

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
October 05, 2021

**MINUTES**

Council Chambers  
124 S. Lefevre Street

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
A.J. Burton  
Chad Pritchard  
Tony Harbolt  
Art Kulibert  
Don Kennedy  
Heather Starr

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Kendel Froese, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

**2. Approval of Minutes**

1. September 21, 2021 Budget Workshop

Councilmember Rosenbeck motioned to approve the minutes. Councilmember Kulibert seconded.

Motion carried (7-0).

2. September 21, 2021 Council Meeting

Councilmember Burton motioned to approve the minutes. Councilmember Kennedy seconded.

Motion carried (7-0).

**3. Interested Citizens: Audience Requests and Comments:** None

**4. Scheduled Items**

**A. Mayors Report:**

**1. Proclamations, Presentations and Recognitions:** None

**2. Appointments:** None

**3. Meetings and Other information:**

- Mayor Maike attended a Mayor's Roundtable Discussion last week. Topics ranged from ARPA spending to conversations about housing needs throughout Spokane County;
- The last redistricting committee meeting for the five county commissioners is 10/07/2021. Councilmembers who are interested can attend remotely;
- Mayor Maike will attend the Growth Management Act Steering Committee meeting and a Spokane Regional Transportation Council meeting as well.

**4. Staff Report**

- City Administrator Ross explained the revenue projections that were provided to the City Council;
- Medical Lake is receiving a grant from Spokane County Solid Waste to help pay for the yard waste trailer. The grant will pay for 75% of the hauling costs.
- Administrator Ross stated the cost of water the City purchases from DSHS will increase from \$0.56 per thousand gallons to \$1.12 beginning January 1, 2022. The City will try and purchase less water from DSHS to offset the increase.
- Administrator Ross informed the Council that the Four Lakes Water District requested changes to the water purchase agreement and that will come back to the Council for review and approval.

a.) Set Public Hearing on 2022 Revenue Sources and Possible Increase in Property Tax and Decrease in EMS Levy for October 19, 2021.

Councilmember Kulibert motioned to set the public hearing. Councilmember Harbolt seconded.

Motion carried (7-0).

- The City hired a contractor to replace the roof of the headworks building at the Wastewater Treatment Plant. The new roof is metal due to the wind blowing the shingles off the previous roof;
- The City is also sealing the cracks on the pathway around the treatment plant;

- The radar trailers will be moved to Lefevre Street next. They will be just outside of the school zone;
- The maintenance crew will attach a flashing solar beacon to the pedestrian crossing sign on Brooks Rd. where the walking trail crosses onto Jefferson St;
- The Lake Street project is coming to an end and Administrator Ross thanked Shamrock for doing the job with as little disruption to the downtown area as was possible;
- The City is having difficulty finding crosswalk and parking lot striping paint due to shortages in the supply chain;
- Administrator Ross updated the Council on efforts to bring Broadband to the City.

**B. Finance Committee Report:**

- Finance Director Karen Langford and Administrator Ross are working on the 2022 Budget.

**C. Planning Commission Report:** None

**D. Parks and Recreation Committee Report:**

- Fall youth sports have started and after a difficult first weekend that saw teams miss games due to illness, games went much smoother the following weekend;
- The final edits for the Lake Trail Sign Project have been completed and the signs should be sent to the manufacturer soon.

**E. Public Works/Recycling Committee Report:**

- City Maintenance has been finishing up pavement patching before the asphalt plants close for the winter;
- Big Sky Industrial has been hired to clean the City's sewer mains. The additional cleaning is due to the flushing of cleaning products (rags, towels, wipes, etc.) as a result of the pandemic;
- The compost trailer will close November 15, 2021, or after the first major snowfall, whichever occurs first;

## **F. Public Safety Report**

- SCFD3 Chief Cody Rohrbach said that call volume has gone up approximately 10% since last year. Much of the increase is due to the pandemic with some attributed to community growth;
- SCFD3 is trying to maintain as many members as possible since mandates have been put in place;
- Chief Rohrbach stated that open burning will begin within the County soon. Administrator Ross reminded the Council that open burning is prohibited within the City. Recreational fires are allowed in approved devices only and information on those devices can be found on the Spokane Regional Clean Air Agency's website.

## **G. Members Report:**

- Councilmember Starr volunteered her time and helped others to clean up the Medical Lake Cemetery;
- Council reiterated ideas about better internet;
- Councilmember Pritchard attended a geographic information system meeting presented by the Association of Washington Cities.

## **H. Consent Agenda**

### **1. Approval of Claims**

**Claims:** Warrants **40530** through **40534** and **40544** through **40572** in the amount of **\$156,060.88**.

**Payroll Claims:** Payroll Warrants **20038** through **20047** and Payroll Accounts Payable Warrants **40535** through **40543** in the amount of **\$140,175.92**.

Councilmember Rosenbeck moved to approve the consent agenda. Councilmember Burton seconded.

Motion carried (7-0).

## **I. Old Business: None**

## **J. Executive Session: None**

## **K. Adjournment:**

Councilmember Rosenbeck moved to adjourn. Councilmember Burton seconded. Motion carried (7-0). Meeting adjourned at 7:17 p.m.

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Mayor

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Finance Director