

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
February 01, 2022

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Tony Harbolt
Don Kennedy
Dawn Olmstead
Chad Pritchard
Bob Maxwell
Art Kulibert
Heather Starr

Administration/Staff

Terri Cooper, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

- Mayor Cooper called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. January 18, 2022 Council Meeting Minutes

Councilmember Pritchard moved to approve. Councilmember Kulibert seconded.
Motion carried (7-0).

3. Interested Citizens: Audience Requests and Comments:

1. Judy Mayulianos at 608 S. Lake Dr. Medical Lake, WA.

- Ms. Mayulianos had a question about a development taking place along N. Stanley St. City Attorney Kendel Froese answered it was an apartment complex.

4. Scheduled Items

A. Mayor's Report

- Mayor Cooper introduced recently hired Administrative Assistant Karin Morris. Ms. Morris gave a brief background on herself.

1. Proclamations, Presentations and Recognitions: None

2. Appointments: None

3. Meetings and Other information:

- Mayor Cooper discussed dates and times for upcoming Committee Meetings.
- City Council and Mayor Cooper agreed on Wednesday, March 9, 2022 for a community forum to receive public input on possible ARPA expenditures. The meeting will begin at 7 p.m. and be posted as a Special Council Meeting.

4. Staff Report

a.) Memorandum of Understanding Between City of Medical Lake and Medical Lake Community Outreach

- The agreement provides Medical Lake Community Outreach with a \$50,000 grant to be used for utility bill relief from the City's ARPA funds.

Councilmember Kennedy motioned to approve. Councilmember Harbolt seconded. Motion carried (7-0).

B. Finance Committee Report:

- Committee Chair Starr reported that the committee had reviewed the City's warrants and payroll amounts presented on the Consent Agenda.

C. Planning Commission Report:

- The Planning Commission had a virtual meeting on January 27, 2022. Agenda items were tabled until in-person meetings can be held.

D. Parks and Recreation Committee Report:

- The second week of Youth Basketball has been completed. City Administrator Ross thanked Medical Lake parents for abiding by the school district's rules for attendance to the games.

E. Public Works/Recycling Committee Report:

- Administrator Ross informed the Council that water service shut offs were beginning again later in the month. Posted on the City's website are resources where residents can apply for utility bill relief if needed.

F. Public Safety Committee Report:

- Spokane County District 3 Fire Chief Cody Rohrbach updated the Council on the 2021 call statistics and gave a brief outline of how the City became part of District 3. He stated the average response time for all calls in 2021 from Station 311 (Medical Lake Station) was 7.1 minutes.
- Chief Rohrbach stated they are doing a volunteer fire fighter drive to sign up new recruits.

G. Members Report:

- Councilmember Olmstead is thankful for the community attending the City Council meetings.
- Councilmember Starr had some questions about the process of awarding community members for a Good Samaritan type award.
- Councilmember Pritchard attended an H.C.D.A.C. meeting on January 20, 2022. The next meeting is February 17, 2022.
- Mayor Cooper's first meeting with S.R.T.C. is soon. She has met with Avista, District 3 Fire Chief, and West Plains Chamber of Commerce. If anyone would like to meet with the Mayor, they can contact City Hall at 509-565-5000 or email her at tcooper@medical-lake.org.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **40854** through **40858** and **40871** through **40876** and **40890** through **40944** in the amount of **\$243,104.01** (13th Month 2021).

Claims: Warrants **40945** through **40976** in the amount of **\$272,257.78**.

Payroll Claims: Payroll Warrants **20070** through **20082** and Payroll Accounts Payable Warrants **40977** through **40985** in the amount of **\$144,310.37**.


Councilmember Kulibert motioned to approve. Councilmember Kennedy seconded. Motion carried (7-0).

I. Old Business: None


J. Executive Session: None

K. Adjournment:

Councilmember Kennedy motioned to adjourn. Councilmember Pritchard seconded. Motion to adjourn carried (7-0). Meeting adjourned at 7:16 P.M.



Mayor



Finance Director