

CITY OF MEDICAL LAKE
City Council Special Meeting and Public Hearing

6:30 PM
October 25, 2022

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Dawn Olmstead
Art Kulibert
Bob Maxwell
Don Kennedy
Heather Starr

Administration/Staff

Terri Cooper, Mayor
Scott Duncan, Interim City Administrator
Koss Ronholt, Finance Director/City Clerk
Steve Cooper, WWTP Director
Roxanne Wright, Administrative Asst.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Cooper called the meeting to order at 6:35 pm, led the Pledge of Allegiance, and conducted roll call.
- B. Absences: Councilmember Pritchard and Councilmember Harbolt
 - i. Councilmember Pritchard's absence was approved at the October 18, 2022, meeting.
 - ii. Councilmember Harbolt submitted a request for absence due to being out of town. Motion to approve absence made by councilmember Kulibert, seconded by councilmember Starr, motion carried 4-0.
 - iii. Councilmember Kennedy notified Mayor Cooper that he was running late. Arrived at 7 pm.

2. AGENDA APPROVAL

- A. Proposed changes to rates and fees
 - i. Motion to approve the addition to the agenda made by councilmember Kulibert, seconded by councilmember Maxwell, motion carried 4-0.

3. PUBLIC COMMENTS

- A. None

4. STAFF REPORT

- A. 2023 Budget Revenues Presentation – Koss Ronholt, Finance Director
 - i. Mr. Ronholt presented information on budget revenues for 2023.

5. WORKSHOP DISCUSSION

- A. Resolution 22-550 Medical Lake Property Tax Levy 2023
 - i. Public hearing opened at 6:56 pm

- ii. Council comments – none
- iii. Public comments – none
- iv. Closed public hearing 6:57 pm
- v. Will move this as an ordinance to November 1, 2022, council meeting.
 - 1. Motion to accept Resolution 22-550 as read and bring forth as an ordinance at the November 1, 2022, council meeting made by councilmember Olmstead, seconded by councilmember Maxwell, motion carried 4-0.

B. Proposed changes to rates and fees

- i. Mayor Cooper discussed proposed changes and asked council members for comments or questions.
- ii. Councilmember Starr inquired what the deciding factors were on the proposed changes. Mr. Ronholt explained the process.
- iii. Councilmember Kulibert – no comments or questions.
- iv. Councilmember Kennedy – no comments or question.
- v. Councilmember Maxwell – no comments or questions.
- vi. Councilmember Olmstead – no comments or questions.
- vii. Mayor Cooper shared that she has received and reviewed the 2023 preliminary budget.

6. ADDITIONAL PUBLIC COMMENTS

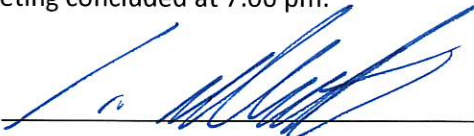
- A. None

7. CONCLUSION

- A. Motion to conclude meeting made by councilmember Olmstead, seconded by councilmember Maxwell. Motion carried 5-0 and the meeting concluded at 7:06 pm.



Terri Cooper, Mayor



Koss Ronholt, Finance Director/City Clerk