

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
August 2, 2022

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Heather Starr
Dawn Olmstead
Don Kennedy
Chad Pritchard
Bob Maxwell
Art Kulibert
Tony Harbolt

Administration/Staff

Scott Duncan, Interim City Administrator
Koss Ronholt, Finance Director
Roxanne Wright, Admin. Asst.
Steve Cooper, WWTP Director
Sean King, City Attorney
Sean Boutz, City Attorney (via Zoom)

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- A. Mayor Pro Tem Don Kennedy called the meeting to order at 6:30 pm, led the pledge of allegiance, and conducted roll call. All members present. Mayor Cooper tested positive for Covid, and Councilmember Don Kennedy is serving as mayor pro tem for the purposes of this council meeting.

2. AGENDA APPROVAL

- A. Removing the Golf Cart on City Streets Workshop. Will need to go to Public Safety Committee first.
 - i. Motion to approve agenda as amended made by Councilmember Pritchard, seconded by Councilmember Harbolt, motion carried 7-0.

3. INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS – None at this time

4. ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS – No items listed

5. REPORTS

- A. City Council & Council Committee Reports
 - i. Parks & Rec – Councilmember Olmstead reported that fall youth sports sign-ups have begun. Online registration is available again.
 - ii. Finance – Councilmember Starr shared that Claim Warrants were reviewed and provided a committee update noting that the 2nd quarter budget review is coming up soon.
 - iii. Public Safety - Fire District 3 Battalion Chief Alex Turner – Gave call volume overview with 275 total calls in July, and 102 calls out of Medical Lake Station. The 4th of July was uneventful. The district is prepared for fire season as conditions warrant.

B. Council Comments

- i. Councilmember Pritchard – Shared that as part of understanding the stormwater issue, there will be a walk around Medical Lake on Thursday, August 18th, 5-7 pm. They will meet at Waterfront Park, walk around the lake, take water samples, pick up trash, etc. Shared information about some possible upcoming grant proposals.
- ii. Councilmember Starr – City worker union negotiations are upcoming. Reiterated request to see the current contract.
- iii. Councilmember Kulibert – no report
- iv. Councilmember Maxwell – no report
- v. Councilmember Olmstead – no report
- vi. Councilmember Harbolt – no report

C. Mayor – no report

D. City Administrator & City Staff

- i. Scott Duncan, Interim City Administrator
 1. Announced that Utility Billing Clerk, Felicia Mendez's last day is August 5th
 2. Shared that he met with Avista Utilities today regarding upgrades to the grid in this area. New reset option on power lines.
 3. Gave an update on city water levels noting that wells are in good shape.
 4. Working on the homeless situation in the park. Checking the area daily. Noted that the best option after hours is for the community to call Crime Check (509) 456-2233 if they notice tents in the park.
 5. Fishing signs are up at Waterfront Park. Interpretive signs around the lake will be up as soon as possible – the goal is to have them up by the bluegrass festival beginning Aug. 12th.

6. WORKSHOP DISCUSSION – No items listed

7. GENERAL BUSINESS

A. Consent Agenda

- i. Approve the July 19, 2022, Minutes
 1. Correction needed to reflect that Councilmember Harbolt was present as his name was missing from the list of Councilmembers present.
 - a. Motion to approve minutes as amended made by Councilmember Harbolt, seconded by Councilmember Pritchard, motion carried 7-0.
- ii. Approve **August 2, 2022**, Claim Warrants **41527** through **41568** in the amount of **\$173,059.15**.
 1. Finance committee recommends approval
 - a. Motion to approve made by Councilmember Starr, seconded by Councilmember Olmstead, motion carried 7-0.

