



City of Medical Lake
124 S. Lefevre St.
P.O. Box 369
Medical Lake, WA 99022-0369

City Hall: (509) 565-5000

Fax: (509) 565-5008

Parks & Recreation: (509) 565-5007

Police: (509) 342-1735

City of Medical Lake
Planning Commission Minutes
July 29, 2021

Chair Hudson called the meeting to order at 5:02 p.m.

Commission Present: Mark Hudson, Wayne Ueda, Tammy Roberson, and Marye Jorgenson.

Excused Absences: Judy Mayulianos

Staff Present: Rachel Granrath & Charity Duffy, Planning Consultants and Kendel Froese, City Attorney

Approval of Minutes: Commissioner Ueda moved to approve the minutes from June 24, 2021. Commissioner Roberson seconded. All voted aye.

Scheduled Items:

A. Attorney overview of best practice commission procedures and open meetings laws

City Attorney Froese gave a PowerPoint presentation overview on the roles, responsibilities and duties of Planning Commissioners. She presented a PowerPoint on the Open Public Meetings Act (OPMA) as a reminder of the Planning Commission's role.

Discussions included an overview of the OPMA, including meetings and actions requirements as a planning commission body. Ms. Froese also presented an overview on Quasi-Judicial actions and the Appearances of Fairness Doctrine.

B. Critical Areas Ordinance Update – discussion and review

Commissioner Roberson made a motion to continue the Critical Areas Ordinance Update and discussion to the next regular meeting, August 26, 2021 in order to discuss in person.

Staff will bring a presentation to walk the Commission through regulations governing Critical Areas and discuss the proposed changes, Commissioner comments and

Staff Reports:

None.

Mayor
Shirley Maike

Administrator
Doug Ross

Finance Director
Karen Langford

Public Works Director
Doug Ross

Police
SCSO

Fire & EMS
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Commission Members Comments or Concerns:

None.

Commissioner Ueda motioned for adjournment. Commissioner Roberson seconded. All voted aye. Meeting adjourned at 5:38 p.m.

Mark Hudson, Planning Commission Chair

Doug Ross, City Administrator

Mayor
Shirley Maike

Administrator
Doug Ross

Finance Director
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Public Works Director
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