

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
June 15, 2021

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
A.J. Burton
Chad Pritchard
Tony Harbolt
Art Kulibert
Don Kennedy
Heather Starr

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. May 18, 2021 Council Meeting

Councilmember Rosenbeck moved to approve. Councilmember Kennedy seconded.
Motion carried (7-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

1. Proclamations, Presentations and Recognitions: None

2. Appointments: None

3. Meetings and Other information:

- Councilmember Harbolt volunteered to represent Medical Lake as an elected official to participate in the S.R.T.C. board meetings.

All City Councilmembers agreed

- During the bi-monthly Covid-19 meeting Mayor Maike learned that Spokane County is on target to open completely on June 30th. Vaccines are easily available at different places in Spokane. The vaccination Clinic held at the Medical Lake Library was a success;
- Mayor Maike attended the Regional Mayors meeting 7/14/2021, and will be attending a Growth Management Steering Committee of Elected Officials Meeting 7/16/2021.

4. Staff Report

a.) **Acceptance of Coronavirus Local Fiscal Recovery Funds from the Federal American Rescue Plan Act (ARPA) in the amount of \$1,386,249**

- The City of Medical Lake would receive 2 payments over the process of 2 years;
- It is the understanding by City Administrator Doug Ross, that the City would not have to pay any funds back.

Councilmember Kulibert motioned to approve. Councilmember Harbolt seconded. Motion carried (7-0).

b.) **J&M LLC Fireworks Retail Sales Permit Application-111W. Brooks (Funeral Home Site)**

- Fireworks are allowed in the City of Medical Lake on private property, and weather permitting. The Fire Chief has ability to cancel fireworks as stated in Municipal Code 5.10.060 in case of fire hazard.

Councilmember Kennedy motioned to approve. Councilmember Starr seconded. Motion carried (7-0).

c.) **Tom & Celia Griffey Fireworks Retail Sales Permit Application-215 E. SR902 (Lakes Harvest Foods)**

Councilmember Kennedy motioned to approve. Councilmember Rosenbeck seconded.

Motion carried (7-0).

- The City of Medical Lake has and will follow Jay Inslee's Safe Start Guidelines for Public Events.

B. Finance Committee Report: None

C. Planning Commission Report:

- The Shoreline Master Plan process is coming to an end;
- The final submittal for the grant is due at the end of July, and a thank you to Rachel Granrath, the planning consultant.

D. Parks and Recreation Committee Report:

- The City of Medical Lake hired a second temporary summer employee to help keep the City's Parks better maintained;
- The Waterfront Park picnic shelter construction is complete. The electrical should be done by the end of the week;
- The new concrete slab and backstop on Ball Field #1 in Waterfront Park should be finished by the end of the month.

E. Public Works/Recycling Committee Report:

1. Final City Equivalent Residential Unit (ERU) Determination

- The City of Medical Lake will amend the wording to show 187 water hookups at a rate of 1,000 gallons per day available for City Residents.

Councilmember Kennedy motioned to approve. Councilmember Kulibert seconded. Motion carried (6-1).

2. Set Six Year Transportation Improvement Plan Public Hearing for July 20, 2021 at 6:30 p.m.

- This Transportation Improvement Plan is a yearly state requirement.

Councilmember Burton motioned to approve. Councilmember Rosenbeck seconded. Motion carried (7-0).

- The tonnage from the Medical Lake Clean-up Day was 21.28 tons at the cost of approximately \$1,600.00;
- The advertisement for the full-time Code Enforcement Officer will be put into the Cheney Free Press and Spokesman review.

F. Public Safety Committee Report:

1. Spokane County Sheriff's Office Extra Duty Service Contract

- The Sheriff would patrol the parks from June 19, 2021 through September 6, 2021 on Saturday and Sunday from 12-8 p.m. The total cost would be \$16,000.00 for the contracted time.

Councilmember Pritchard motioned to approve. Councilmember Harbolt seconded. Motion carried (7-0).

- District 3 Fire Chief Cody Rohrbach said that the dry season is already upon us and it is about 4-6 weeks earlier than normal;
- Chief Rohrbach will keep in contact with Administrator Ross about the weather closer to the 4th of July, and the decision on fireworks;
- District 3 is looking for a levy lid lift to get back to the original amount. Chief Rohrbach is hoping the voters will get out and vote.

G. Members Report:

- Councilmember Rosenbeck attended an H.C.D.A.C. meeting. They. The Committee elected new officers. The next meeting will be held around September. Condolences to the family who lost their loved one on Mt. Hood. He was an employee of the Spokane County Community Development.
- The Medical Lake Cemetery has reached out to the City of Medical Lake for assistance with mowing. Mayor Maiké explained that it is not City owned or inside City limits; therefore, tax payor money should not be used. Administrator Ross will reach out to the Boy Scouts to see if this is something they could help with.
- The new population of Medical Lake is 5,055 people.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **40197** through **40259** in the amount of **\$200,610.95**.

Payroll Claims: Payroll Warrants **20007** through **20013** and Payroll Accounts Payable Warrants **40188** through **40196** in the amount of **\$135,025.97**

Councilmember Rosenbeck moved to approve the consent agenda. Councilmember Burton seconded. Motion carried (7-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Burton seconded.
Motion carried (7-0). Meeting adjourned at 7:38 p.m.

Mayor

Finance Director