

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
March 02, 2021

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Heather Starr
Chad Pritchard
Don Kennedy
Art Kulibert

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s):

Councilmember Burton and Councilmember Harbolt

Councilmember Kennedy moved to excuse both Councilmembers. Councilmember Rosenbeck seconded.
Motion carried (5-0).

2. Approval of Minutes

1. February 16, 2021 Council Meeting

Councilmember Rosenbeck moved to approve with corrections. Councilmember Kennedy seconded.
Motion carried (5-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

- 1. Proclamations, Presentations and Recognitions:** None
- 2. Appointments:** None
- 3. Meetings and Other information:**
 - Mayor Maike and City Administrator Ross heard gave updates from their SRHD COVID meeting. Vaccines will reportedly be available to all adults by May 2021.

4. Staff Report

a.) Resolution 530; Removing Funeral Home Property from Surplus

Councilmember Kennedy motioned to approve. Councilmember Rosenbeck seconded. Motion carried (5-0).

B. Finance Committee Report:

- Administrator Ross stated that January and February Sales Tax Revenues were approximately \$48,000 each, two of the higher back to back months the City has had.

C. Planning Commission Report:

- The Planning Commission has been working on updating Development Regulations in conjunction with the Comp. Plan Update that was completed. Administrator Ross will provide information in the next council packet so that the updates can be approved at a future meeting.

D. Parks and Recreation Committee Report:

- The City Maintenance Dept. has been cleaning up Waterfront Park from the windstorms. There is still work to be finished including the construction of the picnic shelter;
- Administrator Ross spoke about purchasing scoreboards for the Waterfront Park softball fields;
- Administrator Ross will provide an update to the Council at the next meeting on the Interpretive Trail Signage Project.

E. Public Works/Recycling Committee Report:

- Administrator Ross stated that there were 16 applications turned in for the vacant Maintenance position. They are hoping to have the position filled by the end of March;

- The yard waste trailer will open on Monday, March 15;
- Administrator Ross discussed a potential new water meter reading system that would eliminate the use of the currently used meter reading device. The new system would send the meter reads directly to the billing clerk's computer, eliminating the need to physically download reads from the device used currently.

F. Public Safety Committee Report:

- SCFD3 Fire Chief Cody Rohrbach shared that all members who wanted the vaccination have received both doses. They are now beginning in-person training at 25% capacity;
- Chief Rohrbach announced the cancellation of this year's Fisherman's Breakfast due to COVID restrictions;
- Chief Rohrbach stated that everything is going well with the new fire station.

G. Members Report:

- Councilmembers discussed dogs in the park and possible solutions to get people to pay attention to the rules. Administrator Ross mentioned possibly increasing the fine since there are already several signs in the Park that state No Dogs Allowed;
- Councilmember Rosenbeck attended an H.C.D.A.C. meeting and that they were able to provide the Salvation Army with funding;
- Councilmember Kennedy attended a Spokane Transit Board Meeting. He learned that ridership was down. He also stated the STA bought a new battery powered bus and that they would be building a charging station soon.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **36661** through **36699** in the amount of **\$82,971.93**

Payroll Claims: Warrants **12287** through **12293** and Payroll AP Warrants **36700** through **36708** in the amount of **\$125,583.84**

Councilmember Kennedy moved to approve the consent agenda. Councilmember Rosenbeck seconded.
Motion carried (5-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Kennedy seconded.
Motion carried (5-0). Meeting adjourned at 7:05 p.m.

Mayor

Finance Director