

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
November 02, 2021

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
A.J. Burton
Chad Pritchard
Tony Harbolt
Art Kulibert
Don Kennedy
Heather Starr

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. October 19, 2021 Council Meeting

Councilmember Rosenbeck motioned to approve the minutes. Councilmember Kennedy seconded.

Motion carried (7-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

1. **Proclamations, Presentations and Recognitions:** None

2. **Appointments:** None

3. **Meetings and Other information:**

- Mayor Maike continued discussion with Council on how to best use ARPA Funding. The focus is business support, delinquent utility bill support, Medical Lake Food Bank, Broadband and qualifying City infrastructure.
- City Administrator Doug Ross is looking for a consultant to help plan for Broadband Service.

4. Staff Report:

B. Finance Committee Report:

1. Public Hearing for 2022 Preliminary Budget

- Mayor Maike opened the public hearing at 7:04 p.m.
- Councilmembers were given copies of the 2022 Preliminary Budget, current 2021 expenditures and previous years budgets.
- The city population size fell a little below 5,000, so Medical Lake will be competing again in the Small Cities Account through TIB.
- There were no public comments submitted.
- Mayor Maike thanked Administrator Ross and Finance Director Karen Langford for their work on the budget.
- Mayor Maike closed the public hearing at 7:13 p.m.

Councilmember Kennedy motioned to approve the budget for 2022. Councilmember Rosenbeck seconded.
Motion carried (7-0).

- Future meetings will bring the 2022 Final Budget hearing, the Salary Ordinance, Fee Setting Resolutions, the Public Defender Grant and the updated Four Lake Water Agreement.

C. Planning Commission Report: None

D. Parks and Recreation Committee Report: None

E. Public Works/Recycling Committee Report:

- A message has been posted on the residents' utility bills asking people to please remove their cars and boats from the streets in preparation for snow plowing.
- The compost trailer will close November 15, 2021.

F. Public Safety Report

- SCFD Chief Rohrbach stated that call volume is up 10-12% over last year. Chief Rohrbach stated that wildland fire season was over and there were twice as many fires in 2021 but with far less burned acreage.
- SCFD was able to accommodate all members of the District who requested immunization waivers.

G. Members Report:

- Councilmember Rosenbeck provided an H.C.D.A.C. update.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **40628** through **40676** in the amount of **\$28,387.31**.

Payroll Claims: Payroll Warrants **20048** through **20057** and Payroll Accounts Payable Warrants **40627** and **40677** through **40685** in the amount of **\$132,799.81**.

Councilmember Kennedy moved to approve the consent agenda. Councilmember Rosenbeck seconded.

Motion carried (7-0).

I. Old Business:

1. Ordinance 1090: Setting the Property Tax for 2022, Second Reading

Councilmember Burton moved to approve. Councilmember Rosenbeck seconded.
Motion carried (7-0).

2. Ordinance 1091: Setting the EMS Levy for 2022, Second Reading

Councilmember Harbolt moved to approve. Councilmember Burton seconded.
Motion carried (7-0).

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Burton seconded.
Motion carried (7-0). Meeting adjourned at 7:26 p.m.

Mayor

Finance Director