

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
February 15, 2022

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Heather Starr
Don Kennedy
Dawn Olmstead
Chad Pritchard
Art Kulibert

Administration/Staff

Terri Cooper, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

- Mayor Cooper called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s): Tony Harbolt, Bob Maxwell (note: Councilmember Maxwell was absent due to a technology error by staff)

Councilmember moved to approve. Councilmember seconded.
Motion carried (5-0).

2. Approval of Minutes

1. February 1, 2022 Council Meeting Minutes

Councilmember Kennedy moved to approve. Councilmember Olmstead seconded.
Motion carried (5-0).

3. Interested Citizens: Audience Requests and Comments:

1. Judy Mayulianos, 608 S. Lake Dr. Medical Lake, WA.

- Ms. Mayulianos corrected her address on the minutes.

4. Scheduled Items

A. Mayor's Report

1. **Proclamations, Presentations and Recognitions:** None

2. **Appointments:** None

3. Meetings and Other information:

- Mayor Cooper discussed dates and times for upcoming Committee Meetings.
- City Council and Mayor Cooper agreed on Wednesday, March 9, 2022 for a community forum to receive public input on possible ARPA expenditures. The meeting will begin at 7 p.m. and be posted as a Special Council Meeting.

4. Staff Report

- Mayor Cooper requested to add \$2,000 to the Travel line item within the Executive Budget.
- Mayor Cooper informed the Council that a contract will be placed on the next Agenda to hire a new company to update and maintain the City's website. The approximate cost will be \$8,000.
- Mayor Cooper asked the Council to review the enclosed draft updating the Council Policies and Procedures and an agenda format change. The updates will be placed on a future Agenda.

B. Finance Committee Report:

- Committee Chair Starr reported that the committee had reviewed the City's warrants and payroll claims presented on the Consent Agenda.

C. Planning Commission Report:

- The Planning Commission's next meeting will be February 24, 2022 at 5 p.m.

D. Parks and Recreation Committee Report:

- City Administrator Ross updated the Council that the fourth week of youth basketball was recently completed.

E. Public Works/Recycling Committee Report:

- Administrator Ross informed the Council the first Public Works Committee Meeting will be held next week.

F. Public Safety Committee Report:

- Spokane County District 3 Fire Chief Cody Rohrbach updated the Council on current call volumes and spoke briefly about the possibility of SCFD3 running an EMS Levy later this year. Chief Rohrbach stated he would have more information for the Council on tax rates and how an EMS levy might affect the City's property tax rate.

G. Members Report:

- Councilmember Olmstead thanked the community for attending the City Council meeting.
- Councilmember Starr asked that a discussion on police services compensation for the Eastern State Hospital campus be placed on a future agenda.
- Councilmember Kennedy stated he had attended a STA Board meeting.
- Mayor Cooper stated she attended a meeting at the Medical Lake School District to talk about community needs and issues.
- Administrator Ross updated the Council on the Lake Trail Signage Project, stating the signs were currently being fabricated.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **40854** through **40858** and **40871** through **40876** and **40890** through **40944** in the amount of **\$243,104.01** (13th Month 2021).

Claims: Warrants **40945** through **40976** in the amount of **\$272,257.78**.

Payroll Claims: Payroll Warrants **20070** through **20082** and Payroll Accounts Payable Warrants **40977** through **40985** in the amount of **\$144,310.37**.

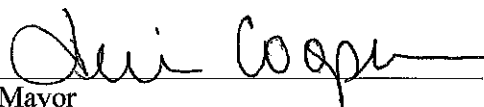
Councilmember Starr motioned to approve. Councilmember Pritchard seconded. Motion carried (5-0).

I. Old Business: None

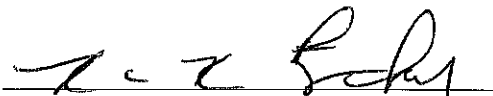
J. Executive Session: None

K. Adjournment:

Councilmember Kennedy motioned to adjourn. Councilmember Pritchard seconded. Motion to adjourn carried (5-0). Meeting adjourned at 7:26 P.M



Mayor



Finance Director