

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
March 15, 2022,

MINUTES

Council Chambers
124 S. Lefevre Street

Note: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Heather Starr
Don Kennedy
Dawn Olmstead
Chad Pritchard
Art Kulibert (via Zoom)
Tony Harbolt (via Zoom)
Bob Maxwell (via Zoom)

Administration/Staff

Terri Cooper, Mayor
Kendel Froese, City Attorney
Marilyn Eaker, Clerk Cashier
Felicia Mendez, Utility Billing Clerk
Karin Morris, Administrative Assistant
Cody Rohrback, FD #3 Fire Chief (via Zoom)

1. Call to Order, Pledge of Allegiance, and Roll Call

Mayor Cooper called the meeting to order at 6:34 pm and lead the Pledge of Allegiance.

- A. Additions to Agenda: Ordinance 1095, An Ordinance amending City of Medical Lake Ordinance No. 1093, Relating to the Salaries and Compensation for the Appointed Officers and Employees of the City of Medical Lake, adding a Deputy City Administrator position, and providing for the effective date thereof.

Katy Allen spoke about her background in city government and brings 45 years of public service experience as well as an engineering background. Most recently she retired as the City Administrator of Liberty Lake after 10 years of service. Her schedule will be 40 hours (full time) and the term of her employment is not more than one year. Mayor Cooper thanked her for agreeing to come on board.

Motion by Councilmember Starr adding Ordinance 1095 to the agenda, second by Councilmember Olmstead. Motion carried, 7-0

- B. Excused Absence(s): None

2. Approval of Minutes

- A. March 1, 2022, Council Meeting Minutes

Councilmember Kennedy moved to approve the minutes with one correction. Councilmember Art Kulibert is the chair of the Public Safety Committee. Councilmember Pritchard Seconded. The motion carried 7-0.

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Reports:

1. Proclamations, Presentations, and Recognitions: None
2. Appointments:

Planning Commission Appointments

Mayor Cooper mentioned there were eight applications received for the Planning Commission to fill the vacant 4 seats. She interviewed everyone, terms are for six years and will be staggered. The Mayor has selected two new appointments. Andi Mark and Carl Munson. She stated together they bring a strong skillset and balance to the Commission. She recommended the reappointment of Mark Hudson and Judy Mayulianos. The Mayor called for council approval of each new member.

Andi Mark – Councilmember Kennedy made a motion to approve and was seconded by Councilmember Pritchard. The motion carried 7-0.

Carl Munson – Councilmember Olmstead made a motion to approve and was seconded by Councilmember Kennedy. The motion carried 7-0.

Mark Hudson – Councilmember Pritchard made a motion to approve, seconded by Councilmember Olmstead. The motion carried 7-0.

Judy Mayulianos – Councilmember Pritchard made a motion to approve, seconded by Councilmember Kennedy. The motion carried 7-0.

Marye Jorgenson – Mr. Jorgenson is currently an active member.

The next Planning Commission meeting is at 5:00 pm on March 31, 2022.

Mayor Cooper would like to amend these meetings to the last Thursday of the month, via a forthcoming Ordinance.

3. Meetings and Other Information

Avista Presentation: Special guests Melanie Rose, Avista Spokane Regional Business Manager, and Paul Kimmel, Avista Palouse Regional Business Manager, working within Avista's Community and Economic Vitality Department, presented the 2020 results assessment based on the book 13 Ways to Kill Your Community partnered with Re*Imagine Medical Lake. Of the 23 rural cities, Medical Lake had the highest response rate. The results provide a guide for growth and development based on community insights.

City resident Lahnne Henderson asked if the Avista rebates mentioned from the March 9th ARPA meeting could help save money. Mayor Cooper responded the city will be reviewing the survey data and that Avista would soon be looking at lighting at city facilities.

5. Staff Report:

A. Park and Recreation Committee Report: None

B. Finance Committee Report

C. Planning Commission Report:

No report. The next meeting is on March 31, 2022.

D. Public Works/ Recycling Committee Report:

No Report

E. Public Safety Committee Report:

Fire Chief Rohrbach reviewed data from call volumes in February 2022 and will have Medical Lake Specific totals by the next council meeting. The Fisherman's Breakfast will be held at midnight on April 23, 2022, at 00:01 AM.

F. Members Report:

Mayor Cooper asked the Council about how they wanted to handle the council meetings being both in-person and Zoom and addressing council absences. All Councilmembers expressed their preference for both options. City Attorney Froese added a clarification that Zoom should be required to continue as a virtual option. Councilmember Kulibert spoke in favor of continued Zoom meetings. Mayor Cooper said she will bring back an amended policy at a future meeting.

Councilmember Pritchard reported that he was just voted in by the County Commissioners and attended an HDCAC (Housing & Community Development Advisory Committee) meeting on the second Tuesday of the month.

Councilmember Starr asked a question about the ESH/Lakeland police reimbursement. Mayor Cooper stated there was a need for legislation which the city should pursue in the next legislative session.

Councilmember Kennedy reported that he recently attended an STA Committee meeting and they approved union contracts for fuel tank replacements, bus stop improvements, and software.

Mayor Cooper attended the Spokane Regional Transit Board and discussed some approved projects, one of which was the widening of Brooks Road Starting at the City limits to Thorpe Rd. The Mayor stated she has been in conversations with the county commissioner's office, community leaders, legislative leaders, and business leaders about managing growth in the West Plains. She stressed the importance of having a voice at the table.

G. Consent Agenda

1. Approval of Claims and Payroll

Claims: Warrants 41083 through 41131 in the amount of \$137,031.68

Payroll Claims: Warrants 20083 through 20095 and Payroll Claim Warrants 41074 through 41082 in the amount of \$150,335.74

Councilmember Starr motioned to approve the Consent Agenda. Councilmember Kennedy seconded. The motion carried 7-0.

H. Old Business: None

I. Discussion of Additions to the Agenda

Shirley Maike, Po Box 388, Medical Lake, WA 99022 asked about the names of the other Planning Commission candidates that were interviewed and asked for clarity on the salary offered to Katy Allen. Mayor Cooper said in addition to those she appointed she interviewed Tammy Roberson, Shirley Maike, and Ted Olson. Mayor Cooper provided clarity regarding the salary of Ms. Allen noting there are no benefits offered.

Ordinance 1095: City Attorney Froese clarified two readings are required and the first and second reading can happen at the same time as provided in the policies and procedures ordinances and added the ordinance can be declared effective immediately if approved by the Council. Ms. Froese pointed out the provisions are shown on page 2 in Ordinance No. 1095.

Councilmember Pritchard moved to approve this Ordinance and was seconded by Councilmember Starr. The motion passed. (6 Yea and 1 Nay) Nay by Councilmember Harbolt.

J. Executive Session: None

Additional Citizen Comments

Laura Parsons, Po Box 1737, Medical Lake, WA 99022

She inquired about the cost of the Zipline contract and voiced concern about the small number of people who responded to the Avista survey presented earlier. Melanie Rose, Avista Representative, responded that 6,000 people were sent a postcard survey and they received back 122 citizens' responses.

Marilyn Schoonover, 104 S. Jefferson St. Medical Lake, WA 99022 commented that the Lions Club seniors are looking for a place to hold their meals and were trying to find a workable facility and asked if the City Hall auditorium would be available for their use. Mayor Cooper responded the auditorium is available, but the kitchen may not be sufficient for senior meals. Ms. Schoonover will discuss this with the Lions Club, and they will come back with a plan.

6. Adjournment:

Councilmember Pritchard motioned to adjourn, and Councilmember Olmstead seconded. The motion to adjourn carried (7-0) and was adjourned at 8:25 PM.



Mayor



Administrative Assistant