

**CITY OF MEDICAL LAKE  
City Council Regular Meeting**

6:30 PM  
September 19, 2023

**MINUTES**

Council Chambers  
124 S. Lefevre Street

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

**Councilmembers**

Chad Pritchard  
Keli Shaffer  
Art Kulibert (via Zoom)  
Don Kennedy (Mayor Pro Tem)  
Bob Maxwell  
Tony Harbolt  
Ted Olson

**Administration/Staff**

Sonny Weathers, City Administrator  
Scott Duncan, Public Works Director  
Steve Cooper, WWTP Director  
Koss Ronholt, Finance Director  
Elisa Rodriguez, City Planner  
Sean King, City Attorney

**WRITTEN PUBLIC COMMENTS**

If you wish to provide written public comments for the council meeting, please email your comments to [sweathers@medical-lake.org](mailto:sweathers@medical-lake.org) by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Medical Lake resident
4. The Agenda Item(s) which you are speaking about

\*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.

**Questions or Need Assistance? Please contact City Hall at 509-565-5000**

## REGULAR SESSION – 6:30 PM

### **1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

- A. Mayor Pro-Tem Kennedy called the meeting to order at 6:34 pm, led the Pledge of Allegiance, and conducted roll call. Councilmember Kulibert was present on Zoom, all other councilmembers were present in person.

### **2. AGENDA APPROVAL**

- A. Motion to remove item 7. B. and add Resolution 23-628, and approve agenda as amended made by councilmember Pritchard, seconded by councilmember Maxwell, carried 6-0 (councilmember Kulibert was having trouble hearing at this point and did not vote).

### **3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS**

- A. Cliff Denman, resident – Spoke about shipping containers.
- B. Sarah Denman, resident – Spoke about shipping containers and believes that the rules for residential should be different from commercial.

### **4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS - none**

### **5. REPORTS**

- A. Public Safety
  - i. FD3 Chief Rohrbach – Dealing with Gray Road Fire, gave report on recent fire operations.
- B. Council Comments
  - i. Councilmember Olson – Monthly stats, nothing noteworthy. Budget proviso for refunds for policing services is being implemented. City is communicating with Lakewood, which has a similar agreement.
  - ii. Councilmember Kulibert – no report.
  - iii. Councilmember Pritchard – Attended PFAS conference. Working with the Mayor to acquire funding to clean up after the Gray Road Fire. Frustrated at soccer coordination for the City, coach and fellow coaches are frustrated with communication.
  - iv. Councilmember Maxwell – Excited about work being done at WWTP.
  - v. Mayor Pro Tem Kennedy – no report
- C. City Administrator & City Staff
  - i. Sonny Weathers – Long term recovery board has been established so resources can be allocated for Gray Road Fire needs. City continues weekly meetings as a resource for subjects related to Gray Fire. Tomorrow's meeting is about building permit process. Mentioned Gray Fire prospectus. City does not meet threshold for state and federal funding.

### **6. WORKSHOP DISCUSSION**

- A. Shipping Container Ordinance 1115
  - i. Presentation from Elisa Rodriguez – recommends considering shipping containers in non-residential.
  - ii. Councilmember Pritchard – Agrees with recommendation.
  - iii. Councilmember Shaffer – Agrees with recommendation.
  - iv. Councilmember Olson - Agrees with recommendation.
  - v. Councilmember Maxwell – Agrees with Planning Commission for denial.
  - vi. Mayor Pro Tem Kennedy – Agrees with recommendation.
  - vii. Councilmember Kulibert – Agrees with recommendation.
  - viii. Councilmember Harbolt – Agrees with Planning Commission for denial.

**7. ACTION ITEMS**

A. Consent Agenda

- i. Approve **September 5, 2023**, minutes.
  - 1. Motion to approve made by councilmember Olson, seconded by councilmember Shaffer, carried 7-0.
- ii. Approve **September 19, 2023**, Claim Warrants **50521** through **50572** in the amount of **\$615,312.63**, Payroll Claim Warrants **50513** through **50520**, and Payroll Payable Warrants **30030** through **30038** in the amount of **\$158,407.72**.
  - 1. Motion to approve made by councilmember Maxwell, seconded by councilmember Olson, carried 7-0.
- iii. Spokane Regional Clean Air Agency Nomination of Board Appointee.
  - 1. No action taken.

**8. RESOLUTIONS**

- A. Resolution 23-625 CDBG Cooperation Agreement Amending Resolution 23-603.
  - i. Motion to approve (retroactive approval) made by councilmember Olson, seconded by councilmember Harbolt, carried 7-0.
- B. Resolution 23-627 Utility Aid Account (added to agenda)
  - i. Motion to approve made by councilmember Shaffer, seconded by councilmember Pritchard, carried 7-0.

**9. PUBLIC HEARING** – None scheduled.

**10. ORDINANCES** – None scheduled.

**11. EXECUTIVE SESSION** – None scheduled.


**12. EMERGENCY ORDINANCES** – No items listed.

**13. UPCOMING AGENDA ITEMS** – None.

**14. INTERESTED CITIZENS** – None.

**15. CONCLUSION**

- A. Motion to conclude meeting at 7:59 pm made by councilmember Pritchard, seconded by councilmember Maxwell, carried 7-0.

  
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Terri Cooper, Mayor  
*pro form*

  
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Koss Ronholt, Finance Director/City Clerk