

AGENDA CITY COUNCIL MEETING April 19,2022, 124 S. Lefevre, 6:30pm

Join Zoom Meeting

https://us06web.zoom.us/j/81376411691?pwd=WEVwM0ZxMXhXQzlyR2x6ZVNYR0k3dz09

Meeting ID: 813 7641 1691

Passcode: 771146 One tap mobile

+13462487799,,81376411691#,,,,*771146# US (Houston) +17207072699,,81376411691#,,,,*771146# US (Denver)

Dial by your location

+1 346 248 7799 US (Houston)

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 813 7641 1691

Passcode: 771146

Find your local number: https://us06web.zoom.us/u/kcTqwO6iG9

1. Call to Order, Pledge of Allegiance, and Roll Call

A. Additions to Agenda

B. Excused Absence(s):

2. Approval of Minutes

A. April 5, 2022, Council Meeting

3. Interested Citizens: Audience Requests and Comments

4. Consent Agenda

5. Report

- A. Mayor's Report:
 - 1. Proclamations, Presentations & recognition
 - 2. Appointments
 - 3. Meetings and Other Information
 - a. Sunshine Disposal and Recycling Contract
 - b. IT Update
 - Laptops

- Internet speed at City Hall and City Facilities
- c. Fire Pit Ordinance 1055
- d. Wholesale Water Policy Discussion
- e. DSHS
- f. Residency Requirements
- B. Staff and Committee Reports
 - 1. Finance Committee Report
 - 2. Public Works Committee
 - 3. Public Safety Committee
- C. Council Member Reports

6. ACTION ITEMS

- A. Public Hearings
- B. Ordinances
 - 1. Ordinance 1096
- D. Resolution
 - 1. ARPA
- E. Interlocal Agreements
 - 1. 1st Amendment to ILA with the City of Cheney for Court Services
- F. Contracts

7. Approval of Claims and Payroll

A. Claims: Warrants 41170 through 41171, and 41196 through 41238 in the amount of \$167,926.97

- B. **Payroll Claims:** Payroll Warrants **41172** through **41195** and Payroll AP Warrants **20096** through **20112** in the amount of **\$145,234.12**
- C. Old Business
- D. Executive Session

8. Adjournment

Next regular meeting: May 3, 2022, 6:30pm

Mayor's Signature

CITY OF MEDICAL LAKE City Council Regular Meeting

6:30 PM

Council Chambers

April 5, 2022, <u>MINUTES</u> 124 S. Lefevre

Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers Administration/Staff Don Kennedy Terri Cooper, Mayor Dawn Olmstead Katy Allen, Interim-City Admin. Chad Pritchard Kendel Froese, City Attorney **Bob Maxwell** Missy Eaker, Clerk Cashier Art Kulibert Scott Duncan, P.W. Director **Heather Starr** Steve Cooper, W.W.T.P Director **Tony Harbolt** Maria Fell, IT Support

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Cooper called the meeting to order at 6:30 PM and lead the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. March 1, 2022, Council Meeting

• The minutes were amended to correct a misspelled name.

Councilmember Kennedy motioned to approve the minutes. Councilmember Olmstead seconded.

Motion carried (7-0).

2. March 9, 2022, A.R.P.A. Funding - Special Council Meeting

Councilmember Kennedy motioned to approve the minutes. Councilmember Harbolt seconded.

Motion carried (7-0).

3. March 15, 2022 City Council Meeting

Councilmember Kennedy motioned to approve the minutes noting his request for monthly fee comparatives from three bids, for the City of Medical Lake Website. Councilmember Olmstead seconded.

Motion carried (7-0).

4. Interested Citizens: Audience Requests and Comments:

• Lahnie Henderson, 611 E. Ladd, Medical Lake, WA. - Mrs. Henderson would like the March 15, 2022, minutes to be modified to reflect her request to delete the question about the Avista efforts.

Councilmember Kennedy motioned to approve her request. Councilmember Olmstead seconded.

Motion carried (7-0).

4. Scheduled Items

A. Mayors Report:

1. Proclamations, Presentations and Recognitions:

• Mayor Cooper presented council with a new draft agenda format.

Councilmember Olmstead motioned to approve the new format. Councilmember Kennedy seconded.

Motion carried (7-0).

2. Appointments: None

3. Meetings and Other information:

 Mayor Cooper stated that Mr. McMorris called her with information about grant funding through Spokane County. This grant would help to pay for the feasibility study for broadband services in Medical Lake. Mayor Cooper asked for permission from the City Council to pursue the grant. A copy of the grant application will be shared with City Councilmembers. Councilmember Kulibert motioned accept the grant. Councilmember Starr seconded. Motion carried (7-0).

 Mayor Cooper and Interim City Administrator Katy Allen would like to have more time to look over the Website/Zipline information and Contract.

Councilmember Kennedy motioned to table the discussion until the next council meeting. Councilmember Harbolt seconded.

Motion carried (7-0).

4. Staff Report:

- Interim City Administrator Katy Allen shared an organizational chart with City Council. She explained each department and the responsibilities of each department.
- Administrator Allen shared that the city has offered the Finance Director position to someone. The final announcement will be held at the next council meeting.
- Right now, the city has an agreement with SCJ for planning services. There
 was discussion about the need of a City Planner position. The proposal is to
 amend section 1 of Ordinance 1093, the positions of management
 employees.
- The public defender service contract for Medical Lake would be corrected to include Pro-Tem Mayor, Don Kennedy, as signator, so that there is no conflict of interest with Mayor Terri Cooper.
- Mayor Cooper and Administrator Allen would like to apply for a Solar Grant
 with Apollo Solar to offset operational costs at the Wastewater Treatment
 Plant in Medical Lake. This would help pay for the feasibility study into the
 energy costs paid out, and how much the city would save with solar. They
 are asking the City Council to approve the application process. There is no
 cost to the city unless an actual project is made, and then a contract would
 be created.
- The city is ordering 6 surface pros for the City Councilmembers to be able to look at city documents and check their city emails.

- The Sunshine garbage contract for Medical Lake is expected to expire soon.
 Administrator Allen is hoping to get it on the agenda for the April 19th council meeting.
- A map of the Northern end of Medical Lake was shared with city councilmembers. Council was asked of them to give some thoughts of what they would like to have there. Right now, citizens park vehicles and walk through the area. It was agreed to include this subject at a future retreat.
- Public Works Director Scott Duncan shared a Water Quality report with city council and present community members. He was still waiting for other reports from Four Lakes and D.S.H.S. He has had calls from concerned citizens about contamination. A lot of calls have been about PFAS (per-and poly-fluoroalkyl substances). He has tested drinking water for these contaminates several times over the last couple of years and there has been no detect. He will post an updated report when he receives the information.
- There was a question from Councilmember Kulibert about water loss in the City of Medical Lake. Mr. Duncan replied that overall loss has come down over the years and that they are at about 6 percent right now.
- Councilmember Pritchard shared some information about groundwater. All council members will receive a copy.

B. Parks and Recreation Committee Report:

- Spring soccer starts April 23rd.
- Senior bingo was on March 24th, with approximately 30 participants. The next one is scheduled for April 28th.
- The committee is hopeful that people stop "tagging" at the parks. It causes a lot of extra work for maintenance.

C. Action Items:

• Vote to approve Public Defender Contract

Councilmember Starr motioned to approve the contract. Councilmember Olmstead seconded.

Motion carried (7-0).

D. Finance Committee:

• The committee checked all the payables and spoke about maintenance costs and equipment. They will speak on that more at a future date.

E. Planning Commission:

• The planning commission did meet last month, with new commissioners. They had a very productive meeting going over ongoing business. The next meeting is scheduled for April 19, 2022.

F. Public Works/Recycling Committee Report:

Resolution #536 Solar Project

Councilmember Kennedy motioned to approve. Councilmember Starr seconded. Motion carried (7-0).

G. Public Safety Report:

- District 3 Fire Chief Cody Rohrbach shared there were 67 calls more this year so far compared to this time last year. This is trending 8-16 % growth. The current workload is outpacing the workforce. They will be sending out flyers to the community to explain how an increase in calls affects the department.
- The Fisherman's breakfast will be on April 23rd to begin at midnight.

H. Members Report:

- Councilmember Pritchard was thankful for all the hard work done by the Wastewater Treatment Facility and Maintenance.
- Councilmember Starr was impressed by the Maintenance department and how clean it was and is hoping to be by the Wastewater Treatment facility soon.

I. Consent Agenda:

1. Approval of Claims

ove claims. Councilmember Starr seconded
urn. Councilmember Olmstead seconded. at 7:46 p.m.
Finance Director

Claims: Warrants 41131 through 41169 in the amount of \$69,632.67.

CITY OF MEDICAL LAKE ORDINANCE NO. 1096

AN ORDINANCE RESCINDING CITY OF MEDICAL LAKE ORDINANCE NOS. 1095, 1093, 1087, AND 1077, AND ALL PRIOR ORDINANCES SETTING SCHEDULES OF SALARIES AND COMPENSATION FOR THE APPOINTIVE OFFICERS AND EMPLOYEES OF THE CITY OF MEDICAL LAKE, ADOPTING AN UPDATED SALARY AND COMPENSATION SCHEDULE FOR 2022, AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, on December 7, 2021, the City Council (the "Council") of the City of Medical Lake (the "City") called for the first reading of Ordinance No. 1093, which provided for a schedule of Salaries and Compensation for the City's appointive officers and employees for the year 2022; and

WHEREAS, on December 21, 2021, the Council called for the second reading of Ordinance No. 1093, and approved such ordinance; and

WHEREAS, on March 15, 2022, in accordance with the City Council's adopted Policies and Procedures, in finding that an emergency situation existed within the City, the Council waived a second reading and called for a first and second reading of Ordinance No. 1095, and via Ordinance 1095 approved adding the position of Deputy City Administrator to the City's schedule of Salaries and Compensation; and

WHEREAS, the City desires to incorporate an organizational structure that will provide leadership and the efficient delivery of public services; and

WHEREAS, the Council desires to rescind Ordinance Nos. 1093 and 1095, which set and amended the City's schedule of Salaries and Compensation for year 2022, and to rescind all prior ordinances setting schedules of Salaries and Compensation, including Ordinance Nos. 1087 and 1077, and adopt an updated schedule of Salaries and Compensation, with such updated schedule adding new Management Employee positions identified as Public Works & Utility Director and WWTP Director for the year 2022; now, therefore,

THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE, SPOKANE COUNTY, WASHINGTON, do ordain as follows:

- Section 1: Rescission of Prior City Ordinances Setting Salary and Compensation Schedules. City Ordinance Nos. 1095, 1093, 1087 and 1077 are hereby rescinded. All other prior City Ordinances setting Salary and Compensation Schedules, to the extent of their inconsistencies with this Ordinance 1096, are hereby rescinded.
- Section 2: Salaries and Compensation Schedule for 2022. The following schedule of salaries and compensation shall be effective January 1, 2022:

Position	Classification Range Assignment	Pay Format	Wage an	d Sal	ary Range
Management Employees					
City Administrator	Salary	Monthly	\$5,225.07	-	\$7,601.13
Finance Director	Salary	Monthly	\$5,075.01	-	\$6,167.54
Public Works & Utility Director	Salary	Monthly	\$5,593.41	-	\$6,799.64
Deputy City Administrator		Hourly	\$ 55.00		N/A
Planning Manager	Salary	Monthly	\$5,593.41	-	\$6,799.64
WWTP Director	Salary	Monthly	\$5,593.41	-	\$6,799.64

Non-Union Employees

Administrative Assistant	19	Hourly	\$ 19.76	1	\$ 24.01

General Bargaining Unit Employees

General Bargaining Onit Employees					
Summer Park Laborer	12	Hourly	\$ 16.53	-	\$ 20.09
Part-Time Park/Rec	12	Hourly	\$ 16.53	-	\$ 20.09
Utility Billing Clerk	15	Hourly	\$ 17.81	-	\$ 21.65
Clerk/Cashier	15	Hourly	\$ 17.81	-	\$ 21.65
Recreation Coordinator	17	Hourly	\$ 18.72	-	\$ 22.76
Code Enforcement Officer	18	Hourly	\$ 19.19	-	\$ 23.32
Maintenance Person – Entry Level	19	Hourly	\$ 19.76	-	\$ 24.01
Maintenance Person – Journey	21	Hourly	\$ 20.66	-	\$ 25.12
WWTP Operator I	22	Hourly	\$ 21.19	-	\$ 25.75
WWTP Lab Technician	22	Hourly	\$ 21.19	-	\$ 25.75
WWTP Operator II	23	Hourly	\$ 21.70	-	\$ 26.38
Planner	24	Hourly	\$ 22.23	-	\$ 27.01
Maintenance Lead	26	Hourly	\$ 23.36	-	\$ 28.40
Building Inspector	27	Hourly	\$ 23.93	-	\$ 29.08
WWTP Plant Operator	29	Hourly	\$ 25.12	-	\$ 30.55
	30	Hourly	\$ 25.75	-	\$ 31.31
	31	Hourly	\$ 26.39	-	\$ 32.08

Police Bargaining Unit	Contracted through Spokane County Sheriff's Office
------------------------	--

Elected Officials

Mayor	Monthly	\$1,000.00
Councilmembers	Monthly	\$ 250.00

Other Part Time Employees

Laborers As Negotiated

Section 3: Shift Differential. Shift differential in the amount of fifty (50) cents per hour shall be paid for all hours other than the normal primary shift for the department or in accordance with the labor contract as applicable.

Section 4: Overtime. Overtime shall be paid in accordance with the personnel policies adopted by resolution of the City Council or in accordance with the labor contract as applicable.

- **Section 5: Health and Dental Insurance.** Full-time regular employee health and dental insurance shall be paid in full by the City. Full-time regular employee's dependent health and dental insurance shall be paid, up to seventy percent (70%) of the approved plan, by the City.
- **Section 6: Discretionary Benefit.** An additional one-hundred-dollar (\$100.00) benefit per month will be paid by the City to be applied, at the employee's option, for either the deferred compensation plan as adopted by resolution or towards dependent health insurance coverage.
- **Section 7:** Longevity. Reference is made to the resolutions approving the longevity pay plan.
- **Section 8: Disability Insurance.** Full-time regular employee disability insurance premiums shall be paid in full by the City.
- **Section 9: Vision Care Insurance.** Full-time regular employee and family vision care insurance premiums shall be paid in full by the City.
- **Section 10:** Repealer. All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.
- **Section 11:** Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.
- **Section 12: Effective Date.** This ordinance shall be in full force and effect five (5) days after passage, approval and publication in accordance with law.

INTRODUCED THIS 19th day of April 2022.

ADOPTED THIS 3rd day of May 2022.

ATTEST:	Terri Cooper, Mayor	
Finance Director/City Clerk		
APPROVED AS TO FORM:		
Kendel Froese, City Attorney		

Summary of City of Medical Lake Ordinance No. 1096

AN ORDINANCE RESCINDING CITY OF MEDICAL LAKE ORDINANCE NOS. 1095, 1093, 1087, AND 1077, AND ALL PRIOR ORDINANCES SETTING SCHEDULES OF SALARIES AND COMPENSATION FOR THE APPOINTIVE OFFICERS AND EMPLOYEES OF THE CITY OF MEDICAL LAKE, ADOPTING AN UPDATED SALARY AND COMPENSATION SCHEDULE FOR 2022, AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

CITY OF MEDICAL LAKE

A summary of the principal provisions of Ordinance No. 1096 of the City of Medical Lake, Washington, adopted on May 3, 2022, is as follows:

Section 1 rescinds prior ordinances inconsistent with the purposes of the Ordinance.

Section 2 sets forth an updated schedule of Salaries and Compensation, and adds new Management Employee positions identified as Public Works & Utility Director and WWTP Director for the year 2022.

Sections 3-9 provide for shift differentials; overtime; health, dental, disability, and vision care insurance; discretionary benefit; and longevity for employees.

Section 10 repeals all prior ordinances and resolutions, or parts thereof, in conflict with Ordinance 1096.

Section 11 provides that other sections, clauses or phrases in the Ordinance are not affected if one is made invalid or unconstitutional.

Section 12 provides that the Ordinance shall be in full force and effect five days after passage, approval and publication in accordance with law.

The full text of Ordinance No. 1096 will be mailed to any citizen without cost upon request from the City's Clerk's office.

CITY OF MEDICAL LAKE

RESOLUTION 537

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEDICAL LAKE ESTABLISHING THE METHODS OF DISTRIBUTION OF CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS FROM THE FEDERAL AMERICAN RESCUE PLAN ACT (ARPA) AND RELATED GRANT FUNDING.

WHEREAS, the American Rescue Plan Act ("ARPA") was signed into law on March 11, 2021. Under ARPA, \$350 billion dollars in emergency funding was made available to state, local and Tribal governments through the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF"). The City of Medical Lake was notified it was eligible for \$1,190,200 from SLFRF to combat the challenges created by the COVID-19 pandemic subject to regulatory requirements; and

WHEREAS, the State of Washington has made federal grant funds available through the Office of Financial Management to cities for the purpose of providing relief to cities affected by the pandemic; and

WHEREAS, the City of Medical Lake held a Special Meeting open to the public on March 9, 2022 at City Hall to discuss ARPA Funding and receive public input; and

WHEREAS, at such Special Meeting, a presentation from Spokane County related to ARPA funding requirements was presented by Jeff McMorris, Spokane County Community Engagement and Public Policy Advisor (see attached minutes); and

WHEREAS, at such Special Meeting, Medical Lake Mayor Cooper provided an overview and breakdown of the \$190,200 spent to date; and

WHEREAS, future funding requests will be identified and reviewed by the Finance Committee prior to a final recommendation to the City Council, and

WHEREAS, an ARPA fund account has been created and the guidelines require a resolution affirming which category the City intends to fund under the ARPA rules.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Medical Lake, Washington, pursuant to ARPA guidelines to hereby affirm:

- 1. To allow the mayor and or his/her representative to sign for the award of American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds to the City. These funds shall be used as outlined in the grant assurances and the US Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions; and
- 2. To direct the Expenditure Category as Revenue Replacement.

RESOLUTION 537 IS APPROVED BY THE CITY COUNCIL OF MEDICAL LAKE ON THIS 19^{TH} DAY OF APRIL 2022.

Terri Cooper
Mayor
ATTEST
Timothy Ronholt
Clerk/Treasurer
APPROVED AS TO FORM
Kendel Froese
City Attorney

AMENDMENT NO. 1 TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF CHENEY AND THE CITY OF MEDICAL LAKE FOR THE PROVISION OF MUNICIPAL COURT SERVICES AND FACILITIES

This Amendment	No. 1 to Interlocal Agreeme	nt Between the City of Cheney and the City of
Medical Lake for the Prov	rision of Municipal Court Serv	ices and Facilities ("Amendment No. 1") is made
and entered into this	day of	, 2022 by and between the City of
Cheney, a Washington nor	n-charter code city (" Cheney "),	, and the City of Medical Lake, a Washington non-
charter code city ("Medica	I Lake") with Cheney and Med	ical Lake jointly referred to as the "Parties".

WHEREAS, the Parties entered into that certain Interlocal Agreement Between the City of Cheney and the City of Medical Lake for the Provision of Municipal Court Services and Facilities as of December 15, 2021, for the purpose of the City of Medical Lake obtaining municipal court services and the use of facilities from Cheney to adjudicate criminal charges, civil matters and infractions in conformance with Medical Lake Ordinances, state law, court rules, and other governmental authorities; and

WHEREAS, Terri Cooper, the Court Administrator for Cheney Municipal Court, has recently been elected as Mayor of the City of Medical Lake; and

WHEREAS, in order to avoid any appearance of a conflict of interest, and to accurately document the roles of Cheney Municipal Court staff, the Parties desire to modify the Agreement as provided in this Amendment No. 1 to clarify that the Cheney Municipal Court Clerk is the individual responsible for the administration of the Agreement and for services provided to the City of Medical Lake by the Cheney Municipal Court as set forth in the Agreement; and

WHEREAS, the Parties desire to amend the Notices section of the Agreement as set forth herein to remove particular names of the Mayors and City Administrators to ensure the contact information will not become outdated.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree to amend the Agreement as follows:

- **Section 1.** Amendment to Section 2 of Agreement. Section 2 of the Agreement is hereby amended as follows (deleted text stricken, added text double-underlined):
 - 2. <u>Administration.</u> The City of Cheney Municipal Court Judge and its Court <u>Administrator Clerk</u> shall be responsible for the administration of this Agreement.

Medical Lake designates its City Administrator to be responsible for coordinating and monitoring the performance under this Agreement. The Parties further acknowledge and shall take all action, as necessary, to operate and deliver municipal services pursuant to RCW Chapter 3.50.

- **Section 2.** <u>Amendment to Section 3 of Agreement.</u> Section 3 of the Agreement, specifically subsection 3(b), is hereby amended as follows (deleted text <u>stricken</u>, added text <u>double-underlined</u>). The remaining text of Section 3 shall remain unchanged.
 - 3. <u>Duties of Cheney.</u> Cheney shall perform the following duties on behalf of Medical Lake:

...

- (b) Provide the Municipal Court Judge, Pro-Tem Judge(s), Court Administrator Clerk and support staff.
- **Section 3.** <u>Amendment to Section 4 of Agreement</u>. Section 4 of the Agreement, specifically subsection 4(e), is hereby amended as follows (deleted text <u>stricken</u>, added text <u>double-underlined</u>). The remaining text of Section 4 shall remain unchanged.
 - 4. <u>Duties of Medical Lake.</u> Medical Lake shall perform the following duties:

...

- (e) <u>Municipal Judge</u>, <u>Pro Tem(s)</u>, <u>and Court Commissioner(s)</u>. The Mayor of Medical Lake (with City Council confirmation) will appoint the Cheney Municipal Judge as the Medical Lake Presiding Municipal Judge. The Cheney Municipal Judge may appoint Judge Pro Tem(s) and Commissioner(s)/Administrator as needed.
- **Section 4.** <u>Amendment to Section 5 of Agreement</u>. Section 5 of the Agreement is hereby amended as follows (deleted text <u>stricken</u>, added text <u>double-underlined</u>). The remaining text of Section 4 shall remain unchanged.
 - 5. <u>Medical Lake Municipal Court.</u> The Medical Lake Municipal Court is established pursuant to RCW 3.50.805 and RCW 39.34.180. Medical Lake hereby designates the Cheney Municipal Court to operate as the municipal court for Medical Lake. A case filed by Medical Lake in Cheney Municipal Court will be identified as a Medical Lake case.
 - (a) <u>Municipal Judge</u>. It is understood the appointed Municipal Court Judge shall be qualified in accordance with state law, including being admitted to practice law under the laws of the State of Washington.

- (b) <u>Court Administrator_Clerk.</u> Medical Lake hereby accepts the Cheney Court <u>Administrator_Clerk</u> and all court employees as the persons who will manage and operate the Cheney Municipal Court and Medical Lake Municipal Court.
- (c) <u>Salary.</u> Compensation for the Municipal Court Judge is established by Interlocal Agreement with Spokane County. Compensation for the Court <u>Administrator Clerk</u> and court employees shall be established by the City of Cheney.
- **Section 5.** <u>Amendment to Section 14 of Agreement</u>. Section 14 of the Agreement is hereby amended as follows (deleted text <u>stricken</u>, added text <u>double-underlined</u>):

14. <u>Notice</u>. Any notice or other communication given hereunder shall be deemed sufficient, if in writing and delivered personally to the addressee, or sent by certified or registered mail, return receipt requested, addressed as follows, or to such other address as may be designated by the addressee by written notice to the other party:

To Cheney: Mark Schuller, City Administrator

609 2nd St

Cheney, WA 99004

With a copy to: Chris Grover, Mayor

609 2nd Street

Cheney, WA 99004

To Medical Lake: Doug Ross, City Administrator

P.O. Box 369

Medical Lake, WA 99022

With a copy to: Shirley Maike, Mayor

P.O. Box 369

Medical Lake, WA 99022

- **Section 6.** Other Terms and Conditions Unchanged. Apart from the modifications and amendments set forth above, the Agreement shall remain unchanged and in full force and effect. In the event of any conflict between the terms of the Agreement and this Amendment No. 1, the terms of this Amendment No. 1 shall control.
- **Section 7.** <u>Capitalized Terms</u>. All capitalized terms not otherwise defined herein shall have the same meaning as set forth in the Agreement.
- **Section 8.** <u>Counterparts.</u> This Amendment No. 1 may be executed in any number of counterparts, each of which, when so executed and delivered shall be an original, but such counterparts shall together constitute but one and the same.

IN WITNESS WHEREOF, the Parties have hereunto affixed their signatures the day and year first written above.

CITY OF CHENEY a Washington Municipal Corporation	CITY OF MEDICAL LAKE a Washington Municipal Corporation
CHRIS GROVER, Mayor	DON KENNEDY, Mayor Pro Tempore
ATTEST:	ATTEST:
CINDY NIEMEIER, City Clerk	City Clerk
APPROVED AS TO FORM:	APPROVED AS TO FORM: