

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
December 21, 2021

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
A.J. Burton  
Chad Pritchard  
Tony Harbolt  
Art Kulibert  
Heather Starr  
Don Kennedy

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Kendel Froese, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

Mayor Maike called the meeting to order at 6:30 PM.

**A. Additions to Agenda:**

- City Administrator Ross notified Council that the December 07, 2021 minutes had been revised to show the appropriate RCW under which the executive sessions were held.

**B. Excused Absence(s): None.**

**2. Approval of Minutes**

1. December 07, 2021 Council Meeting

Councilmember Rosenbeck motioned to approve the minutes. Councilmember Kulibert seconded.

Motion carried (7-0).

**3. Interested Citizens: Audience Requests and Comments:**

- The City received two public comments concerning the construction of apartment buildings near the wetland located at 821 N. Stanley St.

**4. Scheduled Items**

**A. Mayors Report:**

**1. Proclamations, Presentations and Recognitions:** None

**2. Appointments:** None

**3. Meetings and Other information:** None

**4. Staff Report:**

a.) Amendment No. 1 to City of Medical Lake City Administrator Employment Contract

Councilmember Rosenbeck moved to amend the Contract. Councilmember Kulibert seconded.

Motion carried (5-2).

Note for the record Don Kennedy joined the Council meeting.

b.) Proposal from Petrichor Broadband for Consultation Services

- Administrator Ross presented a consultant agreement from Petrichor Broadband. The agreement contained two levels of service with the first option having a not to exceed amount of \$25,000 and the second option having a not to exceed amount of \$50,000. The first option was a basic feasibility study with the second option including the necessary paperwork to apply for grants.

Councilmember Rosenbeck motioned to approve the contract. Councilmember Kulibert seconded.

Motion failed (4-3).

c.) Appointment of Elected Official to Serve on the Spokane Transportation Authority Board of Directors for 2022

- The appointment is for an ex-officio board member whose term begins January 1, 2022. Mayor Maike re-appointed Councilmember Kennedy to fill the position.

**B. Finance Committee Report:** None

**C. Planning Commission Report:** None

**D. Parks and Recreation Committee Report:** None

**E. Public Works/Recycling Committee Report:**

- The maintenance dept. continues to sand and deice streets.

#### **F. Public Safety Report:**

- Spokane County Fire District 3 Fire Chief Cody Rohrbach gave an update on recent call types and volumes. He stated he would provide final 2021 stats at a future meeting;
- District 3 was able to keep the Santa on the Sleigh tradition going for another year.

#### **G. Members Report:**

- Councilmember Rosenbeck thanked Re\*Imagine Medical Lake for Winterfest and thanked the maintenance department for their contribution. She also stated she was appreciative of her serving as a Councilmember.
- Councilmember Kennedy thanked the outgoing Mayor and Councilmembers for their service;
- Councilmember Starr recognized Jesse Gonzalez and Quaranteam for their help providing water to occupants of the Medical Lake Apartments during a recent sewer issue. She spoke about the Cheney and Medical Lake Masonic Lodge merge in 2018 and the Legislative Forum that she attended.
- Councilmember Burton said it was an honor serving on City Council and serving the City of Medical Lake.
- Councilmember Kulibert has some books to help new Councilmembers if needed. Mayor Maike mentioned that the Association of Washington Cities has great training resources available.

#### **H. Consent Agenda**

##### 1. Approval of Claims

**Claims:** Warrants **40810** through **40853** in the amount of **\$104,990.60**.

Councilmember Kennedy moved to approve claims. Councilmember Burton seconded. Motion carried (7-0).

#### **I. Old Business:**

##### 1. Ordinance 1093: Setting Salaries for 2022: Second Reading

Councilmember Rosenbeck motioned for the second reading. Councilmember Harbolt seconded.

Motion carried (7-0)

2. Ordinance 1094: Amending Chapter 2.09 Public Records; Second Reading

Councilmember Rosenbeck motioned for the second reading. Councilmember Harbolt seconded.

Motion carried (7-0)

**J. Executive Session:** None

**K. Adjournment:**

Councilmember Kennedy moved to adjourn. Councilmember Rosenbeck seconded. Motion carried (7-0). Meeting adjourned at 7:19 p.m.

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Mayor

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Finance Director