

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
May 04, 2021

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
A.J. Burton
Chad Pritchard
Tony Harbolt
Art Kulibert
Don Kennedy (approx. 6:37 p.m.)
Heather Starr (approx. 6:46 p.m.)

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. April 20, 2021 Council Meeting

Councilmember Rosenbeck moved to approve. Councilmember Kulibert seconded.
Motion carried (5-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

- 1. Proclamations, Presentations and Recognitions:** None
- 2. Appointments:** None
- 3. Meetings and Other information:**

- Mayor Maike learned that Spokane County will remain in phase 3 for the next two weeks during the SRHD bi-weekly Covid-19 meeting;
- Range Community Health will hold a mobile vaccination clinic at the Medical Lake Library on May 20th between 3 p.m. and 6 p.m. Flyers are being posted around the City notifying residents of the clinic;
- Mayor Maike reminded the Council of the training opportunities provided by AWC and accessed through their website.

Councilmember Rosenbeck motioned for the Council to begin its summer schedule of one meeting per month beginning in June. Councilmember Pritchard seconded the motion.

Motion carried (5-0)

4. Staff Report

- City Administrator Doug Ross commended and thanked Mayor Maike for her work in getting Range Community Clinic to provide vaccinations at the Medical Lake Library.

NOTE: Councilmember Kennedy joined the meeting.

a.) Interlocal Agreement Relating to the Formation and Operation of the Spokane Regional Transportation Council and Other Matters Relating Thereto

- The new agreement recognizes local tribes as voting members as well as those cities with a population of 5,000 or greater, including Medical Lake;

Councilmember Kennedy moved to approve. Councilmember Rosenbeck seconded. Motion carried (6-0).

B. Finance Committee Report:

- City Council was provided a copy of the City of Medical Lake's monthly Treasurer's Report.

C. Planning Commission Report:

1. Resolution 531: Approval of Shoreline Master Program for Submission to the Washington State Dept. of Ecology

Councilmember Pritchard moved to approve. Councilmember Harbolt seconded. Motion carried (5-1).

D. Parks and Recreation Committee Report:

- Administrator Ross stated the need to purchase a new small tractor for the parks as the old tractor is no longer serviceable. The tractor will be paid for out of the Parks Capital Outlay line item;
- The picnic shelter kit has arrived. The contractor will schedule the installation and the electrician will complete the project;
 - * Councilmember Starr joined the meeting.
- Administrator Ross will provide an update on the Lake Trail signs as soon as he receives information from the designers.

E. Public Works/Recycling Committee Report:

- The Medical Lake Clean Up Day is Saturday, May 15th. This is at Waterfront Park parking lot and will run from 8 a.m.- 12 p.m. City staff will direct traffic as well as load dumpsters;
- Administrator Ross discussed hiring for the vacant Code Enforcement Officer position, which is in the City's 2021 Budget.

F. Public Safety Committee Report:

- SCFD3 Chief Cody Rohrbach stated the department has resumed in-person trainings;
- Due to the dry winter and spring, wildland fire season is expected to be very active this year;
- SCFD3 will place a levy lid lift on August's ballot. The lift would restore the levy rate to the originally approved \$1.50 per \$1,000 of valuation. Due to increasing property values and the one-percent levy restriction, the current levy is at \$1.43 per \$1,000 of valuation;
- Medical Lake outdoor irrigation regulations begin in June and run through September;
- Chief Rohrbach reminded residents to be responsible with their recreational fires and only burn in approved appliances.

G. Members Report:

- Councilmember Kennedy will be attending an S.T.A. meeting 5/5/2021.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **40097** through **40128** in the amount of **\$38,980.35**

Payroll Claims: Payroll Warrants **12301**, and **20001** through **20006** and Payroll Accounts Payable Warrants **40129** through **40137** in the amount of **\$131,112.60**.

Councilmember Kennedy moved to approve the consent agenda. Councilmember Rosenbeck seconded.
Motion carried (7-0).

I. Old Business:

1. Ordinance 1089: Adding Section 2.24.500 State Custodial Fund to the Medical Lake Municipal Code; Second Reading

Councilmember Rosenbeck moved to approve the second reading. Councilmember Burton seconded.
Motion carried (7-0).

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Kennedy seconded.
Motion carried (7-0). Meeting adjourned at 7:12 p.m.

Mayor

Finance Director