

**CITY OF MEDICAL LAKE  
City Council Regular Meeting**

6:30 PM  
May 18, 2021

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
A.J. Burton  
Chad Pritchard  
Tony Harbolt  
Art Kulibert  
Don Kennedy  
Heather Starr

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Kendel Froese, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

**2. Approval of Minutes**

1. May 4, 2021 Council Meeting

Councilmember Rosenbeck moved to approve. Councilmember Harbolt seconded.  
Motion carried (7-0).

**3. Interested Citizens: Audience Requests and Comments:** None

**4. Scheduled Items**

**A. Mayors Report:**

**1. Proclamations, Presentations and Recognitions:** None

**2. Appointments:** None

**3. Meetings and Other information:**

- Mayor Maike reminded Council about the Covid 19 Vaccination Clinic at the Medical Lake Library from 3-6 p.m. on Thursday May 20th. They will be giving the Pfizer shot so kids 12 - 15 years old can also participate;
- The Governor will totally reopen the state by June 30th or sooner if 70% of those eligible to be vaccinated have been;
- Mayor Maike has a meeting next Thursday with the Eastern Region Mayors;
- The filing week is May 17-21 for candidates running for office.

#### **4. Staff Report**

##### **a.) Resolution 532; Authorizing Investment of city of Medical Lake Monies in the Local Government Investment Pool**

Councilmember Kennedy motioned to approve Resolution 532. Councilmember Burton seconded.  
Motion carried (7-0).

#### **B. Finance Committee Report:**

- Finance Director Karen Langford will give Councilmembers a copy of the report from the Audit Exit Conference at the next City Council Meeting.

#### **C. Planning Commission Report: None**

#### **D. Parks and Recreation Committee Report:**

- Administrator Ross stated that work on the new shelter has started and is hopeful to have the whole project done by August 2021;
- Medical Lake is in the process of ordering new banners for the streets;
- The lake trail signs should be installed by the end of summer. The project has taken longer due to shutdowns from the Covid-19 pandemic;

#### **E. Public Works/Recycling Committee Report:**

- The Medical Lake Community Clean up went very smooth this year. Thanks to the Medical Lake Maintenance staff's hard work. Administrator Ross will get tonnage information from Sunshine Disposal and share with Council at a future meeting;
- The first TIB project will be the Lake Street overlay. The job will be out for bid in the Cheney Free Press by the end of the month;

- The other TIB project this summer is building the sidewalks from the corner of Broad and Grace St. to Hallett St., and then south along Hallett St. to Campbell St.

**F. Public Safety Committee Report:**

- SCFD3 Chief Cody Rohrbach stated they have new updated guidelines for treating vaccinated and unvaccinated patients;
- SCFD3 will be helping to support the mobile Covid-19 Vaccine Clinic at the Library. They still have pop up vaccination sites available as well;
- Condolences go out to the family of a 56-year active volunteer for SCFD3. He will be greatly missed.

**G. Members Report:**

- Councilmember Kennedy attended an STA Committee meeting a couple of weeks ago. They are updating routes and are replacing 36 year old fuel tanks;
- Councilmember Rosenbeck attended an H.C.D.A.C. meeting. They are updating by-laws. The Committee term is usually three years unless the councilmember is reappointed. Councilmember Rosenbeck is on her second year.

**H. Consent Agenda**

1. Approval of Claims

**Claims:** Warrants **40138** through **40187** in the amount of **\$180,373.14**

**Payroll Claims:**

Councilmember Kennedy moved to approve the consent agenda. Councilmember Rosenbeck seconded.  
Motion carried (7-0).

**I. Old Business:**

**J. Executive Session:** None

**K. Adjournment:**

Councilmember Burton moved to adjourn. Councilmember Rosenbeck seconded.  
Motion carried (7-0). Meeting adjourned at 7:05 p.m.

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Mayor

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Finance Director