

15-Passenger Buses with ADA Accessibility

I. Introduction

The City of Medical Lake invites qualified suppliers to submit proposals for the acquisition of 15-passenger buses with ADA accessibility. The purpose of this RFP is to solicit competitive proposals for both new and used buses that meet the specified criteria. Proposals for used buses must adhere to the age and mileage restrictions outlined in this document.

II. General Requirements

Quantity: The Purchase of 1 15-Passanger Bus.

ADA Accessibility: All buses must be fully ADA accessible, meeting the requirements of the Americans with Disabilities Act (ADA), including wheelchair lifts/ramps and securement systems.

New Buses: Proposals for new buses must be for brand-new vehicles.

Used Buses: Proposals for used buses must meet the following criteria:

Age: Less than 5 years old from the date of manufacture.

Mileage: Less than 50,000 miles on the odometer.

All used buses must be thoroughly inspected and certified to be in excellent working condition. Proposals from company may include pricing for both new and used buses.

III. Proposal Submission

Deadline: Proposals must be submitted no later than 11/1/23 by 3:00pm PST.

Submission Method: Electronic submissions in PDF format are preferred and should be emailed to ghorton@medical-lake.org. Alternatively, hard copies can be sent to P.O. Box 369, Medical Lake, WA, 99022. All proposals should be marked "Bus RFP – The City of Medical Lake."

IV. Proposal Evaluation Criteria

Proposals will be evaluated based on the following criteria:

Compliance with General Requirements (Section II)

Price Competitiveness

Quality and Features of the Buses

Warranty and Maintenance Support

Vendor's Reputation and References

V. Proposal Content

Proposals should include the following information:

Company Overview:

Name, address, and contact information of the proposing company.

Company history and experience in supplying 15-passenger buses.

Product Description:

Detailed specifications of the proposed buses, including ADA accessibility features.

Compliance with safety standards and regulations.

Pricing:

Clear and detailed pricing for both new and used buses, including any applicable taxes, fees, and delivery charges.

Warranty and Maintenance:

Warranty information, including the duration and coverage.

Maintenance and support services provided, including response times.

References:

Contact information for at least three references who can verify the vendor's previous work in providing similar buses.

Delivery Schedule:

Proposed delivery timeline for the buses.

VI. Questions and Clarifications

All inquiries and requests for clarification regarding this RFP should be submitted in writing to Glen Horton at ghorton@medical-lake.org no later than 10/27/23.

VII. Conclusion

The City of Medical Lake reserves the right to reject any or all proposals received. Submission of a proposal indicates acceptance of the terms and conditions outlined in this RFP. The selected vendor will be expected to enter into a formal contract with The City of Medical Lake.

Thank you for your interest in participating in this RFP. We look forward to receiving your proposals.

Sincerely,

Glen Horton

Director of Parks and Recreation

City of Medical Lake