

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
September 21, 2021

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
A.J. Burton
Chad Pritchard
Tony Harbolt
Art Kulibert
Don Kennedy
Heather Starr

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. August 17, 2021 Council Meeting

Councilmember Rosenbeck motioned to approve the minutes. Councilmember Kennedy seconded.

Motion carried (7-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

1. **Proclamations, Presentations and Recognitions:** None

2. **Appointments:** None

3. **Meetings and Other information:**

- Mayor Maike shared a reminder that there is a Medical Lake Cemetery clean up day on September 25th from 9 am until noon. They are looking for volunteers and please bring your own yard tools.
- The SRTC has a public participation plan. If council would like the link, they could participate in a survey about transportation.
- The City of Medical Lake has an open seat with the SRTC for an elected official since Councilmember Harbolt is unable to meet at the times required. Please let Mayor Maike know if any councilmembers are interested.
- Mayor Maike reminded City Council about emails received about City business. They are considered public record and to please not “reply all” as it may violate the Open Public Meetings Act (OPMA).
- Mayor Maike attended a mayor’s roundtable meeting at Fairchild Air Force Base. Topics included housing, childcare, and spousal licensure.
- Mayor Maike remotely attended a Washington State Regional Transportation Commission Meeting. The Eastern Washington Representative talked about preservation and funding of future projects.

4. Staff Report

- City Administrator Ross updated the Council that groundwork has begun on a new 76-unit apartment complex north of Rockwood Clinic.

a.) ARPA Funds Spending Plan

- Administrator Ross spoke about the pending expiration of the eviction and utility shutoff moratorium. The rent and mortgage moratorium expires September 30th and while the utility shutoff moratorium expires at the same time, City utilities cannot be discontinued for three months after the moratorium expires. Administrator Ross asked Council to approve a \$50,000.00 grant of ARPA funds to Medical Lake Community Outreach to help community members with rent and mortgage assistance. Administrator Ross also requested that Council approve \$50,000 of ARPA funds to pay delinquent utility bills. After Council discussion, the request was tabled until a future meeting.

Councilmember Kennedy motioned to approve the funding to Medical Lake Community Outreach. Councilmember Rosenbeck seconded.
Motion carried (7-0).

- Council continued discussion on ARPA funding priorities, including backfilling lost utility revenue, bringing additional Broadband providers to the area, local business grants, additional aerator for the lake and a grant to the Medical Lake Food Bank for building improvements.
- Administrator Ross updated efforts to contact Broadband companies, stating he contacted Greater Spokane Incorporated and West Plains Chamber of Commerce. He stated that he also spoke with the Medical Lake School District about possibly partnering to bring new Broadband companies to the area.

B. Finance Committee Report: None

C. Planning Commission Report: None

D. Parks and Recreation Committee Report:

- The start of Parks & Rec fall youth sports has been delayed due to Covid-19 issues.
- The City continues to ask for volunteer coaches.

E. Public Works/Recycling Committee Report:

1. City of Spokane Interlocal Agreement Extension for Solid Waste Disposal Services at the Waste to Energy Facility

- Administrator Ross explained that by extending the original 2014 agreement, the City will continue as a participant in the Waste to Energy Facility.

Councilmember Rosenbeck motioned to approve. Councilmember Starr seconded.
Motion carried (7-0).

- The City of Spokane is going to pay 75% of the City of Medical Lake's yard waste trailer costs through a grant.

F. Public Safety Report

- District 3 Fire Chief Cody Rohrbach discussed the impacts on hospitals, AMR (ambulance) transports and employees related to the Covid-19 pandemic.
- Thoughts and prayers to firefighter Cody Traber's family. Mr. Traber was a member of Spokane County Fire District 9. Cody recently lost his life in the line of duty.

G. Members Report:

- Council discussed an email that was sent by a concerned citizen.
- Some workplaces will be severely impacted due to vaccine mandates.
- Councilmember Kennedy attended an STA Board Meeting. He shared that bus ridership has gone up this year while vanpool ridership has gone down.
- Councilmember Rosenbeck attended an H.C.D.A.C. meeting. They discussed the success of all the different programs offered and positive impacts they have on the region. She is looking forward to the new fiscal year and providing help to those in need.
- The new code enforcement officer is settling into his position and is busy at work.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **40438** through **40444** and **40454** through **40529** in the amount of **\$239,754.63**.

Payroll Claims: Payroll Warrants **20030** through **20037** and Payroll Accounts Payable Warrants **40445** and **40453** in the amount of **\$138,472.80**.

Councilmember Kennedy moved to approve the consent agenda. Councilmember Harbolt seconded.

Motion carried (7-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Kennedy moved to adjourn. Councilmember Burton seconded. Motion carried (7-0). Meeting adjourned at 7:40 p.m.

Mayor

Finance Director