

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
March 01, 2022

Council Chambers  
124 S. Lefevre Street

**MINUTES**

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Heather Starr  
Don Kennedy  
Dawn Olmstead  
Chad Pritchard  
Art Kulibert  
Tony Harbolt  
Bob Maxwell

Administration/Staff

Terri Cooper, Mayor  
Karen Langford, Finance Director  
Kendel Froese, City Attorney  
Marilyn Eaker, Clerk/Cashier

**1. Call to Order, Pledge of Allegiance and Roll Call**

- Mayor Cooper called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s): None

**2. Approval of Minutes**

1. February 15, 2022 Council Meeting Minutes

Councilmember Starr moved to approve with corrections. Councilmember Olmstead seconded.

Motion carried (7-0).

**3. Interested Citizens: Audience Requests and Comments:**

1. Tammy Roberson-424 W. Brooks Rd, Medical Lake, WA.

- Ms. Roberson spoke about her concerns on city permits and city codes in regards, to the apartment project that is ongoing near wetlands.

2. Ted Olson-810 E. Collin Ave, Medical Lake, WA.

- Mr. Olson is requesting police presence by the storage on Stanley St. between 2:45 p.m.-3:30 p.m. on school days. He is concerned that children may be injured since people are continually violating traffic laws when school buses are stopped.

3. Mark Walsh- Ceo of West Plains Chamber of Commerce

- He would like to help promote new small businesses. He left business cards for anyone who needs his assistance, or they can reach out to the West Plains Chamber of Commerce.

4. Lahnne Henderson-611 E. Ladd, Medical Lake, WA.

- Ms. Henderson is concerned the Zipline Contract is reviewed appropriately to protect the city taxpayer dollars.

**4. Scheduled Items**

**A. Mayor's Report**

**1. Proclamations, Presentations and Recognitions:**

- Mayor Cooper has made the proclamation that March 2022 is Small Business Awareness Month. Please thank the small business owners and their employees for their contributions to our city, our economy, and our nation.

**2. Appointments:**

- There are four positions that have expired with the City Planning Commission. Mayor Cooper is accepting applications for the positions. The term is six years, and she commends all who have served.

**3. Meetings and Other information:**

- City Attorney Kendel Froese, shared Mayor Cooper has asked City Administrator Doug Ross to resign as she has not intended to reappoint him to his position.

**4. Staff Report**

- Mayor Cooper is excited to report that all Committee Meetings are up and running again after two years.

**B. Finance Committee Report:**

- Committee Chair Starr reported that the Finance Committee recommend the approval of the consent agenda.
1. Low Income Household Water Assistance Program (LIHWAP) Vendor Agreement (Spokane Neighborhood Action Partners aka SNAP)
- This is funding specifically from Spokane County and not from Medical Lake funding.

Councilmember Olmstead motioned Mayor Cooper to sign the contract with Snap. Councilmember Kennedy seconded.  
Motion carried (7-0).

**C. Planning Commission Report:**

- The Planning Commission's next meeting is March 31, 2022.

**D. Parks and Recreation Committee Report:**

- Committee Chair Olmstead reported that Youth Basketball is coming to an end with approximately 115 participants from Medical Lake.
- Spring Soccer enrollment is open until March 18<sup>th</sup> for ages 5-12 years.
- Senior Bingo was February 17<sup>th</sup> with about 30 participants. The next Senior Bingo is March 24<sup>th</sup>.

**E. Public Works/Recycling Committee Report:**

- Committee Chair Maxwell reported the committee agreed on the sidewalk project award and the interlocal agreement with solid waste management.
1. Award of Hallett & Grace St. Sidewalk Project to Bacon Concrete in the amount of \$222,725.00 Contingent Upon TIB Approval

Councilmember Starr motioned to approve. Councilmember Olmstead seconded.  
Motion carried (7-0).

2. Amendment No.1 to the Interlocal Agreement Between Spokane County and Medical Lake for Solid Waste Transfer and Disposal and Other Matters Related Thereto

Councilmember Harbolt motioned to approve. Councilmember Kulibert seconded.  
Motion carried (7-0).

**F. Public Safety Committee Report:**

- Committee Chair Kulibert reported there was no committee meeting.
- Spokane County District 3 Fire Chief Cody Rohrbach spoke about call volume trending upward into the new year.
- Fire District 3 has plans to do the Fisherman's Breakfast this year, April 23, starting at midnight. They are also planning for other events throughout the year.
- They will be sending out information on the EMS levy coming up on the next election.

## G. Members Report:

- Councilmember Pritchard will have an H.C.D.A.C. (Spokane County Housing & Community Development Advisory Committee) meeting on March 3, 2022.
- Councilmember Kennedy will have a Spokane Transit meeting March 2, 2022.
- Councilmember Starr spoke about reaching out to D.S.H.S. for help with funding for services the City of Medical Lake is paying for to keep the community safe.
- Mayor Cooper has started a community monthly newsletter to be included in your city utilities bill.
- Mayor Cooper attended the Spokane Regional Transit Board and is hoping to get some funding in our area.

## H. Consent Agenda

### 1. Approval of Claims

**Claims:** Warrants 41043 through 41073 in the amount of \$139,265.32.

Councilmember Starr motioned to approve. Councilmember Kennedy seconded. Motion carried (7-0).

## I. Old Business:

- March 9, 2022 Mayor Cooper will be holding a special open public meeting to speak about the A.R.P.A. funding. The meeting is at 7 p.m. on zoom or in person.

## J. Executive Session: None


- Ms. Henderson, a Medical Lake citizen, is asking for information on committee and planning members for contact purposes.

## K. Adjournment:

Councilmember Kennedy motioned to adjourn. Councilmember Starr seconded. Motion to adjourn carried (7-0). Meeting adjourned at 7:33 P.M



Mayor

  
Finance Director ~~clerk/cashier~~