

**CITY OF MEDICAL LAKE**  
**City Council Special Meeting**

6:30 PM  
May 24, 2022

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

**Councilmembers**

Heather Starr  
Dawn Olmstead  
Tony Harbolt – attended remotely  
Chad Pritchard  
Art Kulibert, Substitute Mayor Pro-Tem

**Administration/Staff**

Terri Cooper, Mayor  
Katy Allen, Interim-Deputy  
City Administrator  
Koss Ronholt, Finance Director  
  
Steve Cooper, W.W.T.P.  
Felicia Mendez, Utility Clerk  
Roxanne Wright, Administrative Assistant

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

- A. Mayor Cooper called the meeting to order
- B. Absence(s): Don Kennedy, Bob Maxwell
  - i. Motion to approve absences, motion carried

**2. GENERAL BUSINESS**

- A. Action Item – Selection of most qualified Energy Services Company (ESCO) to provide a complete turn-key Solar Array system at the Wastewater Treatment Plant.
  - i. One RFP received from Apollo Mechanical Contractors Solutions Group
    - 1. Hunter Peterson from Apollo present to answer questions
      - a. Mr. Peterson answered several councilmember questions
    - 2. Mr. Peterson requested that any proprietary information be removed from anything shared with the public
  - ii. Application will be submitted tonight (5/24/22)
  - iii. Councilmember Chad Pritchard motioned to approve acceptance of RFP, councilmember Dawn Olmstead seconded, motion carried (5-0)

**3. CONCLUSION**

- A. Councilmember Starr motioned for conclusion, councilmembers Art Kulibert and Tony Harbolt seconded in unison. Carried (5-0)

  
Terri Cooper, Mayor

  
Koss Ronholt, Finance Director/City Clerk