
Environmental Impact Statement administrative review	Actual Cost (500 deposit)

3. SUBDIVISIONS

Preliminary Plats/Plans

Long Plat, Short Plat, Binding Site Plan, Residence Division, Manufactured Home Community	1250.00 plus \$10 per lot
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Final Plats/Plans

Long Plat, Short Plat, Binding Site Plan, Residence Division, Manufactured Home Community	600.00 plus \$10 per lot
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Plat/Plan Amendments

Long Plat, Short Plat, Binding Site Plan, Residence Division, Manufactured Home Community	1000.00 plus \$8 per lot
Planned Unit Development	1000.00 plus \$10 per lot
Time Extension	250.00 plus \$10 per lot

4. APPEAL

Appeal of administrative decision to Hearing Examiner	250 deposit (returned if successful)
Appeal of hearing examiner decision	200 + cost of transcript (250 deposit)

5. EXCEPTION OF FENCE LOCATION

Authorization for exception of fence location	\$35.00
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6. ZONING FEES

Boundary Line Adjustment	130.00
Critical Areas Permit (\$1,000 minimum, \$8,000 maximum)	500.00 per acre or major fraction thereof
Home Occupation	120.00
Lot Segregation	130.00
Special Use Permit	900.00
Street Vacation	130.00
Rezone	1500.00
Variance	900.00
Zoning Permit Fee	50.00

7. BUILDING PERMIT REVIEW

Single-family residence or duplex	45.00
Plumbing Permit Administrative Fee	35.00
Mechanical Permit Administrative Fee	35.00
Addition to existing single-family residence or duplex	30.00
Residential detached accessory structure or addition thereto	30.00
Multi-family (3 + units), Commercial, Public or Institutional	65.00
Addition to existing Multi-family (3 + units)	

(Commercial, Public or Institutional structure)	50.00
Amending Building Permit, i.e. Site Plan, Use, Structure	80% of fee under this schedule
Sign Permit.....	30.00

8. LANDSCAPE PLAN REVIEW

Landscape Plan	45.00
Amending Landscape Plan	80% of fee under this schedule

9. COMPREHENSIVE PLAN

Amend comprehensive plan, text or map.....	2,000.00
Development code amendment	2,000.00

10. IMPACT FEES

Fire Mitigation Fee	Per Chapter 16.06 of MLMC
Parks Mitigation Fee	Per Chapter 16.07 of MLMC
School Mitigation Fee	Per Chapter 16.09 of MLMC

Fees Assessed per single family lot/house

Note: Amendments to Comp. Plan, Capital Facilities Element, Chapter 12, and amendments directed by the Planning Commission or City Council shall not be assessed a fee.

SECTION 8. – MISCELLANEOUS ADMINISTRATIVE FEES

1. Public Records Requests

The fees set forth in this section are default fees set pursuant to RCW 42.56.120. The City finds that calculating the actual cost of providing public records would be unduly burdensome given the limited staff resources and funding to dedicate to a comprehensive study to determine actual copying costs and that conducting such a study would interfere with the City's other essential agency functions.

No fee shall be charged for the inspection of Public Records.

No fee shall be charged when the request is made by a federal, state, or local agency.

No fee shall be charged for a records request that will not exceed a total cost of \$1.00.

Copies per page, public documents in-house picked up in person.....	.15 per page
Mailed copies.....	.15 per page plus postage
Public documents, outside copying required, per page	Actual Cost
Email/Electronically delivered/Scanned pages.....	.10 per Gigabyte/page scanned
Storage device.....	Actual cost of device

2. Facility Use Fees

a. Fees for non-profit, civic, private, religious, or service organizations:

Groups of 25 – 49	20.00
Groups of 50 – 99	40.00
Groups of 100 – 249.....	70.00
Facility Use per hour fee weekday (Additional to group size fee)	10.00
Facility Use per hour fee weekend (Additional to group size fee)	20.00
Kitchen per hour	10.00

b. Business Facility Use fees for commercial purpose, for profit or benefit of private individual or proprietor:

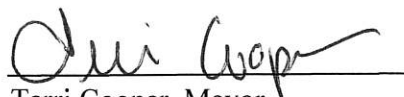
Clean-up/Damage/Security Deposit.....	100.00
Commercial Business Fee	10% of gross revenue

When a committee of the Council has reason to be concerned about a particular group's use of City facilities, it may require a more substantial deposit than shown under Sections 2 and 8.

3. FRANCHISE AGREEMENT FEE

\$2,000.00

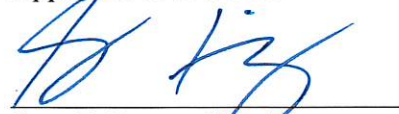
ADOPTED THIS day 7th of NOVEMBER, 2023.


Terri Cooper, Mayor

Attest:


Koss Ronholt, City Clerk

Approved as to Form:


Sean P. Boutz, City Attorney