

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
February 2, 2021

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Heather Starr
Tony Harbolt
Don Kennedy
Art Kulibert
A.J. Burton

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. January 19, 2021 Council Meeting

Councilmember Kennedy moved to approve. Councilmember Rosenbeck seconded.
Motion carried (6-0).

3. Interested Citizens: Audience Requests and Comments:

- One comment was submitted referencing the potential sale of the Funeral Home Property. City Administrator Ross informed the Council the deliberation on the Funeral Home Property would be on the February 16, 2021 agenda.

4. Scheduled Items

A. Mayors Report:

1. Proclamations, Presentations and Recognitions: None

2. Appointments:

- Mayor Maike said Committee appointments will be determined when in-person meetings resume.

3. Meetings and Other information:

(a.) Medical Lake School District Levy information

- City administrator Ross was given information from Tim Ames, Medical Lake School District Superintendent to share with City Council. The information was about the Medical Lake School District Levy.

(b.) Council Q&A with Councilmember Applicants

- Mayor Maike explained that the applicants were invited to attend the council meeting to introduce themselves and for Council to ask questions. The City Council will select a new councilmember at the next meeting on February 16, 2021;
- City Administrator Ross explained the new Councilmember would serve until the November General Election. And whoever is elected to that position in November would then serve the remaining two years of that position;
- Councilmember applicants were asked why they wanted to serve on the City Council and each applicant provided answers;
- Mayor Maike updated the Council on the weekly SRHD Covid Meetings she and Administrator Ross virtually attend. The main topics of recent meetings has been vaccinations and advancing to Phase 2 of the Governor's Safe Opening Plan.

4. Staff Report

- Administrator Ross updated the Council on the Funeral Home Property storm debris disposal site that was set up as a place for residents to take their tree debris after the big windstorm that had occurred. Administrator Ross stated the anticipated cost for the City to have the debris chipped and hauled away will be between \$5,000 and \$8,000;
- Administrator Ross thanked all City Staff for their hard work and reminded the Council that the City is currently advertising to fill a vacant entry level maintenance position;

a.) City of Medical Lake On-call Planning Contract with SCJ Alliance

Councilmember Harbolt moved to approve. Councilmember Starr seconded.
Motion carried (6-0).

- City administrator Ross will provide council with a copy of the monthly financial report at the next council meeting.

B. Finance Committee Report:

- The City is still waiting for a date for their 2018-2019 audit exit conference.

C. Planning Commission Report:

- The next meeting is scheduled for February 25, 2021.

D. Parks and Recreation Committee Report:

- The ground is too soft to start construction of the new picnic structure at Waterfront Park. If the ground freezes, construction will begin soon.

E. Public Works/Recycling Committee Report:

F. Public Safety Committee Report:

- SCFD3 Chief Cody Rohrbach gave an update on SCFD3 responders receiving their vaccinations;
- Chief Rohrbach stated that the District's service calls for 2020 were higher than the previous year, with the Four Lakes Station seeing the largest increase.

G. Members Report:

- Councilmember Kulibert was able to schedule his first Covid-19 vaccination.
- Councilmember Kennedy attended his first STA Board Meeting. They reported that ridership was down about 50% and so were revenues. He reported that STA will soon be operating a battery powered bus and that there was a discussion on a possible gas tax increase.
- Councilmember Rosenbeck thanked the candidates for attending the council meeting.
- Councilmember Harbolt reported he received his first vaccination. He also requested traffic patrol emphasis on 4th street during shift change at the state on the weekends.
- Councilmember Burton is also thankful for the candidates attending the meeting.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **36474** through **36481**; **36492** through **36496** and **36508** through **36568** in the amount of **\$147,318.59 (2020 13th Month)**
(Warrant numbers out of sequence due to 13th month payables that could not be closed until Jan 20th)

Claims: Warrants **36569** through **36600** in the amount of **\$75,154.61**

Payroll Claims: Payroll Warrants **12279** through **12286** and Payroll AP Warrants **36601** through **36609** in the amount of **\$129,258.51**

Councilmember Burton moved to approve the consent agenda. Councilmember Starr seconded.
Motion carried (6-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Burton seconded.
Motion carried (6-0). Meeting adjourned at 7:23 p.m.

Mayor

Finance Director