

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
April 6, 2021

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
Heather Starr  
Chad Pritchard  
Don Kennedy  
Art Kulibert  
Tony Harbolt  
A.J. Burton

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Kendel Froese, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

**2. Approval of Minutes**

1. March 16, 2021 Council Meeting

Councilmember Harbolt moved to approve. Councilmember Rosenbeck seconded.  
Motion carried (7-0).

**3. Interested Citizens: Audience Requests and Comments:** None

**4. Scheduled Items**

**A. Mayors Report:**

**1. Proclamations, Presentations and Recognitions:** None

**2. Appointments:** None

**3. Meetings and Other information:**

- Mayor Maike informed the Council that the SRHD Covid-19 meetings she and City Administrator Doug Ross have been attending remotely will now take place every other week;
- Mayor Maike will attend the monthly Meeting of The Mayors next week. She will keep the City Council apprised of any new happenings within the County.

#### **4. Staff Report**

##### a.) Spokane County Water District #10 Four Lakes Request for Water

- Four Lakes is requesting 50 gallons per minute of water from the City of Medical Lake;
- The rate Four Lakes will be charged will be similar to the rate the City is charged to purchase water from the City of Spokane;
- Staff will bring an interlocal agreement on this issue for Council's consideration at the next meeting.

#### **B. Finance Committee Report:**

- Council was provided a copy of the City's first quarter financial report;

#### **C. Planning Commission Report:**

##### 1. Rachel Granrath, Planning Consultant: Report on Master Shoreline Plan Update

- Planning Consultant Rachel Granrath and Council discussed the updated Master Shoreline Plan;

##### 2. Set Public Hearing on Master Shoreline Plan Update: April 20,2021

Councilmember Rosenbeck moved to approve the public hearing. Councilmember Burton seconded.

Motion carried (7-0).

#### **D. Parks and Recreation Committee Report:**

- Little League Baseball will begin April 19<sup>th</sup> and will use Ballfield #2 at Waterfront Park;
- MAC Adult Softball League will begin mid-June with sign-ups occurring in May;

- Waterfront Park Ballfield #1 is undergoing upgrades/repairs and will not be put into use until the summer;
- The concrete slab for the new shelter has been poured. The shelter kit should arrive soon;
- The City Maintenance Department will need to purchase a new tractor for use in the parks as the current one can no longer be serviced;
- Administrator Ross discussed park rentals;
- The Medical Lake Community Clean Up Day will take place on May 15<sup>th</sup>, most likely at Waterfront Park. A decision on the location will be made soon.

**E. Public Works/Recycling Committee Report:**

- The Water Intertie with the City of Spokane is completed and has been tested;
- A new 80-unit apartment complex is being planned north of the Rockwood Clinic. It will take approximately 60 available water hookups;
- The open cuts on either side of the railroad crossing on Stanley St. should be paved by the end of the month.

**F. Public Safety Committee Report:**

- Administrator Ross has asked SCFD3 Chief Cody Rohrbach to have his staff patrol for illegal burning, reminding the Council that only recreational fires in approved appliances are allowed.

**G. Members Report:**

- Councilmember Kulibert asked about which wells the City gets its water from. Administrator Ross responded that the City owns two wells - Craig Road Well and Lehn Road Well - and purchases water from the State's two wells located on Hallett St. in the Espanola area;
- Councilmember Kennedy attended an STA Meeting last week;
- Administrator Ross told the Council he would like to see the City's Facebook Page be the main resource for current City information and will begin posting Parks & Rec information there;
- A maintenance employee has been hired to fill the vacancy left last fall and will begin 4/19/2021.

## **H. Consent Agenda**

### 1. Approval of Claims

**Claims:** Warrants **36748** through **36754** and **40001** through **40048** in the amount of **\$69,771.12**

**Payroll Claims:** Payroll Warrants **12294** through **12300** and Payroll AP Warrants **36755** through **36763** in the amount of **\$132,125.75**

Councilmember Kennedy moved to approve the consent agenda. Councilmember Starr seconded.

Motion carried (7-0).

**I. Old Business:** None

**J. Executive Session:** None

**K. Adjournment:**

Councilmember Rosenbeck moved to adjourn. Councilmember Burton seconded.  
Motion carried (7-0). Meeting adjourned at 7:26 p.m.

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Mayor

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Finance Director