

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
August 17, 2021

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
A.J. Burton
Chad Pritchard
Tony Harbolt
Art Kulibert
Don Kennedy
Heather Starr

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. June 15 and July 20, 2021 Council Meeting

Councilmember Burton motioned to approve the minutes. Councilmember Harbolt seconded.

Motion carried (6-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

1. **Proclamations, Presentations and Recognitions:** None

2. **Appointments:** None

3. **Meetings and Other information:**

- Mayor Maike updated the Council on her attendance at the monthly Northeast Mayors Meeting.
- Virtual County Re-Districting meetings will be held in August for anyone interested in viewing.

a.) Set Budget Workshop for 2022 Budget

- The Budget Workshop is set for September 21, 2021, at 5:30 p.m. on Zoom.
- The Code Enforcement Officer position has been filled and a start date of early September has been set.

Note: Councilmember Kennedy joined the meeting.

4. Staff Report

a.) Continue Discussion on Expenditures of ARPA Funds

- City Administrator Doug Ross encouraged council to email him with allocation ideas.
- Priorities include rental and mortgage assistance, business grants, backfilling lost city revenue, Broadband improvements, and infrastructure projects.
- The City's newly purchased radar speed trailers will first be placed on Lake Street, followed by Stanley St., Jefferson St. and then Lefevre St. The trailers will be at each location for approximately one to two weeks.
- The City's lake aerators were serviced on July 6th and lake water samples were taken at that time. The sample results were very good with high, consistent oxygen levels throughout the water column.
- The City's summer residential water use is above normal. The City is pulling water from the Spokane Intertie to help meet demand. Administrator Ross thanked Maintenance Supervisor Scott Duncan and his staff for their hard work in maintaining and repairing wells to ensure the city continues to have adequate water.
- There has been vandalism in the beach bathrooms at Waterfront Park, as well as signs being knocked over or bent.

B. Finance Committee Report:

- City Councilmembers received a copy of the Treasure's report.
- The sales tax revenue for Medical Lake is up from last year.

C. Planning Commission Report:

- The next Planning Commission Meeting is August 26, 2021.

D. Parks and Recreation Committee Report:

- The Medical Lake registration for Fall Sports closed August 16, 2021.
- Medical Lake Parks and Recreation Coordinator Ivanna Lomas is working with the Cities of Airway Heights and Cheney on forming teams.
- The final edits of the signage for the Medical Lake Trail are off to the company for corrections.

E. Public Works/Recycling Committee Report:

- The city continues to repair the street sweeper while looking for funding opportunities to purchase a new one.

F. Public Safety Report

- Due to liability and the need to have all police service calls recorded, the duty officer phone will no longer be answered. As always, if there is an emergency or crime in progress call 911 and for non-emergency calls call Crime Check at 509-456-2233.
- SCFD3 has been responding to several fires outside of the area but continues to staff the local station as always.

G. Members Report:

- Councilmember Harbolt attended his first Spokane Regional Transportation Council Board Meeting. The Board discussed various regional projects that are either being planned for or are being built. He also learned there will be a member dues increase in 2022 for the city.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **40352** through **40356** and **40366** through **40437** in the amount of **\$226,901.62**.

Payroll Claims: Payroll Warrants **20022** through **20029** and Payroll Accounts Payable Warrants **40351** and **40357** through **40365** in the amount of **\$140,190.04**.

Councilmember Kennedy moved to approve the consent agenda. Councilmember Kulibert seconded.

Motion carried (7-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Starr seconded.

Motion carried (7-0). Meeting adjourned at 7:18 p.m.

Mayor

Finance Director