



City of Medical Lake
Planning Commission Meeting
May 26, 2022, Minutes

**Please note - due to technical difficulties, this meeting was unavailable via Zoom. Therefore, the meeting in its entirety has been loaded onto thumb drives and made available for check-out at City Hall.*

1) CALL TO ORDER

- a) Commissioner Hudson called the meeting to order at 5:00 p.m.

2) PLEDGE OF ALLEGIENCE

3) COMMISSION MEMBERS PRESENT

- a) Present - Mark Hudson, Andie Mark, Marye Jorgenson, Judy Mayulianos
- b) Excused Absences – Carl Munson
- c) Staff Present – Rachel Granrath, Planning Consultant; Terri Cooper, Mayor; Katy Allen, Interim Deputy City Administrator; Roxanne Wright, Administrative Assistant

4) APPROVAL OF MINUTES

- a) April 28, 2022, Minutes reviewed and approved

5) INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

- a) The following public comments were provided:
 - i) Judy Luce – voiced opinion that with expansion, human needs should be considered first then beautification of Medical Lake.
 - ii) Thomas Benson – concern for preservation of wetlands, particularly one located at end of N. Martin St. Wants to be sure there are adequate setbacks to protect waterfowl, upland game, etc.
 - iii) Marybeth Benson – works at the school and has concerns that wetlands were filled in to build the school and what protections are in place to make sure that doesn't happen again with other building projects.
 - iv) Lance Speirs – contractor by trade. Serious concerns that once you build over a wetland you lose the ecosystem, it won't ever come back. Would like to see policies in place to protect wetlands for now and in the future. Make sure we have good oversight of these policies.
 - v) Thomas Benson – in agreement that once wetlands are gone, they are gone forever. Loves the "resort" feel of Medical Lake and wants to see that preserved for future generations.

6) SCHEDULED ITEMS

- a) Critical Areas Ordinance (continued review)
 - i) Wetlands – Rachel Granrath
 - (1) Recap of last meeting and explanation of current status of review



- (2) Commission discussions and questions of processes for protecting wetlands, responsible parties, code/ordinance enforcement, penalties for non-compliance.
- (3) Mayor Cooper discussed enforcement/penalties and possible need for legal counsel on certain points. Also commented on importance of oversight, transparency, and diligence going forward.
- ii) Commissioner Mayulianos motioned to table discussion on CAO – Wetlands until next meeting. Andie Mark seconded. Motion carried (4-0)
- iii) Review of mapping (current status and future needs), administrative processes, classifications; section 17.10.140
- iv) Discussed when administrative decision is appropriate vs. when decision is moved to planning commission/city council
- (1) Katy Allen suggested that certain (mid/high intensity) administrative decisions are publicized and posted to the website for transparency and so the public can stay informed.

7) STAFF REPORTS

- a) Rachel Granrath – will work on mapping and draft administrative decision processes into draft document
- b) Katy Allen
 - i) Letter from community member – has been provided to each commissioner
 - ii) Discussed working drafts/final drafts and how to provide community with copies when requested. Danger of having multiple drafts. Once final draft is completed by Ms. Granrath, she will provide to Ms. Allen and it will be posted on our website.
 - iii) Discussed planning commissioners using city e-mail address for all commission business.
 - iv) New City Planner starting June 20, 2022 and will be present at next meeting on June 23, 2022. Discussed the role of that position.
 - (1) New city planning e-mail available for the public – planning@medical-lake.org
- c) Motion by Mark Hudson to add agenda item for additional community member comments at the end of the meeting, seconded by Judy Mayulianos, motion carried (4-0)

8) ADDITIONAL COMMUNITY MEMBER COMMENTS

- a) Marybeth Benson – question re: 6 lots of land on Martin Street by their property and their proximity to wetlands. Mayor Cooper assured that there is a process and permits required before any building can happen. Ms. Allen explained process.
- b) Lance Spiers – question regarding how community members can offer feedback (scheduled period or as it comes up). Explanation given by commissioners.

9) CONCLUSION

- a) Commissioner Jorgenson motioned to conclude meeting, seconded by commissioner Mayulianos, motion carried (4-0), meeting concluded at 6:28 p.m.

****Next scheduled Planning Commission Meeting June 30, 2022****