

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
January 4, 2022

**MINUTES**

Council Chambers  
124 S. Lefevre Street

**NOTE: This is not a verbatim transcript.** Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Don Kennedy  
Dawn Olmstead  
Chad Pritchard  
Bob Maxwell  
Art Kulibert  
Heather Starr

Administration/Staff

Terri Cooper, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Kendel Froese, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

Mayor Cooper called the meeting to order at 6:30 PM and lead the Pledge of Allegiance.

**A.** Additions to Agenda: None

**B.** Excused Absence(s):

1. Councilmember Harbolt

Councilmember Kennedy moved to excuse Councilmember Harbolt. Councilmember Starr seconded.

Motion carried (7-0).

**2. Approval of Minutes**

1. December 21, 2021 Council Meeting

Councilmember Kennedy motioned to approve the minutes with corrections. Councilmember Kulibert seconded.

Motion carried (7-0).

**3. Interested Citizens: Audience Requests and Comments:**

- Councilmember Weisman from the City of Cheney and Ms. Gerl, Prosecuting Attorney for the City of Medical Lake congratulated Mayor Cooper and the other new City of Medical Lake Councilmembers.

#### **4. Scheduled Items**

##### **A. Mayors Report:**

**1. Proclamations, Presentations and Recognitions:** None

**2. Appointments:**

- Mayor Cooper appointed Councilmember Olmstead to the Finance and the Parks and Rec Committees and Councilmember Maxwell to the Public Works and Public Safety Committees.

**3. Meetings and Other information:** None

##### **4. Staff Report:**

a.) Request for ARPA Funds from Medical Lake Community Outreach

Councilmember Kennedy motioned to move the conversation to the January 18th Council Meeting. Councilmember Pritchard seconded.

Motion carried (7-0).

b.) Interlocal Agreement Between the City of Cheney and the City of Medical Lake for the Provision of Municipal Court Services and Facilities

- Mayor Cooper appointed Councilmember Kennedy as Mayor Pro Tem. Appointment carried (7-0)

Councilmember Starr motioned to approve the Interlocal Agreement. Councilmember Kulibert seconded.

Motion carried (7-0).

##### **C. Finance Committee Report:**

- Administrator Ross explained the 13<sup>th</sup> Month which allows any bills that were incurred in 2021 but received in 2022 (up until January 20, 2022) to be paid from the 2021 Budget.

##### **D. Planning Commission Report:**

- The next Planning Commission Meeting is January 27, 2022.

##### **E. Parks and Recreation Committee Report:**

- The Parks and Recreation program is looking for volunteer coaches for 11-12 year old basketball teams. Parents who coach and have a child/children registered will receive a refund for up to 2 children. Please contact Recreation Coordinator Ivanna Lomas if interested.

#### **E. Public Works/Recycling Committee Report:**

- The City Maintenance crew is ready for snow and road clearing.

#### **F. Public Safety Report:**

- District 3 Fire Chief Cody Rohrbach went over the yearly statistics of 2021. Call volume is up since the previous year.
- They have in house Covid-19 testing at the Department for the employees.
- Chief Rohrbach stated that Medical Lake and Four Lakes make up 58 percent of the call volume.
- Undersheriff Kittilstved stated that the West Plains has grown according to call volume.
- The Sheriff's Office has put a lot of effort into recruiting officers.

#### **G. Members Report:**

- Councilmember Kennedy attended an STA meeting and stated they reappointed Susan Meyers as director.
- City Administrator Doug Ross shared information about the road de-icing process.

#### **H. Consent Agenda**

##### **1. Approval of Claims**

**Claims:** Warrants **40859** through **40861** in the amount of **\$3,173.94**.

**Payroll Claims:** Warrants **20064** through **20069** and AP payroll warrants **40862** through **40870** in the amount of **\$145,864.07**.

Councilmember Kennedy moved to approve claims. Councilmember Pritchard seconded. Motion carried (7-0).

#### **I. Old Business: None**

**J. Executive Session:** None

**K. Adjournment:**

Councilmember Kennedy moved to adjourn. Councilmember Kulibert seconded.  
Motion carried (7-0). Meeting adjourned at 7:27 p.m.

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Mayor

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Finance Director